

LANIVET PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING

HELD IN THE PARISH HALL, LANIVET

ON THURSDAY, 18TH JANUARY 2018 AT 7.15PM

Present: Cllr. S. Walker (Chairman) Cllr. D. Carter Cllr. T. Hancock Cllr. O. Sleeman Mrs. J. Burdon (Parish Clerk) Cllr. A.J. Barnaby Cllr. Miss P. Bolton Cwll. Cllr. C. Batters Cllr. D. Batten (Vice-Chairman) Cllr. A. Harris Cllr. Mrs. C. Eddy

Minute	AGENDA ITEMS	Action
1/18	Public Forum:- Chairman welcomed everyone to the first meeting of 2017.	
2/18	Members Declaration of Interest and Dispensation Requests: - Councillors D. Carter, A. Harris and S. Walker declared a non-registerable interest under Paragraph 3.5A in the Lanivet Sport & Recreation Trust. Councillor S. Walker declared a non-registerable interest under Paragraph 3.5A in the Village Newsletter. Councillor Miss P. Bolton declared a non-registerable interest in respect of the planning application PA17/11179 for Mr. Alexander Hitchcock.	
3/18	Apologies:- Councillors Mrs. J. Dent, C. Vercoe, Mrs. J. Stickland	
4/18	Minutes of the Monthly Meeting held on Thursday 14th December 2017:- The Minutes of the Monthly Parish Meeting held on Thursday the 14 th December 2017 were confirmed as a true and accurate record and duly signed by the Chairman (Proposed: Councillor A.J. Barnaby; Seconded: Councillor Miss P. Bolton)	
5/18	<p>Matters Arising from the Monthly Meeting held on Thursday 14th December 2017:-</p> <p>Page 2 Min.157/17 Work by Kier on Village Green:- Clerk reported the donation of £100.00 had now been received.</p> <p>Page 2 Min.206/17(2) Defibrillator at Nanstallon:- Clerk reported the new door and monitoring equipment is now ready and installation is planned for next week and the ambulance service had been notified of the new contractor.</p> <p>Page 2 Min.244/17 Zipwire Order:- A response had now been received Looking at the work schedule its likely to be the beginning of February for your repair work to be carried out. Installations are taking longer due to weather and ground conditions and they would be in touch with a date nearer to the time Action: Clerk to arrange for company to contact the Chairman in respect of scheduling the work in.</p> <p>Page 2 Min.244/17 Sharp and Rusty Pipe by Stream:- It is believed the pipe in question carries an Openreach cable which is clearly damaged. Fault reference WW0NUC09. Clerk reported an Openreach Engineer had visited the site. Local parishioner advised it has been taped up but had concerns there appears to be some sharp pieces.</p>	Clerk

	<p>Page 2 Min.246/17 Bench being installed by Mrs. Nederpel:- Clerk reported this was in hand and Mrs. Nederpel was liaising with Mr. Mike Yelland regarding installation of the bench.</p> <p>Page 5 Min.261/17 Payment for Bus Shelter Cleaning:- Clerk reported she had liaised with the Contractor and it was agreed to put in place on a monthly basis from this month and pay by bank transfer.</p> <p>Previous Minutes – Confirmation received from Cornwall Council for the submission of the Lanivet Parish Council Precept for 2018/2019. They confirm receipt of the notification in the amount of £37,700.</p> <p>Page 3 Min 258/17 Village Gateways:- Chairman queried whether Cornwall C. Batters had any update, he confirmed he did not and would follow up Action: Cornwall Councillor C. Batters.</p>	Cwll. Cllr. C. Batters
6/18	<p>Monthly Report from Cornwall Councillor Chris Batters: - Cornwall Councillor C. Batters reported as follows: -</p> <ul style="list-style-type: none"> • Sewerage at Stoney Corner and Treingle flooding were both reported, and he has not seen any issues recently. Councillor Miss P. Bolton does not believe it is very bad at the present time. • Drainage at Lamorick is scheduled to be actioned this moth • Rectory Road Car Park – himself and the Chairman attended a meeting with the Housing Association and they have agreed to carry out the necessary repairs, near the rear of number 69. • Tree at St. Benets has been actioned. • Various flooding issues have been reported. • Dangerous tree on the Old A30 will be investigated. • Kymsland Planning application has been delegated and there are conditions to it and the Parish Council’s comments have been taken into consideration. Chairman reported there will not be touring caravans on site as per the current planning permission in place. • Avalenneck property – decking complaints received, and it should have been removed and is still in place. It now needs to be removed by the 6th February 2018 or action will be taken. • Lanivet Micro Library possibility in the new Sports Building – this has been discussed and he has followed up. • Electoral Review – it looks like Lanivet and Blisland area will remain intact, so there will be a rural division for this Parish. • He has £123.00 left in his community fund and he suggested possible signs for the new Community Centre. Chairman suggested the possibility of a sign pointing to the new Hall from the main road through the village (on Peter Old’s property). It was agreed this would be discussed under the Sports and Recreation Trust later this evening Action: Cornwall Councillor C. Batters to forward forms for completion to the Clerk. <p>Chairman thanked Cornwall Councillor C. Batters for his report this evening and for attending the meeting.</p>	Cwll. Cllr. C. Batters
7/18	<p>Highway Issues/Footpath Issues/Damaged Signs in the Parish (Including Nanstallon School Parking):-</p> <p>Highway Issues:- Chairman reported road at Treingle Hill by Jims Cash and Carry was flooded recently and the drains are blocked again Action: Cornwall Councillor C. Batters to follow up with Cormac.</p>	Cwll. Cllr. C. Batters

<p>Councillor A. Harris reported on the crossroads near Hoopers Bridge, the drain blocked and there is a site visit coming up and he would like this area looked at the same time please Action: Cornwall Councillor C. Batters to follow up with Cormac.</p>	<p>Cwll. Cllr. C. Batters</p>
<p>Councillor T. Hancock reported on the sign by lay-by (before the turning for Jims Cash and Carry) which is rusty and has been blown over Action: Cornwall Councillor C. Batters to follow up with Cormac.</p>	<p>Cwll. Cllr. C. Batters</p>
<p>Councillor A. Harris reported on the missing sign on crossroads advising of weight limit for Hoopers Bridge Action: Cornwall Councillor C. Batters to follow up with Cormac.</p>	<p>Cwll. Cllr. C. Batters</p>
<p>Chairman reported there has been a complaint about the amount of rubbish that is blowing out of the Recycling Centre and local residents believe they should be clearing it as it occurs Action: Cornwall Councillor C. Batters to follow up with Cornwall Council.</p>	<p>Cwll. Cllr. C. Batters</p>
<p>Councillor A. Harris reported there is a bad pothole from Ruthern to Tremore Cross Action: Cornwall Councillor C. Batters to follow up with Cormac.</p>	<p>Cwll. Cllr. C. Batters</p>
<p>Email received from parishioner – Children’s Safety – they have worries about the danger of the road by Lanivet School was brought up in a PTA Meeting and they have no power over this. Parents have also been approaching the PTA members concerned about the speed at which the traffic comes down the hill past Lanivet CP School and the new Car Park and unfortunately there have been a few near misses recently. It has been quite dangerous trying to cross the road by the new Sports Hall, from the Car Park to walk down to the School. There is a lovely safe walkway from the Car Park to the road, but then the entrance comes right out on the hill. It seems quite a blind spot. You have to lean out into road, to see if the way is clear, as it is quite hard to see oncoming traffic. It is also hard for traffic to see the children and parents coming out of the Car Park. This is mainly an issue at School pickups times. It was mentioned that some people are now too afraid to use the Car Park, as they think it is too dangerous. Is there any way it can be sign posted more clearly on the hill that there are children crossing and could there possibly be a 20mph restriction and road markings for a crossing etc., for school times, or even better any time? When the Sports Hall is open they believe the children will be using the venue a lot and crossing the road there even more often. They also cross the same hill to use the charity lands for forest school activities. Something needs to be done, if at all possible, to avoid an accident, as the School has grown and there is more and more traffic and limited car parking. It was resolved to respond that there will be signs erected in due course by the Sport and Recreation Committee, children slow and children crossing, one each side of the footpath at both ends. It was agreed we will also send a copy of this email to Cormac Solutions for a response, in respect of flashing lights/flashing speed sign and 20mph speed limit signs and a site visit, to invite Chairman, Cornwall Councillor C. Batters, Chairman and Councillor and representatives of the PTA and to copy to Sargent Andy Stewart at Bodmin Police Station (Proposed: Councillor A.J. Barnaby; Seconded: Councillor D. Batten) Action: Clerk to forward to Cornwall Councillor C. Batters to follow up and inform the parishioner.</p>	<p>Clerk</p>
<p>Footpaths:- None.</p>	

	<p>Damaged Signs in the Parish:- None. Cornwall Councillor C. Batters left the meeting at 8.00pm.</p>																															
8/18	<p>Planning Applications/Results/Correspondence received: -</p> <p>Councillor Miss P. Bolton declared a non-registerable interest in respect of the following planning application and duly left the meeting room:- PA17/11179 – Mr. Alexander Hitchcock – Addition of a new window to increase internal light and property outlook, Oak Cottage, Tregarthen Road from Stoney Lane to Marshall Road, Nanstallon – Support (Proposed: Councillor D. Batten; Seconded: Councillor A.J. Barnaby) It was agreed that if the Planning Officer does not agree with this we will go with his decision. Councillor Miss P. Bolton returned to the meeting room.</p> <p>PA18/00194 – Mrs. Joy Summers – NMA (1) for Plot 2 to be handed with internal layout alterations and introduction of additional window and door to Decision PA17/04739 Formerly Raintree, Marshall Road, Nanstallon – Extension of Time Requested – Next Agenda</p> <p>PA18/00585 – Mr. Andy Stevenson– Works to trees subject to a tree preservation order. Cut and lift surface area and fell one mature Plum tree, Woodland Glade, Lanivet – Extension of Time Requested – Next Agenda</p> <p>Planning Results Received:-</p> <p>PA17/02435/PREAPP – Mrs. Gill Cornelius – Pre-application advice for development of existing hall into two dwellings, Village Hall, Tremeere Lane, Lanivet – Closed – advice given</p> <p>PA17/11274 – Mr. & Mrs. Cornelius – Listed Building Consent for the introduction of a stud wall to create additional bedroom, Higher Rosewarrick Farm Access to Higher Rosewarrick, Lanivet – Approved</p> <p>Planning Correspondence Received:- Cornwall Council – EN17/0047 – Alleged untidy site – Fleur-De-Lys, Nanstallon</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>																														
9/18	<p>Accounts & Any Applications for Grants & Donations: - The Council approved payment of the following accounts for January (Proposed: Councillor D. Batten Seconded: Councillor D. Carter): -</p> <table border="1"> <tr> <td>Lloyds Bank</td> <td>£6.50</td> <td>Bank Service Charge</td> </tr> <tr> <td>AJH Services</td> <td>£532.29</td> <td>Bank Transfer 89</td> </tr> <tr> <td>DMC IT</td> <td>£22.50</td> <td>Bank Transfer 90</td> </tr> <tr> <td>Paul Bazeley</td> <td>£10.00</td> <td>Bank Transfer 91</td> </tr> <tr> <td>British Gas</td> <td>£10.85</td> <td>Bank Transfer 92</td> </tr> <tr> <td>Mrs. J. Burdon - Salary & Expenses</td> <td>£371.56</td> <td>Bank Transfer 93</td> </tr> <tr> <td>CC Pension Scheme</td> <td>£114.52</td> <td>Bank Transfer 94</td> </tr> <tr> <td>Inland Revenue</td> <td>£76.40</td> <td>Bank Transfer 95</td> </tr> <tr> <td>Receipt: Kier Services</td> <td>£100.00</td> <td>Donation Village Green</td> </tr> <tr> <td>Receipt: Co-operative Funeral Care</td> <td>£530.00</td> <td>Interment (Mead)</td> </tr> </table> <p>Councillor D. Batten reported he had met with the Clerk and they are putting together a new format for the start of the new financial year.</p>	Lloyds Bank	£6.50	Bank Service Charge	AJH Services	£532.29	Bank Transfer 89	DMC IT	£22.50	Bank Transfer 90	Paul Bazeley	£10.00	Bank Transfer 91	British Gas	£10.85	Bank Transfer 92	Mrs. J. Burdon - Salary & Expenses	£371.56	Bank Transfer 93	CC Pension Scheme	£114.52	Bank Transfer 94	Inland Revenue	£76.40	Bank Transfer 95	Receipt: Kier Services	£100.00	Donation Village Green	Receipt: Co-operative Funeral Care	£530.00	Interment (Mead)	<p>Clerk</p>
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10/18	<p>Clerks Expenses:- It was suggested the Clerk to list items and liaises with Councillor D. Batten with suggestions, to be dealt with and Finance Sub-Committee meeting to look at all reviews of documentation and this at the same time Action: Clerk</p>	<p>Clerk</p>																														

11/18	Appointment of an Internal Auditor:- Clerk to forward details for Internal Auditors to Councillor D. Batten Action: Clerk	Clerk
12/18	Health and Wellbeing Sub-Committee:- Councillor O. Sleeman is currently doing some work with NHS. GP Practices are under a lot of pressure at the present time. Feock Parish Council has set up this Committee which he reported on. They are now securing funding through Peninsula Health. He believes it may be useful for our Parish to set up a Health and Wellbeing Sub-Committee to help our Parish. He suggested we have a think about this for the future. It was suggested to initially approach local GP's in Bodmin and surrounding areas in this respect. We believe there must possibly be people in the Parish that could assist with this. Details could also be advertised in the Village Newsletters Action: Councillor O. Sleeman.	Cllr. O. Sleeman
13/18	<p>Area Network and Rural Parishes Meeting Update:- Councillor D. Batten reported the meeting had been chaired very well. He addressed everyone at the meeting. He was informed that these meetings are the only opportunity they get to address their Cornwall Councillors. He confirmed we were at the meeting to discuss matters for the whole of the network. He reported on the progression of the Sports and Recreation Hall and there will be a meeting held in the venue in due course. The only query would be how many people will turn up to the event. It may be an opportunity to include in the Village Newsletter to try to get some of the general public to attend. At the beginning the whole conduct of the meeting was discussed and it was agreed all voting members would be established at the beginning. There was separate seating for the general public. He had opportunity to engage with Bodmin Town Councillors and it appears some are very willing to work with us and at the meeting in this Parish we can discuss the highways money and how it will be distributed. They were addressed by two people from the NHS in respect of how medicine will be distributed. It was confirmed the Parish Council are happy for the Network Panel to meet in the new Sports and Recreation Hall (Proposed: Councillor A. Harris; Seconded: Councillor Miss P. Bolton) Action: Clerk to inform Councillor Mrs. J. Dent.</p> <p>Leaflet – Councillors Miss P. Bolton and Mrs. C. Eddy circulated information compiled to date and any amendments could be passed on. Councillors were very impressed with the leaflet circulated. It was resolved to accept as set out (Proposed: Councillor D. Batten; Seconded: Councillor A.J. Barnaby) Action: Councillors Miss P. Bolton and Mrs. C. Eddy to action.</p>	Clerk Cllrs. Miss P. Bolton/ Mrs. C. Eddy
14/18	<p>Lanivet Village Green/Play Equipment/Car Park Updates:-</p> <p>Lanivet Village Green:- Councillor D. Carter reported the green is quite boggy at the present time and the litter is clear. The daffodils look like they are coming up nicely this year.</p> <p>Play Equipment:- Councillor D. Batten asked whether we should be putting funding aside for the Village Green for renovations/repairs of the Village Green Play Area, especially when it is so wet and muddy. It was agreed it would be prudent to start building up funds. He suggested we look at surpluses before we finalise the annual accounts and then put as much of the surplus in to the Play Area fund.</p> <p>Lanivet Car Park:- It appears the drainage issue now appears to have been resolved, the drain was jetted. It was noted the bottom drain is blocked by the exit/entrance. Chairman and Councillor T Hancock had cleared recently.</p>	

15/18	Camel Trail:- There is a meeting next week.	
16/18	<p>Cemetery Matters (Including Any applications for memorials, inscriptions):- Chairman reported</p> <p>Risk Assessment in Lanivet Cemetery – Response received from George Kessell advising he does undertake a risk assessment in Nanstallon Cemetery and checks the stability of each headstone and if there are areas that require extra soil. They have a Working Party to sort out any issues; loose headstones are often laid on the ground. He does, however, feel he is not qualified or insured to do on a professional basis and would suggested speaking to Drew Memorials. Clerk reported she had emailed Drew Memorials and Kerrow Memorials. Responses received from Drew Memorials as follows – they have all the relevant qualifications, insurances and have been on a course to make sure they are up to date with current procedures. Just because something is leaning over does not mean it is unsafe, it is ones where you cannot see anything that are potentially a higher risk. We can help you put in place a testing system and recording system using NAMM recommended methods and forms. The important things to do are</p> <ol style="list-style-type: none"> 1. Put up notices on the gates saying there will be a program of testing way in advance, this way nobody can complain too much about it. 2. Individually test each memorial, noting Name, condition and how long until it needs to be tested again. Take a picture of it too, so it is easy to spot. I do not recommend the use of impact testing machines as these can break memorials, which especially in a small village like Lanivet you really do not want. They are also not a realistic application of force. 3. Have a plan in place. What do you want us to do if we find something imminently dangerous? Do we lie it down, stake it, wait to contact the family (if there is any) or repair it (at a cost)? 4. Have a cost plan, are you going to send notices to families if traceable, that repairs need to be made and get them to do it themselves, or do you commission the work and invoice them after? <p>To test and write a report on each memorial would be £3 per memorial. If we needed to stake and cable tie a memorial to keep it upright (short term measure) it would be £9 per memorial. If it needs lying down £4 per memorial. Repair work depends on the repair needed. All prices + vat. It might be worth meeting with the Councillor in charge of the Cemetery/yourself either at the cemetery or wherever to have a chat. It was resolved to arrange a site meeting, Chairman and Councillors D. Batten, A.J. Barnaby, Miss P. Bolton, T. Hancock, D. Carter (Proposed: Councillor D Batten; Seconded: Councillor A.J. Barnaby) Action: Clerk</p>	Clerk
17/18	<p>Lanivet Parish Sport & Recreation Trust:- Councillors D. Carter, S. Walker and A. Harris declared a non-registerable interested and reported under Paragraph 3.5A:- Email received from parishioner - I have heard that the Parish Council is to apply for flood lights on the new football pitch; I live opposite this new site and strongly object to these huge invasive lights blighting my home. This will have a huge detrimental impact on the value and salability of our homes in the future. Also, that you will be applying for an alcohol license until midnight for the bar. I cannot believe this; we will be in danger of losing a much-loved pub that our new landlords have worked incredibly hard at improving. The inevitable noise that will accompany people leaving late at night in a drunken state causing disruption.</p>	

	<p>It was resolved to respond advising the parishioner contacts Cornwall Council Licensing as this is not a Parish Council matter (Proposed: Councillor A.J. Barnaby; Seconded: Councillor Mrs. C. Eddy) Action: Clerk</p> <p>Councillor D. Carter reported they have applied for a licence which is going to a meeting on the 7th February 2018. There were three letters of concerns in respect of late hours, noise with people leaving. The three people have been addressed. There is a system in place to control the volume of noise; it is a traffic control system. The noise level is set by a company that visits the site. The building will be finished by the 14th February 2018.</p> <p>Donation to Lanivet Sport & Recreation Trust – It was noted no response had been forthcoming from CALC. It was resolved to donate from Section 137 funding as we have in the past the sum of £2,000 per year, payable on the 1st April and 1st October each year to coincide with the precept in the sum of £1,000 each time (Proposed: Councillor D. Batten; Seconded: Councillor A.J. Barnaby) Motion Carried Action: Clerk</p>	<p>Clerk</p> <p>Clerk</p>
18/18	<p>Public Conveniences Update:- Chairman reported there is a problem in the Gents, one of the toilet pans has cracked. Cleaner is closing the toilet as she is concerned that it could break. He suggests we change the pan and he would liaise with Mike Yelland to repair. It was resolved to carry out work (Proposed: Councillor T. Hancock; Councillor D. Batten) Action: Chairman</p>	<p>Chairman</p>
19/18	<p>Newsletter Reports/Parish Council Website:- Clerk reported the website continues to be updated on a regular basis.</p> <p>Chairman reported the newsletter is due out the 1st February 2018.</p>	
20/18	<p>Correspondence:-</p> <ol style="list-style-type: none"> 1. Cornwall Council – Register of Interest Forms not received 2. Cornwall Council – Special Bulletin – Developing a Shadow Accountable Care System for Cornwall 3. Cornwall Council – Special Bulletin – Cornwall Council remains committed to a sustainable future for Citizens Advice Cornwall 4. Came & Company - Merry Christmas from Came & Company Local Council Insurance 5. CALC – Car Park Enforcement 6. CALC - Western Power Distribution - Annual Stakeholder Workshops 7. Cornwall Area of Outstanding Natural Beauty news - Winter 2017 8. Cornwall Council - Council Tax Referendum Principles 9. Merry Christmas from the Cornwall Area of Outstanding Natural Beauty 10. Cornwall Council - Localism Newsletter - December 2017 11. Cornwall Council – Change of location for Meeting 31st July 2018, 14.00, Cornwall Countryside Access Forum 12. Cornwall Council – Bodmin Community Network Panel Meeting – Wednesday 10th January 2018 13. CALC Newsletter – December 14. Great Western Railway – Improvement work during the Christmas Break 15. Cornwall Council – Bodmin Community Network Panel Meeting – 10th January 2018 16. CALC – 2017-18 External Auditor Update – Details of a Training Webinar on 23rd January 2018 17. Brain Tumour Research – Brain Tumours – Using your local influence to help us find a cure 18. Cormac Solutions – Camel Trail Partnership Agenda – 24th January 2018 to be held in the Padstow Town Council Offices 	

	<p>19. Cornwall Council - Electoral review - Public meeting on Monday 8th January 2018.</p> <p>20. The Village Hall Wedding Company - Raise Funds for Your Village Hall.</p> <p>21. Cornwall Council – Communities & Devolution Newsletter - Planning Newsletter - January 2018</p> <p>22. Cornwall Council – Planning Conference - Tuesday 27th February 2018, 4.30pm - St Johns Hall, Penzance</p> <p>23. Cornwall Council - Crowdfunder Roadshows</p> <p>24. Barry Cornelius – Burns Night Event</p> <p>25. CALC - New Application Deadline for War Memorials Grant Scheme (UK) Chairman suggested that Councillor Miss P. Bolton follow up for Nanstallon Action: Councillor Miss P. Bolton</p> <p>26. CALC - 2017/18 External Auditor Update - details of a training webinar on the 23rd January 2018</p> <p>27. CALC – Minutes and Agenda Training</p> <p>28. Cornwall Council - Agenda for Cornwall Countryside Access Forum, Tuesday, 30th January 2018, 2.00 pm</p> <p>29. Clerks & Councillors Direct Magazine (Councillor D. Batten)</p> <p>30. HM Revenue & Customs – Changes to older IT Systems</p>	<p>Cllr. P. Bolton</p>
<p>21/18</p>	<p>Urgent Parish Matters with prior liaison with Chairman (Items for Information Only and items for the next agenda):- Councillor D. Batten reported there are a couple of events he has booked himself in on, CALC How to be a better Employer and Crowdfunder Roadshows. There is a Data Protection Training Event in Penzance he would also attend. Chairman thanked Councillor D. Batten for attending on behalf of the Parish Council. It was resolved to book Councillor D. Batten in on the CALC Training (Proposed: Councillor A.J. Barnaby; Seconded: Councillor Miss P. Bolton) Action: Clerk.</p> <p>Councillor A. Harris reported on the current Lanivet Parish Hall and its history and how it was the end of an era as our last meeting here this evening. He suggested a photograph when we meet in the new Hall for the first time.</p>	<p>Clerk</p>
<p>22/18</p>	<p>Date of Next Meeting:- Thursday the 15th February 2018 in the One for All Lanivet Parish Community Centre, Lanivet at 7.15pm.</p> <p>Chairman suggested meeting earlier for a tour of the new Centre at 6.45pm. Councillor O. Sleeman, Clerk, Chairman and Barry Cornelius to meet prior to the meeting at some point to see how the new screen would work with the laptop for planning applications to be viewed.</p> <p>There being no further business to discuss the meeting closed at 9.10pm.</p>	

Signature:

Chairman

Date: 15th February 2018