

# LANIVET PARISH COUNCIL

## MINUTES OF THE PARISH COUNCIL MEETING

### HELD IN THE PARISH HALL, LANIVET

ON THURSDAY, 28<sup>TH</sup> JULY 2016 AT 7.15PM

Present: Cllr. A. Steele (Chairman) Cllr. D. Carter Cllr. Mrs. J. Stickland Cllr. T. Hancock Cllr. Mrs. K. Walker Cllr. A. Harris Cllr. C. Vercoe Cllr. Mrs J. Dent Cllr. S. Walker (Vice-Chairman) Cllr Mrs. W. Grose Cllr. Miss P. Bolton Cllr. A.J. Barnaby

Minute	AGENDA ITEMS	Action
137/16	<b>Public Forum:-</b> None.	
138/16	<p><b>Members Declaration of Interest and Dispensation Requests:</b> - Councillors D. Carter and A. Harris declared a non-registerable interest under Paragraph 3.5A in the Lanivet Sport &amp; Recreation Trust.</p> <p>Councillors Mrs. K. Walker and Mr. S. Walker declared a non-registerable interest under Paragraph 3.5A in the Village Newsletter.</p> <p>Councillor A. Steele declared a non-registerable interest in respect of Planning Application No. PA16/06269.</p>	
139/16	<b>Apologies:-</b> Mrs. J. Burdon – Parish Clerk, Cornwall Councillor C. Batters, PCSO A. Crocker	
140/16	<b>Minutes of the Monthly Meeting held on Thursday 16<sup>th</sup> June 2016:-</b> The Minutes of the Monthly Parish Meeting held on Thursday the 16 <sup>th</sup> June 2016 were confirmed as a true and accurate record and duly signed by the Chairman with an amendment to Page 3 Min.81/16 ...advised he met with Rachael Tatlow... (Proposed & Seconded)	
141/16	<p><b>Matters Arising from the Monthly Meeting held on Thursday 16<sup>th</sup> June 2016:-</b></p> <p><b>Page 1 Min.117/16 Un-Registered land next to Kingfisher House:-</b> Email received from Danny Batten as follows - May I first formally thank the Parish Council for hearing my plea on Thursday 16th June 2016. I particularly mention Cornwall Councillor C. Batters and Councillor Mr. J. Stickland who have been very supportive and informative. Please would you pass on my formal thanks to them both. You may be aware that Councillor Mrs. J. Stickland spoke to her family and then reported to me that the Tonkin family do not appear to have any claim on the disputed land. Therefore, as a note to your minutes please would it be possible for a formal record to be made that it is my intention not only to clear the piece of wasteland between my boundary and the (ancient wall) boundary of St Benet's Abbey but also to occupy it. If there requires a formal proposal to record my intention within the formal minutes of the Parish Council I would be grateful if you could arrange this. All I require is a formal note within the Parish Council's minutes together with a date showing the date of occupation <b>Action:</b> Clerk to confirm this was minuted this evening and would be on the website following approval at the August Meeting of the Parish Council.</p> <p><b>Page 2 Min.74/16 Parish Council taking over Cemeteries:-</b> Email received from Valerie Moore as follows - Just to keep you and the Parish Council up to date with the proposed closure of the graveyard. We have received the "Order in Council" which has to be advertised. I then have to confirm matters to the Privy Council. If all goes to plan that is the final stage, and closure will then take place.</p>	Clerk

**Page 2 Min.30/16 Stream at Lamorricks:-** Clerk reported nothing had been received from the Environment Agency to date and she had emailed them again and merely received a further read receipt **Action:** Keep Pending and follow up. Councillor S. Walker proposed writing a strongly worded letter regarding this to the Local Office as Members are annoyed at the lack of response from the Environment Agency. Redruth is probably the local office. Trimming of stream hedges all through the village needs looking at and if no response from the local office to take higher.

Clerk

**Page 2 Min.100/16 Bodmin Share Scheme:-** Response received as follows – Thank you for your email and I am sorry to hear of the concerns that have been raised locally. There is currently a temporary automatic traffic counter running on the A389 just south of Lanivet. It has not been installed specifically for the Bodmin Share scheme, however we can use the data to assess the changes in traffic flows in advance of the implementation of the diversion. We can also make arrangements for counters to be installed once the diversion commences, which will allow us to establish accurate increases in flows. There are already three pedestrian islands in the village to help allow pedestrians to safely cross the A389, however if the results from the proposed counts show that there are insufficient gaps in the traffic flows to allow safe crossing movements, then Cornwall Council may be able to consider additional safety measures accordingly. In general, traffic speeds will be lower with increased volumes, however we can liaise with the police to see if they are able to increase surveillance in the area in addition to what they already carry out here. I have been advised that there is an information exhibition for the public in the Shire Hall at Bodmin on the 8th & 9th July - Traffic Management plans will be displayed as well as details about how the schemes are to be constructed. It was noted this is also available on the Cormac Website.

**Page 3 Min.101/16 Cones outside Lanivet School:-** Email received from Lanivet School as follows - I have spoken to Mr Jelbert and we intend to put them out and take them in on a daily basis from September. We also intend to start a "walking bus". Following liaison with Councillors Mr. & Mrs. Walker Clerk had responded advising if they request the cones back we could only let them have them back if they take care of them but we cannot provide any more after this.

**Page 3 Min.81/16 Potholes on Tremore Crossroads on the road to Ruthern:-** Response received from Cormac as follows - With regards to the defects raised, the Highways Steward will inspect the site. Where we are responsible for any defects, we will arrange the appropriate remedial works or temporary repairs in accordance with the Council's Maintenance Plan. If we are not liable, we will attempt to make those responsible aware of their duties. It was noted the repairs had now been carried out satisfactorily.

**Page 3 Min.124/16 Heavy Vehicles using road at Treliggan:-** Response received as follows – With regards to heavy vehicles through Treliggan, could you clarify whether this is a new occurrence, a particular company using the route, and what the concerns are? **Action:** Clerk to respond advising the business is to be made aware of the problems drivers are having since the Ice Cream factory has opened.

Clerk

**Page 4 Min.124/16 Footpath from Lamorricks to Village of Lanivet:-** Response received from Cormac as follows - With regards to the defects raised, the Highways Steward will inspect the site. Where we are responsible for any defects, we will arrange the appropriate remedial works or temporary repairs in accordance with the Council's Maintenance Plan. If we are not liable, we will attempt to make those responsible aware of their duties.

**Page 4 Min.124/16 Footpath 1 Cutting around Style:-** Update received from Cornwall Councillor C. Batters as follows - Site visit arranged on the 29th June with Mike Eastwood & Debbie Ebsuary of Cornwall Council, and the Harris family.

	<p>Councillor A. Harris can enlighten Parish Council on the details - A complaint was submitted supported by myself against the manner in which this issue was dealt with - awaiting a reply. It was noted this has now been resolved.</p> <p><b>Page 5 Min.128/16 Lanivet Car Park concerns received from Miss Ruth E. Thomas:-</b> Further email received as follows - There was definitely one drain that was not sorted out when the PCC did the extensive works – was it two-years ago now? The amount of silt/mud and detritus now accumulated again, I could not even locate it when I happened to look again the other day, but I could give a rough idea of where it actually is and then hopefully it could be fully exposed a brought back into effective use. Good news about the marking out of the bays, I am sure those of us who have need to park there regularly will be very amenable to not being able to take access for a day or so. Totally understand about the weather conditions having to be right though.</p>	
142/16	<p><b>Monthly Report from Police (including Parish Police Surgery):-</b> Apologies received from PCSO A. Crocker and report sent as follows - 1 x Sexual Assault; 1 x Assault/ABH; 2 x Criminal Damage; 1 x Shoplifting; 1 x Dog Out of Control; 1 report of Teens Smoking Cannabis in Rectory Road; No other ASB. I am in the process of tracking the keeper of the abandoned vehicle in the Lanivet Car Park.</p>	
143/16	<p><b>Monthly Report from Cornwall Councillor Chris Batters:-</b> Apologies received from Cornwall Councillor C. Batters and report sent as follows:-</p> <ul style="list-style-type: none"> <li>• Firstly, my apologies for non-attendance - as I mentioned due to the change of date I was already committed elsewhere tonight. If August 18th next month, then I shall be there.</li> <li>• Visibility from certain junctions reported by Councillor S. Walker – this was reported next day and attended to.</li> <li>• Nanstallon - issue reported to me on overgrown hedges at Berry Lane and at Corner Cottage. Highways attended and reported condition not considered to be dangerous - no action taken - possibly the size of vehicle may have contributed to the issue.</li> <li>• Closure of Rectory Road - Chairman spoke with Simon Trevains and with my wife Jill on this one and it has transpired that traffic lights cannot be used – Chairman no doubt can explain in more detail. Closure I believe is now less than first stated.</li> <li>• Ruthern Bridge - Copies of planned alterations to road and approach circulated by Cornwall Highways. It was noted that the Parish Council would not contribute to this.</li> <li>• Verge cutting at Lower Woodley - duly reported and reply saying it would be attended to receive on 20th July.</li> <li>• Graffiti at Grogley Halt reported by two different people with photographs. Issue reported and will be attended to.</li> </ul> <p>Chairman thanked Clerk for circulating Cornwall Councillor C. Batters report.</p>	
144/16	<p><b>Highway Issues/Footpath Issues/Cornish Language Fellowship – Damaged Signs in the Parish: -</b></p> <p><b>Highway Issues: -</b> Email received from Andrew Cornwell as follows - I am enquiring into the kerbs being dropped outside of 67 Woodland View, as part of the access route to and from the school and new developed car park. Wondering if there is any way to find out potentially extending the dropped kerb and having a vehicle crossing license, so I can park a vehicle off the road (hopefully alleviating some parking issues) and on to my garden at 67 <b>Action:</b> Clerk to contact Cormac Solutions and inform Mr. Cornwell as it is too late as work is about to start soon, copying in Cornwall Councillor C. Batters.</p> <p>Email from Mr. &amp; Mrs. Stuart of Woodland View as follows - Regarding the footway works in Rectory Road, Lanivet and closure, from 1st August for two weeks, we are concerned that the diversion route to the South will become congested.</p>	<b>Clerk</b>

	<p>The length of road south of Brewers Close is single track for some distance and it is not possible to see from one end to the other when entering this stretch of road from either end. We ask you to consider placing temporary traffic lights on this length of carriageway to aid the flow of traffic for the period of the closure. It is presumed that this will only be during the day time when works are in progress <b>Action:</b> Clerk to forward to Cormac Solutions and inform Mr. &amp; Mrs. Stuart, copying in Cornwall Councillor C. Batters.</p> <p>Nanstallon – debris collecting and may divert water causing possible flooding <b>Action:</b> Clerk to inform Cormac, copying in Cornwall Councillor C. Batters.</p> <p>Finger Post Sign at the top of Lamorick Crossroads above Fernside Bungalow needs looking at <b>Action:</b> Clerk to inform Cormac, copying in Cornwall Councillor C. Batters.</p> <p><b>Footpaths:-</b> Clann Lane to Lamorick Footpath very overgrown again and Mine Lane. Gully to be filled in. Clerk to check whether this footpath has grant funding <b>Action:</b> Clerk to inform Cormac, copying in Cornwall Councillor C. Batters.</p> <p><b>Cornish Language Fellowship – Damaged Signs in the Parish:-</b> None.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
<p>145/16</p>	<p><b>Planning Applications/Results/Correspondence received: -</b>  <b>PA16/05556 – Mr. &amp; Mrs. Brian Furse</b> – Erection of an extension to cottage, 2A Church Road, Lanivet – <b>Support</b></p> <p>It was noted the following application had been approved, even though an extension of time had been requested:-  <b>PA16/05659 – Mr. Chrusciak</b> – Listed Building Consent for continuation of work to convert Barn into 3 holiday units, Barn 1 Tretoil Farm, Access to Tretoil, Lanivet</p> <p>Councillor A. Steele declared a non-registerable interest in respect of the following planning application and duly left the room:-  <b>PA16/06269 – Mr. Lander</b> – Works to trees subject to a tree preservation order. Removal of two beech trees and crown lifting of two further beech trees, Beach Cottage, Reperry Road, Lanivet – <b>It was resolved we go with what the County Tree Officer proposes</b>  Councillor A. Steele returned to the meeting room.</p> <p><b>PA16/00009/NDP – Mrs. Julie Burdon, Roche Parish Council</b> – Plan proposal and Strategic Environmental Assessment Report for Roche Parish Neighbourhood Development Plan, Roche – There was a general discussion about teaming up with Lanhydrock, etc., for a Plan, if we cannot put it off.</p> <p><b>PA16/06070 – Mr. Paul Hunt &amp; Mrs. Laura Peters</b> – Mod box annex in the garden, Yew Cottage, Rosehill, Truro Road, Lanivet – <b>Next Agenda, Extension of Time already requested</b></p> <p><b>Planning Results Received:-</b>  <b>PA16/00983/PREAPP – Miss Kate Lobb</b> – Pre-application advice for new dwelling in garden in keeping with existing dwellings either side, Pengolls, Nanstallon – <b>Closed – Advice Given</b></p> <p><b>PA16/03077 – Mr. Mark Chrusciak</b> – Continuation of work to convert barn into 3 holiday units, Barn 1 Tretoil Farm, Lanivet – <b>Approved</b></p> <p><b>PA16/03642 – Mr. Mark Scrimgeour</b> – Demolition of existing single storey flat roof extension (in part or full subject to structural engineer specifications and building regulations approval), erection of a two storey side extension. Re-model adjacent annexe and integrate with main house to make one self-contained four-bedroom house, Woodside Road from Boskear Lane to Tremorebridge, Lanivet – <b>Approved</b></p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

	<p><b>PA16/04025 – Mr. &amp; Mrs. A.J. Harnby</b> – Change of use of existing floor area over garage to ancillary annexe accommodation, The Owls, Higher Tremabyn, Lanivet – <b>Approved</b></p> <p><b>PA16/04781 – Mr. A. Winter-Baker</b> – Proposed erection of workshop/store with cantilever carport canopy, Vine Cottage, Truro Road, Lanivet – <b>Approved</b></p> <p><b>Planning Correspondence Received:-</b> Email received from Ivan Tomlins, Planning for Results Ltd as follows - We are contacting you with reference to the above site I have been instructed to act on behalf of the Gaia Trust, to deal with future proposals for the land and existing buildings We would like to approach the Parish Council to have an informal discussion about the future proposals for the site, and how the site sits with the Gaia Trust's objectives. Would it be possible to come and meet with members briefly to present our ideas? We understand that this could be part of a special confidential meeting or it could be part of a normal public Parish Council meeting, depending on what the Parish Council consider to be more appropriate <b>Action:</b> Clerk to invite to the next Parish Council Meeting to speak and put nearer the top of the agenda, close the Public Forum.</p>	<b>Clerk</b>																																																							
<b>146/16</b>	<p><b>Accounts &amp; Any Applications for Grants &amp; Donations:</b> - The Council approved payment of the following accounts for July: -</p> <table border="1" data-bbox="225 801 1299 1496"> <tr> <td>Mrs. J. Burdon Clerk's Salary Gross</td> <td style="text-align: right;">£393.75</td> <td rowspan="6" style="vertical-align: top;">Bank Transfer</td> </tr> <tr> <td>Minus Income Tax</td> <td style="text-align: right;">£74.40</td> </tr> <tr> <td>Minus Employee Pension Contribution</td> <td style="text-align: right;"><u>£21.66</u></td> </tr> <tr> <td>Nett Pay for July</td> <td style="text-align: right;">£297.69</td> </tr> <tr> <td>Office Contribution/Phone Expenses</td> <td style="text-align: right;">£35.00</td> </tr> <tr> <td>Expenses for July</td> <td style="text-align: right;"><u>£38.42</u></td> </tr> <tr> <td>Outstanding Due</td> <td style="text-align: right;"><u>£371.11</u></td> <td></td> </tr> <tr> <td>Inland Revenue</td> <td style="text-align: right;">£74.40</td> <td>Cheque No. 000010</td> </tr> <tr> <td>CC Pension Scheme</td> <td style="text-align: right;">£95.30</td> <td>Bank Transfer</td> </tr> <tr> <td>Duchy Cemetery's Ltd</td> <td style="text-align: right;">£43.75</td> <td>Bank Transfer</td> </tr> <tr> <td>The Lawn Ranger</td> <td style="text-align: right;">£1,002.00</td> <td>Bank Transfer</td> </tr> <tr> <td>The Lawn Ranger</td> <td style="text-align: right;">£144.00</td> <td>Bank Transfer</td> </tr> <tr> <td>The Lawn Ranger</td> <td style="text-align: right;">£420.00</td> <td>Bank Transfer</td> </tr> <tr> <td>Cormac Solutions Ltd</td> <td style="text-align: right;">£622.80</td> <td>Bank Transfer</td> </tr> <tr> <td>Cormac Solutions Ltd</td> <td style="text-align: right;">£622.80</td> <td>Bank Transfer</td> </tr> <tr> <td>British Gas</td> <td style="text-align: right;">£19.81</td> <td>Bank Transfer</td> </tr> <tr> <td>Martin Luck Group</td> <td style="text-align: right;">£21.42</td> <td>Cheque No. 000011</td> </tr> <tr> <td>Shaw &amp; Sons</td> <td style="text-align: right;">£117.88</td> <td>Cheque No. 000012</td> </tr> <tr> <td>South &amp; West Internal Audit</td> <td style="text-align: right;">£225.00</td> <td>Cheque No. 000013</td> </tr> <tr> <td><b>Receipt:-</b> HM Revenue &amp; Customs</td> <td style="text-align: right;">£3,937.33</td> <td>VAT Reimbursement</td> </tr> </table> <p>Letter received from HM Revenue &amp; Customs regarding the final part of the reimbursement of VAT for the year ending 31<sup>st</sup> March totalling £9,061.71 advising in order to consider repayment of the claim and to improve security they require further validation of the bank details supplied with either a copy of a bank statement, copy of cheque or a letter from the bank with details of account number and sort code. Clerk advised details had been forwarded as requested. Accounts Agreed (Proposed: Councillor D. Carter; Seconded: Councillor S. Walker) Motion Carried</p>	Mrs. J. Burdon Clerk's Salary Gross	£393.75	Bank Transfer	Minus Income Tax	£74.40	Minus Employee Pension Contribution	<u>£21.66</u>	Nett Pay for July	£297.69	Office Contribution/Phone Expenses	£35.00	Expenses for July	<u>£38.42</u>	Outstanding Due	<u>£371.11</u>		Inland Revenue	£74.40	Cheque No. 000010	CC Pension Scheme	£95.30	Bank Transfer	Duchy Cemetery's Ltd	£43.75	Bank Transfer	The Lawn Ranger	£1,002.00	Bank Transfer	The Lawn Ranger	£144.00	Bank Transfer	The Lawn Ranger	£420.00	Bank Transfer	Cormac Solutions Ltd	£622.80	Bank Transfer	Cormac Solutions Ltd	£622.80	Bank Transfer	British Gas	£19.81	Bank Transfer	Martin Luck Group	£21.42	Cheque No. 000011	Shaw & Sons	£117.88	Cheque No. 000012	South & West Internal Audit	£225.00	Cheque No. 000013	<b>Receipt:-</b> HM Revenue & Customs	£3,937.33	VAT Reimbursement	<b>Clerk</b>
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<b>147/16</b>	<p><b>Approval of Annual Account for the Year Ending 31<sup>st</sup> March 2016:-</b> It was resolved to approve the annual accounts as set out and forms were signed by the Chairman and Clerk to be forwarded to Audit Commission (Proposed &amp; Seconded) Motion Carried <b>Action:</b> Clerk to action.</p> <p>Report received from the Internal Auditor recommending the following actions:-</p> <ul style="list-style-type: none"> <li>• Periodic Bank reconciliations are reviewed independently of the Clerk to ensure that they are reconciled by a Councillor competent to do so and they are routinely reported to the Council. Clerk advised she would arrange to carry out monthly reconciliations on the schedules circulated as agreed with the Internal Auditor and perhaps a Councillor or small Finance Sub-</li> </ul>	<b>Clerk</b>																																																							

	<p>Committee could carry out a quarterly reconciliation to report to the Parish Council. It was resolved to put in place as recommended <b>Action:</b> Clerk to action.</p> <ul style="list-style-type: none"> <li>• Next Agenda – Approval of Schedules for audit purposes <b>Action:</b> Clerk to action.</li> </ul> <p>Chairman read out signed Annual Accounts form for the 2015/2016 balances. All in agreement with as set out.</p> <p>It was resolved to re-form the original Finance Sub-Committee, consisting of Councillors Mrs. W. Grose, Mrs. J. Stickland and D. Carter to over-see accounts on a quarterly basis. Councillor A.J. Barnaby to be a reserve, so there is always three members in attendance. This would be set up initially with the Clerk to run through the paperwork.</p>	<p><b>Clerk</b> <b>Clerk</b></p>
148/16	<p><b>Nanstallon Community Fund:-</b> Email received from Tony Faragher as follows - As you will know WREN partnered with south West Water to install solar pv at the Nanstallon water treatment plant. The Solar array has been generating for nearly a year and we have now completed the registration through OFGEM which will enable the feed in tariff to be paid in due course. The solar was installed to produce a small surplus that could be used for a local community fund and I'm writing to initiate discussion with the Parish Council about this. WREN manages 3 other community funds (St Breock, Pengelly, and Middle Treworder) - for each of these we have set up a decision making panel comprising the local Parish Council, local residents and WREN. This model has worked well. Would one or two of your Parish Council Members be prepared to sit on a panel of this sort? With your local knowledge I would also ask you to suggest local people who might also join. The process would be to advertise the Fund, receive applications using a short application form, and for the panel to then consider these. The amount is not going to be large - we estimate between £400 and £500 - but I think the process would still be beneficial in that it is transparent and fair. As with all the other funds I mention WREN will manage and administer the fund. Perhaps you could let me know what you think about this proposal. I would be very happy to come over and talk this through <b>Action:</b> Resolved that either of (both) our Nanstallon Parish Council Members attend (Councillors Mrs. J. Dent and Miss P. Bolton)</p>	<p><b>Clerk/</b> <b>Cllrs. Mrs.</b> <b>J. Dent/</b> <b>Miss P.</b> <b>Bolton</b></p>
149/16	<p><b>Combined Meeting of Parishes:-</b> It was noted a lot of Parishes have not been attending these meetings because lack of interest but this has resulted in Bodmin taking money/grants and Bodmin seems to make most of the decisions. Councillor S. Walker attended Lanhydrock Meeting and they seem to be interested in forming a group of 1 member from each Parish Council to meet to form a voice for the outside Parish Councils. Councillors to attend all Parish Council Meetings to talk to their Members to see if they would be interested.</p>	<p><b>Cllrs.</b></p>
150/16	<p><b>Area Network Report/Community Network Panel Report:-</b> It was resolved to nominate a second Councillor to attend the Network Meetings. Councillor Miss P. Bolton volunteered. It was reported there is a police survey on-line to be completed by Members.</p>	
151/16	<p><b>Grass Cutting Contract in the Cemetery:-</b> It was noted that Allan Roberts is sub-contracting and continuing until David Williams wants to take over. Grass cuttings are heaped up against the Cemetery wall but this is going to cause us a problem. New Contactor when approved in the future needs to make sure the grass is taken away or to mulch and take away at each time of cutting. It was resolved that Councillor S. Walker asks the Lawn Ranger how much to remove the grass.</p>	<p><b>Cllr. S.</b> <b>Walker</b></p>
152/16	<p><b>Trees on the Triangle in Lanivet:-</b> It was resolved to contact the County Tree Officer regarding work to be carried out. There are branches hanging down, also another tree (willow) is over-hanging on the pathways. It was also reported from Mrs. Nash there are trees behind and near the junction into Lanivet which are hanging low, obscuring the view, although there is a question of the boundary. It was resolved to write to Cormac Solutions, copying in Cornwall Councillor C. Batters.</p>	<p><b>Clerk</b></p>
153/16	<p><b>Lanivet Village Green/Play Equipment/Car Park:-</b> Councillor D. Carter reported he would be carrying out a litter pick this weekend and it is looking fairly reasonable for now, although it was noted there is litter in the stream.</p>	

	<p><b>Lanivet Car Park:-</b> It was proposed to close the Car Par from the 15<sup>th</sup> to the 19<sup>th</sup> August (Monday to Friday). Notices would be put on windscreens of vehicles a couple of days before and a sign would be put up at the entrance of the Car Park informing users of the temporary closure.</p>	
154/16	<p><b>Camel Trail:-</b> Email from Matthew Montano in respect of Grogley Halt and Polbrock Bridge issues reported last month - I have forwarded this email to my colleague Gareth Cann, who looks after the Camel Trail as part of his role in Sites &amp; Trails for East Cornwall – Gareth will look in to this accordingly and contact you directly with any updates. It was noted that they have called Councillor Miss P. Bolton about the exact location of the wire.</p>	
155/16	<p><b>Cemetery Matters (Including (a) Any applications for memorials, inscriptions; (b) Old Lanivet Cemetery/Graveyard Takeover Update; (c) Review Fees and Charges:</b> - Kerrow Memorials – New Memorial for Richard James Nash <b>Action:</b> Resolved to accept this new memorial (Proposed &amp; Seconded) Motion Carried</p> <p><b>Old Lanivet Cemetery/Graveyard Takeover Update:-</b> Email from Valerie Moore reported earlier under Matters Arising. An email had also been received from Councillor Miss P. Bolton from George Kestle about Withiel Cemetery filling up.</p> <p><b>Review Fees and Charges:-</b> It was resolved to increase non-parishioners fees up by 10% across the board (Proposed &amp; Seconded) Motion Carried. A parishioner is someone who has lived for most of their lives in the village but died outside the village but it should be left up to the Parish Council for final discussion. Members to be contacted via email or telephone if time. Clerk to make sure that the Funeral Directors are aware of non-parishioners and parishioners <b>Action:</b> Clerk to update fees and charges and send copies to all Funeral Directors and Stone Masons and Parish Councillors.</p> <p>Hedge trimming around the Old Cemetery at Rectory Road to be carried out soon, it was suggested the school holidays is the best time, also the grass needs cutting.</p>	<p>Clerk</p> <p>Clerk</p>
156/16	<p><b>Lanivet Parish Sport &amp; Recreation Trust (Including Request for Permission to use Village Green for a Fund Raising Event on Sunday 21<sup>st</sup> August 2016:-</b> Councillors D. Carter and A. Harris declared a non-registerable interest and reported under Paragraph 3.5A:- Councillor D. Carter reported the application has gone in, although the professionals seem to be dragging their heels and have caused a few nasty moments, there is 4.5kg of paper waiting. Councillor A. Harris advised that we all owe Councillor D. Carter a lot, as he has done so much with the project. It was noted the grant with the Football Association has gone on another step now.</p> <p><b>Request for Permission to use Village Green for a Fund Raising Event on Sunday 21<sup>st</sup> August 2016:-</b> Chairman reported this had been agreed prior to the meeting by email due to time restraints on setting up the event.</p>	
157/16	<p><b>Public Conveniences Update (Including Opening and Closing Issues:-</b> Chairman and Councillor S. Walker reported they had both had to open the toilets on several occasions. Chairman read a list of times they had to open them. Draft Contract states that at the beginning of the day they will be cleaned and opened. It seems what has happened is that the weekend cleaners start in Bude and we are on the list last.</p> <p>This is unacceptable, we need an explanation and apology and we consider that they are in breach of Contract. There is a large amount of people who use the toilets, even more when the Shared Scheme starts. Perhaps if they are struggling they could ask if the person that closes in the evening could also open. Also we are having trouble with very stiff locks, we will grease and see how it goes, maybe we could ask how much new locks would cost <b>Action:</b> Clerk to follow up.</p>	Clerk
158/16	<p><b>Newsletter Reports/Parish Council Website:-</b> No update from Clerk. Councillor Mrs. K. Walker reported the newsletters have all been printed on are on their way to be delivered.</p>	

<p><b>159/16</b></p>	<p><b>Correspondence:-</b></p> <ol style="list-style-type: none"> <li>1. Came &amp; Company – Change of Trading Style</li> <li>2. Clerks &amp; Councils Direct Magazine</li> <li>3. Hags - Leaflet</li> <li>4. Cornwall Council – Camel Trail Partnership Draft Notes</li> <li>5. Cornwall Council – Communities &amp; Devolution Bulletin – Hold the Date for Government Review Events in July 2016</li> <li>6. Cornwall Association of Local Councils – Planning Partnership – How to raise items for meetings</li> <li>7. PRS for Music – Have your Say in our Local Authorities Consultation</li> <li>8. Cornwall Waste Solutions – Managing Full Waste Stream</li> <li>9. Alan Percy – LMP Agreements (Footpaths &amp; Street Cleaning) with Cornwall Council</li> <li>10. Cornwall Council – Communities &amp; Devolution Bulletin – Blue Badge Holders can park free in Cornwall Council Car Park</li> <li>11. Cornwall Council – Communities &amp; Devolution Bulletin – Stakeholder Survey 2016</li> <li>12. Cornwall Council – Who decides – Public Engagement Events</li> <li>13. The Newsletter of the Taves an Tir Cornish Language Project</li> <li>14. Cornwall Council – Communities &amp; Devolution Bulletin – Message from Kate Kennally</li> <li>15. Paul Clarkson, Ludus Leisure Limited – Play Equipment</li> <li>16. Cornwall Council – Communities &amp; Devolution – Governance Review GREG Inquiry Session</li> <li>17. Paul Clayden – Newsletter</li> <li>18. Cornwall Council – Consultation of Post-Hearing Changes to the Cornwall Local Plan Strategic Policies Proposed Submission Document – 2010-2030</li> <li>19. Bruce Macfarlane – Tree Consultancy</li> <li>20. Aalgaard Renshaw Business Solutions Ltd – Grant Funding and Business Opportunities</li> <li>21. Alan Percy – Annual Street Cleaning LMP Agreements</li> <li>22. Samantha Brenchley – Sea Sanctuary – Local Charity Nominated for a National Lottery Award</li> <li>23. Cornwall Council – Cornwall Pension Fund Employer Newsletter</li> <li>24. Local Councils Advisory Service - Newsletter</li> <li>25. Community Led Local Development – Emergency Issues and Needs</li> <li>26. Great Western Railway – Heat Speed Restrictions</li> <li>27. Cornwall Council – Take part in the on-line poll</li> <li>28. Cornwall Council – Cornwall Council Learning &amp; Development Newsletter</li> </ol>	
<p><b>160/16</b></p>	<p><b>Urgent Parish Matters:-</b> None.</p>	
<p><b>161/16</b></p>	<p><b>Date of Next Meeting:</b> - Thursday the 18<sup>th</sup> August 2016 in the Parish Hall, Lanivet at 7.15pm.</p> <p>There being no further business to discuss the meeting closed at 9.42pm.</p>	

Signature: .....

Chairman

Date: 18<sup>th</sup> August 2016