

# LANIVET PARISH COUNCIL

## MINUTES OF THE PARISH COUNCIL MEETING

### HELD IN THE PARISH HALL, LANIVET

ON THURSDAY, 10<sup>TH</sup> DECEMBER 2015 AT 7.15PM

Present: Cllr. A. Steele (Chairman) Mrs. J. Burdon (Parish Clerk) Cllr. S. Walker (Vice-Chairman)  
 Cllr. D. Carter Cllr. A. Harris Cllr. T. Hancock  
 Cllr. Mrs. J. Stickland Cllr. C. Vercoe Cllr. Miss P. Bolton  
 Cllr. Mrs. K. Walker Cwll. Cllr. C. Batters 3 Members of Public

Minute	AGENDA ITEMS	Action
304/15	<p><b>Public Forum:-</b> Three members of public in attendance this evening, two who have a planning application being discussed this evening.</p> <p>The other gentleman owns a piece of land at the Bamboo Factory and him and his Brother-in-Law have been trying to obtain outline planning permission and they would like to sell the land and he wanted the Parish Councils views on the land. It is a triangle piece of land which should be able to have 3-5 reasonable houses built on for local people. There are two points of access, either through Woodland View or off the main road. He wanted something in theory is that the land could be utilised. The biggest issue with the Planning Office is access as far as he is aware. There were some dangerous trees removed from the land that were dangerous. There are a few major trees that were windbreaks for the bamboo. Councillors advised they would like to see a plan to be able to discuss fully, a sketch plan would be suitable at this time as this sounds like a good idea. He produced some paperwork he had from his Brother-in-Law which was passed to the Chairman and he requested back after. Chairman asked whether they had considered parcelling the land and selling as self-build, he had not thought of this idea but it was interesting. It was felt some sort of development on the land would be good but something needs to be drawn up to be able to make an informed decision.</p> <p>Mrs. Thomas advised she had a planning application being discussed this evening. The garage is already in place and it would be the same entrance in and plenty of parking but Mrs. Sheila Avery is looking to down-size. After Mrs. Avery is no longer at the property they would want this to be used as holiday unit of accommodation.</p>	
305/15	<p><b>Members Declaration of Interest and Dispensation Requests:</b> - Councillors D. Carter and A. Harris declared a non-registerable interest under Paragraph 3.5A in the Lanivet Sport &amp; Recreation Trust.</p> <p>Councillors Mrs. K. Walker and Mr. S. Walker declared a non-registerable interest under Paragraph 3.5A in the Village Newsletter.</p> <p>Councillor Miss P. Bolton declared a non-registerable interest in planning application PA15/10808 for Mr. &amp; Mrs. James Thomas.</p>	
306/15	<p><b>Apologies:-</b> Councillors Mrs. J. Dent, Mrs. W. Grose, A.J. Barnaby.</p> <p>Cornwall Councillor C. Batters had sent apologies as he would be late to the meeting tonight.</p>	
307/15	<p><b>Minutes of the Monthly Meeting held on Thursday 19<sup>th</sup> November 2015:-</b> The Minutes of the Monthly Meeting held on Thursday the 19<sup>th</sup> November 2015 were confirmed as a true and accurate record and duly signed by the Chairman (Proposed &amp; Seconded)</p>	
308/15	<p><b>Matters Arising from the Monthly Meeting held on Thursday 19<sup>th</sup> November 2015: -</b></p>	

**Page 1 Min.256/15 Waste Bins – Sponsorship by Gillets of Spar:-** Clerk reported she had not heard anything back to date and had since followed up again **Action:** Leave off the next minutes and not to follow up until the needs arrive.

Clerk

**Page 4 Min.290/15 Internet Banking for Parish Council:-** Clerk reported paperwork had now been sent off and nothing heard to date and a final internet form completed this evening by the Chairman **Action:** Keep Pending.

Clerk

**Page 4 Min.292/15 Car Park Order: -** Clerk reported a response had been received from Simon Clark, Monitoring and Policy Officer of Cornwall Council as follows – We would do the first one for free, but from then on every change would be around £2000, but as your car park is free, you would only ever have to worry about this if there was a change of legislation which forced a change, or if you wanted to start charging for parking **Action:** Clerk to accept the offer of first one free.

Clerk

**Page 5 Min.296/15 Reimbursement for missed Public Convenience Cleaning:-** Clerk reported she had queried an outstanding invoice and requested a refund against this one and was waiting for a response **Action:** Keep Pending.

Clerk

**Page 5 Min.300/15 Pavement from A30 to Lamorick:-** Clerk reported a response had been received from Cormac as follows - Thank you for your communication; this information is important to us. As a result of your report the Highways Steward will inspect the site. Where we are responsible for any defects, we will arrange the appropriate remedial works or temporary repairs in accordance with the Council's Maintenance Plan. If we are not liable, we will attempt to make those responsible aware of their duties. Thank you for bringing this to our attention.

**Page 5 Min.300/15 Water gathering at top of Boscarne:-** Clerk reported a response had been received from Cormac as follows - Thank you for your communication; this information is important to us. As a result of your report the Highways Steward will inspect the site. Where we are responsible for any defects, we will arrange the appropriate remedial works or temporary repairs in accordance with the Council's Maintenance Plan. If we are not liable, we will attempt to make those responsible aware of their duties. Thank you for bringing this to our attention.

**Page 5 Min.300/15 Road Sweeper for Cadwin:-** Clerk reported a response had been received from Cormac as follows - Thank you for your communication; this information is important to us. As a result of your report the Highways Steward will inspect the site. Where we are responsible for any defects, we will arrange the appropriate remedial works or temporary repairs in accordance with the Council's Maintenance Plan. If we are not liable, we will attempt to make those responsible aware of their duties. Thank you for bringing this to our attention.

**Page 5 Min.300/15 Treingle Road:-** Clerk reported a response had been received from Cormac as follows - The Highway Steward has been asked to attend the sites, and if we are able to determine the culprit then we will be contacting them to advise of their responsibilities, and if we do have to clear up on their behalf then we will endeavour to recharge the costs accordingly.

**Page 7 Min.300/15 Bridge at Ruthern Bridge:-** Clerk reported a response had been received from Mark Hollow of Cormac as follows – The repairs to Ruthern Bridge are programmed for January. There has been some slippage in the capital works programme which means that there will hopefully be some additional budget available for bridge maintenance works. Clerk report there had been no response from Scott Mann **Action:** Clerk to follow up. Councillor Miss P. Bolton reported she had been approached by Mr. Hood-Wright who had said there had not been minutes put on the website since August as he had wanted to follow up on Ruthern Bridge. Clerk advised this was due to a fault with not being able to load on the website, this has since been resolved and she had not been able to put up last month due to being unwell most of the month, this will now be rectified.

Clerk

	<p><b>Page 4 Min. 291.15 Parish Precept for 2016/2017:-</b> Councillor A. Harris proposed including the reasons why we had to raise our precept in the Lanivet Newsletter</p> <p><b>Action:</b> Councillor Mrs. K. Walker to include in the newsletter.</p>	Cllr. Mrs. K. Walker
309/15	<p><b>Monthly Report from Police (including Parish Police Surgery):-</b> No report received.</p>	
310/15	<p><b>Monthly Report from Cornwall Councillor Chris Batters:</b> - Cornwall Councillor C. Batters. Report reported as follows: -</p> <ul style="list-style-type: none"> <li>• Muddy Road issues - this is being pursued and is a problem that is occurring in all local areas. They are looking at sending letters to the offenders.</li> <li>• Tree at the rear of 7 St. Benets Close and the back of Rectory Road is causing a lot of hassle. A Tree Inspector will be coming out on the 17<sup>th</sup> December to determine whose responsibility it is and hopefully they will be able to grant permissions for the residents to trim it back. He believes it will probably be the responsibility of Cornwall Housing.</li> <li>• School Parking – along with other Councillors he spoke to Mike Jelbert recently. With the new Car Park opening up the road soon he is hoping to put something in place. In the New Year he would like to hold a meeting with Teachers, Parish Council and any other relevant organisation to discuss. He believes that Cornwall Council need to look at these issues around the whole of Cornwall, along with nine other Councillors they have signed a motion asking the Council to make pressure on Cormac to put down yellow lines or to visit and put tickets on cars.</li> <li>• Drain behind 40 Rectory Road is still being followed up. It appears that Cormac have been looking at the wrong drain.</li> <li>• Lamorick/Lanivet Footpath – Mrs. J. Finnemore sent an email today to the Clerk which had been forwarded on to him also and he has followed this up today with Cormac and asked for this to be actioned as an emergency.</li> <li>• He is currently the Cornwall Councillor for St. Breward on a temporary basis.</li> <li>• He had received correspondence regarding flooding issues and muddy roads and he has passed on. Councillors expressed concern over various sites in the Parish that there were problems of this nature. Cornwall Councillor C. Batters said he would support a letter if sent on by the Parish Council, if so required</li> </ul> <p><b>Action:</b> Clerk to word a strong letter to be sent to Cormac, with a copy to Cornwall Councillor C. Batters</p> <p><b>Action:</b> Clerk to send letters to Mr. Keat (Tremayle Farm) and Mr. Kendall (St. Ingunger Farm) informing them we are acting on behalf of local residents in respect of their liability and responsibility to keep the roads clean, to avoid accidents, etc.</p> <ul style="list-style-type: none"> <li>• Chairman reported on a walking bus – he met with Mike Jelbert, Head Teacher and another gentleman. Mike Jelbert is not able to fund on a long-term but very willing to on a short-term basis. Chairman suggested at the meeting to be held with all interested parties, perhaps the Parents Authority may take over at a certain point in time. Cornwall Councillor C. Batters advised the Police would be happy to attend any meetings.</li> <li>• Cornwall Councillor C. Batters mentioned he was hoping to obtain some no parking signs to be put out at drop off signs, to say no parking in the hope this may make them drive up the road to the car park.</li> <li>• Councillor D. Carter reported about 10 years ago they held meetings at the school about the same thing. At that time they could not put yellow lines until alternative arrangements have been made. The alternative arrangements have now been made so perhaps we could look at the yellow lines now as a preventative outside the school. Cornwall Councillor C. Batters advised this could be very costly but this needs to be looked at stage by stage. If 8-10 teachers could use the Car Park it would make a difference. Chairman reported a considerable amount of money has been received from the Solar Farm and perhaps we could invite Mr. &amp; Mrs. Jasper and their family to the event to be held on the 17<sup>th</sup> December at 2pm in Lanivet School</li> </ul> <p><b>Action:</b> Clerk to send a letter of invitation so they can see where the funds have been spent.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

	Chairman thanked Cornwall Councillor C. Batters for his report this evening and for attending the meeting.																																													
311/15	<p><b>Planning Applications/Results/Correspondence received: -</b></p> <p><b>PA15/10808 Mr. &amp; Mrs. James Thomas</b> – Use of the ground floor ancillary outbuilding to the host dwelling known as Higher Boscarne Farm as an Annex for occupation by either Mrs. Sylvia Avery or as a holiday unit of accommodation, Higher Boscarne Farm, Nanstallon - <b>Support</b> (Proposed &amp; Seconded)</p> <p><b>PA15/10763 Miss Wendy Parking</b> – Change of use from private stables and equestrian facilities to commercial riding stables, Fir Hill, Nanstallon - <b>Next Agenda – Clerk advised she had requested an extension of time</b></p> <p><b>Planning Results Received: -</b></p> <p><b>PA15/08701 Mr. &amp; Mrs. J. Chapman</b> – Certificate of lawfulness for the existing use of dwelling without compliance with Condition 2 (holiday occupancy) of Decision Notice E1/2003/02036, Coldwell Barn, Lanivet – <b>Granted (CAADs and LUs only)</b></p> <p><b>PA15/03241/PREAPP – Mr. S. Jennings</b> – Pre-application advice for erection of a new detached dwelling subject to local need restriction, Land South East of Buzzard Barn, Nanstallon – <b>Closed – advice given/app submitted</b></p> <p><b>PA15/10467 Mr. Colin White</b> – Non material amendment to PA14/05315 (Conversion of existing domestic outbuilding, including demolition of existing extension and erection of extension within the footprint to form annexed self-contained accommodation/holiday unit to Kymmland) to amend the covering on external walls from render to feather edge timber, Kymmland, Blowinghouse Lane, St. Lawrence, Bodmin – <b>Approved</b></p> <p>Two Members of the public left the meeting at 7.41pm.</p>	<p><b>Clerk</b></p> <p><b>Clerk</b></p>																																												
312/15	<p><b>Accounts &amp; Any Applications for Grants &amp; Donations: -</b> The Council approved payment of the following accounts for December: -</p> <table border="1"> <tr> <td>Mrs. J. Burdon Clerk's Salary Gross</td> <td>£375.00</td> <td rowspan="2">Cheque No. 001080</td> </tr> <tr> <td>Minus Income Tax</td> <td>£70.80</td> </tr> <tr> <td>Minus Employee Pension Contribution</td> <td><u>£20.62</u></td> <td></td> </tr> <tr> <td>Nett Pay for December</td> <td>£283.58</td> <td></td> </tr> <tr> <td>Expenses for December</td> <td><u>£82.43</u></td> <td></td> </tr> <tr> <td></td> <td><u>£366.01</u></td> <td></td> </tr> <tr> <td>Less: Paid by Standing Order</td> <td><u>£283.00</u></td> <td></td> </tr> <tr> <td>Outstanding Due</td> <td><u>£83.01</u></td> <td></td> </tr> <tr> <td>Inland Revenue</td> <td>£70.80</td> <td>Cheque No. 001081</td> </tr> <tr> <td>CC Pension Scheme</td> <td>£88.87</td> <td>Cheque No. 001082</td> </tr> <tr> <td>Jack Kingdon</td> <td>£2,196.00</td> <td>Cheque No. 001083</td> </tr> <tr> <td>Cormac Solutions Limited</td> <td>£540.07</td> <td>Cheque No. 001084</td> </tr> <tr> <td>Duchy Cemetery's Ltd</td> <td>£43.75</td> <td>Cheque No. 001085</td> </tr> <tr> <td>Henry Cooper</td> <td>£25,800.00</td> <td>Cheque No. 001086</td> </tr> <tr> <td><b>Receipt: HM Revenue &amp; Customs</b></td> <td><b>£7,713.63</b></td> <td>VAT Reimbursement</td> </tr> </table>	Mrs. J. Burdon Clerk's Salary Gross	£375.00	Cheque No. 001080	Minus Income Tax	£70.80	Minus Employee Pension Contribution	<u>£20.62</u>		Nett Pay for December	£283.58		Expenses for December	<u>£82.43</u>			<u>£366.01</u>		Less: Paid by Standing Order	<u>£283.00</u>		Outstanding Due	<u>£83.01</u>		Inland Revenue	£70.80	Cheque No. 001081	CC Pension Scheme	£88.87	Cheque No. 001082	Jack Kingdon	£2,196.00	Cheque No. 001083	Cormac Solutions Limited	£540.07	Cheque No. 001084	Duchy Cemetery's Ltd	£43.75	Cheque No. 001085	Henry Cooper	£25,800.00	Cheque No. 001086	<b>Receipt: HM Revenue &amp; Customs</b>	<b>£7,713.63</b>	VAT Reimbursement	<b>Clerk</b>
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313/15	<p><b>Weed Treatment 2016: -</b> Clerk reported on two quotations received from Cormac Solutions and Complete Weed Control as follows:-</p> <p>Complete Weed Control – 3km of road in Lanivet twice a year = £360.00 per year Cormac Solutions – 2.538km of road in Lanivet twice a year = £380.70 per year</p> <p><b>Action:</b> It was resolved to accept tender from Complete Weed Control if he would include around the public conveniences, car park and bus shelters in the village, if not to obtain a price and include on the next agenda.</p> <p>Cornwall Councillor C. Batters arrived at 7.47pm.</p>	<b>Clerk</b>																																												

314/15	<p><b>Lanivet Village Green/Play Equipment/Car Park (Including Provision of Safety Gate at the Entrance to the Green, which leads up to the area of the swings):-</b> Councillor D. Carter reported he has picked up the rubbish in the last month, it is not looking too bad. Part of the grass has been cut, it got to wet to finish the area.</p> <p>Councillor S. Walker reported on the provision of the safety gate and it was agreed to remove from the next agenda. This can be looked at in the early spring of next year.</p>	Clerk
315/15	<p><b>Camel Trail:-</b> Councillor Miss P. Bolton reported the area has been cleared back and it is looking very nice.</p>	
316/15	<p><b>Cemetery Matters (Including (a) Any applications for memorials, inscriptions; (b) Old Lanivet Cemetery/Graveyard Takeover Update:</b> - Application from Bodmin Funeral Services for a slate table for the late Benjamin Walter Enterman <b>Action:</b> Resolved to accept the Memorial application pending receipt of the sum due (Proposed &amp; Seconded)</p> <p>Application from Drew Memorials for a Memorial for the late Peter Bryan Way <b>Action:</b> Resolved not to accept the Memorial application with the wording at the bottom but we would accept memorial without this subject to it being correct size as per our regulations (Proposed &amp; Seconded)</p> <p><b>Old Lanivet Cemetery/Graveyard Takeover Update:-</b> No Update.</p>	Clerk  Clerk
317/15	<p><b>Lanivet Parish Sport &amp; Recreation Trust:-</b> Councillors D. Carter and A. Harris declared a non-registerable interested and reported under Paragraph 3.5A:-</p> <p>Councillor D. Carter reported the Car Park is now complete. There is now an obligation to plant some trees and he has them available. He also has some standard trees to be planted and trees to along the hedge on Rectory Road to protect the properties. Western Power are funding all the trees for the whole project.</p> <p>Chairman asked whether we could ask Western Power to take sheaving off the cables. Councillor D. Carter advised to leave for the time being.</p> <p>The Lanivet Parish Sport &amp; Recreation Trust are making progress with the Big Lottery. He met with them last Wednesday and it seemed to go well, they seem quite impressed and he was able to answer further questions they had. He has also had the Buildings Department contact him; they have completed spreadsheets and costs. He received a telephone call this evening requesting further information.</p> <p>Councillor A. Harris thanked Councillor D. Carter for all the work he has done, irrespective of the outcome of the Big Lottery application, this has been very much appreciated.</p>	
318/15	<p><b>Public Conveniences Update:-</b> Chairman reported the plaque has been put on the wall regarding the tarmac by Henry Cooper.</p>	
319/15	<p><b>Newsletter Reports/Parish Council Website:-</b> Clerk reported the website is now up and running again, there had been an error and nothing could be loaded on but this has been resolved. Minutes would be updated in due course.</p> <p>Councillor Mrs. K. Walker reported there is a competition in the newsletter which she is running. They require another delivery person to assist them. She will be putting an appeal for this in the next newsletter. Councillor Miss P. Bolton advised that Nanstallon Newsletter has been taken over by Sue Lee, she would forward details to Councillor Mrs. K. Walker.</p> <p>Councillor D. Carter reported of your purchase on the net and go to <a href="http://easyfundraising.org.uk">easyfundraising.org.uk</a> and select who you can support and they will send 1 ½% to your charity, there is no cost to you for this and it is surprising how much is sent on to the cause.</p>	
320/15	<p><b>Cornish Language Fellowship – Damaged Signs in the Parish to be reported under this item:-</b> None.</p>	

321/15	<p><b>Footpath Issues:-</b> Further correspondence had been received from Alan Percy, Chairman, North Coast Cluster Group.</p> <p>Email received from Mrs. J. Finnemore of Lamorick as follows - I wonder if you can help me with an issue I have with the footpath/pavement that runs from Lamorick into Lanivet. There is a lot of vegetation growth on the pavement surface which seems to be taking over. I have a 2 year old and now a newborn. We do like to walk into the village regularly, this before with just my little girl was an issue as you cannot walk side by side in some places- although now I cannot and will not attempt the walk as there is no way that she would be able to walk next to the pram. Are you the correct person to help with this issue- or can you point me in the right direction? It is almost like the footpath needs to be scraped with a shovel as the Tarmac goes quite far back towards the fence. This would make the walk a lot safer, not just for us, but anyone else who uses this walkway <b>Action:</b> Clerk to respond advising that Cornwall Councillor C. Batters is following up on her behalf.</p>	Clerk
322/15	<p><b>Highways Issues:</b> - Chairman reported he had been informed there had been children running out from the pedestrian entrance opposite his property at Woodland View. He believes parents need to speak to their children and educate them and motorists need to slow down. It was resolved to inform the Police and ask Cormac to put some signs saying Slow – Children <b>Action:</b> Clerk to inform Cormac asking if they could either supply a sign or attend a site meeting to make a suggestion, copying in Cornwall Councillor C. Batters.</p>	Clerk
323/15	<p><b>Correspondence:</b> -</p> <ol style="list-style-type: none"> <li>1. Cornwall Council – Communities &amp; Devolution Bulletin</li> <li>2. Aalgaard Renshaw – Bid Funding Opportunities</li> <li>3. Ground South (Devon &amp; Cornwall Area) – Local Community Grants</li> <li>4. Cormac – Change of Address to Higher Trenant Road, Wadebridge.</li> <li>5. Cornwall AONB – Advertisement</li> <li>6. Hope Cornish – Lanivet School Drop off and Pick Up</li> <li>7. Dominic Comonte – Wren</li> <li>8. Brian Gibson – Water on the Roads – Clerk reported this had been forwarded to Cormac</li> </ol>	
324/15	<p><b>Urgent Parish Matters:-</b> None.</p>	
325/15	<p><b>Date of Next Meeting:</b> - Thursday the 21<sup>st</sup> January 2016 in the Parish Hall, Lanivet at 7.15pm, with pre-view of planning applications at 7.00pm.</p> <p>There being no further business to discuss the meeting closed at 8.48pm.</p>	

Signature: .....

Chairman

Date: 21<sup>st</sup> January 2016