

	<p>Chairman thanked Cornwall Councillor C. Batters for his report this evening and for attending the meeting.</p> <p>Two members of the public were in attendance in respect of a planning application this evening for Miss Harriet Parkin. She explained they originally withdrew their application and since then had a pre-application and have now come back with a revised application and Cornwall Council Highways are happy with the solution. Julie Mitchell is the Planning Case Officer.</p> <p>Chairman closed Public Forum and thanked the members of the public and welcomed them to remain for the remainder of the meeting.</p>	
148/17	<p>Members Declaration of Interest and Dispensation Requests: - Councillors D. Carter, A. Harris and S. Walker declared a non-registerable interest under Paragraph 3.5A in the Lanivet Sport & Recreation Trust.</p> <p>Councillor S. Walker declared a non-registerable interest under Paragraph 3.5A in the Village Newsletter.</p>	
149/17	<p>Apologies:- Councillors Miss P. Bolton, O. Sleeman</p>	
150/17	<p>Minutes of the Monthly Meeting held on Thursday 15th June 2017:- The Minutes of the Monthly Parish Meeting held on Thursday the 15th June 2017 were confirmed as a true and accurate record and duly signed by the Chairman (Proposed: Councillor A. Barnaby; Seconded: Councillor T. Hancock)</p>	
151/17	<p>Matters Arising from the Monthly Meeting held on Thursday 15th June 2017:-</p> <p>Page 2 Min.216/16 Clerks Contingency Plan:- Clerk reported Contingency Plan documentation had now been sent to Clerks to St. Columb Major Town Council and Luxulyan Parish Council for completion and return.</p> <p>Page 2 Min.96/17 Members on the Parish Council:- Clerk reported the letter received from Mr. Tommy Roberts had been forwarded on as requested to Cornwall Council Electorate Department.</p> <p>Page 2 Min.113/17 Order for Rocking Horse:- Clerk reported nothing had been heard to date regarding delivery of this item Action: Clerk to let Chairman know when it is ready for collection.</p> <p>Page 2 Min.128/17 Highway Issues – Meeting with Alun Jones of Complete Weed:- Clerk reported Alun Jones would be happy to meet up to discuss the issue with the overhanging hedge, however, he would not be available for at least a week or so and will contact the Chairman in due course.</p> <p>Page 3 Min.128/17 Overgrowth on Triangular Grass outside the Lanivet Parish Hall:- Response received from Cormac advising this matter will be assigned to the appropriate person to be actioned and a reply will be sent in due course Action: Keep Pending</p> <p>Page 3 Min.128/17 Overgrowth on Various Junctions in the Parish:- Response received from Cormac advising this matter will be assigned to the appropriate person to be actioned and a reply will be sent in due course Action: Keep Pending</p> <p>Councillor A. Harris expressed concern in respect of works not being carried out with highway issues and consequences if an accident occurred. Cornwall Councillor C. Batters reported if Cormac have been notified of any issues and an accident occurs they are liable.</p> <p>Page 7 Min.128/17 Bodmin Town Council – Contractor Details:- Response received advising they are currently looking into training and machinery for this work and if the Parish Council requires their services to contact them.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

152/17	<p>Planning Applications/Results/Correspondence received: -</p> <p>PA17/04700 – Mr. & Mrs. Whitehall – Listed building consent to install a 16 panel/4kw Solar PV System to rear/west roof pitch, Little Bodwannick Road from Little Mulberry7 to Hoopersbridge Mill, Nanstallon– Support – Subject to the Conservation Officers comments (Proposed: Councillor A. Barnaby; Seconded: Councillor C. Vercoe)</p> <p>PA17/05732– Miss Harriet Parkin – Construction of new dwelling, Land NNW of Mill Row, Truro Road, Lanivet – Support Subject to Cornwall Highways being happy with this proposal (Proposed: Councillor A. Harris; Seconded: Councillor A. Barnaby)</p> <p>PA17/05786 – Mr. Andy Stevenson, Cornwall Council Highways – Application for works to trees subject to a tree preservation order – Various tree works, Triangle Verge to the South East of Village Hall, Tremeere Lane, Lanivet – Support (Proposed: Councillor T. Hancock; Seconded: Councillor A. Barnaby)</p> <p>Planning Results Received:-</p> <p>PA17/03752 – Mr. Jon Capp – Proposed rear sun room extension of 5m x 6m, Roman Meadow, Nanstallon – Prior approval not required (AF/TEL/DEM)</p> <p>PA17/04471 – Mrs. Sharon Shelley – Alterations to existing driveway incorporating relocation of 2.5m retaining wall, Badgers Holt, Nanstallon – Approved</p> <p>PA17/04739 – Mr. & Mrs. A.J. Harnby – Demolition of existing ungalow and construction of two new dormer bungalows, provision of vehicular access and garden amenity spaces, Raintree, Marshall Road, Nanstallon – Approved</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>																																																			
153/17	<p>Monthly Accounts & Any Applications for Grants & Donations (Including (a) Grant Application from Lanivet & District Under Fives Preschool; (b) Report from Councillor D. Batten – Finance Course and what effects/changes this has for the Parish Council; (c) Reimbursement for Insurance for Nanstallon Cemetery): - The Council approved payment of the following accounts for July (Proposed: Councillor D. Batten; Seconded: Councillor Carter): -</p> <table border="1" data-bbox="225 1240 1361 1845"> <tr> <td>Lloyds Bank</td> <td>£7.15</td> <td>Bank Service Charge</td> </tr> <tr> <td>The Lawn Ranger</td> <td>£816.00</td> <td>Bank Transfer 24</td> </tr> <tr> <td>Cornwall ALC Limited</td> <td>£48.00</td> <td>Bank Transfer 25</td> </tr> <tr> <td>Cornwall ALC Limited</td> <td>£48.00</td> <td>Bank Transfer 26</td> </tr> <tr> <td>British Gas</td> <td>£18.52</td> <td>Bank Transfer 27</td> </tr> <tr> <td>Briallen Gardening Services</td> <td>£105.00</td> <td>Bank Transfer 28</td> </tr> <tr> <td>Briallen Gardening Services</td> <td>£105.00</td> <td>Bank Transfer 29</td> </tr> <tr> <td>Briallen Gardening Services</td> <td>£105.00</td> <td>Bank Transfer 30</td> </tr> <tr> <td>Mrs. J. Burdon - Salary & Expenses</td> <td>£390.82</td> <td>Bank Transfer 31</td> </tr> <tr> <td>CC Pension Scheme</td> <td>£114.52</td> <td>Bank Transfer 32</td> </tr> <tr> <td>Inland Revenue</td> <td>£76.40</td> <td>Bank Transfer 33</td> </tr> <tr> <td>AJH Services</td> <td>£532.29</td> <td>Bank Transfer 34</td> </tr> <tr> <td>Nanstallon Cemetery</td> <td>£31.36</td> <td>36</td> </tr> <tr> <td>Receipt:- Bodmin Funeral Services</td> <td>£70.00</td> <td>Memorial (Clarke)</td> </tr> <tr> <td>Receipt:- Bodmin Funeral Services</td> <td>£70.00</td> <td>Memorial (Hughes)</td> </tr> <tr> <td>Receipt:- Richardsons Funerals</td> <td>£250.00</td> <td>Interment (Nettleinghame)</td> </tr> <tr> <td>Receipt:- Bodmin Funeral Services</td> <td>£70.00</td> <td>Memorial (Steele)</td> </tr> </table> <p>Grant Application from Lanivet & District Under Fives Preschool:- Clerk reported an email had been received advising they wished to retract their application for funding after some recent fundraising events held and a slight recalculation by Cornwall Council of children's funds Action: Respond advising if they need future help to approach the Parish Council again as we would consider (Proposed: Councillor D. Carter; Seconded: Councillor Mrs. J. Dent)</p>	Lloyds Bank	£7.15	Bank Service Charge	The Lawn Ranger	£816.00	Bank Transfer 24	Cornwall ALC Limited	£48.00	Bank Transfer 25	Cornwall ALC Limited	£48.00	Bank Transfer 26	British Gas	£18.52	Bank Transfer 27	Briallen Gardening Services	£105.00	Bank Transfer 28	Briallen Gardening Services	£105.00	Bank Transfer 29	Briallen Gardening Services	£105.00	Bank Transfer 30	Mrs. J. Burdon - Salary & Expenses	£390.82	Bank Transfer 31	CC Pension Scheme	£114.52	Bank Transfer 32	Inland Revenue	£76.40	Bank Transfer 33	AJH Services	£532.29	Bank Transfer 34	Nanstallon Cemetery	£31.36	36	Receipt:- Bodmin Funeral Services	£70.00	Memorial (Clarke)	Receipt:- Bodmin Funeral Services	£70.00	Memorial (Hughes)	Receipt:- Richardsons Funerals	£250.00	Interment (Nettleinghame)	Receipt:- Bodmin Funeral Services	£70.00	Memorial (Steele)	<p>Clerk</p> <p>Clerk</p>
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	<p>Report from Councillor D. Batten – Finance Course and what effects/changes this has for the Parish Council:- Councillor D. Batten reported on training and noted it is the responsibility of the full Council for all commodities, etc. We should formally appoint a Finance Sub-Committee who would be an Advisory Body and also a Finance Chairman (Proposed: Councillor D. Batten; Seconded: Mrs. J. Stickland) Finance Sub-Committee to consist of Councillors D. Batten, Mrs. C. Eddy, A. Barnaby, D. Carter, Mrs. J. Stickland and Chairman to attend if necessary, Chairman of Finance Committee proposed as Councillor D. Batten (Proposed: Councillor D. Carter; Seconded: Councillor Mrs. J. Stickland). Councillor D. Batten reported from training sessions he attended.</p> <p>Access to Account for Councillor D. Batten for internet banking, if needed in an emergency to be arranged by the Clerk in due course Action: Clerk to action.</p> <p>Reimbursement for Insurance for Nanstallon Cemetery):- It was resolved to pay the sum of £31.36 to the Nanstallon Cemetery (Proposed: Councillor Mrs. J. Dent Seconded: Councillor A. Barnaby)</p> <p>Cornwall Councillor C. Batters left the meeting at 8.38pm.</p>	
154/17	<p>Approval of (a) Review and Approve Risk Management Policy; (b) Review and Approve Standing Orders and Chairmanship; (c) Review and Approve the Model Code of Conduct for Parish and Town Councils; (d) Review and Approve Financial Regulations; (e) Review and Approve Statement of Internal Control; (f) Review of Investment Strategy; (g) Review of Segregation of Duties (All as per last year):- Councillor D. Batten reported the Finance Sub-Committee were due to meet to go through these documents Action: Next Agenda.</p> <p>Risk Management Policy – Clerk reported she had included more details and had emailed the Risk Management Policy to Councillors for comments. With regards to the new Standing Orders, she was still waiting to hear from a couple of Clerks on what they had in place Action: Clerk and Councillor D. Batten to follow up.</p> <p>Action: Clerk to send Code of Conduct Training to all Councillors including the new dates and emails received. Clerk to contact Legal Department requesting an electronic cope of the Code of Conduct slides from the recent training.</p> <p>Action: Next Agenda – Membership to CALC.</p>	<p>Clerk</p> <p>Clerk/ Cllr. D. Batten</p> <p>Clerk</p> <p>Clerk</p>
155/17	<p>Electoral Review of Cornwall – Parish & Community Network Electorate Forecasts:- Councillor Mrs. J. Dent reported that it was suggested that Parish Councils and the Network Group send letters in respect of this. We would not want to see the changes and we would like to put these views across as we are a rural area need to retain this representation for the Parish and not to lose Members. If there was no option we would want two in the town and one for the rural areas. It was resolved to respond advising the comments as reported by Councillor Mrs. J. Dent this evening, including copying in the local MP (Proposed: Councillor A. Harris; Seconded: Councillor D. Batten) Action: Clerk to respond.</p>	Clerk
156/17	<p>Area Network and Rural Parishes Meeting Update:- Councillor Mrs. J. Dent reported she was elected as Chair, unopposed. It was a really busy meeting with a number of Councillors there. They had a talk from Donna Latham about recycling which was quite interesting. They also had John Betty, Strategic Officer for Economic Growth and he would be coming along to their next meeting. She briefed on what he reported on in more detail. Infrastructure is going to be the key subject for their next meeting. The other item is for each Parish Council to give an update as to what is happening within their Parish, which would be a 2-3-minute slot. Councillor Miss P. Bolton attended the last meeting but she would like to see another Councillor, perhaps the Vice-Chairman attends the October meeting with her.</p>	

	<p>Councillors congratulated Councillor Mrs. J. Dent on becoming Chair of this Committee.</p> <p>Chairman queried whether the issue of the funding that had been passed to Bodmin Town Council for the Devolution Project was discussed. Councillor Mrs. J. Dent advised this was part of the breakdown in communication but the money is still in place and it will be reviewed when the officer comes back from maternity leave.</p>	
157/17	<p>Lanivet Village Green/Play Equipment/Car Park Updates (Including 2017 Off-Street Consolidation Order):-</p> <p>Lanivet Village Green:- Chairman reported on the work being carried out by Kier and he suggested an official letter be sent informing them that if they are not guaranteed to be off the green by 3rd September 2017 they would need to come back with another alternative (Proposed: Councillor D. Carter; Seconded: Councillor T. Hancock) Action: Clerk to action.</p> <p>Councillor A. Barnaby reported on the paved area by the noticeboard which has got very slippery, he would be happy to sweep up and clean down.</p> <p>Play Equipment:- Councillor A. Barnaby noted there is matting in the Sport and Recreation Ground and wondered if it would be worth putting matting in this area as well. Councillors felt it was not suitable for a play area.</p> <p>Lanivet Car Park:- Chairman reported on the drain in the corner of the Car Park. He made several telephone calls and explained it had been passed to Clear-Flow who in turn advised it was nothing to do with him and informed him it was a private drain. Chairman then approached Cornwall Council and South West Water. On discussion with Cornwall Councillor C. Batters he has finally managed to get Cornwall Council out to look at the problem and resolve the issues.</p> <p>2017 Off-Street Consolidation Order:- It was resolved Clerk completes form and return as no comments for us as a Parish (Proposed: Councillor D. Batten; Seconded: Councillor A Barnaby)</p>	Clerk
158/17	<p>Nanstallon School – Community Consultation Update:- Councillor Mrs. J. Dent reported she had attended this event and felt it was not very well attended. She believes the school are going to go along with this and she is not sure long-term how it will affect the school. People in attendance at the meeting seem quite happy with the proposals.</p>	
159/17	<p>Camel Trail:- No update as the meeting had been postponed.</p>	
160/17	<p>Cemetery Matters (Including any applications for memorials, inscriptions):- Application from Bodmin Funeral Services for a Memorial for the late Alice Margery Bryan and William Joseph Alexander Steele, along with a tablet marking the passing of both the granddaughter's babies as well Action: Resolved to accept the Memorial application and the slab for the babies (Proposed: Councillor D. Batten; Seconded: Councillor A. Barnaby)</p> <p>Chairman reported he had a quote from The Lawn Ranger of £300.00 to remove the heap of grass in the Cemetery and hopefully this will be the last time we will have to carry this out. It was resolved to accept this (Proposed: Councillor A. Barnaby; Seconded: Councillor T. Hancock) Action: Chairman to liaise with The Lawn Ranger.</p>	Clerk Chairman
161/17	<p>Lanivet Parish Sport & Recreation Trust:- Councillors D. Carter, S. Walker and A. Harris declared a non-registerable interested and reported under Paragraph 3.5A:-</p> <p>Councillor D. Carter reported there is a lot of activity on site and he recommended people visit to take a look. The Junior Football Field is complete, the multi-use games area has been fenced and 75% tarmaced, bit pitch is almost levelled.</p>	

	<p>The building has upstairs flooring in and nearly all stud walls are around, roof being delivered next week. It is on course to be complete by the end of November. There is a planning application in for the lighting.</p> <p>Chairman thanked Councillor D. Carter and Committee for all work carried out with this project.</p>	
162/17	<p>Public Conveniences Update:- Chairman reported the electrical test has been carried out, the only issue was the earthing cable which needed possibly replacing in the future if we wanted to. It should have a two yearly electrical inspection. Councillor D. Hancock reported the right-hand toilet seat in the men's cubicle is split, Chairman requested that Councillor Mrs. Stickland asks Mike Yelland to take a look and replace the toilet seat.</p> <p>Chairman noted that we had talked about having a session in tidying up and cleaning the walls outside the Public Conveniences and suggested it ought to be done before the next meeting, power-washing and painting as well if needed.</p>	
163/17	<p>Newsletter Reports/Parish Council Website:- Clerk reported she is currently liaising with Dinah Crellin, our IT Consultant in respect of the website and renewing it due to it not being available any longer and difficult to access. It was agreed to establish costs of a website and a cost for someone to maintain the website.</p> <p>Chairman reported the newsletter is currently being collated. She wants more editorial for the magazine as it is getting quite full of advertising.</p>	
164/17	<p>Correspondence received at the time of the meeting by email and post:-</p> <ol style="list-style-type: none"> 1. Cornwall County Playing Fields Association – CCPFA Celebration 2. Plantlife – National Plant Monitoring Scheme – 2017 Update 3. Cornwall Area of Outstanding Natural Beauty – Job Vacancy: Cornwall AONB Project Development Officer 4. Nick Pearne – Fitting it all in 5. Great Western Railway – Electrification work in Reading area 6. Paul Clayden – Newsletter 7. Cornwall Council - Communities and Devolution Special Bulletin – Launch of Priorities for Cornwall, June 2017 8. Cornwall Council - Communities and Devolution Special Bulletin – Cornwall Electoral Review, June 2017 9. Cornwall Council – Additional Code of Conduct Training at Liskeard – 27th July 2017 10. Great Western Railway – GWR Customer & Communities Improvement Fund Year 3 11. Cornwall Council – Bodmin Community Network AGM & Panel Meeting – Wednesday 12th July 2017 12. Cornwall Council – Additional Code of Conduct Training at Liskeard – 27th July 2017 13. Cornwall Council – Neighbourhood Planning E-Bulletin June 2017 14. Andrea Gilbert – Cornwall Takes Tea with the World – Please Join in 15. Cornwall Community Foundation – Vital Signs Questionnaire 16. Cornwall Council – Communities & Devolution Newsletter – In this Planning Issue 17. Cornwall Council – LGPS Employee Briefings 18. Cornwall Council – Communities & Devolution Newsletter – Special Bulletin 19. Cardinham Parish Council – Bespoke Code of Conduct Training to be held on the 17th August 2017 20. Cornwall Council – Emergency Management - Rest Centre Training 21. Cornwall Council – Local Government Boundary Commission for England – Draft Letter 22. Cornwall Council – Update on Code of Conduct Training 23. Cornwall Council – Summer Legal Event, 7th, 10th and 11th July – Slides 24. Max Chambers – Nextdoor in your Parish 25. Cornwall Council – Communities & Devolution Newsletter – Special Bulletin - Stakeholder Survey 2017 	

	26. Tara Stiles – Bodmin Junior Park Run 27. Clerks & Councils Direct Magazine (Councillor D. Batten) 28. J. Parkers Wholesale Catalogue (Councillor Mrs. J. Stickland)	
164/17	Urgent Parish Matters with prior liaison with Chairman (Items for Information Only and items for the next agenda):- Action: Next Agenda – No Dog Fouling Sign before you go on the Village Green.	Clerk
165/17	Date of Next Meeting:- Thursday the 17 th August 2017 in the Parish Hall, Lanivet at 7.15pm. There being no further business to discuss the meeting closed at 9.44pm.	

Signature:

Chairman

Date: 17th August 2017