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## LANIVET PARISH COUNCIL

## MINUTES OF THE PARISH COUNCIL MEETING

## HELD IN THE ONE FOR ALL LANIVET PARISH COMMUNITY CENTRE, LANIVET

## ON THURSDAY, 17<sup>TH</sup> FEBRUARY 2022 AT 7.00PM

Present: Cllr. D. Batten (Chairman) Cllr. T. Hancock Cllr. A. Barnaby Cllr. Mrs. H. Akehurst 3 Members of Public Mrs. J. Burdon (Parish Clerk) Cllr. A. Harris Cllr. D. Williams Cllr. S. Jennings Cllr. Miss P. Bolton

Cllr. T. Grose Cllr. C. Vercoe Cwll. Cllr. Mrs. J. Cruse

Minute	AGENDA ITEMS	Action
	<b>Public Forum:-</b> Three members of the public attended to speak on The Diaries of John James Morris of Lanivet advising they are a collection of 42 hand written journals supplemented by a range of newspaper clippings, letters and similar ephemera. They span the years from 1913 to 1981 and are unique in that they are written by one man living in Lanivet, Cornwall.	
	One member of the public is sharing some of the extracts from the diaries on the Village Facebook page. She has been liaising with the school and their curriculum has changed. The diaries with be stored in Kresen Kernow in Redruth. Another member of public is a Researcher of University of Exeter based in Truro. They were able to obtain a small grant to pay for an expert conserver to look at the diaries to conserve them and it will cost around the region of £19,000 to this. They are working with them and applying for grants. They have an additional $\pounds 6,000$ to get them conserved and then hopefully they will be digitised and make them readily available. They would really like support and assistance from the Parish Council to achieve this.	
	Chairman asked what the plans are in achieving the £6,000 funding required. They are looking at some form of Go Fund Me. There are a number of different ways and are hoping to help people in small ways as well. Chairman asked apart from the finance is there anything else the Parish Council can do to assist with this. Chairman asked for a breakdown of some of the information from this evening, copying in the Parish Clerk. Cornwall Councillor Mrs. J. Cruse requested a copy as she would send on to the County History Section.	
	<b>Action:</b> Next Agenda, once emailed information has been received. Three members of the public left the meeting at 7.20pm.	Clerk
24/22	Apologies:- Councillors Mrs. J. Stickland, D. Austin.	
25/22	Members Declaration of Interest and Dispensation Requests:- Councillors D. Batten and A. Harris declared a non-registerable interest under Paragraph 3.5A in the Lanivet Sport & Recreation Trust. Councillor D. Williams declared a non-registerable interest under Paragraph 3.5A in the Lanivet Charities.	
	Councillor Miss P. Bolton declared a non-registerable interest in respect of planning application PA22/00634 for Steve Waddell and Charlotte Hopkins.	

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26/22	Minutes of the Monthly Main and Closed Meetings held on Thursday 20 <sup>th</sup> January 2022:- Resolved the Minutes of the Monthly Main and Closed Meetings held on the 20 <sup>th</sup> January 2022 as circulated were confirmed as a true and accurate record and duly signed by the Chairman (Proposed: Councillor D. Williams; Seconded: Councillor A. Barnaby)	
27/22	Matters Arising from the Monthly Meeting held on Thursday 20 <sup>th</sup> January	
	2022:- Page 1 Min.4/22 Public Forum - Lanivet & District Under Fives:- Chairman reported he had not dealt with this and would follow up this month Action: Chairman.	
	<b>Page 1 Min.124/21 BT Pole:-</b> Clerk asked Councillors if the pole had been removed. It was noted that it was still in place and notices are on advising removal imminent. <b>Action:</b> Keep Pending.	Clerk
	Page 2 Min.149/51 Internal Auditors Report:- Clerk reported all actions have now been dealt with.	
	Page 2 Min.219/21 Business Debit Card:- Clerk reported forms were available to be completed and to be discussed under Finance this evening.	
	<b>Page 2 Min.6/22 Meeting on the 21<sup>st</sup> February 2022:-</b> Clerk reported that following the meeting at the Recycling Centre, Rachael Tatlow of Cormac had agreed to meet regarding other highway issues in the parish, to establish who is responsible for what. The meeting will commence at 2.00pm until 3.00pm at the Recycling Centre.	
	Page 3 Min.6/22 – Forest for Cornwall – Public Consultation – Woodland on Old Coach Road:- Response received explaining the volunteering aspect further. The Forest for Cornwall initiative aspires to engage with the local community wherever possible, for educational and wellbeing purposes. With the declaration of a climate emergency in 2019 and the ecological crisis in 2021 the Forest for Cornwall team has seen a huge interest in individuals and groups from all over Cornwall wishing to do their bit for the environment. Where possible, we would like to engage with local schools (Forest Schools), Scout and Guide groups and any other interested groups to assist in some of the initial tree planting and the ongoing maintenance that will be required over the following 3 – 4 years to ensure the woodland successfully establishes. The type of work involved would typically be re-firming stakes and tree shelters where these have become loosened by the wind, weeding around individual trees and sometimes topping up mulch around individual trees to ensure they have a weed free planting position. They are happy to come and deliver a talk to any groups interested to describe further should you feel, this would be beneficial.	
28/22	Monthly Cornwall Councillor Report:- Councillor Mrs. J. Cruse reported as	
	<ul> <li>follows:-</li> <li>Cornwall Council and the NHS have declared a Critical Incident in Adult Social Care. The Council will be drawing on its own workforce to be flexible and help find care for the 180 patients currently unable to leave hospital. The 1% ASC levy raised by Council is preparing for the provisions that government are asking us to make for Adult Social Care in the future.</li> <li>Constitution and Governance changes to parish boundaries do not affect Lanivet.</li> </ul>	

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	<ul> <li>Case assist is now being offered to Parish Clerks, and training is available. I highly recommend this service it will help our Clerks in many ways.</li> <li>The Charrette dates have been fixed for the 18/19<sup>th</sup> March. This is an opportunity to air ideas for revitalisation of the town centre. The Welcome Back fund has been handled by the Hall for Cornwall and a full list of activities for Bodmin Town is available on the Into Bodmin site. The focus of this is to entice footfall into Bodmin. Lots of Dance Drama and Poetry (but no pasties offered).</li> <li>Discussion with Highways has confirmed that the 40mph limit at Lamorrick is what was always agreed and complies with National speed advice. I have spoken to residents who complained, and they seem satisfied that this is the case. Speed monitoring is booked for Lamorrick.</li> <li>The Omicron funding has now been released, and Council hope that second homeowners will do the honourable thing and not apply, any excess monies will go too much needed local Adult Social Care funding.</li> <li>Expression of Interest in Highways schemes have now been circulated to all Parish Councils and the time scale of this is very tight.</li> <li>I have ordered the specialist Oak for Lamorite and im to get this planted in March. I will be looking for a volunteer or two to help dig the hole. A couple of Councillors would be willing to assist on the Village Green.</li> <li>Speed signs in Nanstallon reported by Councillor Miss P. Bolton Action: Cornwall Councillor Miss P. Bolton would be happy to attend if available. Chairman will respond to email received expressing our interest in this and send representatives Action: Chairman.</li> <li>Monthly Meetings – Chairman reported Cornwall Councillor Mrs. J. Cruse could either attend the first Tuesday every month or the second Thursday every other month. It was resolved to go with the second Thursday of every month from April as long as the meeting room is available for the relevant dates (Proposed: Councillor Miss P. Bolton, Second</li></ul>	Cwll. Cllr. Mrs. J. Cruse Chairman Clerk
	Akenurst) Action: Clerk Chair thanked Cornwall Councillor Mrs. J. Cruse for her report and for attending this evenings meeting.	
20/22	Highway Issues/Footpath Issues/Damaged Signs in the Parish (Including	
29/22	Maintenance of Verges in the Parish):- Highway Issues:- Chairman reported the meeting on the 21 <sup>st</sup> February has now become three meetings. On Monday at 2.00pm the following Councillors will attend, Chairman, A. Harris, A. Barnaby, T. Hancock, D. Williams and Clerk check with Danny. First meeting will be Recycling Centre; second meeting will be on Lamorick Corner to establish what Cornwall Council/Cormac is responsible for. Third meeting is with Sarah Sims and Tree Planting people. Councillor C. Vercoe suggested the possibility of re-locating the Recycling Centre to a more suitable site with large access roads and a larger site Action: Cornwall Councillor Mrs. J. Cruse to follow up with the Portfolio Holder. Email received from parishioner advising workmen have currently changed speed signs outside Nanstallon School. Entering the village from the Ruthern direction, the 30mph sign has been replaced with a 20mph sign, in accordance with the proposed new speed limit.	Cwll. Cllr. Mrs. J. Cruse

	However, on leaving the village towards Ruthern, there is a 30mph sign instead of the de-limit/National Speed Limit sign that was there previously. The implication of this is that a 30mph limit now applies between Nanstallon, Ruthern and beyond to Sladesbridge, depending on which road you take. There is no mention of altering the speed limit in the Ruthern direction so is this a mistake that needs to be promptly remedied? The current signing is illogical and probably illegal. The old NSL signs could have been used. It was resolved the Cornwall Councillor Mrs. J. Cruse follows up with Cormac <b>Action:</b> Cornwall Councillor Mrs. J. Cruse to follow up as discussed earlier. <b>Maintenance of Verges in the Parish:-</b> Chairman reported this will be put on hold pending the meeting with Rachael Tatlow of Cormac on the 21 <sup>st</sup> February 2022.	Cwll. Clir. Mrs. J. Cruse
	Matters for Cormac discussed last month, including letter for homeowners:- Chairman reported these matters will be put on hold pending the meeting with Rachael Tatlow of Cormac on the 21 <sup>st</sup> February 2022.	
	Councillor A. Barnaby has been approached by a resident as they were not aware that they had a pellet from an air rifle through their window and a neighbor is threatening to take down their wall.	
	<b>Footpaths:-</b> Councillor A. Barnaby reported that he has been asked by the person from Truro that the Parish Council needs to put our comments that we are aware of what is expected. A resolution was passed that Lanivet Parish Council expressed its concerns about the change of right of way title as required by the Ramblers Association and therefore, wish to be notified, so we have the opportunity to make any representations and send this on to the Natural Environment Records Officer of Cornwall Council (Proposed: Councillor A. Barnaby; Seconded: Councillor D. Williams) <b>Action:</b> Clerk.	Clerk
	Acceptance of LMP Payment for 2022/2023:- It was resolved to accept the proposed sum of £775.89 for the financial year 2022/2023 (Proposed: Councillor T. Hancock; Seconded: Councillor A. Harris) Action: Clerk.	Clerk
	Councillor A. Barnaby queried when invoices are received from our Contractor for footpath cutting for Clerk to inform members, so Councillors can see where he has been and cut and then we are able to make some spot checks to ensure footpaths are cut as invoiced <b>Action:</b> Clerk.	Clerk
00/00	Damaged Signs in the Parish:-None.PlanningApplications/Results/Correspondence/LettersofObjection	
30/22	received: -	
	Planning Applications:-	
	<b>PA21/12513 – Mrs. G. Robertson</b> – Certificate of Lawfulness for the proposed use of the placement of a caravan/log cabin within the residential curtilage of the property for ancillary purposes, Cross Lane, Road from Ruthernbridge to Penmenoth, Ruthern – Parish Council to go with Cornwall Councils Planning Officers recommendations on this application (Proposed: Councillor S. Jennings; Seconded: Councillor Miss P. Bolton)	Clerk

	<ul> <li>Councillor Miss P. Bolton declared a non-registerable interest in respect of the following planning application:-</li> <li>PA22/00634 – Steve Waddell and Charlotte Hopkins – Permanent residential cottage to replace two no holiday use restricted cottages as approved under enacted planning permission PA11/00856, Tregarthen Cottages, Nanstallon – Support (Proposed: Councillor A. Harris; Seconded: Councillor A. Barnaby) (1 abstention)</li> <li>Planning Results:-</li> <li>It was reported in respect of the following planning result and advised there is still activity on this site Action: Cornwall Councillor Mrs. J. Cruse to follow up.</li> <li>PA21/00500 – Mrs. T. Orchard – Change of use of land to a private Gypsy site (Re-submission of PA20/09223), Land North of Higher Rosewarrick, Lanivet – Refused</li> </ul>			Clerk Cwll. Cllr. Mrs. J. Cruse
		h a slated pi tory Road, La	tched roof, internal alterations nivet - <b>Approved</b>	
31/22	and window changes, Que Sera, Rectory Road, Lanivet - Approved         Accounts & Any Applications for Grants & Donations:- The Parish Council approved payment of the following accounts for February 2022 as per Financial Regulations (Proposed: Councillor A. Barnaby; Seconded: Councillor T. Hancock)         Mr. A. J. Barnaby       £52.42       Toilet Consumables         Mr. A. J. Barnaby       £103.88       Toilet Consumables         British Gas       £29.93       7/12/21-6/1/22         Proelectric       £1,930.80       Solar Light and Pole         Complete Business Solutions       £85.00       Postage Stamps         DMC IT - Website Updating       £25.00       January 2022         Lloyds Bank - Bank Charges       £7.00       February 2022         Mrs. J. Burdon       £495.33       Salary & Expenses         CC Pension Scheme       £156.31       February 2022         Mrs. J. Burdon       £286.82       December 2021         Inland Revenue       £79.73       Soap for Dispenser         Receipt: Bodmin Funeral Services       £725.00       Interment – Clarke         Receipt: HMRC – VAT Refund       £286.82       December 2021         Debit Card application forms – Clerk reported forms were now available to be completed. It was agreed to have 2 cards, one for the Clerk and one in the name of Councillor D. Batten for purchasing public conveniences materials and other products (			

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	It was resolved the Clerk meets with the Manager and establishes relevant information and creates an account for the Parish Council, this would then allow any Councillor to collect products required (Proposed: Councillor; A. Barnaby Seconded: Councillor Miss P. Bolton) <b>Action:</b> Clerk.	Clerk	
32/22	<b>Approval of Budget Monitoring Report:-</b> It was resolved to approve the Budget Monitoring Report as presented (Proposed: Councillor A. Barnaby; Seconded: Councillor A. Harris)		
33/22	<b>Approval of Asset Register:-</b> It was resolved to agree the updated Asset Register as approved last month as circulated and include on the Website <b>Action:</b> Clerk.	Clerk	
34/22	Lanivet Parish Affordable Housing Working Party Update from Chairman:- No update. Cornwall Councillor Mrs. J. Cruse updated on the River Camel issues Action: Chairman to follow up with CCLT.		
35/22	Lanivet Parish Sport & Recreation Trust Update:- Chairman reported that Mr. D. Carter informed him they are hoping for an Easter opening for the kitchen. Councillor A. Barnaby reported he had viewed, and it is looking really good.		
36/22	<b>Community Network Panel Meeting Update:-</b> Chairman reported there is a site meeting as mentioned earlier.		
	<b>Community Network Highways Scheme:-</b> Chairman reported on the email received from Sarah Sims and if there were any ideas for any small project within the Parish he would take forward.		
37/22	Lanivet Village Green/Play Equipment/Car Park/Bus Shelters (Including (a) Update - solar light, deterrent cameras; (b) Update on Grasscutting Agreement – Lanivet School):- Clerk reported the notification of the play area inspection had been received from Rospa for April.		
	Lanivet Car Park:- Solar light will be put up in due course, arrangements will be made by Councillor A. Barnaby Action: Councillor A. Barnaby.	Cllr. A. Barnaby	
	Bus Shelters:- No update.		
	<b>Update - CCTV Cameras:-</b> Chairman noted this would be discussed this evening under the closed meeting.		
	<b>Grasscutting Agreement – Lanivet School:-</b> Chairman reported he has spoken to the new Head Teacher and needs to follow up again <b>Action:</b> Chairman.	Chairman	
	<b>Weed Control:-</b> Chairman asked when the Weed Treatment is expected. Clerk to follow up with the Weed Control Contractor to establish when and where is treating weeds around the village and to let us know when he is coming to the village so a couple of Councillors can meet him <b>Action:</b> Clerk.		
	Grasscutting in the Village – Councillors A. Barnaby and D. Williams reported yesterday the top cemetery and the old cemetery were cut, the tops were removed off all the daffodils and it had also been mowed mower by the school. As far as they are concerned nothing needed cutting whatsoever at this time. There is grass in the toilets as it was so wet and very difficult to clear up. It was agreed once the invoice comes in to circulate to Councillors to review. They need to know what the Grasscutting Contract says as in their opinion there should be no cuts before April.	Clerk	

	Clerk forwarded a copy of the Grasscutting Contract to the Chairman, and he would follow up with the Contractor <b>Action:</b> Chairman.			
	Tree Cutting - Chairman reported that the Contractors had confirmed they were aiming to complete the job week commencing 21 <sup>st</sup> February but most probably Wednesday and Thursday if required. Chairman had responded requesting whether it would be the 23 <sup>rd</sup> or 24 <sup>th</sup> February, nearer the time <b>Action:</b> Keep Pending.	Chairman		
	It was suggested going forward that all contracts should be reviewed annually and only be put in place for a year at a time.			
38/22	Cornwall Councillor Mrs. J. Cruse left the meeting at 8.38pm. <b>Camel Trail Update:-</b> Email report received from Councillor Miss P. Bolton advising all fine on the Camel Trail, everything is running smoothly. There has been quite an increase in number of users this week with some schools being on half term. Spring is trying to creep in with lovely sightings of snow drops and even the odd primrose. Hopefully the Camel Trail Team shall be able to have an "actual meeting" in the near future.			
39/22	Comptony Matters (Including (a) Any applications for memorials			
	<b>Reviewing Rules and Regulations:-</b> Clerk reported in liaison with the Chairman they had started going through paperwork and it was suggested to split into two documents to make it easier for all, one being Rules and Regulations and the second one being the Fees and Charges. Samples had been sent to the Chairman and Clerk to go through figures and increase by inflation and to be approved at the next meeting, ready for the new financial year 1 <sup>st</sup> April 2022 <b>Action:</b> Clerk and Chairman.			
	Concerns regarding surrounds in the cemetery had been noted and a note from the minutes of January 2020 was read out by the Chairman. It was agreed regardless of this minute the regulations clearly state there are to be no surrounds/stones/etc and they need to be removed.			
	Action: Letters to all families concerned asking them to remove all encumbrances by the 1 <sup>st</sup> June 2022, and if unable to do this, we will arrange to do this for them, if they wish to meet to discuss the situation further Councillors A. Barnaby and D. Williams would be happy to meet on site. It was agreed as this is a sensitive subject the Clerk would liaise with the Chairman regarding suitable wording.	Clerk		
	Councillor A. Barnaby reported we need more signs on the walls advising to take rubbish home. <b>Action:</b> Councillor A. Barnaby to forward to the Clerk.	Cllr. A. Barnaby		
40/22	<b>Public Conveniences Update:-</b> Chairman reported this will be discussed under closed session this evening.			
41/22	The Queen's Platinum Jubilee Beacons:- Councillor A. Harris circulated some sample mugs. He reported they have a problem with the Lanivet Newsletter as it will come out the same time as the Jubilee.			

42/22	They are thinking to have a Thursday evening and bring parishes together by having It's a Knockout, having an evening event and finish by lighting the beacon up. They would have a picnic, centred on children's sports. They suggested reducing numbers of mugs and he would follow up costs and there would be a chance to purchase by parishioners who may wish to. Councillor A. Harris will liaise with Lanivet and Nanstallon Schools and there next meeting will be held on the 8 <sup>th</sup> March 2022. It may cost around £2,000 for mugs and he will obtain some designs and costs. It was agreed as this was a one-off to get prices. Lanivet Parish Historic Buildings (Including (a) Lanivet & District Under Fives Church Hall and proposals; (b) Nanstallon Chapel Update):-	
	<b>Nanstallon Chapel Update:-</b> Councillors Mrs. H. Akehurst and Miss P. Bolton reported there was currently no updates.	
	Chairman reported there is currently a group of people in Lanivet helping to raise funds for the Church roof.	
43/22	<b>Community Tree Planting opportunity at Wheal Prosper Site:-</b> Email received from Meike Weister advising they have joined the Forest of Cornwall Team at the start of January this year to support the community engagement aspect of the Forest for Cornwall Programme. I am supporting Stuart Wood with the planting up of the Wheal Prosper Site and in order to create better links with the community would like to arrange for a number of community panting days during the second half of February. I am aware that Lanivet has a very active Community Centre and school which would be ideal candidates to advertise this opportunity to. Would the Parish Council be interested in working with us to facilitate these community planting days for residents and local groups? Time wise we are thinking about the second half of February, including February half term 21-25 February. Residents and local groups would be able to assist us with the planting along the rides and open glades we are creating on site to facilitate community access. The bulk of the remaining planting will be carried out by a local contractor during February. Kindly do let me know if the Parish Council would be interested in working with us to allow the local community to develop a sense of ownership for this new woodland site. It was noted a meeting would be held on Monday 21 <sup>st</sup> February 2022 following the Highways Meetings.	
44/22	<b>Newsletter Reports/Parish Council Website:-</b> Clerk reported Facebook and the Website continue to be updated monthly. Chairman reported the next magazine came out about a fortnight ago.	
45/22	<ul> <li>Correspondence:-</li> <li>1. Cornwall Council – Town &amp; Parish Council Newsletter – 11<sup>th</sup> February 2022</li> <li>2. CALC – AGM – Tuesday 8<sup>th</sup> March 2022 at 7.00pm in the Community Centre, St. Erme, Near Truro</li> <li>3. Cornwall Council – Planning News for Local Councils &amp; Agents – January 2022</li> </ul>	
	<ol> <li>Great Western Railway – Temporary Timetable Update</li> <li>Cornwall Council – Start of public consultation on Community Governance Review deferred proposals</li> <li>Alan Percy – Discrimination in Affordable Housing allocation definitions</li> <li>Sovereign Play – Parish Council Recreation Areas</li> <li>Gallager Insurance – Communities Newsletter</li> </ol>	

	9. Alan Percy – Lack of enforcement, failure to collect Section 106 funding, lack of reply	
	10. Cornwall CLT – February News	
	11. Cornwall Council Pensions – Employer Newsletter – February 2022	
	12. Cornwall Council – Link to Mapping Services available for Parish Councils	
	13. Lanteglos by Fowey Parish Council – Housing Policy	
	14. CALC - Section 137 Limit - 2022-2023	
	15. Great Western Railway – Rail Improvement work in Devon and Cornwall	
	16.Cornwall Community Flood Forum – Free Virtual Taster Flood Warden	
	Training – Thursday 10 <sup>th</sup> February 2022 from 6.00-8.30pm	
	17. Cornwall Council – Bodmin Community Network Meeting – Wednesday 2 <sup>nd</sup>	
	March 2022, 5.00-6.30pm via Microsoft Teams	
	18. CALC – Civility and Respect Project Group – Newsletter	
	19. Cornwall Council – Supplier Newsletter – February 2022	
	20. CALC – An introduction to Planning on Monday 21 <sup>st</sup> March 2022 at 6.30pm	
	21. Bodmin Town Council – Bodmin Town Centre Charrette Launch Invite on	
	Tuesday 1 <sup>st</sup> March 2022 at the Shire House Suite from 12.45pm to 2.00pm	
	22. Blachere Illumination UK Limited – Platinum Jubilee Range	
	23. JT Property Maintenance – Regular cleaning of undercover Bus Shelters	
	24. CALC – AGM to be held on Tuesday 8th March 2022 at 7.00pm in the	
	Community Centre, St. Erme, Near Truro	
	25. Great Western Railway - Storm Eunice - Branch line closures, speed	
	restrictions and reduced service levels tomorrow	
46/22	Urgent Parish Matters with prior liaison with Chairman (Items for	
	Information Only and items for the next agenda):- Letter received from	
	Lanivet United Charity advising their constitution states that five of their Trustees	
	should be nominated by the Parish Council. Two of the nominations have	
	indicated they are happy to continue and are up for renewal this year at the AGM	
	in April. They, therefore, ask to consider this and request the names the Parish	
	Council wish to put forward. It was resolved to include on the next agenda for	Clerk
	discussion Action: Clerk.	
47/22	<b>Date of Next Meeting and Meetings for 2022:-</b> Thursday 17 <sup>th</sup> March 2022 at 7.00pm to be held in the One for All Lanivet Parish Community Centre.	
	There being no further business to discuss the meeting closed at 9.20pm.	
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Signature: Chairman

Date: 17<sup>th</sup> March 2022