

LANIVET PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING

HELD IN THE PARISH HALL, LANIVET

ON THURSDAY, 10TH NOVEMBER 2016 AT 7.15PM

Present: Cllr. A. Steele (Chairman)
Cllr. D. Carter
Cllr. Mrs. K. Walker
Cllr. Mrs. J. Dent
Cwll. Cllr. C. Batters

Mrs. J. Burdon (Parish Clerk)
Cllr. A. Harris
Cllr. C. Vercoe
Cllr. Miss P. Bolton

Cllr. S. Walker (Vice-Chairman)
Cllr. A.J. Barnaby
Cllr. T. Hancock
Cllr. Mrs. W. Grose

Minute	AGENDA ITEMS	Action
228/16	Public Forum:- None.	
229/16	<p>Members Declaration of Interest and Dispensation Requests:- Councillors D. Carter, A. Harris and S. Walker declared a non-registerable interest under Paragraph 3.5A in the Lanivet Sport & Recreation Trust.</p> <p>Councillors Mrs. K. Walker and S. Walker declared a non-registerable interest under Paragraph 3.5A in the Village Newsletter.</p> <p>Councillor Miss P. Bolton declared a non-registerable interest in respect of Planning Application PA16/09825 for Jo Fenn.</p>	
230/16	Apologies:- Councillor Mrs. J. Stickland Cornwall Councillor C. Batters sent apologies as he would be late to the meeting.	
231/16	Minutes of the Monthly Meeting held on Thursday 20th October 2016:- The Minutes of the Monthly Parish Meeting held on Thursday the 20 th October 2016 were confirmed as a true and accurate record and duly signed by the Chairman (Proposed: Councillor S. Walker; Seconded: Councillor Miss P. Bolton)	
232/16	<p>Matters Arising from the Monthly Meeting held on Thursday 20th October 2016:-</p> <p>Page 1 Min.30/16 Stream at Lamorrick:- Councillor S. Walker reported the necessary works had been carried out and there is a scheme in place that will be put in place for Lamorick, local residents were very pleased with the outcome.</p> <p>Page 1 Min.124/16 Heavy Vehicles using road at Treliggan:- Clerk read a letter from Treleavens as follows – Thank you for your letter regarding the concerns about heavy vehicles using the road at Treliggan to make deliveries to our site at Treoil Farm. I understand how this can be disruptive to residents and other road users. I have not yet been contacted by Cornwall Councillor C. Batters, but will be happy to meet to discuss the issue if he feels it necessary. As I am sure you can imagine, this issue is caused by drivers who are unfamiliar with the area following satellite navigation and this route is not at our request. I will make every practicable effort to ensure any drivers delivering to our site are advised of the appropriate route to use. I cannot however guarantee that this will have the desired impact as many of our suppliers use freight consolidation and forwarding companies, meaning we do not have contact with the final delivery driver. I would be very happy to support any practical arrangements (signage, road markings) to avoid this issue from re-occurring in the future but I admit to being at a loss as to the best course of action and the practicalities of such things. I would gratefully receive the suggestions of the Parish Council and local residents.</p>	

<p>Page 1 Min.144/16 Clann Lane to Lamorick Footpath:- Response received from Matt Montano of Cormac as follows – That is fine – no problem. However, what I would say regarding a meeting is that even though the issue is cutback of an LMP footpath, which I deal with – the area actually falls under that of my counterpart for the South (Sophie Hunkin) – whom I have copied in – I believe it would be Sophie who would be your point of liaison within Cormac for this, going forward – along with the Countryside Officer for the area; James Clapp, who I believe would be the most likely person to attend a meeting of any kind Action: Clerk to pursue with requesting a meeting with Sophie Hunkin and James Clapp if he can attend.</p>	<p>Clerk</p>
<p>Page 1/2 Min.152/16 Trees on Triangle in Lanivet:- Response received from Rachael Tatlow as follows - I believe the majority of the trees requiring attention raised by the tree inspector in the email below (and his attachment sent with the email) are on land managed by the parish council, therefore could you please confirm the arrangements for the required cutting heights accordingly? Copy of response attached from Dave Thomas of Cormac - I have inspected the trees at the triangle Lanivet as requested by the Clerk to Lanivet Parish Council over concerns about low hanging branches over the footway and road; although several trees do encroach over the road the growth was mostly of light foliage and not currently in my view of any particular concern. These trees do not appear to be Cornwall Council owned; I have however enclosed a simple plan showing those trees which do contravene statutory height clearances which are 4 large lime trees in the triangle, 1 opposite next to the stream and 1 opposite the spar shop near to the road T junction—these to be crown raised to 5.2m all round; work to the cherry near the stream and footbridge is to reduce the overhang back to the kerb line and crown raise to 2.1m over the footway. Presumably these trees would be the responsibility of the Parish Council. Chairman reported further that Cornwall Council have confirmed responsibility of the trees on the triangle, as there is no immediate safety to the public, unfortunately no action will be taken at the present time Action: Chairman to send a copy of this email to the Clerk and she would follow up with Rachael Tatlow to carry out any necessary works on the Triangle they say they are responsible for. Councillor S. Walker to follow up works required elsewhere in the village and will obtain quotations and Clerk to confirm we will action other requirements as listed.</p>	<p>Chairman/ Clerk</p>
<p>Page 2 Min.172/16 Key Code Handheld Device for Lloyds Bank:- Clerk reported nothing had been received to date, she would call the Bank to follow up when this would be sent on Action: Keep Pending and Clerk to drop a spare to Councillor S. Walker to pass on to the Chairman during her holiday.</p>	<p>Clerk</p>
<p>Page 2 Min.192/16 Debris to be cleared down from Sewerage Works, Stoney Lane in Nanstallon and Page 4 Min.192/16 Damaged Signs in the Parish:- Response received advising the area has now been cleared.</p>	
<p>Page 2 Min.202/16 Modification of Website:- Clerk reported the website had now been modified as requested.</p>	
<p>Page 5 Min.216/16 Clerks Contingency Plan:- Clerk reported she has been liaising with the Clerks to Lanhydrock and Luxulyan who both believe this would be very helpful. Response from Luxulyan - This would I think be very helpful to Luxulyan, and perhaps St Ewe as well (my other Parish). I have copied in Luxulyan Chairman, George Haywood, and will discuss the matter with him. Response from Lanhydrock - Apologies for the delayed response as I have been away over the weekend but yes, I would certainly be up for being part of something like this, although I should say from the outset that I would probably only be of use as a fairly short term emergency measure because I find it a bit of a challenge at times to fit all of my Lanhydrock work in, so two additional Parishes is not something I would be able to sustain for very long (although I would certainly be willing to step in to help where I can).</p>	

	<p>I am also fairly new to the role of Parish Clerk so it may be the case that there are certain jobs that I have not come across and might need a bit of guidance on - once again though, as long as someone's happy to show me what is required, I am happy to give it a try Action: Clerk to continue liaising.</p> <p>Page 5/6 Min.217/16 Invoice for Bodmin Town Council:- Clerk reported she had not received an invoice from the Church yet so the invoice had not been forwarded to Bodmin Town Council, she had followed up with Val Moore Action: Keep Pending and follow up as necessary. Councillor S. Walker to also follow up.</p> <p>Page 5/6 Min.217/16 Grant for Church for water connection:- Clerk reported she had also sent a message to Val Moore in respect of what was required to submit an application to the Parish Council Action: Keep Pending and follow up as necessary. Councillor S. Walker to also follow up.</p> <p>Page 6 Min.221/16 Cuts for Cemetery:- Clerk reported details had been forwarded to Councillor S. Walker.</p> <p>Page 7 Min.223/16 Timesheets for Toilet Cleaning Rota:- Clerk reported she had heard from Craig Dooley as follows - With regard to your email, I have requested the Area Manager to collect these tomorrow, for September, and again on Tuesday for the period for October. I will in future attempt to get these to you in the week after the end of the month Action: Keep Pending and Clerk to continue to follow up.</p> <p>Page 7 Min.225/16 Roger Carne – Verran Ancestry Information:- Response received as follows – Thank you very much, I really appreciate yours and the Parish Councils efforts.</p> <p>Page 9 Min.227/16 Letters to Funeral Directors and Stone Masons:- Clerk reported all Funeral Directors and Stone Masons had been informed and she would drop paperwork to Councillor S. Walker over the next few days.</p> <p>Page 3 Min.213/16 Highways Issues:- Councillor S. Walker reported on the road going up to Tregainlands, he mentioned this to Rachael Tatlow of Cormac and she will be investigating. Email received by Chairman – With regards to the open pipe near Higher Boscarne it seems the intention originally was to put a gully at the inlet but the case iron pipe does not have enough cover to allow a 100mm deep gully to site on top of it. In addition, we would only be inviting traffic to travel over an area that is supposedly a verge/exposed hedgeline, and as such has no road construction to it. A difficult one to address but we will re-look at options.</p>	<p>Clerk</p> <p>Clerk/ Cllr. S. Walker</p> <p>Clerk/ Cllr. S. Walker</p> <p>Clerk</p>
232/16	<p>Monthly Report from Cornwall Councillor Chris Batters: - Cornwall Councillor C. Batters reported as follows: - Cornwall Councillor C. Batters arrived at 7.46pm.</p> <ul style="list-style-type: none"> • Muddy Roads Update – he sent an email advising he would go no further with this and copied in the Chairman and Vice-Chairman. We have got some feedback now which is positive in so much that the Legal Services are going to meet him next week with Rachael Tatlow of Cormac to go over this issue. They are prepared to consider legal action. The idea next week is to draw up a plan of action with one particular farmer they have had continued problems with. The Police are responsible because if there was a bad accident they could pursue. Although it is currently falling back to Cormac. It looks like things will be done in a positive way and he believes Cornwall Council should consider recompense as they have spent so much time with this one particular resident in chasing up on the issue. • Held a meeting with the Environment Agency and a thank you from Tommy Roberts who was delighted about what had been achieved. • Tregainlands – Chairman reported an email had been received and it seems they do not know what to do about the problem as reported earlier in matters arising Action: Cornwall Councillor C. Batters would follow up and report back. 	<p>Cwll. Cllr. C. Batters</p>

	<ul style="list-style-type: none"> • Election Boundary issues coming up – Devonwall – Cornwall Council will be opposing this. Sadly none of the MP's have opposed by Cornwall Council will strongly oppose, although they will not waste tax payers money by going to juridical review. • Electoral Review Board are looking to reduce Cornwall Council Members down, by looking at attendance at meetings, etc. Further details were reported on cuts and future changes. • Community Chest to add to Devolution Fund – he has some available if required but a decision needs to be made to know what to apply for. He possibly has £200 available for this. Councillor D. Carter suggested tidying up the stream from Lanivet School right down through the village; this had been raised by Tommy Roberts. Cornwall Councillor C. Batters advised it needs to be matched funding, so he would contribute £200 and the Parish Council to also contribute £200. This is a suggestion if nothing else could be put forward. He has not obtained any quotations for work to be carried out. Comments were mentioned that if this was the responsibility of the Environment Agency community funding could not be used for this. Another suggestion was a bench for the area. An application would need to be submitted before Christmas, so it is ready before January. It was proposed that Councillor D. Carter obtain a quotation (Proposed: Councillor Mrs. K. Walker; Seconded: Councillor D. Carter) Motion Carried Action: Councillor D. Carter to action and report back at the next meeting. <p>Chairman thanked Cornwall Councillor C. Batters for his report this evening and for attending the meeting.</p>	Cllr. D. Carter
233/16	<p>Highway Issues/Footpath Issues/Cornish Language Fellowship – Damaged Signs in the Parish: -</p> <p>Highway Issues:- Councillor Mrs. W. Grose reported the white road markings at Reperry Junction (where it goes under the underpass) as you come out just up from St. Benets Abbey, a lot of people are not stopping as they are coming out of the junction and are coming straight across as they think they have priority Action: Clerk to report to Cormac, copying in Cornwall Councillor C. Batters.</p> <p>Councillor Mrs. J. Dent reported Boundary Road – Stoney Road junction, the increase in traffic is causing difficulties for Nanstallon and its residents Action: Clerk to report to Bodmin Town Council.</p> <p>Footpaths:- Email from Matt Montano of Cormac Solutions – Footpath 518/8/3 – We have received a report of overgrowth along this footpath, close to the Western Power substation – see my map below. This footpath is a silver footpath under the Gold, Silver, Bronze classification and as you may well be aware, the cutting of Silver paths under LMP is at the Parishes discretion. Therefore, we simply would like to inquire if you know or are aware of this footpath ever being trimmed under the LMP scheme/contract? Action: Clerk to request Max Simpson to take a look at footpath 11 and to send a quotation for works required to the Parish Council (Proposed: Councillor A. Harris; Seconded: Councillor S. Walker)</p> <p>Email from Pat Ling – I would be grateful if you could arrange for the footpath from Tremerrick (along the Tremore Valley) to Tremore Manor to be cleared, as it is getting rather overgrown again (Footpath No. 2) Action: Clerk to request Max Simpson to cut this footpath (Proposed: Councillor A. Harris; Seconded: Councillor S. Walker)</p> <p>Damaged Signs in the Parish:- None.</p>	Clerk Clerk Clerk
234/16	<p>Planning Applications/Results/Correspondence received: -</p> <p>PA16/09307 – Mr. & Mrs. H. Jewell – Removal of Condition 6 (Agricultural Occupancy Condition) of Planning Application No. 6/88/0622/OOP dated 4th July 1988, Poachers Pocket, Cotton Woods, Nanstallon – Parish Council agreed to abide by the Planning Officers decision</p> <p>(Proposed: Councillor S. Walker; Seconded: Councillor D. Carter)</p>	Clerk

	<p>PA16/09466 – Mr. Paul Rundle – Outline Consent for the construction of a new sustainable dwelling, Land North of Oak Grove, Truro Road, Lanivet – Support – Subject to any flooding and access issues being looked at (Proposed: Councillor Mrs. K. Walker; Seconded: Councillor A.J. Barnaby)</p> <p>PA16/09539 – Mr. A. James – Erection of replacement dwelling with associated works, Lower Tredenham Farm, Lanivet – Support (Proposed: Councillor S. Walker; Seconded: Councillor Mrs. W. Grose)</p> <p>Councillor Miss P. Bolton declared a non-registerable interest in respect of the following application and duly left the room during discussion:- PA16/09825 – Jo Fenn – Conversion of barn to dwelling, Middle Boscarne Farm, Road from Shephards Hill to Chapel Road, Nanstallon – Support (Proposed: Councillor A. Harris; Seconded: Councillor Mrs. J. Dent) Councillor Miss P. Bolton returned to the meeting.</p> <p>For information only:- PA16/03115/PREAPP – Mrs. Tina Orchard – Pre-application advice for 4 properties for family use, Stable Fields, Higher Rosewarrick Stables, Lanivet</p> <p>For information only:- PA16/03129/PREAPP – The Camel’s Back Ltd – Pre-application advice for erection of storage building for Harbour Brewery, Tretoil Farm, Lanivet</p> <p>Planning Results Received:- PA16/02787/PREAPP – Mr. Thomas Sturgess – Land South of Mena Barn, Lanivet – Closed – Advice given</p> <p>Planning Correspondence:- Sarah Mason of Cornwall Association of Local Councils – Local Council Pre App Protocol and Profile Action: Next Agenda.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>																																															
235/16	<p>Accounts & Any Applications for Grants & Donations: - The Council approved payment of the following accounts for November (Proposed: Councillor S. Walker; Seconded: Councillor A.J. Barnaby): -</p> <table border="1" data-bbox="225 1240 1321 1794"> <tr> <td>Lloyds Bank</td> <td>£8.45</td> <td>Bank Service Charge</td> </tr> <tr> <td>Mrs. J. Burdon Clerk’s Salary Gross</td> <td>£393.75</td> <td rowspan="2">Bank Transfer 52</td> </tr> <tr> <td>Minus Income Tax</td> <td>£74.40</td> </tr> <tr> <td>Minus Employee Pension Contribution</td> <td><u>£21.65</u></td> <td></td> </tr> <tr> <td>Nett Pay for November</td> <td>£297.70</td> <td></td> </tr> <tr> <td>Office Contribution/Phone Expenses</td> <td>£35.00</td> <td></td> </tr> <tr> <td>Expenses for November</td> <td><u>£48.68</u></td> <td></td> </tr> <tr> <td>Total</td> <td><u>£381.38</u></td> <td></td> </tr> <tr> <td>CC Pension Scheme</td> <td>£95.28</td> <td>Bank Transfer 53</td> </tr> <tr> <td>Duchy Cemetery’s Ltd</td> <td>£43.75</td> <td>Bank Transfer 54</td> </tr> <tr> <td>The Lawn Ranger</td> <td>£180.00</td> <td>Bank Transfer 55</td> </tr> <tr> <td>Cormac Solutions</td> <td>£161.28</td> <td>Bank Transfer 56</td> </tr> <tr> <td>British Gas</td> <td>£16.54</td> <td>Bank Transfer 57</td> </tr> <tr> <td>The Lawn Ranger</td> <td>£780.00</td> <td>Bank Transfer 58</td> </tr> <tr> <td>Inland Revenue</td> <td>£74.40</td> <td>000023</td> </tr> <tr> <td>Receipt: Bodmin Funeral Services</td> <td>£360.00</td> <td>Interment (Rohrs)</td> </tr> </table> <p>Action: Clerk to request a break-down of the invoice from The Lawn Ranger in the sum of £780.00 for cutting of Old Cemetery and to leave payment in abeyance until details have been received, Clerk to also check previous invoice to compare details. Councillor S. Walker reported the email received some time ago was for cutting the hedges but he queried the invoice for £780.00 for just the cutting of the old Cemetery.</p>	Lloyds Bank	£8.45	Bank Service Charge	Mrs. J. Burdon Clerk’s Salary Gross	£393.75	Bank Transfer 52	Minus Income Tax	£74.40	Minus Employee Pension Contribution	<u>£21.65</u>		Nett Pay for November	£297.70		Office Contribution/Phone Expenses	£35.00		Expenses for November	<u>£48.68</u>		Total	<u>£381.38</u>		CC Pension Scheme	£95.28	Bank Transfer 53	Duchy Cemetery’s Ltd	£43.75	Bank Transfer 54	The Lawn Ranger	£180.00	Bank Transfer 55	Cormac Solutions	£161.28	Bank Transfer 56	British Gas	£16.54	Bank Transfer 57	The Lawn Ranger	£780.00	Bank Transfer 58	Inland Revenue	£74.40	000023	Receipt: Bodmin Funeral Services	£360.00	Interment (Rohrs)	<p>Clerk</p> <p>Clerk</p>
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236/16	<p>Special Report from Finance Sub-Committee:- Chairman reported the Vice-Chairman sat in on an a Finance Sub-Committee Meeting recently, along with Mr. Danny Batten a local Accountants.</p>																																																

	<p>It was noted by Grant Thornton that we had been informed that we should be ensuring that we do not end up with the same situation in the future, with regards to the situation with spending on the Car Park in Lanivet, instead of having a loan.</p> <p>Danny Batten, a local accountant would be happy to sit in and assist with a system/procedures that should be put in place. He would be happy to formulate a plan and put in place. It was suggested inviting Danny Batten to our next Parish Council Meeting. There were some suggestions he made that we could be doing better.</p> <p>Cornwall Councillor C. Batters left the meeting at 8.44pm.</p>	
237/16	<p>Setting of Annual Precept for 2017/2018:- It was resolved to precept for the sum of £39,540 (Proposed: Councillor S. Walker; Seconded: Councillor D. Carter) Action: Clerk to action</p>	Clerk
238/16	<p>Tender Process for Setting up Grasscutting Contract for the next three-year period, commencing 2017:- It was resolved that Councillors S. Walker and D. Carter get together and draw up new documents with plans to be passed back to the Clerk, ready to be send out to Contractors for contracts to be submitted (Proposed: Councillor A. Harris; Seconded: Councillor Miss P. Bolton) Motion Carried Action: Councillors S. Walker, D. Carter and Clerk to action</p>	Cllrs. S. Walker/D. Carter/ Clerk
239/16	<p>Area Network and Rural Parishes Meeting:- Councillor S. Walker reported they have a meeting on Monday to look at to who they will appoint as a Graphic Designer for the leaflets.</p>	
240/16	<p>Service Level Reviews with Parish Councils:- It was resolved to forward form as completed (Proposed: Councillor Miss P. Bolton; Seconded: Councillor Mrs. K. Walker) Action: Clerk to action</p>	Clerk
241/16	<p>Cornwall Minerals Safeguarding Development Plan Document – Pre-Submission Consultation:- No comments at this stage.</p>	
242/16	<p>Lanivet Village Green/Play Equipment/Car Park:-</p> <p>Lanivet Car Park:- No update.</p> <p>Lanivet Village Green:- Councillor D. Carter reported along with Councillor Hancock they both tidy up the Green when they can and it is looking fairly tidy at the present time. They are pleased to say they have never seen any needles, which is good to note. Comments were made that the old rocking horse will soon need to be removed.</p>	
243/16	<p>Camel Trail:- No Update.</p>	
244/16	<p>Cemetery Matters (Including any applications for memorials, inscriptions):- Councillor T. Hancock reported the Cemetery is looking tidy at the present time.</p>	
245/16	<p>Lanivet Parish Sport & Recreation Trust:- Councillors D. Carter, S. Walker and A. Harris declared a non-registerable interested and reported under Paragraph 3.5A:- Councillor D. Carter reported he has had a session today with the Big Lottery and all is in hand.</p>	
246/16	<p>Public Conveniences Update:- Councillor S. Walker reported he heard from Craig Dooley asking what time we want the toilets open in the morning. He suggested 7.30am to 8.30am at the latest and Craig Dooley was happy about this as his staff were having to get up and start work at 4.00pm in the morning to be able to carry out their rounds sufficiently. He did also ask about one person opening them and then someone coming along later in the day to clean them, he agreed this would appear to be fine as long they were clean at the beginning of the day. Councillor Mrs. K. Walker suggested this may not be as per the Contract as it states they would be opened and cleaned in the morning.</p>	
247/16	<p>Newsletter Reports/Parish Council Website:- Clerk reported the website was updated last month as requested and reported earlier under Matters Arising, Chairman thanked the Clerk. Councillor Mrs. K. Walker reported the next newsletter is due out on the 1st December. She has a poem to put in and has some guide lines on trees and hedges. There will be two prizes for December, wine and chocolates.</p>	

	Bodmin Lions have asked for an advertisement for Santa Clause visit to the Parish, including their route, etc., this would be included. Roger Carne's ancestry request from last month's correspondence will be included.	
248/16	<p>Correspondence:-</p> <ol style="list-style-type: none"> 1. Cornwall Council – Town and Parish Council Elections 2. Lightsource – Changes to your day to day communications relating to Lightsource Solar Farms in your area 3. Clerks & Councils Direct Magazine (Chairman) 4. Valuation Office Agency – Business Rates are changing 5. Cornwall Council - Bodmin Community Network Panel Meeting – Wednesday 12th October 2016 (Councillor S. Wallker) 6. Cornwall Council – Communities & Devolution – On-Street Pay and Display and new Residents' Parking Scheme Proposals 7. Cornwall Council – Communities & Devolution – Parliamentary Boundary Review 2018 8. Cornwall Council – Neighbourhood Planning Update 9. Brandon Hire St Austell – Equipment for Flood Response in Lanivet – Storm Season is upon us 10. Cornwall Council – Communities & Devolution – Empowering Communities Event 11. Cornwall Council – Communities & Devolution – European Funding News; Wifi Solution; Localism Summit 12. Councillor Dave Potter, Helston Town Council - Proposal – Tour of Britain 13. Mark Hopwood, Great Western Railway – Update on Electrification Programme for the Great Western Route 14. National Grid – Indian Queens – Landulph overhead line refurbishment 15. Cornwall Council – 2017 Election Cost Estimates - Lanivet 16. Cornwall Rural Housing Associated Limited – Voluntary Board Members 17. Cornwall Council – Communities & Devolution – Live Budget webchat with Adam Payner on the 10th November 2016 from 1pm to 2pm 	
249/16	Urgent Parish Matters:- None.	
250/16	<p>Date of Next Meeting:- Thursday the 15th December 2016 in the Parish Hall, Lanivet at 7.15pm.</p> <p>Clerk reminded Councillors of her holiday for the period 15th November to the 26th November.</p> <p>There being no further business to discuss the meeting closed at 9.55pm.</p>	

Signature:

Chairman

Date: 15th December 2016