

LANIVET PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING

HELD IN THE PARISH HALL, LANIVET

ON THURSDAY, 16TH JUNE 2016 AT 7.15PM

Present: Cllr. A. Steele (Chairman) Mrs. J. Burdon (Parish Clerk) Cllr. S. Walker (Vice-Chairman)
 Cllr. D. Carter Cllr. A. Harris Cllr Mrs. W. Grose
 Cllr. Mrs. J. Stickland Cllr. Mrs. K. Walker Cllr. Miss P. Bolton
 Cllr. T. Hancock Cwll. Cllr. C. Batters 4 Members of Public

Minute	AGENDA ITEMS	Action
117/16	<p>Public Forum:- There were four member of public in attendance this evening. Mr. Danny Batten, Mr. Ivan Tomlin, Mrs. Frances Sanders, Mrs. Jacqueline Jenkins.</p> <p>Mr. Danny Batten advised he lives at Kingfisher House on the edge of the village. Next to his property is a piece of un-registered land. In the two years he has lived at his property no-one has tended or looked at the land and it is very overgrown and untidy, the last two winters he has flooding from the land. He would like to establish who owns the land and if not he would like to take over the land and maintain it. Councillor T. Hancock believes this is made-up land from many years ago. Councillors Mrs. J. Stickland and A. Harris suggested that this could possibly be owned by Margaret Tonkin and if she does not, she may know who does Action: Councillor Mrs. J. Stickland would forward Margaret Tonkin's details to the Clerk to be passed on to Mr. Danny Batten.</p> <p>Mr. Ivan Tomlin advised he has submitted a planning application called The Owls. It is a barn conversion that has been there for some years. The original dwelling only has 2 bedrooms and the owners just want to use the roof space and he would be happy to answer any questions the Parish Council may have.</p> <p>Mrs. Frances Sanders and Mrs. Jacqueline Jenkins expressed concerns in respect of the planning application for Mr. & Mrs. D. & L. Wilton and flooding concerns in the area. Chairman advised he has been informed the applicant is aware of the flooding problems and is going to alleviate the problem. Councillor S. Walker reported that Mr. Wilton is aware of the problem and knows he has to alleviate as his own property would flood.</p>	Cllr. Mrs. J. Stickland/ Clerk
118/16	<p>Members Declaration of Interest and Dispensation Requests: - Councillors D. Carter and A. Harris declared a non-registerable interest under Paragraph 3.5A in the Lanivet Sport & Recreation Trust.</p> <p>Councillors Mrs. K. Walker and Mr. S. Walker declared a non-registerable interest under Paragraph 3.5A in the Village Newsletter.</p> <p>Councillors S. Walker & Mrs. K. Walker declared a registerable interest in planning application PA16/04775.</p>	
119/16	Apologies:- Councillors Mrs. J. Dent, A.J. Barnaby, C. Vercoe	
120/16	Minutes of the Monthly Meeting held on Thursday 12th May 2016:- The Minutes of the Monthly Parish Meeting held on Thursday the 12 th May 2016 were confirmed as a true and accurate record and duly signed by the Chairman with the removal of Councillor A. Harris from Present (Proposed & Seconded)	

121/16	<p>Matters Arising from the Monthly & AGM Meetings held on Thursday 12th May 2016:-</p> <p>Page 1 Min.93/16 Election of Chairman & Vice-Chairman:- Clerk reported she had informed Cornwall Council and had also requested they re-look at the information held for Lanivet Parish Council on their website as it was incorrect, which had now been rectified.</p> <p>Page 2 Min.74/16 Parish Council taking over Cemeteries:- Clerk reported a response had been received from Val Moore as follows - I have been racking my brains on this one. My first point of call would be the Local Government Act of 1972 but it's weighty as I am sure you know. Legislation on closed Cemetery's is in Section 215 but I do not have any access to a copy these days. If you have not tried Cornwall Council I would go there, the person who I have dealt with over our Cemetery is Miss S. Cannan, Bereavement and Services Manager (for Cornwall Council), c/o Penmount Crematorium, Newquay Road, Truro TR4 9AA. Also The Ministry of Justice, Coroners, Burial, Cremation and Inquiries Team, Access to Justice, Justice Policy Group, 102 Petty France, London, SW1H 9AL telephone 020 3334 3796 are very helpful and if they do not have the answer may know who will. Maybe a Parish Council can assist financially under the "free 2p" (or whatever it is called these days) Action: Councillor Miss P. Bolton to speak to Nanstallon representatives before the Clerk follows up.</p> <p>Page 2 Min.30/16 Stream at Lamorrick:- Clerk reported nothing had been received from the Environment Agency to date and she had emailed them again and merely received a further read receipt Action: Keep Pending and follow up.</p> <p>Page 3 Min.83/16 Grass Cutting Contract:- Clerk reported that Allan Roberts of Duchy Cemetery's Ltd had confirmed he would continue until the end of the current Contract.</p> <p>Page 3 Min.87/16 New Car Park and Concerns from Gary Masters:- Clerk reported a response had been received from Cormac that had been sent to Gary Masters as follows – Your enquiry regarding a dropped kerb has been passed to us for a response. Surfacing works are due for this area in August, therefore, I will request that the lowering of kerbs at the junction of Woodland View are carried out at the same time. Unfortunately, the cost to install waiting restrictions is much more than simply laying the lines on site. To install parking restrictions requires the creation of a Traffic Regulation Order (TRO). A TRO involves a considerable amount of legal and consultation work which not only can take a great deal of time to complete but also costs a minimum of £4,000. I regret there are currently no funds to carry out this type of improvement work from the maintenance budget. In previous years, Cornwall Council provided the elected members with a small highway improvement fund which was used to pay for TROs such as this, however, for the past few years, there has been no highway improvement fund provided to take requests such as yours forward.</p> <p>Page 4 Min.100/16 Bodmin Share Scheme:- Clerk reported a response had not been received to date as this letter had been sent quite late this month Action: Keep Pending.</p> <p>Page 4 Min.101/16 Entrance Sign to the Village of Lanivet:- Clerk reported a response had been received from Cormac as follows - Thank you for your email. I have forwarded to details to our Highway Steward for his attention.</p> <p>Page 5 Min.105/16 Approval of Annual Accounts for year ending 31st March 2016 Clerk reported this had fell behind due to a serious illness of our Internal Auditor and dates, etc., having to be changed.</p>	<p>Cllr. Miss P. Bolton</p> <p>Clerk</p> <p>Clerk</p>
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	<p>She had made a request to the Audit Commission for an extension of time under the circumstances and would include on the next Meeting to be arranged following confirmation with Ken Abraham, Internal Auditor Action: Next Agenda.</p> <p>Page 2 Min. 81/16 Drains on Old Coach Road:- Councillor S. Walker advised he met with Rachael Tatlow and she was informed they do not work. The maintenance for drains is every 28 months which is unacceptable. He has now asked Cornwall Councillor C. Batters to try to get the schedule changed for maintaining these drains.</p> <p>Page 2 Min.81/16 Potholes on Tremore Crossroads on the road to Ruthern:- Councillor A. Harris reported these potholes had not been repaired Action: Cornwall Councillor C. Batters to follow up on behalf of the Parish Council.</p> <p>Page 3 Min.101/16 Cones outside Lanivet School:- Councillor S. Walker and Chairman attended the school with some cones which were put out and informed the school what they done and they said they would bring them in and they had not been brought in at all by the School. Some had been damaged and so Councillor S. Walker picked them up and took them back. He felt we should write to the school expressing our concerns and how disappointed the School could not be bothered, advising that one cone was stolen, one was damaged and if the Parish Council gets any more complaints we will refer them to the School Action: Clerk to send a letter to Mr. Jelbert, Head Teacher to Lanivet School. Councillor Mrs. S. Walker reported that the school are still not advertising on their noticeboards there is car parking up the road in the new Car Park. Local parishioner advised he lived near the school and experienced problems with people parking there and being rude, etc. Chairman suggested if it becomes too much of a nuisance to report to the police. It is hoped that some tickets could be handed out by the Police, which may help the problem Action: Clerk to also write to the Chair of Governors expressing our concerns.</p>	<p>Clerk</p> <p>Cwll. Cllr. C. Batters</p> <p>Clerk</p> <p>Clerk</p>
122/16	<p>Monthly Report from Police (including Parish Police Surgery):- No report received from PCSO A. Crocker.</p>	
123/16	<p>Monthly Report from Cornwall Councillor Chris Batters: - Cornwall Councillor C. Batters reported as follows: -</p> <ul style="list-style-type: none"> • Drainage at Lamorick – he followed up again today advising he is not happy with the 28-month maintenance schedule. He does not really want to go over her but he will if necessary. • Bodmin Share Scheme – Letter sent by the Clerk. Boundary Road came into the road in the letter as this will completely change in the not to distance future. • Rectory Road – a resident has an issue with Cornwall Council. • Caravans Complaint at St. Benets Close – Problem is they belong to a resident that lives in the Close. They are not obstructing the footpaths, are not dangerous, etc. Police or Cornwall Housing has no authority over this. It may be that in the future there could be environmental issues with them. • Cory has not been taken over by Biffa, the contract is the same with same processes and procedures are in place. • On the 8th and 9th July there is a presentation on the Bodmin Shared Scheme for anyone wishing to attend. <p>Chairman thanked Cornwall Councillor C. Batters for his report this evening and for attending the meeting.</p>	
124/16	<p>Highway Issues (Including Speed of Traffic through the Village)/Footpath Issues/Cornish Language Fellowship – Damaged Signs in the Parish: -</p> <p>Highway Issues: - Chairman reported he had received a complaint from Mr. Williams at Treliggan as they have had a lot of heavy vehicles using the road and he would like the Parish Council to report to Cormac Action: Clerk to inform Cormac, copying in Cornwall Councillor C. Batters.</p> <p>Chairman reported Tremeer Lane has some very nasty potholes that need to be addressed, this road is taking traffic it was never intended to take Action: Clerk to inform Cormac, copying in Cornwall Councillor C. Batters.</p>	<p>Clerk</p> <p>Clerk</p>

	<p>Councillor S. Walker asked whether Cormac is still cutting the visibility splays, there are several which are a problem. Cornwall C. Batters asked for a list and he would arrange to get them done Action: Councillor S. Walker to forward details to Cornwall Councillor C. Batters.</p> <p>Councillor D. Carter reported the Footpath from Lamorick to the village of Lanivet (on the side of the pavement is overgrown and needs cutting Action: Clerk to inform Cormac, copying in Cornwall Councillor C. Batters.</p> <p>Footpaths:- Email received from Matthew Montano of Cornwall Council requesting cutting around the stile on footpath 1 which they state would be approximately £5.50 current Action: Clerk to advise Cornwall Councillor C. Batters has arranged a site visit regarding this and he is awaiting a date and time for this meeting, copying in Cornwall Councillor C. Batters.</p> <p>Cornish Language Fellowship – Damaged Signs in the Parish:- None.</p> <p>Mr. Danny Batten left the meeting at 8.08pm.</p>	<p>Cllr. S. Walker</p> <p>Clerk</p> <p>Clerk</p>
125/16	<p>Planning Applications/Results/Correspondence received: -</p> <p>PA16/04025 – Mr. & Mrs. A.J. Harnby – Change of use of existing floor area over garage to ancillary annexe accommodation, The Owls, Higher Tremabyn, Lanivet – Support</p> <p>Mr. Ivan Tomlin left the meeting at 8.09pm.</p> <p>Councillors S. Walker and Mrs. K. Walker declared a registerable interest and left the meeting room during discussion of the following planning application PA16/04775 – Mr. & Mrs. D. & L. Wilton – Proposed new two storey 4 bedroom dwelling, Lamorick, Lanivet – Support – Subject to a scheme being put in place to alleviate the flooding problems in the area, to ensure they are addressed and resolved Councillors S. Walker and Mrs. K. Walker returned to the meeting room.</p> <p>Mrs. Frances Sanders and Mrs. Jacqueline Jenkins left the meeting at 8.14pm.</p> <p>PA16/04781 – Mr. A. Winter-Baker – Proposed erection of workshop/store with cantilever carport canopy, Vine Cottage, Truro Road, Lanivet – Support</p> <p>Planning Results Received:-</p> <p>PA16/01017/PREAPP Janet Stickland – Pre-application advice for erection of 3 no. 2 bed dwellings on a vacant plot with existing planning approval for residential development, Land Off Clann Lane, Lanivet – Closed – Advice given</p> <p>PA16/02041 – Mr. Andy Wooley – Proposed river flow gauging station to provide river level and flow rate data for the River Camel, Old Railway Bridge Over River Camel on The Camel Trail, Land South West of Gwendreath, Dunmere Road, Bodmin – Approved</p> <p>PA16/02325 – Mr. Robert Danneau – New Conservatory, Penvivan, Access to Penvivan, Lanivet – Approved</p> <p>PA16/02416 – Mr. Fred Harvey – Covered area to accompany new dair shed to feed cows under cover and reduce the amount of dirty water associated with feeding cows outside, Ryan Park Farm, Lanivet - Approved</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
126/16	<p>Accounts & Any Applications for Grants & Donations: - The Council approved payment of the following accounts for June: -</p>	

	<p>Mrs. J. Burdon Clerk's Salary Gross £375.00 Bank Transfer</p> <p>Minus Income Tax £71.00</p> <p>Minus Employee Pension Contribution £20.62</p> <p>Nett Pay for June £283.38</p> <p>Office Contribution/Phone Expenses £35.00</p> <p>Expenses for June £37.67</p> <p>Outstanding Due £356.05</p>		
	Inland Revenue £71.00	Cheque No. 000008	
	CC Pension Scheme £90.74	Bank Transfer	
	British Gas £20.23	Bank Transfer	
	South West Water £109.98	Bank Transfer	
	A J Steele £23.92	Bank Transfer	
	Duchy Cemetery's Ltd £43.75	Bank Transfer	
	Complete Weed Control £264.00	Bank Transfer	
	The Lawn Ranger £144.00	Bank Transfer	
	The Lawn Ranger £318.00	Bank Transfer	
	M Yelland £212.00	Cheque No. 000009	
	Action: Clerk to check bacs payments have gone through for The Lawn Ranger.		
	It was resolved the Clerk could pay regular invoices as received, rather than wait for meetings (Proposed & Seconded)		
	Cornwall Councillor C. Batters left the meeting at 8.21pm.		
127/16	<p>Clerks Salary & Expenses:- Clerk reported she had worked back from the £5,500.00 and it looks like she would take home less than she does now, as on £5,500.00 the annual contributions for pension will be employee £302.50 and employer £1,028.50 which after deducting will make the annual salary £4,169.00 and she is currently on £4,500.00 so it means she would be taking home less than before. Her current salary is £4,500.00 an annual pension is employee £247.50 and employer £841.50 totalling £1,089.00. The pension was not originally agreed as part of the salary rise (as it is mandatory now for all employees to pay a pension) hence the reason the additional pension being included in the £5,500.00 figure reduces the salary, so it seems working the pension into the figure of £5,500.00 makes the salary less as last year pension and salary was £5,589.00 in total. It was resolved to increase annual salary to £4725.00 up by 5% and pension contributions to be calculated from this figure (Proposed & Seconded) It was agreed that next year the Parish Council to ensure they precept to include the Pension figure in the Salary.</p> <p>Action: Clerk to re-calculate and amend salary from June, back-dating for April and May and amend accounts paperwork accordingly.</p>		Clerk
128/16	<p>Lanivet Village Green/Play Equipment/Car Park:- Councillor D. Carter reported all repairs have been carried out by Mike Yelland. They have rubbed down and painted the zip wire. They have also repaired the rocking horse and filled some pits and pot holes in gate ways. Grass Cutting has been carried out and brambles cleared.</p> <p>Councillor S. Walker reported the Bus Shelter at Nanstallon needs cutting around. He had asked The Lawn Ranger to action, however, he mentioned he had been down on occasions and it has already been cut and he is unaware. Councillor Miss P. Bolton offered to have The Lawn Rangers number to inform him when it has been cut, although Councillor S. Walker said to report to him and he would follow up. Councillor Miss P. Bolton reported it still needed cutting Action: Councillor S. Walker to let The Lawn Ranger knows the grass needs cutting around the Nanstallon Bus Shelter.</p> <p>Lanivet Car Park:- Email received from Miss Ruth E. Thomas in respect of the Lanivet Car Park as follows – Please can we have the lines reapplied in the Lanivet Village Car Park?</p>		Cllr. S. Walker

	<p>With the ever increasing use of the facility, more and more, there is some pretty appalling parking going on and thus, space wasted where more cars could easily be fitted in. (When I moved here 12-years ago, there remained some historic evidence of marked out parking bays, but these now have long since faded away!) Could I additionally suggest, if the lines were slightly chevroned in their marking out (thereby also making use of the end furthest away from the WCs), then it would make ingress/egress easier too and absolutely maximise all available space. Whilst writing, one small gripe also in regard to the Car Park – when the more extensive works were undertaken (some two or so years ago), one surface water drain (nearest the roadside but to the south of the bus shelter) failed to be cleared out and this was disappointing, as it would provide vital water drainage to the southern end of the car park, especially so during particularly inclement/wet conditions such as we have experienced during the last autumn/winter Action: Clerk to respond advising as far as we are aware the drain is working but we would double check. As to the lines we have the paint but we need to get enough people together to re-paint and we need dry weather and to block the Car Park off to carry out the work, it may be we would have to put notices on cars to inform them to move whilst this work is carried out.</p>	Clerk
129/16	<p>Camel Trail:- Councillor Miss P. Bolton reported on the way to Grogley Halt and Polbrock Bridge has some fencing that has come down and there is also barbed wire which is concerning Action: Clerk to inform Cornwall Council, copying in Cornwall Councillor C. Batters.</p>	Clerk
130/16	<p>Cemetery Matters (Including (a) Any applications for memorials, inscriptions; (b) Old Lanivet Cemetery/Graveyard Takeover Update: - No applications received.</p> <p>Old Lanivet Cemetery/Graveyard Takeover Update:- Letter received from Privy Council Office enclosing a copy of an Order in Council dated 8th June 2016 giving notice of a Representation made by the Secretary of State for Justice relating to burials in the Parish of Lanivet Graveyard, Rectory Road, Lanivet.</p> <p>Clerk advised Fees and Charges should be looked at as they have not been reviewed since June 2015 Action: Next Agenda.</p>	Clerk
131/16	<p>Lanivet Parish Sport & Recreation Trust:- Councillors D. Carter and A. Harris declared a non-registerable interested and reported under Paragraph 3.5A:-</p> <p>Councillor D. Carter reported it was still on-gong but not a lot to report. He recently sent a report and he needs to expand on it. There was a positive response but they just wanted expansion, so that was hopeful. The project is going slowly. Sport England is coming down next Wednesday to test the soil. They have carried out a survey on the land already.</p> <p>Jack Kingdon has agreed to strip the top soil and level where the building will be erected.</p> <p>The grass is growing which is disappointing and it needs clearing around the Car Park and he wondered if the Parish Council could include in their grass cutting contract to cut around the Car Park. It was suggested we had put aside for this in the precept figure Action: Councillor S. Walker to ask The Lawn Ranger for a quote for this.</p>	Cllr. S. Walker
132/16	<p>Public Conveniences Update:- Councillor Mrs. J. Stickland reported the toilets are closed between 6.30pm to 7.30pm in the evening which helps to deter vandalism.</p>	
133/16	<p>Newsletter Reports/Parish Council Website:- No update from Clerk.</p> <p>Councillor Mrs. K. Walker reported she has been rather disappointed with the competitions she is running. She would welcome any ideas to make the competition better with fairly good prizes. Recently she only had 3 responses. She wondered if it was worth pursuing. It was suggested to try one more and if no better responses to leave it and possibly do one at Christmas time.</p>	

	Councillors said how pleased they were with the Newsletter and how much they enjoyed the poems.	
134/16	<p>Correspondence:-</p> <ol style="list-style-type: none"> 1. Cornwall Lieutenancy – Commemoration of the Centenary of the First Day of the Battle of the Somme, Friday 1st July 2016 at 11.00am at St. Petroc's Church, Bodmin – Invitation to the Chairman (Councillor A. Steele) 2. Bodmin Team Ministry – Invitation for Chairman and Vice-Chairman – The Licensing and Installation of The Reverend Paul Holley as Priest in Charge of the Parishes of Bodmin, Lanhydrock, Lanivet and Cardinham at St. Petroc's Church, Bodmin on Monday 18th July at 7.00pm, followed by refreshments. RVSP to Team Administrator (Chairman & Vice-Chairman) 3. Glasdon Brochure (Councillor D. Carter) 4. Hags – 2016 Offers (Councillor D. Carter) 5. J. Chapman – Use of Village Green for weekly event (Clerk advised she was waiting for further information) Chairman suggested if it is a commercial activity could we ask them to make a contribution. It was noted it is common land so we could not charge 6. Cornwall Council – Bodmin Community Network Facebook Page 7. David Cubitt – Withiel Neighbourhood Plan Draft 19th May 2016 (Councillor Mrs. K. Walker) 8. Great Western Railway – Invitation to apply for GWR's Customer & Communities Improvement Fund 9. Danny Batten – Land Adjoining 14 Truro Road, Lanivet 10. Camborne Town Council – Camborne Green Spaces Devolution Package – Camborne Recreation Ground – Petition 11. Lloyds Bank – Free Business Banking coming to an end 12. Centenary Fields – The Centenary Fields Programme – Protecting Valuable Green Space across the Country 13. Cornwall Association of Local Councils – Minutes of the Cornwall Planning Partnership 7th June 2016 14. Lloyds Bank – Your Free Business Banking is coming to an end 15. Sector Inspector – Police Liaison Meetings Town & Parish Councils 16. The Copyright Licensing Agency Ltd - CLA Public Administration Licence - Copyright Compliance for Town & Parish Councils 17. Rachel Crozier, CAG Consultants – Drop in Event in Lanivet Church Hall on 8th June from 2.00 to 5.00pm. 18. Cornwall Council – Communities & Devolution Bulletin – Special Bulletin with a briefing about Cornwall Electoral Review 19. Cornwall Council – Communities & Devolution Bulletin – Bank Holiday Choose Well Bulletin 20. Lisa Grigg, Cornwall Council – Community Led Local Development – Community Engagement 21. Lisa Grigg, Cornwall Council – Sexual Health Commissioning Consultation 22. David Cubitt – Draft Withiel Neighbourhood Plan 23. Great Western Railway - GWR's Community Fund Now Live for Funding Applications 24. Cornwall Council – Community Led Local Development – Community Engagement 25. Cornwall Council – Sexual Health Commissioning Consultation 26. Cornwall Council – Communities & Devolution Bulletin – Special Bulletin on Shaping the future of health and care in Cornwall and the Isles of Scilly 27. Cornwall Sports – Rounders and Netball in Poltair School 28. Paul Lai – Petition to Help Reduce Suicides 29. Cornwall Council – Cornwall Devolution Newsletter 30. Cornwall Council – One Public Transport System for Cornwall 31. Cornwall Council – Communities & Devolution Bulletin – Copyright Licence Agency Licences, Free Food available, Street Trading in Cornwall 32. Cornwall Council – Paperless Planning Survey 33. Camborne Town Council – Petition to Cornwall Council 	

	<p>34. Cornwall Council – Communities & Devolution Bulletin – Special Bulletin about One Public Transport System Survey</p> <p>35. Cruse Bereavement Care Cornwall – Invite to AGM 26th July 2016</p> <p>36. Cornwall Association of Local Councils – Planning Partnership – How to raise items</p> <p>37. Cornwall Association of Local Councils – SLCC Inaugural Smaller Parishes Meeting</p> <p>38. Irons Brothers – Cast Iron Finger Signs</p>	
135/16	Urgent Parish Matters:- Councillor Miss P. Bolton reported on fly tipping on Berry Lane, she would go on the Cornwall Council Website and report as she would establish full details before reporting.	Cllr. Miss P. Bolton
136/16	Date of Next Meeting: - Thursday the 28 th July instead of 21 st July 2016 in the Parish Hall, Lanivet at 7.15pm. There being no further business to discuss the meeting closed at 9.20pm.	

Signature:

Chairman

Date: 28th July 2016