

	<p>In terms of the Councils responsibility, we would have an interest in the trees which may obscure or obstruct the highway, and would potentially serve notice on the tree owner to remove any obstructions should the need arise. I would hope that you will hear back from the Tree Inspectors in due course. Further Email received from Dave Thomas (Tree Inspector) of Cormac as follows - I have inspected the trees at the triangle Lanivet as requested by the Clerk to Lanivet Parish Council over concerns about low hanging branches over the footway and road; although several trees do encroach over the road the growth was mostly of light foliage and not currently in my view of any particular concern. These trees do not appear to be Cornwall Council owned; I have however enclosed a simple plan showing those trees which do contravene statutory height clearances which are 4 large lime trees in the triangle, 1 opposite next to the stream and 1 opposite the spar shop near to the road T junction - these to be crown raised to 5.2m all round; work to the cherry near the stream and footbridge is to reduce the overhang back to the kerb line and crown raise to 2.1m over the footway, Presumably these trees would be the responsibility of the Parish Council? Email also received from Rachael Tatlow of Cormac as follows - I believe Councillor Steve Walker of the Parish has also enquired direct about tree concerns in the Parish. We will investigate accordingly, but please note that unless safety critical, there may be some delay in dealing with the locations if ownership is unclear, or landowner liaison is required Action: Councillor S. Walker to contact The Lawn Ranger for a quotation. Councillors are not sure who owns the small strip of land towards Lamorick where the trees are half way across the land, Cornwall Councillor C. Batters would pursue and try to arrange getting this area of land cut back if the Councillor S. Walker sends him an email with details and photographs. Councillor A. Barnaby suggested if the owner of the said land should be made aware, unless the land is not owned by anyone Action: Councillor S. Walker to action.</p> <p>Page 2 Min.172/16 Key Code Handheld Device for Lloyds Bank:- Clerk reported nothing had been received to date, she would call the Bank to follow up when this would be sent on Action: Keep Pending.</p> <p>Pages 2/3 Min.175/16 Abandoned Vehicles in Lanivet Village Car Park:- Clerk reported nothing further had been heard and asked Councillors if the offending vehicles had now been removed? Councillors reported all offending vehicles had now been removed.</p> <p>Page 3 Min.192/16 Debris to be cleared down from Sewerage Works, Stoney Lane in Nanstallon and Page 4 Min.192/16 Damaged Signs in the Parish:- Response received as follows - The Highway Steward has inspected Stoney Lane, Nanstallon, and the only debris on the highway were some leaves that had fallen. There are no concerns for highway safety or flooding. Please provide more specific details, in order for us to investigate further. We do not currently have a budget to maintain wooden finger posts, and where they become hazardous, they will be removed. I have put the request to replace the wooden signs to Cornwall Council, as the scheme would need to be capital funded. Response received from Councillor Mrs. J. Dent - I am not sure they looked in the right place. I will go down tomorrow (Sunday, if it is not pouring with rain) and try to scrape off the offending debris. I will pile it somewhere out of harm's way for them to collect. I will take pictures. I hope they will return in a few weeks when there will be many more leaves. As to the signposts: I assume they expect everyone to use sat nav, I do not. A crossroads surely needs signage? Clerk reported further photographs had been forwarded that had been received from Councillor Mrs. J. Dent Action: Keep Pending.</p> <p>Page 6 Min.202/16 Modification of Website:- Clerk reported she still had to carry out the modification but would do so when uploading minutes this month.</p>	<p>Cllr. S. Walker</p> <p>Cllr. S. Walker</p> <p>Clerk</p> <p>Clerk</p>
211/16	Monthly Report from Police (including Parish Police Surgery):- No report received.	

	<p>Councillor S. Walker reported that the police will no longer be coming to Parish Council Meetings and if we want any information we have to go to them. Cornwall Councillor C. Batters would follow up information he had heard whereby Parish Councils can obtain crime figures for their Parishes. The Parish Council are without a local PCSO at the present time. It was noted that PCSO A. Crocker is still about for a short time in the Parish. Mr. Robert Danneau agreed to find out if the Parish will have a PCSO to cover the area in the future and he would report back to the Chairman.</p>	Cwll. Cllr. C. Batters
212/16	<p>Monthly Report from Cornwall Councillor Chris Batters: - Cornwall Councillor C. Batters reported as follows: -</p> <ul style="list-style-type: none"> • Blockage in Stream behind houses in Truro Road. Will be meeting Environment Agency soon to discuss. • Bodwannick Manor – the only thing he would say from a planning point of view is that Help the Heroes have been there but they are not totally impressed as they believe it needs to be improved greatly. It is an unsustainable location. It is no different to another local farmer trying to do this type of scheme, this was is capital investment. So far the Planning Department are not in favour of this scheme. • Lanivet Traffic Count – he met with Nigel Blacker, along with the Chairman and Vice-Chairman and also met with Jeremy Edwards. He promised there would be attention given and they have been monitoring figures. Chairman and Vice-Chairman both have the figures; they are far less than what was expected, over a 24 hour period there were 500 extra vehicles going through Lanivet. Figures do reveal that traffic calming measures would work in Lanivet. • Pathway from Lamorick Junction – he keeps forgetting to look at this, although it has been noted this had already been cleared. • Devolution Fund to be raised later by Councillors. Lanivet and other six parishes have been awarded funds, he appreciated the work carried out by Councillor S. Walker for taking this on board and thanks were expressed to him for putting this forward and arranging for other local Parish Councils to apply for this funding. A meeting had been held with other local Parishes and feelings were they all wanted to apply for this funding. It was a very positive outcome for all involved. <p>Chairman thanked Cornwall Councillor C. Batters for his report this evening and for attending the meeting.</p>	
213/16	<p>Highway Issues/Footpath Issues/Cornish Language Fellowship – Damaged Signs in the Parish: -</p> <p>Highway Issues:- Councillor S. Walker reported the lake has appeared from Tregainlands again, although Councillor Miss Bolton said it had cleared recently so it may be just as well to keep an eye on it to see if it happens again Action: Councillor S. Walker to send details to Cornwall Councillor C. Batters and he would follow up.</p> <p>Footpaths:- Letter from Cormac Solutions in respect of addition or removal of Footpaths – It was resolved not to include or remove any footpaths (Proposed: Councillor S. Walker; Seconded: Councillor A.J. Barnaby) Action: Clerk to confirm.</p> <p>Damaged Signs in the Parish:- None.</p>	Cllr. S. Walker Clerk
214/16	<p>Planning Applications/Results/Correspondence received: -</p> <p>PA16/07878 – St. Austell Brewery Ltd – Alterations and extensions to existing public house, Lanivet Inn, Truro Road, Lanivet – Support (Proposed: Councillor D. Carter; Seconded: Councillor S. Walker)</p> <p>PA16/07978 – Mr. Robert Danneau – Three Bedroom Dwelling, Land West of Penvivian, Lanivet - Support subject to Planning Officers decision (Proposed: Councillor S. Walker; Seconded: Councillor D. Carter)</p>	Clerk Clerk

	<p>Mr. Robert Danneau left the meeting at 8.09pm. PA16/09337 – Mr. & Mrs. G. Lawton – Proposed first floor bedroom extension and replacement balcony guarding, Redtye Cottage, Lanivet - Support (Proposed: Councillor Mrs. K. Walker; Seconded: Councillor A.J. Barnaby)</p> <p>PA16/09307 – Mr. & Mrs. H. Jewell – Removal of Condition 6 (Agricultural Occupancy Condition) of Planning Application No. 6/88/0622/OOP dated 4th July 1988, Poachers Pocket, Cotton Woods, Nanstallon – Next Agenda, Clerk to request an extension of time</p> <p>For information only:- PA16/02787/PREAPP – Mr. Thomas Sturgess – Pre-application advice for construction of a waste transfer station, Land South of Mena Barn, Lanivet</p> <p>Planning Results Received:-</p> <p>PA16/06070 – Mr. Paul Hunt & Mrs. Laura Peters – Mod box annex in the garden, Yew Cottage, Rosehill, Truro Road, Lanivet – Approved</p> <p>PA16/06831 – Ian Lancaster – Alteration, extension and change of use to a single dwelling, Land East of Treclarren, Old Coach Road, Lanivet – Approved</p> <p>PA16/02266/PREAPP – Mrs. Rachel Bryant-Saville – Pre-application advice for demolition of existing semi-detached cottage and any stabilisation of the gable end of the adjoining property. Erection of new detached 2 storey dwelling and associated landscaping and hard surfacing to provide a driveway and car parking, Wendon Cottage, Boscarne Farm, Nanstallon, Lanivet – Closed – Advice given</p> <p>PA16/07088 – Mr. J. Stickland – Erection of 3 No. dwellings, Land at Clann Lane, Lanivet – Approved</p> <p>Planning Correspondence Received:- Cornwall Council - Planning Training Conferences. Clerk suggested Councillors contact her for booking if they wished to attend any of the Conferences.</p> <p>Matthew Hosken and Kate Lobb – advising they are looking at applying for planning permission in the garden adjoining their parents property and want feedback from the Parish Council. Clerk had invited them to attend to raise this in Public Forum, advising we could not comment until a full planning application came forward but they could not make this evening’s meeting and would try to attend next month.</p>	<p>Clerk</p> <p>Clerk</p>
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<p>215/16</p>	<p>Accounts & Any Applications for Grants & Donations: - The Council approved payment of the following accounts for October (Proposed: Councillor S. Walker; Seconded: Councillor D. Carter): -</p> <table border="1"> <tr> <td>Lloyds Bank</td> <td>£11.05</td> <td>Bank Service Charge</td> </tr> <tr> <td>Mrs. J. Burdon Clerk’s Salary Gross</td> <td>£393.75</td> <td>Bank Transfer 44</td> </tr> <tr> <td>Minus Income Tax</td> <td>£74.40</td> <td></td> </tr> <tr> <td>Minus Employee Pension Contribution</td> <td><u>£21.65</u></td> <td></td> </tr> <tr> <td>Nett Pay for October</td> <td>£297.70</td> <td></td> </tr> <tr> <td>Office Contribution/Phone Expenses</td> <td>£35.00</td> <td></td> </tr> <tr> <td>Expenses for October</td> <td><u>£56.59</u></td> <td></td> </tr> <tr> <td>Total</td> <td><u>£389.29</u></td> <td></td> </tr> <tr> <td>CC Pension Scheme</td> <td>£95.28</td> <td>Bank Transfer 45</td> </tr> <tr> <td>Complete Weed Control (South West)</td> <td>£264.00</td> <td>Bank Transfer 46</td> </tr> <tr> <td>AED Locator (EU) Ltd</td> <td>£354.00</td> <td>Bank Transfer 47</td> </tr> <tr> <td>Duchy Cemetery’s Ltd</td> <td>£43.75</td> <td>Bank Transfer 48</td> </tr> <tr> <td>The Lawn Ranger</td> <td>£144.00</td> <td>Bank Transfer 49</td> </tr> <tr> <td>British Gas</td> <td>£12.31</td> <td>Bank Transfer 50</td> </tr> <tr> <td>Cormac Solutions</td> <td>£622.80</td> <td>Bank Transfer 51</td> </tr> <tr> <td>Inland Revenue</td> <td>£74.40</td> <td>Cheque No. 000018</td> </tr> </table>	Lloyds Bank	£11.05	Bank Service Charge	Mrs. J. Burdon Clerk’s Salary Gross	£393.75	Bank Transfer 44	Minus Income Tax	£74.40		Minus Employee Pension Contribution	<u>£21.65</u>		Nett Pay for October	£297.70		Office Contribution/Phone Expenses	£35.00		Expenses for October	<u>£56.59</u>		Total	<u>£389.29</u>		CC Pension Scheme	£95.28	Bank Transfer 45	Complete Weed Control (South West)	£264.00	Bank Transfer 46	AED Locator (EU) Ltd	£354.00	Bank Transfer 47	Duchy Cemetery’s Ltd	£43.75	Bank Transfer 48	The Lawn Ranger	£144.00	Bank Transfer 49	British Gas	£12.31	Bank Transfer 50	Cormac Solutions	£622.80	Bank Transfer 51	Inland Revenue	£74.40	Cheque No. 000018	<p>Clerk</p>
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216/16	<p>Approval of (a) Review and Approve Risk Management Policy – as per last year; (b) Review and Approve Standing Orders and Chairmanship – as per last year; (c) Review and Approve the Model Code of Conduct for Parish and Town Councils – as per previously last year; (d) Review and Approve Financial Regulations – as per last year; (e) Review and Approve Statement of Internal Audit; (f) Review of Segregation of Duties (new policy):- It was resolved to approve all Policies and documents as set out and circulated (Proposed: Councillor S. Walker; Seconded: Councillor A.J. Barnaby) Motion Carried Action: Clerk to action</p> <p>Clerk’s Contingency Plan – Clerk reported she had received a response from Sue Lee who would be happy to carry out any required locum Clerk work but only on a temporary basis as she is hoping to move away. Clerk suggested we take up the offer for the time, this would give us time in the interim to follow up with other Clerks. It was resolved to accept the offer and send a copy of the temporary Contingency Plan and put in place and in the meantime for the Clerk to continue to speak to other Clerks, it was suggested to contact the Lanhydrock Parish Clerk (Proposed: Councillor S. Walker; Seconded: Councillor Mrs. K. Walker) Action: Clerk to action.</p>	<p>Clerk</p> <p>Clerk</p>																		
217/16	<p>Area Network and Rural Parishes Meeting:- Councillor S. Walker reported he had attended a couple of meetings. Everyone attended the meeting at Lanivet apart from Blisland. The money still has to be spent on tourist related projects, all Parishes have different ideas on how to spend the money. It was agreed all the Parishes would receive £500.00 to spend how they wished. The remainder of the fund is to be spent on leaflets, giving tourists things they can find in each Parish. He was hoping that Councillor A. Harris may assist, i.e. a list of things people may be interested in.</p>																			

	<p>The £500.00 coming to the Parish and the only people that had approached him was the Church as they want to put in water with a pop up cafe.</p> <p>We have to obtain the funds from Bodmin Town Council and obtain an invoice from the Church so we have a paper trail Action: Clerk to invoice Bodmin Town Council, once an invoice has been received from the Church for the £500.00.</p> <p>Action: Clerk to speak with Valerie Moor about what would be required for them to submit a grant application to the Parish Council at the same time for any additional funds for this project, i.e. covering letter, copy of audited accounts and an up to date copy of a bank statement.</p> <p>It was suggested a contingency plan is put in place for next year for the rural Parishes to discuss and agree a list of projects they wanted to spend the funds on.</p> <p>Councillor S. Walker attended another meeting recently at the Police Community Meeting. There will in the future be Councillors as Ambassadors for the Police, however, he is not sure how this would work.</p>	Clerk Clerk
218/16	<p>Remembrance Service:- It was resolved to purchase the two wreaths for Lanivet and Nanstallon. Wreaths will be delivered to the Chairman and he would pass them out in due course.</p> <p>Service to be held on Sunday 13th November 2016. Councillor A.J. Barnaby to attend Lanivet service and Councillors Mrs. J. Dent and Miss P. Bolton to attend Nanstallon service and lay the wreaths on behalf of the Parish Council.</p>	Cllrs. A. Barnaby/ Mrs. J. Dent/ Miss P. Bolton
219/16	<p>Lanivet Village Green/Play Equipment/Car Park:-</p> <p>Lanivet Car Park:- Letter from Parking Data & Research International – It was resolved to (Proposed: Councillor; Seconded: Councillor) Action: Clerk to respond advising there are 30 spaces and it is free parking and we are responsible for management and maintenance (Proposed: Councillor S. Walker: Seconded: Councillor T. Hancock)</p> <p>Lanivet Village Green:- Councillor D. Carter reported it is reasonably tidy. He heard from Lanivet School today as there is damage to the wall from the gate that goes into the school, he did explain to them it was their boundary wall so they were responsible. The school has to carry out an Health and Safety Inspection for the children using the Village Green and they asked if a Tree Inspection was carried out, it was advised these matters were dealt with as and when required and we would notice anything that needed action. The School would be in contact with him after Half Term for relevant information and Councillor D. Carter would confirm our findings from this evening.</p>	Clerk
220/16	Camel Trail:- No Update.	
221/16	<p>Cemetery Matters (Including any applications for memorials, inscriptions):- Letter received from the Privy Council Office enclosing a copy of the Final Order relating to burials in the Parish of Lanivet Graveyard, Rectory Road.</p> <p>Letter received from Mrs Valerie Moore advising she had now received the formal order which closes the graveyard in Rectory Road. As agreed previously maintenance of this area now falls to the Parish Council under Section 215 para 26 of the Local Government Act 1972. Please thank the Councillors for their assistance in this matter. Shortly the War Graves Commission will be affixing a notice on the gate post to indicate the graveyard contains two war graves. The location of which need to be confirmed. Councillor T. Hancock reported the sign is already in place.</p> <p>Action: Clerk to check how many cuts we have had with The Lawn Ranger for the Old Cemetery and report to Councillor S. Walker as he believes we may need one more cut before the winter.</p>	Clerk

222/16	<p>Lanivet Parish Sport & Recreation Trust:- Councillors D. Carter, S. Walker and A. Harris declared a non-registerable interested and reported under Paragraph 3.5A:- Letter received from David Carter as follows:-</p> <p>At a recent meeting with possible funders for the Multi Use Games Area (MUGA) of the above project it was pointed out that to get value for the money being spent it would be a requirement that lighting formed an integral part of the project, so that the facility could be used over a longer period by more people, making cost per capita more realistic.</p> <p>Any such lighting would be professionally installed taking into account the need to restrict obtrusive light, the lighting design should ensure a “cut-off” very near the boundary of the pitch so that light spillage is minimal. Lighting will be controlled by timer to agreed times and would have a lux rating not in excess of requirement of whatever activity was taking place at the time. The area to be lit is only 38metres * 18metres with only four lights expected, it has been set back from habitation as much as possible with considerable amount of tree planting envisaged on the intervenig land to further screen the site. We would appreciate comments on this from your Council, which if favourable in principal, would support our fund raising activity. We will make an application to the planning authority in the near future to obtain their written consent for the lighting as per condition 3 of planning consent PA16/02988. It was resolved to support this project in principal (Proposed: Councillor A. Steele; Seconded: Councillor A.J. Barnaby) Motion Carried Action: Clerk to respond accordingly.</p>	Clerk
	Councillors Mrs. J. Stickland declared a non-registerable interest in respect of the Public Conveniences and duly left the meeting room:-	
223/16	<p>Public Conveniences Update:- Councillor S. Walker queried whether Craig Dooley has been sending timesheets as he should have been as agreed. Clerk advised these had not been received to date Action: Clerk to follow up details of the timesheets as agreed.</p> <p>Chairman reported lights had been left on recently for some time, although it was noticed they had not been on at other times and this would increase our electricity bill. Councillors agreed to monitor.</p>	Clerk
	Councillors Mrs. J. Stickland returned to the meeting.	
224/16	<p>Newsletter Reports/Parish Council Website:- No update from Clerk. Councillor Mrs. K. Walker reported the newsletter will be actioned shortly and will be the Christmas magazine.</p>	
225/16	<p>Correspondence:-</p> <ol style="list-style-type: none"> 1. Roger Carne - Verran Ancestry Information Action: Clerk to respond advising this will be included in our local Newsletter. 2. Cornwall Council – Bus Shelter Maintenance Responsibility Audit Action: Clerk to respond 3. Cornwall Council – A30 to St. Austell Link Road – Goonbarrow 4. Maria Stickland – FOI Request enquiring of the Parish Council the number of new homes it is obliged to allow in Lanivet and in what time frame, according to its’ neighbourhood plan? It was resolved to respond advising the Parish Council does not currently have neighbourhood plan in place Action: Clerk to respond accordingly. 5. Glasdon Brochure 6. Hags Leaflet 7. British Gas – Confirmation of Renewing Energy Plan 8. Cornwall Council – Final Draft of join Localism Summit 2016 and Budget Priorities Event being held on Monday 31st October 2016 at Royal Cornwall Pavilion Centre, Wadebridge 9. Cornwall Council – Food Services for the Homeless and Vulnerable 10. Cornwall Council – Communities & Devolution – Special Bulletin – Final Report of the Governance Review External Group 	Clerk Clerk Clerk

	<ol style="list-style-type: none"> 11. Cornwall Council – Hackney Carriage & Private Hire Driver Policy Review 12. The Newsletter of the Taves an Tir Cornish Language Project 13. Cornwall Council – Cornwall Pension Fund – Invitation to Employers’ Meeting to be held on Tuesday, 15th November 2016 at The Headland Hotel, Newquay 14. Cornwall Council – Local Devolution Fund 15. Cornwall Community Flood Forum – Annual Conference 16. Cornwall Council – BT Phone Box Consultation 17. Cornwall Partnership NHS Foundation Trust – Annual Members Meeting to be held on Tuesday 27th September at 4pm in Conference Centre, Trust Head Office, Corporation Road, Bodmin 18. Cornwall Council – Communities & Devolution – Special Bulletin – Electoral Review Panel puts forward proposal for future size of Cornwall Council 19. Cornwall Council – Neighbourhood Planning Update 20. Cornwall Council – Communities & Devolution – Planning Newsletter 21. Aalgaard Renshaw Business Solutions Ltd – Grant Funding & Business Opportunities 22. Cornwall Council – Tell us what you think about your household rubbish and recycling collections 23. Cornwall Council – Regulation 25: Publication of the recommendation of the appointed person in relation to the Cornwall Local Plan 24. Cornwall Council – Communities & Devolution – Localism Summit 2016; Hackney Carriage Consultation; The Planning Partnership; Town & Parish Councils Learning Hub; Public Parks Enquiry 25. Cornwall Council – Bodmin Community Network Meeting to be held on Wednesday 12th October 2016 at Chy Trevail Offices, Bodmin 26. Community Energy Plus – Join Cornwall’s cheaper energy revolution this Autumn 27. Mark Hopwood, Great Western Railway – Christmas 2016 28. Cornwall Council – Neighbourhood Plan Event 29. Came & Company Insurance – Newsletter 30. Ludus Leisure – New Play Areas Open 31. Kernow Matters to You – Please join us in saying No to Devonwall 32. Lance Allan – ALCC General Secretary – Vote for Lance Allan 33. Cornwall Council – Communities & Devolution – Clean Air for Cornwall Strategy 34. Wheal Jane Newsletter 35. Policy Community Management Officer – Police Liaison Meeting. 	
226/16	<p>Urgent Parish Matters:- Councillor Mrs. J. Dent attended a meeting with WREN last week and he would be in touch with further details.</p> <p>Chairman reported on the Annual Christmas Dinner and there had been a suggestion of going to another venue, so that we show fairness to other businesses in the Parish. It was agreed the Chairman makes necessary arrangements and he circulated menus to Councillors and the Clerk. Councillor Miss P. Bolton suggested the Parish Councillors have two events through the year to ensure to use both venues in the Parish.</p> <p>Action: Chairman wanted to agree on a provisional date with Councillors, he would find out what dates are available and email Councillors.</p>	Chairman
227/16	<p>Date of Next Meeting: - Clerk advised this would normally have been Thursday the 17th November 2016 in the Parish Hall, Lanivet at 7.15pm but in light of her booking her annual holiday for the period 15th November to the 26th November, would the Parish Council consider moving forward to the 10th November 2016?</p> <p>It was resolved to arrange the meeting for the 10th November 2016 (Proposed: Councillor T. Hancock; Seconded: Councillor Mrs. J. Dent).</p>	

	<p>Clerk also asked who may assist with burials on this occasion as obviously with time short now it would be difficult to find time to liaise with the locum Clerk on this occasion. It was agreed Councillors S. Walker would assist Action: Clerk to send letters to Funeral Directors.</p> <p>There being no further business to discuss the meeting closed at 9.30pm.</p>	<p>Clerk</p>
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Signature:

Chairman

Date: 10th November 2016