

# LANIVET PARISH COUNCIL

## MINUTES OF THE PARISH COUNCIL MEETING

HELD IN THE ONE FOR ALL LANIVET PARISH COMMUNITY CENTRE, LANIVET

ON THURSDAY, 15<sup>TH</sup> FEBRUARY 2018 AT 7.15PM

Present:	Cllr. S. Walker (Chairman)	Mrs. J. Burdon (Parish Clerk)	Cllr. D. Batten (Vice-Chairman)
	Cllr. D. Carter	Cllr. A.J. Barnaby	Cllr. A. Harris
	Cllr. T. Hancock	Cllr. Miss P. Bolton	Cllr. Mrs. C. Eddy
	Cllr. O. Sleeman	Cllr. Mrs. J. Dent	Cllr. C. Vercoe
	Cwll. Cllr. C. Batters	3 Members of Public	

Minute	AGENDA ITEMS	Action
23/18	<p><b>Public Forum:-</b> Chairman of the Parish Council requested a minute's silence at the beginning of the meeting in memory of the late Mr. Ian Borton, Ex-Chairman of the Parish Council who had recently passed away.</p> <p>Mr. Peter Old reported as Chairman of the Lanivet Sport and Recreational Trust he wished to welcome all to the new venue and thank the Parish Council and record their thanks in the minutes from the Parish Council and the promise of the continued support for the foreseeable future. Thank you to Councillor D. Carter who has seen this project from the start along to its conclusion. Also, Cornwall Councillor C. Batters has assisted in several matters which are much appreciated; they now have their licence in place.</p> <p>Chairman and Councillors thanked the Committee for the use of the fantastic facility.</p> <p>Mr. David Williams reported there has been pollution at the bottom of his road again. He is concerned with regards to the building of the new slurry pit further up the road. The roads are being broken up again by a local farmer and they are full of mud and muck and are not being cleared as they should be. He is wondering how long we have to put up with this and whether something will ever be done. Cornwall Councillor C. Batters suggested a very strong worded letter to Cornwall Council to push this further expressing the concerns and he would also send a letter himself to follow up to advise this problem is still going on. He suggested they call him at any time and he would pursue. There are also concerns with the slurry pit as there are no health and safety measures in place. Chairman advised he had some photographs and would take some more tomorrow (Proposed: Councillor A.J. Barnaby; Seconded: Councillor C. Vercoe) <b>Action:</b> Clerk/Cornwall Councillor C. Batters, copying in the Environmental Agency.</p> <p>Mr. D. Williams left the meeting at 7.55pm.</p>	<p>Clerk/Cwll. Cllr. C. Batters</p>
24/18	<p><b>Members Declaration of Interest and Dispensation Requests:</b> - Councillors D. Carter, A. Harris and S. Walker declared a non-registerable interest under Paragraph 3.5A in the Lanivet Sport &amp; Recreation Trust.</p> <p>Councillor S. Walker declared a non-registerable interest under Paragraph 3.5A in the Village Newsletter.</p>	

25/18	<b>Apologies:-</b> Councillor Mrs. J. Stickland	
26/18	<b>Minutes of the Monthly Meeting held on Thursday 18<sup>th</sup> January 2018:-</b> The Minutes of the Monthly Parish Meeting held on Thursday the 18 <sup>th</sup> January 2018 were confirmed as a true and accurate record and duly signed by the Chairman (Proposed: Councillor Miss P. Bolton; Seconded: Councillor A.J. Barnaby)	
27/18	<p><b>Matters Arising from the Monthly Meeting held on Thursday 18<sup>th</sup> January 2018:-</b></p> <p><b>Page 1 Min.244/17 Broken Jagged Metal Pipe Across Stream by Lanivet Park:-</b> Email received from parishioner - Thank you for your response. You are very fast acting. I am pleased that the appropriate bodies are now able to give advice/take action about this. I had thought later that I did not mention with the Preschool now being on the same hill, there is even more good reason to look into making it as safe as possible. It is quite narrow there and some people just whizz through so fast. It does not take much for little ones to wobble off narrow pavements, especially when it is busy with all the families passing. Fingers crossed the right people can help out in this area. Thank you very much. Your time is much appreciated.</p> <p><b>Page 2 Min.244/17 Zipwire Order:-</b> A date for installation was still outstanding due to weather conditions <b>Action:</b> Keep Pending.</p> <p>Mr. P. Old and Mr. B. Cornelius left the meeting at 7.30pm.</p>	Clerk
28/18	<p><b>Monthly Report from Cornwall Councillor Chris Batters: -</b> Cornwall Councillor C. Batters reported as follows: -</p> <ul style="list-style-type: none"> <li>• Pothole outside Public Conveniences has been repaired.</li> <li>• Abandoned Car by the Triangle, near the Church has been removed.</li> <li>• Electoral Review - All divisions were passed last week.</li> </ul> <p>Chairman thanked Cornwall Councillor C. Batters for his report this evening and for attending the meeting.</p>	
29/18	<p><b>Highway Issues/Footpath Issues/Damaged Signs in the Parish (Including (a) Concerns – Traffic through Lanivet Village; (b) Litter Debris in Rectory Road):-</b></p> <p><b>Highway Issues:-</b> Councillor D. Carter reported on two signs being put up for the new hall advising that Cormac have suggested they would carry out this work and they are waiting to hear back from Rachael Tatlow. Chairman reported they met with her on Tuesday and several items were brought up and they are waiting for details on this signage.</p> <p>Chairman reported on issues at Truro Road, Rosehill and speed of traffic. They discussed village gateways, speed signs, etc. He got the impression if the Parish Council can raise the funds we stand a good chance of getting something. Councillor O. Sleeman agreed with this and confirmed that she has been tasked with getting costings to us. It was a positive meeting and she seemed receptive to what was said.</p> <p>Councillor D. Batten reported he attended the A30 Link Road last week and he asked a question about anyone coming through the villages to get to Lanivet. Average speed cameras were one of the items on the list and he believes this would be ideal for Lanivet.</p>	

	<p>Chairman reported they also discussed traffic and signage. Drainage at Truro Road is still on track, but they are behind due to the bad weather. There has been some work done on the road up by the Crossroads near Hoopers Bridge And this would be looked at. Drainage at Lamorick Road is still on-going. Problem on verge on slip-road, she was going to look at. Manhole overflowing on the Village Green, Rachael Tatlow was surprised that nothing had been done with this and would follow up. Signage was also discussed.</p> <p>Councillor Miss P. Bolton reported a large pothole has formed on Stoney Lane <b>Action:</b> Cornwall Councillor C. Batters to follow up with Cormac.</p> <p>Councillor Miss P. Bolton reported the two houses on Marshall Road, advising there was a lot of mud on the road and she was asked to raise this to ensure it is monitored.</p> <p>Councillor C. Vercoe reported on trees on Truro Road that are at a precarious angle and he is concerned they look like they may come down at any time, just up from St. Benets Abbey <b>Action:</b> Cornwall Councillor C. Batters to follow up with Cormac.</p> <p><b>Footpaths:-</b> From Tremore Valley, opposite Tremore Valley Farm to be cut back <b>Action:</b> Clerk to ask Max Simpson to cut back.</p> <p><b>Damaged Signs in the Parish:-</b> None.</p> <p><b>Concerns – Traffic through Lanivet Village:-</b> Chairman reported on emails that had been circulated.</p> <p><b>Litter Debris in Rectory Road:-</b> Email had been circulated and it had been passed to Cornwall Councillor C. Batters to follow up and the parishioner had been informed and had thanked the Parish Council. Cornwall Councillor C. Batters advised that this is often a problem that put their bags out the night before for various reasons. It was suggested wheelie bins or covering over.</p>	<p><b>Cwll. Cllr. C. Batters</b></p> <p><b>Cwll. Cllr. C. Batters</b></p> <p><b>Clerk</b></p>
30/18	<p><b>Planning Applications/Results/Correspondence received:</b> - Chairman and Councillor D. Batten queried the caravan on the site at Mill Row, Truro Road, Lanivet, as it appears no planning had been approved or received for a caravan. Details were as follows PA17/05732– Miss Harriet Parkin – Construction of new dwelling, Land NNW of Mill Row, Truro Road, Lanivet <b>Action:</b> Cornwall Councillor C. Batters to follow up.</p> <p><b>PA17/10377 - Mr. Daniel Austin</b> –Demolition of existing side extension and lean-to porch, and addition of new rear and side extensions. Enlargement of front dormer and the addition of new rear dormer and creation of oversailing from roof plane, Tor View, Clann Lane, Lanivet – <b>Support</b> (Proposed: Councillor A.J. Barnaby; Seconded: Councillor Miss P. Bolton)</p> <p>Cornwall Councillor C. Batters left the meeting at 8.02pm.</p> <p><b>PA18/00194 – Mrs. Joy Summers</b> – NMA (1) for Plot 2 to be handed with internal layout alterations and introduction of additional window and door to Decision PA17/04739 Formerly Raintree, Marshall Road, Nanstallon – <b>No comment as decision already made and approved.</b></p>	<p><b>Cwll. Cllr. C. Batters</b></p> <p><b>Clerk</b></p>

	<p><b>PA18/00585 – Mr. Andy Stevenson</b>– Works to trees subject to a tree preservation order. Cut and lift surface area and fell one mature Plum tree, Woodland Glade, Lanivet – <b>Support the County Tree Officer’s comments</b> (Proposed: Councillor D. Batten; Seconded: Councillor T. Hancock)</p> <p><b>PA18/00796 – Mr. A. Cox</b> – Alterations and additions to existing bungalow to form new dormer style bungalow and the erection of a detached garage, Windsmoor, Woodland Close, Lanivet - <b>Support</b> (Proposed: Councillor D. Carter; Seconded: Councillor A.J. Barnaby)</p> <p><b>Planning Results Received:-</b></p> <p><b>PA18/00194 – Mrs. Joy Summers</b> – NMA (1) for Plot 2 to be handed with internal layout alterations and introduction of additional window and door to Decision PA17/04739 Formerly Raintree, Marshall Road, Nanstallon – <b>Approved</b></p> <p><b>Planning Correspondence Received:-</b> Cornwall Council – EN18/00128 – Alleged breach of Condition 7 (occupancy restrictions) of planning approval PA17/10061 – mobile home being used for residential purposes, Kymmland, Blowinghouse Lane, Bodmin</p>	<p><b>Clerk</b></p> <p><b>Clerk</b></p>																																							
31/18	<p><b>Accounts &amp; Any Applications for Grants &amp; Donations:</b> - The Council approved payment of the following accounts for February (Proposed: Councillor D. Batten; Seconded: Councillor A.J. Barnaby): -</p> <table border="1" data-bbox="225 1048 1321 1541"> <tr> <td>Lloyds Bank</td> <td>£6.50</td> <td>Bank Service Charge</td> </tr> <tr> <td>AJH Services</td> <td>£532.29</td> <td>Bank Transfer 96</td> </tr> <tr> <td>British Gas</td> <td>£16.24</td> <td>Bank Transfer 97</td> </tr> <tr> <td>Mr M.J. Yelland</td> <td>£166.50</td> <td>Bank Transfer 98</td> </tr> <tr> <td>DMC IT</td> <td>£22.50</td> <td>Bank Transfer 99</td> </tr> <tr> <td>Paul Bazeley</td> <td>£10.00</td> <td>Bank Transfer 100</td> </tr> <tr> <td>Mrs. J. Burdon - Salary &amp; Expenses</td> <td>£381.32</td> <td>Bank Transfer 101</td> </tr> <tr> <td>CC Pension Scheme</td> <td>£114.52</td> <td>Bank Transfer 102</td> </tr> <tr> <td>Inland Revenue</td> <td>£76.40</td> <td>Bank Transfer 103</td> </tr> <tr> <td>Cornwall Council</td> <td>£12.00</td> <td>000042</td> </tr> <tr> <td><b>Receipt: R.J. Bray Funeral</b></td> <td>£160.00</td> <td>Interment (Austin)</td> </tr> <tr> <td><b>Receipt: Mr. D. Batten</b></td> <td>£200.00</td> <td>Reservation (Batten)</td> </tr> <tr> <td><b>Receipt: R.J. Bray Funeral</b></td> <td>£160.00</td> <td>Interment (Austin)</td> </tr> </table> <p>Councillor D. Batten proposed a Finance Sub-Committee Meeting to be held on Wednesday the 28<sup>th</sup> February 2018 at 7.00pm, to be held at Councillor D. Carter’s, to include new spreadsheet, policy documents and two items listed below. He apologised that he went into Lloyds with paperwork and they lost them, he asked the Clerk to obtain forms for him to complete again <b>Action:</b> Clerk.</p>	Lloyds Bank	£6.50	Bank Service Charge	AJH Services	£532.29	Bank Transfer 96	British Gas	£16.24	Bank Transfer 97	Mr M.J. Yelland	£166.50	Bank Transfer 98	DMC IT	£22.50	Bank Transfer 99	Paul Bazeley	£10.00	Bank Transfer 100	Mrs. J. Burdon - Salary & Expenses	£381.32	Bank Transfer 101	CC Pension Scheme	£114.52	Bank Transfer 102	Inland Revenue	£76.40	Bank Transfer 103	Cornwall Council	£12.00	000042	<b>Receipt: R.J. Bray Funeral</b>	£160.00	Interment (Austin)	<b>Receipt: Mr. D. Batten</b>	£200.00	Reservation (Batten)	<b>Receipt: R.J. Bray Funeral</b>	£160.00	Interment (Austin)	<p><b>Clerk</b></p> <p><b>Clerk</b></p>
Lloyds Bank	£6.50	Bank Service Charge																																							
AJH Services	£532.29	Bank Transfer 96																																							
British Gas	£16.24	Bank Transfer 97																																							
Mr M.J. Yelland	£166.50	Bank Transfer 98																																							
DMC IT	£22.50	Bank Transfer 99																																							
Paul Bazeley	£10.00	Bank Transfer 100																																							
Mrs. J. Burdon - Salary & Expenses	£381.32	Bank Transfer 101																																							
CC Pension Scheme	£114.52	Bank Transfer 102																																							
Inland Revenue	£76.40	Bank Transfer 103																																							
Cornwall Council	£12.00	000042																																							
<b>Receipt: R.J. Bray Funeral</b>	£160.00	Interment (Austin)																																							
<b>Receipt: Mr. D. Batten</b>	£200.00	Reservation (Batten)																																							
<b>Receipt: R.J. Bray Funeral</b>	£160.00	Interment (Austin)																																							
32/18	<p><b>Clerks Expenses:-</b> Councillor D. Batten reported he attended the CALC How to be a Better Employer. One item that was paramount was to have a Staffing Sub-Committee. Sarah Mason of CALC has offered to meet with Chairman and Vice-Chairman to go through policy documents etc., and to have a Staffing Meeting closed to the public and anyone who is not on the Staffing Sub-Committee. It was agreed to include on the next agenda as a closed item at the end of the Main Meeting <b>Action:</b> Clerk.</p>	<p><b>Clerk</b></p>																																							

33/18	<p><b>Appointment of an Internal Auditor:-</b> Details had been forwarded by the Clerk to Councillor D. Batten, Chairman of Finance and it was resolved discuss at the next Finance Sub-Committee Meeting and include on the next agenda with proposals (Proposed: Councillor D. Batten; Seconded: Councillor Mrs. J. Dent) <b>Action:</b> Councillor D. Batten/Clerk.</p>	Cllr. D. Batten/ Clerk
34/18	<p><b>Cornwall Council – Free Event to Launch Digital Venue Toolkit:-</b> Chairman suggested this appears to be more prevalent to the new hall, so he suggested he attends with Mr. B. Cornelius. Councillor O. Sleeman was also interested. It was resolved the Clerk confirms for Vice-Chairman and Mr. B. Cornelius to attend (Proposed: Councillor T. Hancock; Seconded: Councillor Miss C. Eddy) <b>Action:</b> Clerk</p>	Clerk
35/18	<p><b>Area Network and Rural Parishes Meeting Update:-</b> Councillor Mrs. J. Dent reported they had a meeting in January. They do get a large number of Town Councillors attending. Only one member spoke from the Town Councillors. The new building in Lanivet is the next meeting which has been arranged. Hopefully some members of the public from Lanivet will attend that meeting. It is fairly well attended by members of the public. It was suggested to possibly get details included in the local Newsletter.</p>	
36/18	<p><b>Lanivet Village Green/Play Equipment/Car Park Updates (Including Proposal to Change Car Park Charges – 2018 Off-Street Parking Order from Cornwall Council):-</b></p> <p><b>Lanivet Village Green:-</b> Chairman reported the area is quite boggy.</p> <p><b>Play Equipment:-</b> Clerk reported the Inspection of the Play Area is scheduled to take place in April/May.</p> <p><b>Lanivet Car Park:-</b> No Update.</p> <p><b>Proposal to Change Car Park Charges – 2018 Off-Street Parking Order from Cornwall Council):-</b> It was resolved to leave in abeyance.</p>	
37/18	<p><b>Camel Trail:-</b> Councillor Miss P. Bolton reported a meeting was held two weeks ago and there will be a new franchise, although they could not pass out details on this at this time. There are a couple of new benches.</p>	
38/18	<p><b>Cemetery Matters (Including (a) Any applications for memorials, inscriptions; (b) Safety Inspection Report – Drew Memorials):-</b> Chairman reported we have received a letter from Drew Memorials which was somewhat disappointing. Chairman had contacted Cornwall Councils Cemetery Department and he is waiting to hear back on this and suggests we leave the details from Drew Memorials in abeyance until next month. It was agreed to include on the next agenda <b>Action:</b> Clerk.</p> <p>Chairman reported there are some nasty holes and pits in the Cemetery and he spoke to the Lawn Ranger about filling them in. It was proposed the Chairman obtains a quote from the Lawn Ranger (Proposed: Councillor A.J. Barnaby; Seconded: Councillor Miss P. Bolton) <b>Action:</b> Chairman.</p>	Clerk  Chairman
39/18	<p><b>Lanivet Parish Sport &amp; Recreation Trust:-</b> Councillors D. Carter, S. Walker and A. Harris declared a non-registerable interested and reported under Paragraph 3.5A:- Councillor D. Carter reported the hall is open tonight for our meeting. They are now running low on funds. The invoice for the Parish Council in the sum of £12,000 would be forthcoming in due course. The IT equipment is in the building, to be connected, all other alarms are connected. Batteries are yet to be installed for the solar panels.</p>	

40/18	<b>Public Conveniences Update:-</b> Chairman reported the toilet has finally been replaced.	
41/18	<p><b>Newsletter Reports/Parish Council Website (Including Job Centre Resource Link):-</b> Clerk reported the website continues to be updated on a regular basis. Councillor D. Batten queried whether there was anything more positive with regards to the Job Centre Link but when he went on it, it appears to be a national link and not local. We may need to review our website in the future.</p> <p>Chairman reported the next edition of the newsletter is in the process of being put together.</p>	
42/18	<p><b>Correspondence:-</b></p> <ol style="list-style-type: none"> <li>1. CALC - GDPR Training</li> <li>2. Cormac Solutions – CTP Meeting</li> <li>3. Cormac Solutions – Camel Trail Partnership Meeting – Wednesday, the 25<sup>th</sup> April 2018 at 2.00pm in the Shire House Suite, Bodmin</li> <li>4. Cornwall Council - Neighbourhood Planning E-Bulletin January 2018</li> <li>5. Cornwall Council – Special Bulletin - Localism Bulletin - Consultation on key Adult Social Care charging policies</li> <li>6. Cornwall Council - Bodmin Community Network Panel Meeting - Wednesday 10<sup>th</sup> January 2018</li> <li>7. Cornwall Council – Communities &amp; Devolution Newsletter – Grow Nature Seed Fund</li> <li>8. Cornwall Council - Free Event to Launch Digital Venue Toolkit</li> <li>9. Cornwall Council - A38 - Working Group Update</li> <li>10. CALC - Saltash Town Council - Emergency First Aid at Work Course to be held on the 2<sup>nd</sup> March 2018</li> <li>11. Cornwall for Change – Invitation to all Local Councillors</li> <li>12. Cornwall Council - Localism Newsletter - December 2017</li> <li>13. Cornish Solidarity - Planning in Cornwall, for People or Profit?</li> <li>14. Tony Brook – Unique Book – A Cornishman Remembers</li> <li>15. Cornwall Council – Stakeholder Survey</li> <li>16. CALC – CCLT Seminar Invitation</li> <li>17. PCSO Debbie Knowlden – Introduction. Chairman reported he had invited her to any of our Parish Council Meetings and requested any information that would be available for the Parish and the Newsletter.</li> </ol>	
43/18	<b>Urgent Parish Matters with prior liaison with Chairman (Items for Information Only and items for the next agenda):-</b> None.	
44/18	<p><b>Date of Next Meeting:-</b> Thursday the 15<sup>th</sup> March 2018 in the One for All Lanivet Parish Community Centre, Lanivet at 7.15pm.</p> <p>There being no further business to discuss the meeting closed at 8.48pm.</p>	

Signature: .....

Chairman

Date: 15<sup>th</sup> March 2018