LANIVET PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE PARISH HALL, LANIVET ON THURSDAY, 15TH SEPTEMBER 2016 AT 7.15PM

ON THORSDAT, 13 SETTEMBER 2010 AT 7.1311

Present: Cllr. S. Walker Mrs. J. Burdon Cllr. D. Carter

(Vice-Chairman) (Parish Clerk)

Cllr. A. Harris Cllr. Mrs. W. Grose Cllr. Mrs. K. Walker Cllr. Mrs. J. Dent Cllr. Miss P. Bolton Cwll Cllr. C. Batters

Mr. Ian Tomlins 1 Member of the Public

Minute	AGENDA ITEMS	Action
184/16	Public Forum:- One member of public attended but nothing to raise.	
185/16	Mr. Ian Tomlins – Future Proposals and Gaia Trusts Objectives:- Mr. Ian Tomlins circulated a small report from Jenni Thomson with a map. He was representing Jenni Thomson this evening – The farm was given to the Gaia Trust in 2013. It is a working farm of approximately 150 acres mainly grazed by beef cattle. The farm buildings are generally in poor condition, as is the farmhouse. There are, however, two stone and slate barns which are reasonably sound, the smaller of which has pre-planning approval for a classroom and cloakroom, your ref PA13/02884. Bodwannick Farmhouse is in need of substantial restoration and the Gaia Trust has spent considerable effort over the last two years to identify sources of funding. In the current financial climate this has not proved possible and that is why we need to raise money from our own resources. There is potential infill site adjoining the house, money from the sale of a building plot would go a long way towards repairs. Our vision for Bodwannick is to develop it as a "care farm" to provide health, social and educational facilities for small groups of vulnerable people. This would be delivered by a supervised, structured programme of farming and horticulture-related activities and is already taking place in a limited way with people suffering mental health problems. The house is vital for these visits. It is worth noting that Bodwannick is also a valuable wildlife area. A recent survey has revealed that barns are home to 10 of the 17 bat species resident in the UK, including the three rarest; this could mean the farm becoming an important field study centre. The Trust have been speaking to Cornwall Council for about two years now and to date they do not believe that can support it, there would need to be special circumstances. They are hoping to justify it by restoring an historic farmhouse and two new cottages. Jenni Thomson would like an half hour visit at the farm with Councillors so she could show them what they expect to do before the application is submitted. Chairm	

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186/16	Members Declaration of Interest and Dispensation Requests: - Councillors D.	
	Carter, A. Harris and S. Walker declared a non-registerable interest under	
	Paragraph 3.5A in the Lanivet Sport & Recreation Trust.	
	Councillors Mrs. K. Walker and S. Walker declared a non-registerable interest under	
	Paragraph 3.5A in the Village Newsletter.	
407/40	Apologies:- Councillors C. Vercoe, A.J. Barnaby, T. Hancock, Mrs. J. Stickland, A.	
187/16	Steele, PCSO A. Crocker	
188/16	Minutes of the Monthly Meeting held on Thursday 18th August 2016:- The	
100/10	Minutes of the Monthly Parish Meeting held on Thursday the 18th August 2016 were	
	confirmed as a true and accurate record and duly signed by the Vice-Chairman	
	(Proposed: Councillor Mrs. K. Walker; Seconded: Councillor D. Carter) Matters Arising from the Monthly Meeting held on Thursday 18 th August 2016:-	
189/16	Matters Arising from the Monthly Meeting field on Thursday 10 Adgust 2010	
	Page 2 Min.30/16 Stream at Lamorrick:- A meeting had been arranged with Luke	
	Jones from the Environment Agency for Thursday the 28th October 2016 at 10.00am	Clirs./
	to meet in the Lanivet Car Park, next to the Public Conveniences Action : Clerk to	Clirs./ Clerk
	clarify as Friday is the 28th October and not the Thursday and inform Councillors.	Cicik
	Page 2 Min.124/16 Heavy Vehicles using road at Treliggan:- Response received	
	from Cormac as follows - With regards to heavy vehicles through Treliggan, could	
	you clarify whether this is a new occurrence, a particular company using the route, and what the concerns are? With regards to the defects raised, the Highways	
	Steward will inspect the site. Where we are responsible for any defects, we will	
	arrange the appropriate remedial works or temporary repairs in accordance with the	
	Council's Maintenance Plan. If we are not liable, we will attempt to make those	
	responsible aware of their duties. Clerk advised the Parish Council requested that	
	Cormac ensure the business is to be made aware of the problems drivers are having	
	since the Ice Cream factory has opened. Further response received from Cormac	
	as follows - I will look into the planning history regarding the new business, however,	
	if there are concerns locally then would a letter from the Parish Council/Local	
	Member to the Ice Cream business be a sensible starting point, requesting that	
	heavy goods vehicle use an alternative route? Action: Clerk to send a letter to the	Clerk
	Ice Cream Factory (Parish Council had a planning application from them some time	
	ago and Clerk to find details from this) requesting they speak to their lorry drivers to request they use an alternative route. Cornwall Councillor C. Batters to follow up and	
	Councillors to attend a meeting with them if there are still problems after this.	
	Councillors to attend a meeting with them it there are still problems after this.	
	Page 2 Min.144/16 Clann Lane to Lamorick Footpath:- Response received from	
	Cormac as follows - This is just a quick response to say many thanks for querying	
	this again, and I can confirm this has been passed on to the relevant person to	
	arrange the cutting back of the area described (The Saints Way). Although I cannot	
	guarantee a timeframe for cutting right now – I believe it should not be too long at all,	Clark
	and when I do receive a date I will of course forward this on to you Action : Clerk to	Clerk
	respond advising this is not of The Saints Way and to pass on the Vice-Chairman's	
	contact details who would be happy to show him the footpath.	
	Page 2 Min.152/16 Trees on Triangle in Lanivet:- Generic response received	
	advising the Forestry Team check this mailbox once a week and would respond as	
	soon as they can Action: Keep Pending.	Clerk
	Page 5 Min.172/16 Key Code Handheld Device for Lloyds Bank:- Clerk reported	Clerk
	an order had been placed on-line Action : Keep Pending.	Cierk
	Page 5 Min 175/16 Abandoned Vehicles in Lenivet Village Car Barley Carella	
	Page 5 Min.175/16 Abandoned Vehicles in Lanivet Village Car Park:- Email received from Philip Coyne of Cornwall Council as follows - Thank you for reporting	
	an abandoned vehicle. Unfortunately, the Council are unable to investigate unless	
	the vehicle has not moved for 3 weeks. Please resubmit your report if the vehicle is	
	still there on the 19 th September.	
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	Second email received from Mark Gowan of Cornwall Council as follows - I have today carried out an initial visit and will investigate further by writing to the registered keeper of the vehicle if these details are forthcoming. I will update you when I receive further information Action: Keep Pending.	Clerk
	Previous Minutes - Vehicle Crossing - 67 Woodland View, Lanivet:- Email received from Rachael Tatlow as follows - The home owner will need to apply for a Streetworks Licence in order to drop the kerbs outside of their property. Details can be found at the link provided below, along with an application form. http://www.cornwall.gov.uk/transport-and-streets/street-works/vehicle-crossings-	
	dropped-kerbs/ Clerk advised details had been passed on. Vice-Chairman reported the dropped kerb is already in place.	
190/16	Monthly Report from Police (including Parish Police Surgery):- No report,	
191/16	apologies received. Monthly Report from Cornwall Councillor Chris Batters: - Cornwall Councillor C. Batters reported as follows: -	
	 Flooding at Higher Tremabyn was reported to him which he followed up. Cormac are planning an extension to the existing ditches, it is hoped to solve this problem in time for the winter months. 	
	 Visibility in Rectory Road – this is not a Cornwall Council hedge, it was noted this work has been carried out. 	
	 Planning Breach at Hoopers Bridge, the Billiard Room, the people that own the farm have carried out a lot of work to sell it. Now it has come up for sale showing details of the Billiard Room which is very lavish and it was reported to him that it could be a breach of planning, enforcement action has been placed on this property. 	
	 Rosehill – concerns about the path, this area has been trimmed. Bodmin Traffic Scheme – there were concerns about this for Lanivet. There was a meeting last week which he attended in Bodmin, prior to this he had travelled around the area in Guy Martin 4 tonne truck and filmed this and had this to show at the meeting. Nigel Blackler attended this meeting and is a very "top notch" member of staff at Cornwall Council. He brought along Jerry Edwards and they met in Lanivet to view problems and saw first-hand the issues we face. He suggested average speed cameras for the village, he did not say no to a pedestrian crossing but it depends on the traffic situation before and since this work commenced in Bodmin. He attended a meeting with them to view and assess the traffic; the numbers were high coming out of the side roads and the main road. Councillor S. Walker suggested following this meeting there had only been 16 people crossing the road and they had no problems as there was plenty of time for them to cross safely and he did not see the need for a crossing but felt the average speed cameras would be beneficial. The speed issues could be dealt with by having the average speed cameras put in place, which would record and send out a fine. Councillor Mrs. J. Dent reported she had not noticed any additional vehicles coming through Nanstallon. Councillor S. Walker advised another meeting would be held soon. Stream behind Mr. Roberts property – this is now in hand with the meeting arranged as noted earlier under Matters Arising. Vice-Chairman thanked Cornwall Councillor C. Batters for his report this evening and for attending the meeting. Highway Issues/Footpath Issues/Cornish Language Fellowship – Damaged 	
192/16	Signs in the Parish: - Highway Issues:- Councillor reported down the Sewerage Works, Stoney Lane in	
	Nanstallon they have cleared but not scraped away the debris but this could incur flooding as the winter approaches Action : Clerk to inform Cormac, copying in Cornwall Councillor C. Batters.	Clerk

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	Footpaths:- Clerk reported the footpath a Simpson who advised he had opened the			
	10-12'. The hedges were touching most			
	woods. Email received from Maria Stick			
	Thank you, I had recently noticed. Thank	you for your k	ind assistance in bringing this	
	about.			
				Cllr.
	Damaged Signs in the Parish:- Cou			
	reported a wooden sign that has been o			
	down and appears to have been com Walker to send Clerk photographs) and			
	which is leaning very badly Action : Cle			
	Councillor C. Batters. Cornwall Councillo			Batters
			•	
193/16	Planning Applications/Results/Corres	pondence rec	ervea: -	
	PA16/07878 - St. Austell Brewery Lt	d – Alteration	s and extensions to existing	
	public house, Lanivet Inn, Truro Road, La			
	had already requested and extension			Clerk
			-	
	Planning Results Received:-			
	DA46/05556 May 9 May Dullan France	Erootion - C	i an autonoian ta cattara OA	
	PA16/05556 - Mr. & Mrs. Brian Furse Church Road, Lanivet - Approved	e – ⊏rection of	an extension to cottage, 2A	
	Onuron Noau, Lanivet – Approveu			
	Planning Correspondence Received:-	Cornwall Co	ouncil – The Nanstallon Tree	
	Preservation Order 2016 – Enclosing co			
	sent to the persons interested in the sit	e. The Order	has been confirmed without	
	modification.			
194/16	Accounts & Any Applications for Gra			
	payment of the following accounts for	September (Proposed: Councillor Mrs. J.	
	Dent; Seconded: Councillor D. Carter): - South West Water	£167.59	Bank Transfer 37	
	Duchy Cemetery's Ltd	£107.59 £43.75		
	The Lawn Ranger	£144.00		
	The Lawn Ranger	£90.00	Bank Transfer 40	
	The Lawn Ranger	£2,220.00	Bank Transfer 41	
	Mrs. J. Burdon Clerk's Salary Gross	£393.75	Bank Transfer 42	
	Minus Income Tax	£74.40		
	Minus Employee Pension Contribution	£21.65		Clerk
	Nett Pay for September	£297.70		CICIK
	Office Contribution/Phone Expenses	£35.00		
	Expenses for September Total	£56.59 £389.29		
	CC Pension Scheme	£389.29 £95.28	Bank Transfer 43	
	Inland Revenue	£74.40		
	Max Simpson	£340.00		
	Cormac Solutions	£541.30		
	Receipt: HM Revenue & Customs	£9,061.71	VAT Repayment	
	Receipt: Kerrow Memorials	· · · · · · · · · · · · · · · · · · ·	Memorial (Nash)	
	Receipt: Cornwall Council	· · · · · · · · · · · · · · · · · · ·	Half Precept/CTS Grant	
	Application from Cornwall Air Ambuland			
	to inform we are not in a position to a			Clerk
	policy in place (Proposed: Councillor Mi		Seconded: Councillor Mrs.	J.51.K
	J. Dent) Action: Clerk to advise of the c		Committee from meeting	
	Quarterly Financial Report circulated by held on the 8 th September. It was res			
	set out (Proposed: Councillor Mrs. K.			
	Bolton)			
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195/16	Approval of (a) Review and Approve Risk Management Policy – as per last	
	year; (b) Review and Approve Standing Orders and Chairmanship – as per last	
	year; (c) Review and Approve the Model Code of Conduct for Parish and Town	
	Councils - as per previously last year; (d) Review and Approve Financial	
	Regulations – as per last year; (e) Review and Approve Statement of Internal	
	Audit; (f) Review of Segregation of Duties (new policy):- Clerk reported she had	
	followed up with the Internal Auditor in respect of wording for the Financial	
	Regulations to include internet banking and ask about amendments to Expenditure	
	4, 5 and 6 and also Item 39 on Standing Orders. He sent details which had been	
	duly circulated and the item pertaining to this was noted as follows - Payment for	
	utility supplies (energy, telephone and water) PAYE, VAT, Cornwall Council and	
	suppliers may be made by variable Direct Debit or payment by Internet Banking	
	provided that the approval is signed by two Councillors who are bank signatories and	
	any payments are reported to Council as made. The approval of the use of a variable	
	Direct Debit and Internet Banking shall be renewed by resolution of the Council at least	
	every year.	
	Clerk suggested we re-word for our purposes as follows – Payment for utility supplies	
	(energy, telephone and water) PAYE, VAT, Salaries and Expenses and grass cutting,	
	Cornwall Council and suppliers may be made by variable Direct Debit or payment by	
	Internet Banking provided that the approval is signed (or approved by a circular email	
	to all Councillors if payment is required before the next available meeting) by two	
	Councillors who are bank signatories and any payments are reported to the Parish	
	Council at the next available Parish Council Meeting, so as not to delay payments	
	being sent. The approval of the use of a variable Direct Debit and Internet Banking	
	shall be renewed by resolution of the Parish Council at least every year. It was	
	resolved to amend as proposed (Proposed: Councillor Miss P. Bolton; Seconded:	Clark
	Councillor Mrs. K. Walker) Action: Clerk to amend and re-circulate to Councillors.	Clerk
	Additional amondments to the Diek Management Deliev on follower. 7. Contractors	
	Additional amendments to the Risk Management Policy as follows:- 7. Contractors –	
	wording to be amended as follows Any Contractor working on Parish Council	
	controlled property or land will be asked to provide evidence of the adequacy of their	
	insurances and certificates of training in relation to work to be undertaken, if so	
	required by the Parish Council. Contracts awarded are to be continuously monitored	
	in the interests of attaining Best Value.	
	Clerk advised Sue Lee was going on holiday so she would speak to her on her	
	return about setting up a Locum Clerk Contingency Plan and also her hourly charge	Clerk
	for this Action : Clerk to action. Clerk also suggested the Risk Management Policy	
	could be updated under Item 2 if we decide to create a Contingency Plan with Sue	
	Lee Action: Clerk would circulate a copy of a Contingency Plan she had used	Clerk
	before for another Parish Council for Members to review.	JIJI K
	Action: It was agreed to include on the next agenda and Clerk to circulate in the	Clerk
	interim.	
196/16	Area Network and Rural Parishes Meeting:- Councillor S. Walker reported all	
130/10	Parishes have been invited to send representatives to a meeting arranged for the	
	27th September 2016. Councillor S. Walker reported responses had been received	
	from Lanhydrock, Helland, Blisland and Withiel Parish Councils to attend the	
	meeting arranged to be held in the Lanivet Parish Hall.	
	Cornwall Councillor C. Batters left the meeting at 8.24pm.	
107/46	Lanivet Village Green/Play Equipment/Car Park:-	
197/16		
	Lanivet Car Park:- Vice-Chairman suggested an addition to be added to our sign for	
	the Car Park, that all vehicles should have tax and mot, he would speak with Linden	
	Hawke about making these arrangements. Councillor D. Carter reported the vehicles	
	in the Car Park causing problems are a nuisance and people keep complaining.	
	and a management and a management and poople moop complaining.	

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198/16 C C SI a w di be	Lanivet Village Green:- Councillor D. Carter reported he had picked up the rubbish. There is wear and tear on some of the equipment. Camel Trail:- Camel Trail Partnership Agenda and Minutes received and circulated to Councillors. Cemetery Matters (Including any applications for memorials, inscriptions):-Clerk reported she had sent out the new burial fees to Funeral Directors. However, she had recently had a query from Roche Parish Council as to the pre-digging when a gravespace is reserved and what the benefits of this are so she had followed up with Allan Roberts who advised there was no point in doing it, it actually made no difference when digging for the second time, it just adds to the families' costs. It may be something to bear in mind to remove next year if not required. Lanivet Parish Sport & Recreation Trust:- Councillors D. Carter, S. Walker and A. Harris declared a non-registerable interested and reported under Paragraph 3.5A:- Councillor D. Carter reported more work has been carried out and they have shaped up where the building will be place. Big Lottery will be speaking to him next Monday for an hour on the telephone to go over the application. They have done grass cutting a couple of time and have applied for mowers to keep it tidy and have had a grant for approximately £9,000.00 for mowers and a steel container to keep them in. Sport England are hopefully going to fund the main pitch and they will be coming down to carry out a soil test again on the 9th October 2016. The Sita grant goes to	
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de th T th	There were two camper vans that parked on site, they did ask if they could park there as they were visiting family and they were given permission. The second van bunners have been approached and been asked to move it.	
201/16 C all te	Public Conveniences Update:- Email received from Paul Claydon of Local Councils Advisory Service as follows - In the meantime, I have checked on the law about TUPE. It only applies where a business is transferred. If a contract is terminated, as might happen here for breach of contract, there is no transfer of staff. It was agreed to give Cormac two strikes and they have now had one which appears to have been dealt with but if they miss cleaning again we would terminate our Contract as a breach of the Contract Action: Letter to be send to Cormac Solutions advising them how disappointed we were with the issues regarding problems with cleaning and not attending the public conveniences as agreed in the Contract, advising we appreciate that everything is back in place now after several telephone calls, emails and a meeting and is running smoothly but if this happens again we will re-look at this and terminate the agreement as a breach of Contract (Proposed: Councillor Mrs. K. Walker; Seconded: Councillor Mrs. J. Dent)	Clerk
a: U C	Councillor S. Walker reported the hot air in the Gents hand dryer is not working. He assumes it is an electrical problem. He would be happy to speak to John Underwood to see if he could look at the problem. Councillors were happy for Councillor S. Walker to speak to the Electrician.	
202/16 C	Newsletter Reports/Parish Council Website:- No update from Clerk. Councillor D. Carter asked whether the Chairman had spoken to the Clerk about modifying the Website Action: Clerk to speak with the Chairman.	Clerk
to	Councillor Mrs. K. Walker reported the newsletter is underway, the closing date is today and she is still waiting for the police report.	
203/16	 Correspondence:- Schoolsafe – Playground Inspections Cornwall Council – Communities & Devolution Newsletter (Localism Summit 2016; Cornwall Community Flood Forum; Stakeholder Survey 2016; Town & Parish Councils Web Pages) Cornwall Council - Forthcoming Meet the Funders Workshops Cornwall Council – Consultation – Free Distribution of Printed Matter 	

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	5. Bags of Help – Tesco Community Grant	
	National Grid – Stakeholder Update	
	7. Cornwall Council – Code of Conduct Training Session	
	8. Came & Company Insurance – Newsletter	
	9. Clerks & Councils Direct Magazine (Councillor Miss P. Bolton)	
204/16	Urgent Parish Matters:- Councillor Mrs. J. Dent reported on the Community Fund	
204/10	and there was meant to be a meeting today and no information had been received.	
	She met with Dennis Nightingale from Radio Cornwall and did a report. WREN	
	reported the £500.00 is once a year.	
205/16	Date of Next Meeting: - Thursday the 20th October 2016 in the Parish Hall, Lanivet	
	at 7.15pm. Apologies from Councillor Mrs. W. Grose as she would be on holiday.	
	There being no further business to discuss the meeting closed at 8.58pm.	

Signature:	
	Chairman

Date: 20th October 2016