

LANIVET PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING

HELD IN THE ONE FOR ALL LANIVET PARISH COMMUNITY CENTRE, LANIVET
ON THURSDAY, 17TH JANUARY 2019 AT 7.00PM

Present:	Cllr. S. Walker (Chairman)	Mrs. J. Burdon (Parish Clerk)	Cllr. D. Batten (Vice-Chairman)
	Cllr. D. Carter	Cllr. A. Harris	Cllr. A.J. Barnaby
	Cllr. T. Hancock	Cllr. Mrs. J. Stickland	Cllr. Mrs. C. Eddy
	Cllr. C. Vercoe	Cllr. O. Sleeman	Cwll. Cllr. C. Batters
	Harrison Burdon	Jack Chapman	Craig Rowe
	Jordan Collins		

Minute	AGENDA ITEMS	Action
1/19	Public Forum:- None.	
2/10	<p>Panda Fest Update and Information:- Harrison Burdon, Jack Chapman, Craig Rowe and Jordan Collins attended to report on this and update the Parish Council. Jordan Collins reported for the last couple of years he has been running the music festival at the Lanivet Inn. Last year they took it up with social media, etc., and it resulted in the pub having a very successful day which resulted in them being able to donate to charities and in particular to the Community Hall. They are here this evening to perhaps use the Village Green and go from there. They want a general consensus Councillors may have. Harrison reported wanted to make it a community event and not something for Lanivet as a proper event. The earliest music would commence at 12.00pm going on to 11.00pm at the latest. They are looking at donating a contribution to charities but first need to look facilities, ie marquees as they want to keep the event running regardless of the weather. They want to keep breaking even and they will look at funding after and they are open to ideas and suggestions. They would like to fence off an area and this means they could charge for admittance which would help to fund the day. The other emphasis is on community spirit. There are been involvement with the village Olympics and perhaps draw that in to be on the same day and make a village community orientated day, rather than just a pub village festival. Today they are throwing the idea out to make it a landmark event for the village but want to work with Councillors to take forward with any suggestions and ideas. A bar would be on the green and</p> <p>Public liability is being held and any business that comes in will have to produce a risk assessment. They would look at generators and security. All of this would be under a temporary event licence so they are able to charge. They are possibly looking at a certain amount of tickets to be free to the local people and after this there would be a charge.</p> <p>They are looking mainly to put on an event for the village and be able to put funding back into the community. There is another local person called Ben who lives across the road and he has spoken to neighbours and they all seem quite happy with the event.</p>	

	<p>Chairman queried possible ticket prices. They believe they would like to charge anywhere between £5.00 to £10.00 as they need to look at all facilities and requirements. Parking was also queried. The landlord of the public house has offered his car park. A shuttle bus could be a possibility from Bodmin to neighbouring villages and towns and possibly ask about using the Community Centre Car Park. It was suggesting putting a small charge on the community centre car park for the event to make money towards the hall.</p> <p>Councillor D. Batten suggested there are a lot of possibilities and having a couple of Councillors to discuss. It was noted that full details should be listed and put to the Parish Council. There are concerns about sound and possibly advertising in advance would give people fair warning of the event. It was felt it would be less of an issue if it was a full community day with the Olympics, stalls, etc. Councillor D. Batten also suggested speaking to local farmers to see if they had availability, this is another reason why he suggested discussing this outside of the meeting this evening to take forward. Councillor D. Batten suggested the Parish Council wants to support anyone that wants to do things for the community and he proposes outside of the meeting a couple of Councillors holds discussions with them (Proposed: Councillor D. Batten; Seconded: Councillor O. Sleeman) Action: Councillors O. Sleeman and D. Batten to meet as he is in agreement with the idea. Clerk to pass contact details on to Harrison Burdon.</p> <p>Four members of public left the meeting at 7.28pm.</p>	<p>Cllrs. O. Sleeman/ D. Batten/ Clerk</p>
3/19	<p>Members Declaration of Interest and Dispensation Requests:- Councillors D. Carter and A. Harris declared a non-registerable interest under Paragraph 3.5A in the Lanivet Sport & Recreation Trust.</p> <p>Councillor S. Walker declared a non-registerable interest under Paragraph 3.5A in the Village Newsletter.</p> <p>Councillors S. Walker and D. Batten declared a non-registerable interest under Paragraph 3.5A in the Lanivet Parish Land Trust.</p> <p>Councillor D. Batten declared a non-registerable interest under Paragraph 3.5A in the Lanivet School Governor.</p> <p>Councillor Mrs. C. Eddy declared a non-registerable interest in respect of the following planning application – PA18/11206 for Mr. D. Nattle.</p>	
4/19	<p>Apologies:- Councillors Mrs. J. Dent, Miss P. Bolton</p>	
5/19	<p>Minutes of the Monthly Meeting held on Thursday 13th December 2018:- The Minutes of the Monthly Parish Meeting held on Thursday the 13th December 2018 were confirmed as a true and accurate record and duly signed by the Chairman (Proposed: Councillor D. Batten; Seconded: Councillor D. Carter)</p>	
6/19	<p>Matters Arising from the Monthly Meeting held on Thursday 13th December 2018:-</p> <p>Page 1 Min.204/18 Community Network Devolution Grant:- Clerk reported she had now received the invoice from Linden Hawke and had emailed Bodmin Town Council to establish whether we pay up front or whether the invoice is sent directly to them for payment. They had responded advising the Parish Council pays and invoice them with details to claim back Action: Clerk.</p> <p>Page 1 Min.288/18 Sign for Zip Wire:- Clerk reported a quote had now been received in the sum of £23.34 It was agreed to go ahead with the sign Action: Clerk.</p>	<p>Clerk</p> <p>Clerk</p>

	<p>Page 2 Min.302/18 Highways Issues:- Clerk asked Cornwall Councillor C. Batters for an update? Cornwall Councillor C. Batters will update under his report.</p> <p>Page 5 Min.304/18 Delegated Powers and Updating Financial Regulations:- Clerk read email received from our Internal Auditor – The Model Financial Regulations include a paragraph – For each financial year the Clerk/Responsible Financial Officer shall draw up a list of due payments which arise on a regular basis as the result of a continuing contracts, statutory duty, or obligation (such as but not exclusively) Salaries, PAYE and NI, Pension Fund and regular maintenance contracts and the like for which the Council [,or a duly authorised Committee,] may authorise payment for the year provided that the requirements of Regulation 4.1 (Budgetary Controls) are adhered to, provided also that a list of such payments shall be submitted to the next appropriate meeting of Council [or Finance Committee]. A record of regular payments made under 5.6 above shall be drawn up and be signed by two members on each and every occasion when payment is authorised - thus controlling the risk of duplicated payments being authorised and/or made. The other issue is getting Member involvement in the actual electronic payment Action: Clerk had drawn up annual list and would obtain necessary signatures from Chairman and Vice-Chairman and attach to the Financial Regulations.</p> <p>Page 6 Min.312/18 Update on Schedule of Fees and Payments:- Clerk reported the updated documents had now been forwarded to Funeral Directors, Memorial Masons and Councillors. There had been one small update on fee Child/Persons aged over 16 years upwards, rather than Child/Person aged 16 years and over as the previous one to this was Child aged 3-16 years.</p> <p>Page 7 Min.315/18(20) LMP 2019/20 Reimbursement:- Clerk read response from Cornwall Council advising if more work had been carried out on footpaths for 2017/18 the Parish Council were entitled, likewise for 2018/19 claim. It was agreed the Clerk circulates the list of footpaths to members request Max Simpson to take a look at the local footpaths, especially Mine Lane and the one that goes to Bodwannick and ask what he believes needs doing, bearing in mind this needs to be actioned before the end of March 2019 advising of the total limit financially, we can go to Action: Clerk.</p> <p>Page 6 Min.313/18 Pat Testing for Public Conveniences:- Chairman checked the date and it needs testing in August of this year Action: Chairman to arrange later in the year.</p> <p>Page 2 Min.302/18 Overgrowth on Footpath:- Councillor D. Carter reported this has not been actioned Action: Clerk/Cornwall Councillor C. Batters to follow up.</p>	<p>Clerk</p> <p>Clerk</p> <p>Chairman</p> <p>Clerk/ Cwll. Cllr. C. Batters</p>
7/19	<p>Monthly Report from Cornwall Councillor Chris Batters:- Cornwall Councillor C. Batters reported as follows: -</p> <ul style="list-style-type: none"> • Bus Stop Drain – will be look at as to what is required to resolve. This will supposedly be looked at. • Stoney Lane – the pipe under the verge is believed to blocked and they are arranging to clear. 	

	<ul style="list-style-type: none"> • Potholes in layby outside the Fish and Chip Shop have been reported and will be actioned, most have been done. • Speed Limit around Lamorick Bend – he spoke to Nigel Blackler. He attended the recent Network Meeting and Lamorick was allocated £2,000 for the work and a further £2,000 for a feasibility study on it. • Planning Application for Mr. Galsworthy on tonight needs a quick response if possible. Clerk reported she always sends planning results in the day after their meeting. • Community Chest – he has funding available. Councillor D. Carter suggested a seat either on the Village Green or the back of the car park facing on to the Green. If a quote could be obtained, he would send forms for completion. Councillor D. Carter suggesting planting some trees also. Councillor Mrs. C. Eddy suggested hard plastic benches (Proposed: Councillor D. Carter; Seconded: Councillor T. Hancock) Action: Cornwall Councillor C. Batters to forward the forms to Councillor D. Carter who would obtain a quote from Duchy Timber. • Chairman queried where we are with the sign in liaison with Rachael Tatlow Action: Cornwall Councillor C. Batters to follow up. <p>Chairman thanked Cornwall Councillor C. Batters for his report this evening and for attending the meeting.</p>	<p>Cwll. Cllr. C. Batters/ Cllr. D. Carter</p> <p>Cwll. Cllr. C. Batters</p>
8/19	<p>Highway Issues/Footpath Issues/Damaged Signs in the Parish:-</p> <p>Highway Issues:- Councillor Mrs. J. Stickland reported up Rectory Road between junction and Clickety Gate there are two massive potholes Action: Clerk to forward details to Cornwall Councillor C. Batters.</p> <p>Councillor D. Carter reported he heard from a Mrs. Hicks, 24 Brewers Close, Lanivet there are no salt boxes left. He tried to explain to her. Cornwall Councillor C. Batters advised he did explain to her that Cornwall Council no longer supply these. Each Parish Council would need to purchase their own and maintain them Action: Clerk to confirm Cornwall Council no longer supply the salt boxes.</p> <p>Footpaths:- No Update.</p> <p>Damaged Signs in the Parish:- No Update.</p> <p>Cornwall Councillor C. Batters left the meeting at 7.55pm.</p>	<p>Clerk/ Cwll. Cllr. C. Batters</p> <p>Clerk/ Cwll. Cllr. C. Batters</p>
9/19	<p>Planning Applications/Results/Correspondence received: -</p> <p>PA18/09630 – Mr. Darren Thomson, Legacy Restoration Ltd – Listed building consent for various works including repairs to the roof, windows and installation of new bathroom suites, Tremore Manor, Lanivet – Support (Proposed: Councillor A. Harris; Seconded: Councillor A.J. Barnaby)</p> <p>PA18/00022/NDP – Luxulyan Parish Council – Plan Proposal submitted for the designated Luxulyan Neighbourhood Area, The Construction will run for seven weeks (due to the Christmas period) and end on the February 2019, Luxulyan – Support (Proposed: Councillor D. Batten; Seconded: Councillor Mrs. C. Eddy)</p> <p>Councillor Mrs. C. Eddy declared a non-registerable interest in respect of the following planning application:-</p> <p>PA18/11206 – Mr. D. Nattle – Erection of an earth banked slurry lagoon to</p>	<p>Clerk</p> <p>Clerk</p>

	<p>support existing dairy enterprise, Lower Rosewarrick, Lanivet – Support (Proposed: Councillor A.J. Barnaby; Seconded: Councillor A. Harris)</p> <p>PA18/11786 – Mr. S. Jennings – Reserved matters application following outline approval PA17/10054 dated 15/12/17 for construction of a detached agricultural dwelling with attached single garage, Land North East of Newdowns Farm, Nanstallon – Support (Proposed: Councillor D. Batten; Seconded: Councillor A.J. Barnaby)</p> <p>PA19/00110 – Mr. G. Galsworthy – Retrospective Planning application for the construction of a rear extension, garden shed and the installation of 16 solar panels on the house roof, 15 Clann Meadows, Lanivet – Support (Proposed: Councillor D. Carter; Seconded: Councillor C. Vercoe)</p> <p>PA18/11497 – Mr. Matt Edworthy, Gaia Trust CIO – Remodelling (including levelling and excavation operations) of part of existing `garden and construction of a new accessible to all greenhouse on a solid base, Bodwannick Manor Farm, Road from Little Mulberry to Hoopersbridge Mill, Nanstallon – Next Agenda, Extension of time requested.</p> <p>Planning Results Received:-</p> <p>PA18/09732 Mr. Rundle – Reserved matters application for approval of details of the appearance, landscaping, layout and scale following outline approval PA16/09466 dated 26/04/2017 for construction of a new sustainable dwelling, Land North of Oak Grove, Truro Road, Lanivet – Approved</p> <p>PA18/08550 – Prime Resort Development Ltd/Waterside Villages Limited – Proposed redevelopment of existing resort, comprising 118 additional units of holiday accommodation; extensions and alterations to the existing main facilities building including restaurant and function suite; leisure building; multi-use hall and climbing centre; extension and refurbishment of existing 7 bedroom guest accommodation building to form a 10 room hotel and spa; staff accommodation (4 flats) and service/storage building Energy Centre and Grounds Maintenance Building; multi-use games area (MUGA); tennis courts, climbing wall and children’s play areas. New temporary secondary access from US6126 (North of Old Coach Road); drainage; parking; landscaping and associated infrastructure, Waterside Bar & Grill, Lakeview Country Club, Lanivet – Approved</p> <p>PA18/08619 Mr. & Mrs. Dennis & Carol Hopkins – Change of use of eight holiday cottages to dwellings, together with construction of eleven dwellings and associated development, Tregarthen Cottages, Nanstallon – Approved</p> <p>PA18/03112/PREAPP Mr. R.W. Clemo – Pre-application advice for erection of detached residential property, Brismar, Lanivet – Closed – Advice Given</p> <p>Planning Correspondence Received:- Email from John Mason of Carter Jonas – Planning Application - Former Bodmin Radio Station. Clerk reported the application is currently being validated and the formal consultation period should begin shortly. It was resolved to wait for the application to come in and that we would not require a prior meeting with them Action: Clerk.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
10/19	<p>Accounts & Any Applications for Grants & Donations:- The Parish Council approved payment of the following accounts for January part that have already been paid, as per Financial Regulations (Proposed: Councillor D. Batten;</p>	

	<p>Seconded: Councillor T. Hancock): -</p> <table border="1"> <tr> <td>Lloyds Bank</td> <td>£10.40</td> <td>Bank Service Charge</td> </tr> <tr> <td>The Lawn Ranger</td> <td>£684.00</td> <td>Grasscutting – Jan</td> </tr> <tr> <td>AJH Services</td> <td>£532.29</td> <td>Toilet Cleaning – Jan</td> </tr> <tr> <td>Paul Bazeley Window Cleaning</td> <td>£20.00</td> <td>Dec 18/Jan 19</td> </tr> <tr> <td>DMC IT</td> <td>£22.50</td> <td>Website Update – Dec</td> </tr> <tr> <td>British Gas</td> <td>£19.37</td> <td>Toilets Electric - Dec</td> </tr> <tr> <td>Mrs. J. Burdon - Salary & Expenses</td> <td>£453.64</td> <td>Salary & Expenses</td> </tr> <tr> <td>CC Pension Scheme</td> <td>£141.54</td> <td>Clerk's Pension</td> </tr> <tr> <td>Inland Revenue</td> <td>£97.60</td> <td>Clerk's Tax</td> </tr> <tr> <td>Nanstallon Cemetery Trust</td> <td>£150.00</td> <td>Grasscutting Expenses</td> </tr> <tr> <td>Mike Yelland</td> <td>£39.90</td> <td>Gents Toilet Maint</td> </tr> <tr> <td>Designed 2 Create</td> <td>£516.00</td> <td>Sign/Leaflet Holder</td> </tr> </table> <p>Sowenna Appeal – Letter received requesting financial assistance. It was resolved not to award due to our policy in place (Proposed: Councillor D. Batten; Seconded: Councillor Mrs. C. Eddy) Action: Clerk.</p>	Lloyds Bank	£10.40	Bank Service Charge	The Lawn Ranger	£684.00	Grasscutting – Jan	AJH Services	£532.29	Toilet Cleaning – Jan	Paul Bazeley Window Cleaning	£20.00	Dec 18/Jan 19	DMC IT	£22.50	Website Update – Dec	British Gas	£19.37	Toilets Electric - Dec	Mrs. J. Burdon - Salary & Expenses	£453.64	Salary & Expenses	CC Pension Scheme	£141.54	Clerk's Pension	Inland Revenue	£97.60	Clerk's Tax	Nanstallon Cemetery Trust	£150.00	Grasscutting Expenses	Mike Yelland	£39.90	Gents Toilet Maint	Designed 2 Create	£516.00	Sign/Leaflet Holder	Clerk
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11/19	Renewal of Website Domain for two years:- Clerk reported it had already been resolved to renew the domain for a two year period Action: Clerk.	Clerk																																				
12/19	Lanivet Community Primary School – Agreement of the Village Green:- Email circulated to Councillors from Cornwall Council Legal Team. It was agreed the Clerk to respond advising the Parish Council are not sure whether should be agreement or licence as this is common land and we are custodians as we do not have the right to say what happens on the land. The suggestion was the Parish Council takes back the grass cutting and that if the School requires the use of the Green for an event to contact the Parish Council (Proposed: Councillor A. Harris; Seconded: Councillor D. Batten) Action: Clerk.	Clerk																																				
13/19	Community Land Trust Update:- Councillor D. Batten reported there is a meeting with the Cornwall Community Land Trust on Monday to see what they need to do next. Letter that followed a meeting talking about 14 acres of land behind Tower Park, he believes they need a response and he is happy to do this and copy the Clerk in for the Parish Council records. He is not sure whether we would need any of this land in the immediate future Action: Councillor D. Batten.	Cllr. D. Batten																																				
14/19	Lanivet Parish Sport & Recreation Trust Update:- Councillor D. Carter reported part of the lights are due this month. There is an open day on the 2 nd March 2019 at 4.00pm. Councillor Mrs. C. Eddy suggested the possibility of using the Community Centre as a venue for the Panda Fest. Councillor D. Carter is not sure it would be feasible as there is no suitable land available to hold such an event at the current time. Councillor D. Batten suggested the meeting to be held with the Panda Fest guys would be to discuss all other avenues. Councillor D. Batten reported on the tall flood lights that are a tenth of the brightness of the street lights and he wondered why local people complained about them in that instance and not the street lights. Councillor D. Carter reported an independent test is going to be carried out on the lights.																																					
15/19	Community Network Panel Meeting Update:- Clerk reported that Councillor Mrs. J. Dent advised the Community Network Panel voted and agreed the feasibility study to be funded in relation to the road signage at Lamorick.																																					

16/19	<p>Lanivet Village Green/Play Equipment/Car Park Updates (Including 2019 Off-Street Parking Order from Cornwall Council):- Chairman reported on van that keeps parking in the Car Park. Councillor D. Carter reported he had been informed that the owner had gearbox issues and it would be going in the garage on the 15th January but it is noted it is still there. Chairman suggested purchasing a no parking sign, 24 emergency no access to be erected. It was agreed the Chairman purchases a suitable sign Action: Chairman.</p> <p>Play Equipment:- No update.</p> <p>Lanivet Car Park:- No update.</p> <p>Including 2019 Off-Street Parking Order from Cornwall Council):- It was noted Lanivet were not on the list, so no response required.</p>	Chairman
17/19	Camel Trail Update:- No update.	
18/19	Cemetery Matters (Including Any applications for memorials, inscriptions):- No applications received.	
19/19	Public Conveniences Update:- Councillor T. Hancock suggested a clean down of the Public Conveniences as they were looking tired, possibly a spray and a coat of paint. It was agreed to action in the Spring as necessary.	
20/19	Cornwall Council – Community Governance Reviews – Initial Interest:- It was resolved to confirm we do not want to participate (Proposed: Councillor D. Batten; Seconded: Councillor T. Hancock) Action: Clerk.	Clerk
21/19	Newsletter Reports/Parish Council Website:- Clerk reported the website continues to be updated on a regular basis. Chairman reported the newsletter should be out on the 1 st February 2019.	
22/19	<p>Correspondence:-</p> <ol style="list-style-type: none"> 1. CALC - NALC Legal Update - December 2018 2. First Greater Western Limited - Improvement work on the GWR network at Christmas 3. Cornwall Council - Cornwall Pension Fund Employer Newsletter (December 2018) 4. CALC - Chief Executive's Bulletin 5. CALC - Provisional local government finance settlement 6. Cornwall Council - Bodmin Community Network Panel Meeting - Wednesday 9th January 2019 7. Community Land Trust – December 2018 Newsletter 8. Great Western Railway – 2019 Improvement Work 9. Cornwall Council – Tree Warden Christmas Bulletin 10. CALC – Email to Local Councils 11. CALC - Cemetery Management Courses 2019 12. CALC - SLCC Smaller Councils Meeting - January 2019 13. CALC - Email to members re Crantock 14. Cornwall Council - Adoption of the Cornwall Minerals Safeguarding Development Plan Document 15. Cornwall Rural Community Council - Community Buildings Conference, Tuesday 12th February 2019 16. Highways England - Forthcoming roadworks - A30 Devon and Cornwall pine removal 17. Cornwall Council – Tree Warden Christmas Bulletin 18. Betts Consulting – A Reluctant and Sad Goodbye 	

	<p>19. Cornwall Council - Neighbourhood Plan E-Bulletin (December 2018)</p> <p>20. Cornwall Council – Code of Conduct Training</p> <p>21. CALC Annual Conference – 16th February 2019</p> <p>22. CALC Training - Being a Good Employer</p> <p>23. Cornwall Council Pensions - Pension Administration Strategy</p> <p>24. Cornwall Council - Town Council Contact information</p> <p>25. Alan Percy, North Coast Cluster Group of Town & Parish Councils - Crantock Neighbourhood Plan Decision</p> <p>26. CALC - CRCC Community Buildings Conference – 12th February 2019</p> <p>27. Ivan Tomlin - Land west of Tower Park, Lanivet</p> <p>28. CALC - CALC Availability Friday 18th January 2019</p> <p>29. CALC - Allotment management software query</p> <p>30. Came & Company Insurance - A new future for the Stackhouse Poland Group - Same People, Same Ethos</p> <p>31. CALC – Letter to All Councillors – Budget Preparations for Devon & Cornwall Police 2019/2020</p> <p>32. Peter Moore – Cornwall Rural Community Council – Affordable Housing throughout Cornwall and the Isles of Scilly</p> <p>33. Clerks & Councils Direct Magazine (Councillor T. Hancock)</p> <p>34. Duchy Health Charity Conference Invite – 13th February 2019</p> <p>35. Margaret Swadling - Polling Station for Lanivet – Email received from suggesting possibly using the Lanivet Methodist School room for the Polling Station as the Parish Hall is no longer in use. Chairman advised that Barry Cornelius was going to contact Cornwall Council to inform them the Community Centre is now available and the Clerk asks him to report to her for the next Parish Council Meeting. Clerk to confirm to Margaret Swadling it is up to Cornwall Council and no business of the Parish Council and it is up to local hall to contact them Action: Clerk.</p>	Clerk
23/19	<p>Urgent Parish Matters with prior liaison with Chairman (Items for Information Only and items for the next agenda):- Councillor D. Batten reported on the plot opposite the corner of Lamorick where fence is completely, there are bricks, concrete blocks. It is an absolute eyesore</p> <p>Action: Clerk to report to Cornwall Councillor C. Batters to follow up advising it is unsafe area, not properly fenced off and debris that could come onto the road.</p>	Clerk
24/19	<p>Date of Next Meeting:- Thursday the 21st February 2019 in the One for All Lanivet Parish Community Centre, Lanivet at 7.00pm.</p> <p>There being no further business to discuss the meeting closed at 8.44pm.</p> <p>Action: Clerk to email list of meetings for 2019 to Councillor A.J. Barnaby and all Councillors and to also put a copy in the noticeboards.</p>	Clerk

Signature:

Chairman

Date: 21st February 2019