

LANIVET PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING

HELD IN THE PARISH HALL, LANIVET

ON THURSDAY, 16TH MARCH 2017 AT 7.15PM

Present: Cllr. S. Walker (Chairman) Mrs. J. Burdon (Parish Clerk) Cllr. Miss P. Bolton (Vice-Chairman)
 Cllr. D. Carter Cllr. A. Harris Cllr. A. Barnaby
 Cllr. T. Hancock Cllr. C. Vercoe Cllr. Mrs. J. Stickland
 Cllr. D. Batten Cllr. Mrs. J. Dent Cllr. Mrs. W. Grose
 Cllr. Mrs. K. Walker Cwll. Cllr. C. Batters Dr. Peter Claridge
 Mr. Alex Steele

Minute	AGENDA ITEMS	Action
43/17	Public Forum:- None.	
44/17	<p>Defibrillator Programme for Newsletters:- Cornwall Councillor C. Batters introduce Dr. Peter Claridge who reported as follows:-</p> <p>They have a defibrillator in Cardinham and are putting them in other areas. They have held training sessions and have got people together for more general training. They have a small amount of people who will get a text message and they will go to the defibrillator machine and assist, unfortunately this does not always work to the messages not getting through.</p> <p>They felt the message was not getting across and they needed to do something and as their parish is quite large they needed to be able to act quickly, hence developing a buddy project. If an emergency happens the buddy would be called to say can you bring the machine and they decided on a mailshot to get this out to the public. They sent it about 10 days ago and they have already had a few responses and offer to help. A card was circulated explaining what to do and a reminder on how to use the defibrillator. It is best to call the buddy first for the machine and then call 999 after or else you will be on the phone and cannot get hold of the buddy. If, however, you cannot get hold of the buddy do not delay and call 999. With the buddy system it is hoped they know the area and can drop the defibrillator fairly quickly. When 999 is called they need to be asked to release the defibrillator. There is no buddy system in place at the present time as this only went out about 10 days ago and responses are awaited. At least a couple of people in the village have come forward as far as he is aware and once they have a meeting they can start to put the buddy system in place.</p> <p>Cornwall Councillor C. Batters reported that often reaction is that sheer panic cuts in and a buddy system is quite a big step and if one life is saved as part of this, it will be a big achievement. He assisted with getting the postal addresses to help Cardinham send out the mailshot.</p> <p>Councillor D. Batten suggested contacting the local media to report on to get the message out there. Dr. Peter Claridge took this on board saying it was a very good idea and worth following up.</p> <p>Councillor C. Vercoe presumed a buddy could be a multiple buddy to several people, it was noted this was the idea. Cornwall Councillor C. Batters advised it is all about a better chance of surviving.</p>	

	<p>Chairman thanked Dr. Peter Claridge for attending the meeting and reporting on this scheme they are aiming to put in place and suggested this would be included on the May agenda. He said it was a brilliant idea and would welcome an update once they had received information back, if Dr. Peter Claridge could email the Clerk with this information Action: May Agenda.</p> <p>If the machine is used, it will go with the Paramedics in the Ambulance and the next day it will be replaced in the machine.</p> <p>Dr. Peter Claridge left the meeting at 7.36pm.</p>	Clerk
45/17	<p>Members Declaration of Interest and Dispensation Requests: - Councillors D. Carter, A. Harris and S. Walker declared a non-registerable interest under Paragraph 3.5A in the Lanivet Sport & Recreation Trust.</p> <p>Councillors Mrs. K. Walker, S. Walker declared a non-registerable interest under Paragraph 3.5A in the Village Newsletter.</p>	
46/17	Apologies:- None.	
47/17	Minutes of the Monthly Meeting held on Thursday 16th February 2017:- The Minutes of the Monthly Parish Meeting held on Thursday the 16 th February 2017 were confirmed as a true and accurate record and duly signed by the Chairman (Proposed: Councillor A.J. Barnaby; Seconded: Councillor Miss P. Bolton)	
48/17	<p>Matters Arising from the Monthly Meeting held on Thursday 16th February 2017:-</p> <p>Page 1 Min.152/16 Trees on Triangle in Lanivet:- Clerk reported she had not heard anything further and asked if the Chairman had? Chairman reported the trees on the triangle are now the responsibility of Cornwall Council and they do not believe there is anything to be done.</p> <p>Page 1 Min.216/16 Clerks Contingency Plan:- Clerk reported paperwork had now been sent to two Clerks and she was waiting a reply Action: Keep Pending.</p> <p>Page 2 Min.217/16 Invoice for Bodmin Town Council:- Clerk reported an email had been received from Anne Banks, Responsible Finance Officer of Bodmin Town Council as follows - I have a copy of both invoices that you sent in, but I do not seem to have the following information. If you able to provide me with this information, then I will be able to process the grant claim:- Please can you provide details of what the project is and what the funds are going to be used for, and how that ties in with the Cornwall Council criteria 'Bodmin Community Network Area Sustainable Tourism Development Project'. I also believe that Lanivet is part of a partnership with the Church and therefore we would require evidence of this partnership i.e. who is responsible for which elements, maybe some minutes/notes or an agreement that's in place. For the grant to be release we require proof of payment to Lanivet Parochial Church Council. It is only on receipt of this paid invoice that the grant funds can be released. Chairman spoke to Sarah Bryan, Church Warden and she is part of Friends of Lanivet Church who are actually raising the money and Clerk to liaise with her, Chairman to pass details so Clerk could send email for her to answer the necessary questions Action: Keep Pending and Clerk to wait for information from the Chairman.</p> <p>Page 3 Min.28/17 Rubbish dumped by the Saints Way:- Clerk reported she had received a telephone message advising this had been dumped on private land and could not be actioned by Cornwall Council Action: Councillor A.J. Barnaby to check whether this is still in situ and will report to Cornwall Councillor C. Batters.</p> <p>Page 5 Min.30/17 Appointment of New Internal Auditor:- Clerk reported this had been actioned and she would be in touch with Paul Roberts at the end of March to arrange the internal audit of the annual accounts.</p>	<p>Clerk</p> <p>Clerk/ Chairman</p> <p>Cllr. A.J. Barnaby/ Cwll. Cllr. C. Batters</p>

	<p>Page 5 Min. 31/17 Grasscutting Contracts:- Clerk reported both parties had been sent letters regarding their contracts but nothing had been heard back from either party to date confirming acceptance Action: Chairman to follow up.</p> <p>Page 5 Min.34/17 Alleged Damage to Vehicle in Lanivet Car Park:- Clerk reported she had not heard back from the Local Councils Advisory Service and would follow up again and once a response has been received, she would circulate to Councillors Action: Keep Pending and Clerk to follow up.</p> <p>Page 27/17 Signpost at Tremore Cross:- Councillor A. Harris reported that have not sorted the sign as yet and he is not sure whether they have looked at it Action: Clerk to send a copy of the response received to Cornwall Councillor C. Batters to follow up.</p>	<p>Chairman</p> <p>Clerk</p> <p>Clerk/Cwll. Cllr. C. Batters</p>
49/17	<p>Monthly Report from Cornwall Councillor Chris Batters: - Cornwall Councillor C. Batters reported as follows: -</p> <ul style="list-style-type: none"> • Bad pothole outside St. Benets Abbey has been reported by him which appears to have now been actioned. • Flooding at Higher Woodley still needs to be looked at. Councillor A. Harris reported this was still an issue along with the potholes and the flooding goes into the ditch. Chairman reported he had taken some photographs and along with Cornwall Councillor C. Batters they are meeting with Rachel Tatlow of Cormac tomorrow and will follow this up as well as other issues from the meeting tonight. • Rectory Road Car Parking - area behind is in need of cleaning up. A digger has been in and cleared it and they built up a bank with the earth. None of the neighbours know who cleared the area. He has followed up with Rachel Tatlow of Cormac to establish who carried out the work as they would like the earth mound that was left taken away as this is a mess and will cause problems. • Nanstallon to Bodmin Road – they are meeting with Rachel Tatlow of Cormac tomorrow about this also, to find out what can be done with the ditch in this location. • Muddy Roads – there are still some problems with a local farmer not clearing up behind him, he has put a report in the village newsletter informing the public to take photographs, times, dates, etc., to follow up. • The Government are giving Sport England £130m to 10 different locations in the Country and Bodmin could possibly be one of the 10, although they may not get a large amount. It is aimed at the inactive people to get them active. It is for something to encourage people to get out and do something different, say at the new community centre. He had copied in Councillor D. Carter in on details to have a read through. All ideas are welcomed and will be looked at, even if it is for someone to form a walking club to encourage people that are currently inactive to become active. • Councillor Mrs. J. Dent suggested putting this in the Parish Magazine for Nanstallon and she would be happy to forward details to Cornwall Councillor C. Batters. <p>Chairman thanked Cornwall Councillor C. Batters for his report this evening and for attending the meeting.</p>	
50/17	<p>Highway Issues/Footpath Issues/Damaged Signs in the Parish (Including Letter from Cornwall Council – Local Maintenance Partnership 2017/2018 – Eligible Funding £651.00): -</p> <p>Highway Issues:- Councillor Mrs. J. Dent reported there was an accident about two weeks ago in Boundary Road, which made a massive amount of traffic come through Nanstallon. She is led to believe they may possibly be making it one-way traffic through Boundary Road which would help alleviate this re-occurring. Cornwall Councillor C. Batters reported it will not be one-way and detailed the possible re-routing.</p>	

	<p>Councillor Mss P. Bolton reported that Stephen Angwin had reported to her that the area just mentioned by Councillor Mrs. J. Dent was absolutely gridlocked for several hours and he asked whether Cornwall Council could look at a one-way system. Cornwall Councillor C. Batters would be happy to follow up Action: Clerk to send this to Cornwall Councillor C. Batters to follow up.</p> <p>Councillor D. Carter reported just above Lanivet School near Rectory Road, there is a manhole cover that appears to be dropping Action: Clerk to report to Cormac, copying in Cornwall Councillor C. Batters.</p> <p>Chairman reported on the sign on Old Coach Road, two signs now appear to have dropped off and this is been reported for over two years now. Clerk reported this had been reported to Cormac, copying in Cornwall Councillor C. Batters today Action: Keep Pending and follow up as necessary.</p> <p>Footpaths:- Letter from Cornwall Council – Local Maintenance Partnership 2017/2018 – Eligible Funding £651.00): - It was resolved to accept the offer (Proposed: Councillor A. Harris; Seconded: Councillor D. Carter)</p> <p>Damaged Signs in the Parish:- None.</p>	<p>Clerk/Cwll. Cllr. C. Batters</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
51/17	<p>Planning Applications/Results/Correspondence received: -</p> <p>PA17/01392 – Ms. Anthea Newman – Outline planning permission with all matters reserved: Construction of a dwelling, Land North of Boscarne Mill, Nanstallon – Support the Planning Officers decision (Proposed: Councillor Miss P. Bolton; Seconded: Councillor Mrs. J. Dent)</p> <p>PA17/01586 – Mrs. Cotton – Works to trees subject to a tree preservation order. Crown reduction and raising of two Lime trees and crown reduction of on Ash, Old Coach House, Lanivet – We will go along with the County Tree Officers decision (Proposed: Councillor A. Harris; Seconded: Councillor C. Vercoe)</p> <p>PA17/01602 – Miss Harriet Parkin – Construction of new dwelling, Land North West of 3 Mill Row, Truro Road, Lanivet – Object – too close to the corner and there would be traffic issues (Proposed: Councillor A. J. Barnaby; Seconded: Councillor T. Hancock)</p> <p>PA17/01937 – Mr. Geoffrey Rackham – Revised planning to previously approved Application No. E1/2008/00290 dated 7th April 2008 for an extension to small barn conversion to a holiday let, High Cross Farm, Lanivet – Support (Proposed: Councillor Mrs. K. Walker; Seconded: Councillor A.J. Barnaby)</p> <p>PA17/02219 – Ian Lancaster – Alteration, extension and change of use to a single dwelling. Resubmission of previous application PA16/06831 with an additional window to the south elevation, The Woodshed, Lamorick, Lanivet – Next Agenda – Requesting an extension of time</p> <p>Planning Results Received:- None.</p> <p>Planning Correspondence:- Letter from Mark Chrusciak of The Camels Back Limited – Development at Tretoil Farm. It was resolved to invite him along to the Parish Council receives the planning application and for them to follow the Parish Council website and noticeboards to be aware when this will be (Proposed: Councillor A.J. Barnaby; Seconded: Councillor A. Harris) Action: Clerk to respond accordingly.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
	<p>Councillor S. Walker and Mrs. K. Walker declared an interest in respect of the newsletter donation and duly left the meeting room for the next item:-</p>	

52/17	Accounts & Any Applications for Grants & Donations (Including (a) Request from Newsletter for a donation; (b) Renewal of Insurance Premium): - The Council approved payment of the following accounts for March (Proposed: Councillor A.J. Barnaby; Seconded: Councillor D. Carter): -	Clerk																				
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 45%;">Lloyds Bank</td> <td style="width: 15%; text-align: right;">£8.45</td> <td style="width: 40%;">Bank Service Charge</td> </tr> <tr> <td>Mrs. J. Burdon Clerk's Salary Gross</td> <td style="text-align: right;">£393.75</td> <td rowspan="5" style="vertical-align: top;">Bank Transfer 76</td> </tr> <tr> <td>Minus Income Tax</td> <td style="text-align: right;">£74.40</td> </tr> <tr> <td>Minus Employee Pension Contribution</td> <td style="text-align: right;"><u>£21.65</u></td> </tr> <tr> <td>Nett Pay</td> <td style="text-align: right;">£297.70</td> </tr> <tr> <td>Office Contribution/Phone Expenses</td> <td style="text-align: right;">£35.00</td> </tr> <tr> <td>Expenses</td> <td style="text-align: right;"><u>£46.57</u></td> <td></td> </tr> <tr> <td>Total</td> <td style="text-align: right;"><u>£379.27</u></td> <td></td> </tr> </table>		Lloyds Bank	£8.45	Bank Service Charge	Mrs. J. Burdon Clerk's Salary Gross	£393.75	Bank Transfer 76	Minus Income Tax	£74.40	Minus Employee Pension Contribution	<u>£21.65</u>	Nett Pay	£297.70	Office Contribution/Phone Expenses	£35.00	Expenses	<u>£46.57</u>		Total	<u>£379.27</u>	
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	<p>Donation to Newsletter:- Letter received as follows – We would like you to award us a grant of £50.00 so we may continue to spread information to the village and surrounding areas and do appreciate your continuing support. It was resolved to grant a sum of £50.00 (Proposed: Councillor D. Carter; Seconded: Councillor T. Hancock) Action: Clerk to respond accordingly.</p> <p>Renewal of Annual Insurance Premium:- It was resolved to renew the annual insurance premium in the sum of £821.16 as listed above in the accounts (Proposed: Councillor A.J. Barnaby; Seconded: Councillor D. Carter) Action: Clerk to action.</p> <p>Non Domestic Rates for Public Conveniences received in the sum of £0.00 allowing Small Business Rate for this property.</p> <p>Action: It was resolved to circulate accounts schedule each month to Councillors prior to the meeting and if there were changes for Councillors to amend their copies at meeting, rather than re-print.</p>	Clerk Clerk Clerk																				
	<p>Councillors S. Walker and Mrs. K. Walker returned to the meeting room. Mr. A. Steele arrived at the meeting at 8.20pm. Cornwall Councillor C. Batters left the meeting at 8.35pm.</p>																					
53/17	<p>Area Network and Rural Parishes Meeting:- Councillor S. Walker reported there is no update.</p>																					
54/17	<p>Lanivet Village Green/Play Equipment/Car Park (Including Claim for Alleged Accident and Damage caused by Pothole in the Village Car Park):-</p> <p>Lanivet Car Park:- Claim for Alleged Accident and Damage caused by Pothole in the Village Car Park – reported earlier in matters arising.</p> <p>Lanivet Village Green:- Chairman, along with Councillors D. Carter, T. Hancock and A.J. Barnaby to look at Play Equipment and there is work to be actioned and they have asked Mike Yelland to look at fairly urgently. Some bark has been laid and possibly more to be laid. The inspection by Rospa will be made in April. If the work cannot be actioned until then they will need to look at the horse to get the metal spike sorted.</p>																					

	<p>There were a few matters that needed attention and Councillor Mrs. J. Stickland would follow up to get a date when works can be actioned by Mike Yelland.</p> <p>Chairman reported it was identified some of the trees have rotten branches and need action. This ties in with the trees that need work in Church Road. He would be happy to speak with The Lawn Ranger to action (Proposed: Councillor Miss P. Bolton; Seconded: Councillor A. Harris) Action: Chairman to action.</p> <p>Councillor A.J. Barnaby reported the catch has completely gone on the dog waste bin on the Village Green and it is Cornwall Councils responsibility Action: Clerk to report to Cormac, copying in Cornwall Councillor C. Batters.</p> <p>Councillor A.J. Barnaby reported the ordinary waste bin opposite the Spar Shop has a broken door, it does not shut Action: Clerk to report to Cormac, copying in Cornwall Councillor C. Batters.</p> <p>Councillor D. Carter reported the waste bin on the left hand side of the entrance to the car park has been knocked off its base Action: Clerk to report to Cormac, copying in Cornwall Councillor C. Batters.</p> <p>Chairman reported on an abandoned car in the Car Park which the Clerk has actioned Action: Clerk to follow up as necessary, if nothing heard.</p> <p>Councillor D. Carter reported there will be a Birthday Party on the Village Green on Saturday and they will be playing Bubble Football for an hour, they have insurance in place. This had been agreed to. It was felt there would be no objections as everything was in place for the use of the Village Green.</p>	<p>Chairman</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
55/17	<p>Camel Trail:- Councillor Mrs. J. Dent reported the meeting was held in the Lanivet Village Hall yesterday. They did encounter the Lanivet Village Hall does not support disabled people, it proved to be very difficult. It seems apparent the Camel Trail runs through quite a few different Parishes. It is a cost of £15.00 and she wonders if the Parish Council would pay for this community event, if not she would be happy to pay it herself. It was resolved the Parish Council pays for this in the sum of £15.00 (Proposed: Councillor Mrs. W. Grose; Seconded: Councillor) Action: Councillor D. Carter to action.</p>	<p>Cllr. D. Carter</p>
56/17	<p>Cemetery Matters (Including any applications for memorials, inscriptions):- Chairman reported he had a meeting a couple of weeks ago about a purchase of a plot and it came up about the pre-digging. It had been noted when we had looked at the fees and charges last year we had decided to make a decision this year. He wondered how Councillors feel on whether we should pre-dig or to remove this from our fees and charges. It was resolved to remove from our fees and charges with effect immediate (Proposed: Councillor A. Harris; Seconded: Councillor Mrs. K. Walker) Action: Clerk to inform Funeral Directors and the person who was enquiring when she contacts the Parish Councils in the future.</p>	<p>Clerk</p>
57/17	<p>Lanivet Parish Sport & Recreation Trust:- Councillors D. Carter, S. Walker and A. Harris declared a non-registerable interested and reported under Paragraph 3.5A:-</p> <p>Councillor D. Carter reported progress is being made with paperwork, waiting for Solicitors to finalise all the land charges. Contractor has almost been appointed. Work on Multi Use Games Area is going to start on the 10th April 2017. He has given Sita this information with a breakdown. It was planned to start on the building on this date but there are a few things still to put in place. They have a little more money than they thought, so one things being looked at is supplying batteries to power the lighting, outside and possibly inside. The plans have to be altered and this has delayed this. There will be an outside building. There is no update on the planning application for the lights at this time. There is a public meeting in the Lanivet Parish Hall to be held on Saturday the 25th March 2017 for all interested parties to attend who may like to use the building. It was suggested the Parish Council have a table and he would like volunteers to assist him.</p>	

	<p>Councillor Mrs. W. Grose reported that local residents have asked her about dog walkers walking around the land and throwing their dog bags in the trees. Councillor Mrs. J. Stickland suggested an ordinary rubbish bin would suffice for this near the entrance. If there was one in this area surely a Councillor could empty out and put outside for the rubbish collection on a Monday.</p>	
58/17	<p>Public Conveniences Update:- Chairman reported he has received two texts from Alison Hawken who is doing an excellent job but we have had some damage. She thought it would be a good idea to put up a toilet roll holder and last night she reported the door closer had been broken on the disabled toilet. She also reported that someone has been drilling holes in the gents, she would get some filler and see if this solves the problem. He has asked Mike Yelland to action the issues and he asked if Councillor Mrs. J. Stickland would ask Mike Yelland to look at the door problem.</p> <p>Councillor A.J. Barnaby suggested going back to having a radon key for the disabled toilets and whether this would help solve the problems.</p>	
59/17	<p>Newsletter Reports/Parish Council Website:- Councillor Mrs. K. Walker reported the newsletter is coming along and she has a photo of the Old Bamboo works for the front cover and it will be out for the 1st April 2017. The Playgroup has decided to advertise as they have had some changes and they would like to report every month.</p>	
60/17	<p>Correspondence:-</p> <ol style="list-style-type: none"> 1. Community Enabler – Groundwork South – Bags of Help Grant Scheme from Tesco – News of recent changes 2. Amanda Hannon – Police Community Management Officer – Police Liaison Meeting – St. Austell 3. Cornwall Council – Communities & Devolution Newsletter 4. Cornwall Council Public Protection – Satisfaction Survey 5. Cornwall Council – Communities & Devolution Newsletter – PCC Devon & Cornwall, CCTV Commitment 6. Cornwall for Change Newsletter 7. Came & Company Local Council Insurance – Ongoing Telephone Issues 8. Ian Betts – Parking Data & Research International – 2017 Survey 9. Sally Vincent – Lanlivery Neighbourhood Plan Pre Submission Document 10. Cornwall Council – Communities & Devolution Newsletter – Your Recycling: Pot Tubs and Trays 11. Cornwall Council – Communities & Devolution Newsletter – Libraries and One Stop Shops - An Update 12. Peninsula SCITT – Cornwall Teacher Training Information Evening 13. Alan Percy – Business Rates on Public Toilets and Libraries 14. Ben Murray – Civic Day – 17th June 2017 15. Alan Perry – Lack of Increase in LMP – Public Footpaths & Streets since 2007 16. Simon Garner, Cormac – Camel Trail Partnership Meeting 15th March in Lanivet Village Hall at 10.00am 17. Cornwall Council – Code of Conduct Training 18. Rospa – Notification of Play Area Inspection 19. Cornwall Council – Communities & Devolution Newsletter – We would like your views on our Draft Customer Promise 20. Natural England – Mid Cornwall Moors Site of Special Scientific Interest – Announcement 21. Andrew George – An opportunity to help meet local housing need in the Lanivet area Action: Clerk to respond advising with elections coming up we would contact him at a later date. 22. Clerks & Councils Direct Magazine (Councillor Miss P. Bolton) 23. Norris & Fisher Insurance Brokers – Local Council Insurance 24. Cornwall Council – St. Austell to A30 Link Road – Selection of preferred route 25. Cornwall Council – Communities & Devolution Newsletter – A Lottery Winner, Safeguarding and the STP, March Bulletin 26. David Crawford - Marketing 	Clerk

61/17	Urgent Parish Matters:- None.	
62/17	Date of Next Meeting:- Thursday the 20 th April 2017 including the Annual Parish Meeting in the Parish Hall, Lanivet at 7.15pm. There being no further business to discuss the meeting closed at 9.14pm.	

Signature:

Chairman

Date: 20th April 2017