

# LANIVET PARISH COUNCIL

## MINUTES OF THE PARISH COUNCIL MEETING

HELD IN THE ONE FOR ALL LANIVET PARISH COMMUNITY CENTRE, LANIVET

ON THURSDAY, 14TH AUGUST 2025 AT 7.00PM

Present:	Cllr. D. Batten (Chairman)	Mrs. J. Burdon (Parish Clerk)	Cllr. D. Williams
	Cllr. Miss J. Stocks	Cllr. Ms. B. Winter-Baker	Cllr. Mrs. H. Akehurst
	Cllr. Mrs. J. Stickland	Cllr. A. Harris	Cllr. Mrs. K. Masters
	Cwll. Cllr. C. Batters	1 Member of Public	Cllr. Miss P. Bolton

Minute	AGENDA ITEMS	Action
	<b>Public Forum:-</b> One member of the public in attendance to report later in respect of the Under 5's Nursery.	
148/25	<b>Apologies:-</b> Councillors S. Jennings, C. Vercoe. Councillor D. Austin.	
149/25	<b>Election of Vice-Chairman/Succession Planning:-</b> Chairman raised succession planning for the future role of Chair and Vice-Chair, advising he would not stand as Chairman next year, and the following year, he would resign. He was hoping to work alongside the Vice-Chair for the coming year. Councillor Miss P. Bolton reported she is happy to remain as Vice-Chair temporarily but has no wish to be Chair, which would be the natural progression. Councillor Ms. B. Winter-Baker expressed an interest in the Vice-Chair role with some assistance from the Chairman. Councillor A. Harris suggested it would be good to have a junior Chair or Vice-Chair, possibly. Resolved to discuss at the next meeting due to absences this evening, and include later on the agenda <b>Action:</b> Clerk.	Clerk
140/25	<b>Members Declaration of Interest and Dispensation Requests:-</b> Councillors D. Williams, A. Harris and Mrs. J. Stickland declared a non-registerable interest under Paragraph 3.5A in the Lanivet Charities. Councillors A. Harris & D. Batten declared a non-registerable interest under Paragraph 3.5A in the Lanivet Sport & Recreation Trust. Councillors D. Williams & A. Harris declared a non-registerable interest under Paragraph 3.5A in the Lanivet Church. Councillor Mrs. H. Akehurst declared a non-registerable interest under Paragraph 3.5A in the Nanstallon Community Trust. Councillor Ms. B. Winter-Baker declared a non-registerable interest under Paragraph 3.5A in the PTA of Lanivet Academy.	
151/25	<b>Minutes of the Monthly Meeting held on Thursday 10<sup>th</sup> July 2025:-</b> Resolved the Minutes of the Monthly Meeting held on the 10 <sup>th</sup> July 2025 as circulated were confirmed as a true and accurate and duly signed by the Chairman (Proposed: Councillor Miss P. Bolton; Seconded: Councillor D. Williams) All in Favour	
152/25	<b>Matters Arising from the Monthly Meeting held on Thursday 10<sup>th</sup> July 2025:-</b>  <b>Page 2 Min.82/25 Working Parties:-</b> Clerk reported all updated and circulated.  <b>Page 2 Min.43/25 Solar Light:-</b> Chairman reported we are still waiting for the engineer to visit, and it is currently with the electrician <b>Action:</b> Keep Pending.	Chair

	<p><b>Page 2 Min.96/25 Community Chest Funding:-</b> Clerk reported she was still waiting for paperwork from Cornwall Councillor C. Batters to apply for funds.</p> <p><b>Page 2 Min.110/25 Direction Signing on Old Coach Road:-</b> Cornwall Councillor C. Batters reported new signage will be put up, and we will wait to see if a site meeting is required.</p> <p><b>Page 2 Min.120/25 Car Park – Land Registry:-</b> Will be discussed under Car Parks on the agenda.</p> <p><b>Page 3 Min.120/25 Car Park – Vehicle follow up:-</b> Clerk reported two vehicles had been followed up, advising one vehicle is showing as being taxed and holds a valid MOT certificate, Cornwall Council have also investigated this vehicle as abandoned previously, and spoke with the keeper of the vehicle who informed them that they have nowhere to park the vehicle so they park it in the parish car park as they live nearby. The only way the Parish Council will resolve long-term parking is by introducing some long-term parking restrictions and signing the area to reflect this. The second vehicle is showing as being taxed until May 2026. The vehicle is over 40 years old, so it does not require an MOT certificate. The vehicle is also showing as being insured, which makes it road legal. The vehicle was also investigated earlier this year, speaking with the owner at the time, who informed them that they rarely use the vehicle, but it was not abandoned.</p> <p><b>Page 4 Min.137/25 Planning for Mr. Matt Hamley:-</b> Report received advising Councillor had looked up Shepherds Huts in Nanstallon, and it appears Mr. &amp; Mrs. Hamley have one available via Air B&amp;B, so not sure if his application refers to a second hut or if they are going ahead without planning permission.</p>	
153/25	<p><b>Monthly Cornwall Councillor Report:-</b> Cornwall Councillor Chris Batters reported as follows:-</p> <ul style="list-style-type: none"> <li>• Recycling Centre – Cormac advised they would put up signage to take people away from Lamorrick.</li> <li>• Eastern entrance into Lamorrick, the wall has been lowered.</li> <li>• Community Chest – He has been speaking with Jessica Finnemore and the Newsletter Editor for Lanivet regarding some funding. He was hoping £100.00 for each of these as he can only allow £200.00 per parish (Proposed: Councillor Mrs. K. Masters; Seconded: Councillor D. Williams) All in Favour <b>Action:</b> Cornwall Councillor C. Batters.</li> <li>• Parishioner contacted him about a hedge, but he is not sure who owns it and his responsible for it. They have not heard back from Reverend Paul Holley. Councillor D. Williams believes the hedge all around is the responsibility of the Diocese.</li> </ul> <p>Chairman thanked Cornwall Councillor Chris Batters for his report and for attending the meeting this evening.</p> <p>The Clerk and Chairman suggested moving this item and including it within the Public Forum at the meeting, to ensure the public could query or raise matters with our Cornwall Councillor. Resolved to move to include in Public Forum (Proposed: Councillor Miss P. Bolton; Seconded: Councillor Ms. B. Winter-Baker) All in Favour <b>Action:</b> Clerk.</p>	<p><b>Cwll. Cllr. C. Batters</b></p> <p><b>Clerk</b></p>
154/25	<p><b>Highway Issues/Footpath Issues/Damaged Signs in the Parish:-</b></p>	

	<p><b>Highway Issues:-</b> Councillor Mrs. K. Masters had reported following the last meeting that she had managed to get the speed sign cleaned coming into Lanivet from Bodmin, it is working and will pick up cars going 44mph or greater. The trees/hedges have been reported to be cut back that are obstructing the view.</p> <p>Councillor Mrs. K. Masters from the village Fish and Chip Shop all the way down to Lamorrick is very overgrown and you cannot walk two abreast <b>Action:</b> Clerk to forward to Cornwall Councillor C. Batters to follow up.</p> <p>Councillor A. Harris reported the hedges along Clann Lane all the way up through is very overgrown <b>Action:</b> Clerk to forward to Cornwall Councillor C. Batters to follow up.</p> <p><b>Footpath Issues:-</b> Cornwall Council – Enhanced LMP Scheme Grant 2025 – Clerk to ask our current Footpath Contractor to establish whether any works are required <b>Action:</b> Clerk</p> <p><b>Damaged Signs in the Parish:-</b> None.</p>	<p><b>Clerk/ Cwll. Cllr. C. Batters</b></p> <p><b>Clerk/ Cwll. Cllr. C. Batters</b></p> <p><b>Clerk</b></p>
155/25	<p><b>To RECEIVE consultation response requests and to RESOLVE a response. Formal requests from the planning authority received before the start of the meeting will be considered, including Results/Correspondence/Any Letters received for or against any Planning Applications:-</b></p> <p><b>Planning Applications Received:-</b></p> <p><b>PA25/04668 – Mr. James Willcocks</b> – Reserved Matters application following Online approval PA23/08240 dated 9<sup>th</sup> April 2024 for the Siting of an agricultural worker's dwelling for access, appearance, landscaping, layout and scale, Land South West of South Tregleath Farm, Nanstallon – <b>Support</b> (Proposed: Councillor Miss P. Bolton; Seconded: Councillor Mrs. H. Akehurst) All in Favour</p> <p><b>Planning Results Received:-</b></p> <p><b>PA25/04941 – Mr. Alan Keat</b> – Prior notification of agricultural or forestry development for: An earth-lined lagoon to contain 6 months' slurry, yard runoff and dairy and parlour washings could be constructed on a 0.4-hectare (1-acre) site situated on sloping land 1.5 kilometres to the west of the farmyard. Why necessary for agriculture: Limited slurry storage capacity at Tremayle Farmyard is compromising winter slurry management. The farm would like to add 6 months of slurry and fouled water storage capacity; for better nutrient management, to further reduce soil damage and pollution risks from winter spreading, to comply with Farming Rules for Water management requirements, and to meet NVZ storage rules, should they apply at any time in the future. Why designed for agriculture: An earth-lined lagoon to contain 6 months' slurry, yard runoff and dairy parlour washings could be constructed on a 0.4-hectare (1-acre) site situated on sloping land 1.5 kilometres to the west of the farmyard. Test pits show the lagoon site to be feasible for earth-lined lagoon construction. Soil samples have been taken for subsequent laboratory testing of permeability. Construction guidelines have been given for lagoon construction. These are based on CIRIA C759b information, Land at Tremayle Farm – <b>Planning Permission required</b></p>	<p><b>Clerk</b></p>

**PA25/03455 – Mr. David Thomas** – Application for a Lawful Development Certificate for Existing Use for the stationing of two caravans for independent human habitation within the garden grounds of Fenwick House, Land South West of Fenwick House, Dunmere, Bodmin – **Granted (CAADs, PIPs and Lus only)**

**PA25/02810 – Mr. Julian Murch** – Planning for 2 no. three-bedroom detached bungalows (self-build), Communications House, Clann Lane, Lanivet - **Refused**

Standing Orders suspended for Jessica Finnemore to talk regarding the Under 5's Nursery building. They have now taken all the Harris fencing down. The site is being tarmaced on 26<sup>th</sup> August. She questioned the tarmac with David Hughes. They will not allow anyone to drive up to the Nursery. They have discussed putting up signs advising of authorised vehicles only, although she would prefer barriers. She believes a barrier may need to be put in at some time. Pending works were detailed. They have some astro turf that they will re-use. Bad news is that Ofsted, for anyone to set up and move into a brand-new setting, you have to apply 12 weeks prior, and they applied in June. On the 20<sup>th</sup> July, they responded advising yes, carry on and paid the relevant invoice, and she heard nothing further. On the 8<sup>th</sup> August, she called them and they advised that the Nursery had gone through an assessment, and they advised that a certificate may now take 12 weeks. If it does not open, unfortunately, it is down to Ofsted, and they cannot go back to the Church Hall.

Jessica Finnemore and Cornwall Councillor C. Batters left the meeting at 7.56pm.

156/25

**Approval of Monthly Accounts for August 2025 & Any Applications for Grants & Donations:-** The Parish Council approved payment of the following accounts for August 2025 as per Financial Regulations, including confirmation that our Income & Expenditure Spreadsheets agree with bank reconciliations/statements (Proposed: Councillor Miss J. Stocks; Seconded: Councillor Ms. B. Winter-Baker) All in Favour

Kedel Limited	£661.50	Bench & Fittings
Sharon Kinch Toilet Contractor	£115.50	7/7/25-13/7/25
Cornish Garage/D. Williams	£32.99	Fuel for Grasscutting
Paul Bazeley Window Cleaning	£30.00	Bus Shelters – June 2025
Sharon Kinch Toilet Contractor	£115.50	14/7/25-20/7/25
Howdens Joinery Limited	£2,050.48	Under 5's Nursery
Paul Bazeley Window Cleaning	£65.00	Bus Shelters – July 2025
Howdens Joinery Limited	£35.14	Under 5's Nursery
Howdens Joinery Limited	£38.95	Under 5's Nursery
Designed 2 Create Limited	£416.50	Under 5's Nursery
Sharon Kinch Toilet Contractor	£115.50	21/7/25-27/7/25
British Gas – Electricity for Toilets	£54.24	7/6/25-6/7/25
Camel Glass & Joinery Limited	£643.51	Under 5's Nursery
Sharon Kinch Toilet Contractor	£115.50	28/7/25-3/8/25
DMC-IT – Website Updating	£25.00	July 2025
T.P. Tree Services	£468.00	Grasscutting – July 2025
JWL Architectural Ironmongers	£751.55	Under 5's Nursery
Lloyds Bank – Bank Charge	£8.50	August 2025
A1 Tree & Ground Limited	£540.00	First Footpath Cut
Sharon Kinch Toilet Contractor	£115.50	4/8/25-10/8/25
Cornwall Council – Legal Fees	£273.00	July 2025
Mrs. J. Burdon Salary & Expenses	£715.68	August 2025
CC Pension Scheme	£226.12	August 2025

Clerk

	<table> <tr> <td>Inland Revenue – Income Tax</td><td>£164.00</td><td>August 2025</td></tr> <tr> <td><b>Receipt:-</b> Drew Memorials</td><td>£110.00</td><td>Plaque – Michael Harte</td></tr> <tr> <td><b>Receipt:-</b> Lloyds Bank</td><td>£37.61</td><td>Interest – August 2025</td></tr> </table> <p>Email from Lanivet School requesting support in funding some much-needed classroom furniture and educational toys to enhance their learning environment. Resolved not to make a grant as they are a Trust (Proposed: Councillor Miss P. Bolton; Seconded: Councillor Ms. B. Winter-Baker) All in Favour <b>Action:</b> Clerk.</p>	Inland Revenue – Income Tax	£164.00	August 2025	<b>Receipt:-</b> Drew Memorials	£110.00	Plaque – Michael Harte	<b>Receipt:-</b> Lloyds Bank	£37.61	Interest – August 2025	<b>Clerk</b>
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157/25	<p><b>Annual Report of Accounts for year ending 31<sup>st</sup> March 2025 from External Auditors, BDO LLP:-</b> Clerk reported she was still waiting for final paperwork and would include on the next agenda, however, the notice of Conclusion and other notices as relevant would be included on the Website and Noticeboard as per regulations once received if prior to the next meeting <b>Action:</b> Clerk.</p>	<b>Clerk</b>									
158/25	<p><b>Lanivet Village Green/Play Equipment/Car Park/Bus Shelters/Grasscutting:-</b> Clerk reported notification had been received from Cormac advising their Inspector visited the Lanivet Play Area, noting his comments. Resolved that Councillors Miss J. Stocks and Ms. B. Winter-Baker take the lead and look at grant funding and liaise with Barry Cornelius and David Carter <b>Action:</b> Councillors Miss J. Stocks and Ms. B. Winter-Baker. <b>Action:</b> Clerk to forward the Rospa report to Councillors as a reminder of works required.</p> <p>Wicksteed Newsletter received – Chairman would like to see the Maintenance Working Party looking into quotations for new equipment in due course.</p> <p><b>Car Park:-</b> Paperwork received from the HM Land Registry requesting provision of information, which had been dealt with by Cornwall Council Legal Team <b>Action:</b> Keep Pending. Following receipt of email from Cornwall Council under Matters arising agreed to put up a no permanent parking sign (send email about parking above to Councillors as a reminder and check this wording and speak to Linden Hawke (Proposed: Councillor D. Williams; Councillor Miss P. Bolton) All in Favour <b>Action:</b> Clerk to check with Cornwall Council if we put this signage up do they have authority to remove the vehicles.</p> <p><b>Bus Shelters:-</b> No update.</p> <p><b>Grasscutting:-</b> No update.</p>	<p><b>Cllrs. Miss J. Stocks/ Ms. B. Winter-Baker</b></p> <p><b>Clerk</b></p> <p><b>Clerk</b></p> <p><b>Clerk</b></p>									
159/25	<p><b>Cemetery Matters (Including any applications for Memorials, Inscriptions):-</b> Councillor D. Williams reported he spoke with the Grasscutting Contractor regarding both cemeteries. Work has still not been done as arranged. He suggested we create new contracts for the next year and state the times and weeks the work needs to be carried out <b>Action:</b> Clerk to send contract paperwork ready to start amending.</p> <p>Drew Memorials – Application for Cremation Plaque for late Michael Harte – <b>Approved</b></p> <p>Resolved Clerk approves straightforward memorial applications and reports at meetings, anything controversial to be brought to the meeting (Proposed: Councillor D. Williams; Seconded: Councillor Mrs. H. Akehurst) All in Favour <b>Action:</b> Clerk.</p>	<p><b>Clerk</b></p> <p><b>Clerk</b></p>									

160/25	<b>Public Conveniences Update:-</b> Councillor D. Williams reported two leaks had been repaired in the last month. Chairman thanked Councillor D. Williams and D. Austin for their assistance in the work and for making it all work. Thanks to Councillor D. Williams for arranging leak repairs.	
161/25	<b>Lanivet Parish Historic Buildings:-</b>  <b>Lanivet Church Update:-</b> Councillors A. Harris and D. Williams advised they will not know much for a couple of months about the situation. Village Hall – they would not like to see the parish lose the hall. The Church owns it, but it was built on parish land. The Church are now saying they have no funds for anything.  <b>Nanstallon Chapel Update:-</b> No update.	
162/25	<b>Silhouette of Soldier:-</b> Update received from Councillor C. Vercoe. Resolved to budget for this in the precept to allow one for Lanivet and Nanstallon to be fitted permanently <b>Action:</b> Clerk/Chairman.	<b>Clerk/ Chair</b>
163/25	<b>Newsletter Reports/Parish Council Website:-</b> Clerk reported on the website and email, which will expire on the 31 <sup>st</sup> December 2025, as the company will cease to be a registrar for .gov.uk domain names. Resolved Clerk follows up and takes action as necessary. Clerk reported that Cornwall Council were unable to assist, but our Computer Lady has offered to help with the changeover. Resolved to work with Dinah Crellin (Proposed: Councillor Miss P. Bolton; Seconded: Councillor Miss J. Stocks) All in Favour <b>Action:</b> Clerk.	<b>Clerk</b>
164/25	<b>Correspondence:-</b> <ol style="list-style-type: none"> <li>1. Seven Concerned Citizens – Notice of Emergency: Food security &amp; resilience</li> <li>2. Office of the Police &amp; Crime Commissioner – Commissioner calls for improved homeless hostel provisions in Devon and Cornwall</li> <li>3. Cornwall Council Pensions - July 2025   Employer Newsletter</li> <li>4. CALC – Training Schedule for Code of Conduct, Charing Skills &amp; Councillor Skills</li> <li>5. Office of the Police &amp; Crime Commissioner – Tackling Serious Violence Seminar – Wednesday 23<sup>rd</sup> July 2025</li> <li>6. Wicksteed July Newsletter</li> <li>7. Office of the Police &amp; Crime Commissioner – Crime prevention and radical recovery is being achieved in Devon through Commissioner's Community Grant Scheme</li> <li>8. Cornwall Council - Funding for Cornwall parish halls and community centres</li> <li>9. Cornwall Council - Dogs on beaches consultation</li> <li>10. Office of the Police &amp; Crime Commissioner - Press release: Leaders agree it's time to move on as Chief Constable retires</li> <li>11. Purpose Gecko Events – September Events including Saints Way</li> <li>12. CRCC - Clean Cornwall Newsletter</li> <li>13. Cornwall Council - Planning News for Local Councils and Agents Summer 2025 now available</li> <li>14. Cornwall Council - Draft Notes: Camel Valley Community Area Partnership AGM &amp; Meeting - Monday 7<sup>th</sup> July, 18:30pm-20:30pm</li> <li>15. CALC – Training – Steve Parkinson Finance Courses – Schedule September 2025 to March 2026</li> <li>16. Office of the Police &amp; Crime Commissioner - Commissioner's column: The reality of policing Devon and Cornwall during the summer holidays</li> <li>17. CALC – Training Update 30<sup>th</sup> July 2025</li> <li>18. CALC – News Bulletin 30<sup>th</sup> July 2025</li> <li>19. Cornwall Council Pensions - July 2025   i-Connect Newsletter</li> </ol>	

	20.NHS Cornwall and Isles of Scilly - Cornwall together: Summer 2025 21.Cornwall Council - Affordable Housing Newsletter - July 2025 22.Cornwall Trades Council - Needs budget for Cornwall 23.Cornwall Rural Community Council Rural and Coastal Team - ACRE/NALC survey on planning for flood resilience 24.Children's Hospice South West - Moonlight Memory Walk – Saturday 8 <sup>th</sup> November 2025 25.Wheal Martyn Events 26.Cornwall Rural Community Council – Community Roadshows 27.Cornwall Council Pensions – Employer Day – Expression of Interest	
<b>165/25</b>	<b>Urgent Parish Matters with prior liaison with Chairman (Items for Information Only and items for the next agenda):-</b> Councillor Mrs. H. Akehurst reported Lanivet Chapel are having an open day on Saturday.	
<b>166/25</b>	<b>Date of Next Meeting:-</b> Thursday, 11 <sup>th</sup> September 2025 at the Lanivet Community Centre.  There being no further business to discuss the meeting closed at 8.40pm.	

Signature: .....

Chairman

Date: 11<sup>th</sup> September 2025