

# LANIVET PARISH COUNCIL

## MINUTES OF THE PARISH COUNCIL MEETING

HELD IN THE ONE FOR ALL LANIVET PARISH COMMUNITY CENTRE, LANIVET

ON THURSDAY, 12<sup>TH</sup> DECEMBER 2019 AT 7.00PM

Present:	Cllr. D. Batten (Chairman)	Mrs. J. Burdon (Parish Clerk)	Cllr. Mrs. J. Stickland
	Cllr. D. Carter	Cllr. T. Hancock	Cllr. Mrs. J. Dent
	Cllr. Miss P. Bolton	Cllr. A. Barnaby	Cllr. A. Harris
	1 Member of Public		

Minute	AGENDA ITEMS	Action
276/19	<p><b>Public Forum:-</b> Barry Cornelius updated on the Minibus, they now have an agreement with Age UK, they have 7 drivers and are looking for volunteer drivers, the more they have the easier to run the service. It will carry 4 people plus one wheelchair. If it is to be used in Lanivet it is £1.00 return, out of the village it is £2.00 return, anything further it is £3.00 return, Treliske Hospital is £15.00 return and Derriford Hospital is £20.00 return. These costs are price per person. The vehicle can be drive on an ordinary licence and Age UK will give a basic training session for their records. They are still raising funds for the 9 seater as well.</p> <p>Barry Cornelius left the meeting at 7.12pm.</p>	
277/19	<p><b>Members Declaration of Interest and Dispensation Requests:-</b> Councillors D. Carter and A. Harris declared a non-registerable interest under Paragraph 3.5A in the Lanivet Sport &amp; Recreation Trust.</p> <p>Councillor S. Walker declared a non-registerable interest under Paragraph 3.5A in the Village Newsletter.</p> <p>Councillor D. Batten declared a non-registerable interest under Paragraph 3.5A in the Lanivet School Governor.</p> <p>Councillor D. Batten declared a non-registerable interest under Paragraph 3.5A in the Lanivet Sport &amp; Recreation Trust and Lanivet United Charity Trust.</p>	
278/19	<p><b>Apologies:-</b> Councillors Mrs. C. Eddy, C. Vercoe, O. Sleeman, Cornwall Councillor C. Batters</p>	
279/19	<p><b>Minutes of the Monthly Meeting held on Thursday 21<sup>st</sup> November 2019:-</b> The Minutes of the Monthly Meeting held on Thursday the 21<sup>st</sup> November 2019 were confirmed as a true and accurate record and duly signed by the Chairman (Proposed: Councillor Mrs. J. Dent; Seconded: Councillor Miss P. Bolton)</p>	
280/19	<p><b>Matters Arising from the Monthly Meeting held on Thursday 21<sup>st</sup> November 2019:-</b></p> <p><b>Page 2 Min.191/19 Apple Trees in Lanivet Cemetery:-</b> Clerk reported a response had been received from the Tree Warden advising he was still waiting to hear back from his supplier for the tree supports <b>Action:</b> Keep Pending.</p>	<b>Clerk</b>



	It was also suggested that Cornwall Councillor C. Batters may also be interested.																									
283/19	<p><b>Planning Applications/Results/Correspondence/Letters of Objection received: -</b></p> <p><b>PA19/09036 – Mr. Darren Thomson, Legacy Restoration SW Ltd</b> – Listed Building Consent for repairs to roof structure, repairing of ridge beam and 2 principle trusses (A frame). Remove and replace damaged Delabole slate (pegged and tingle) hung on a reclaimed lite for lite bases. Minor repairs to roofs, replace broken or repair slates, Tremore Manor, Bodmin – <b>See below this application has already been approved</b></p> <p><b>PA19/10194 – Mr. Thomas</b> – Outline planning for the construction of 2 dwellings with all matters reserved, Fenwick House, Dunmere, Bodmin – <b>Parish Council to go with recommendations of County Planning Officer</b> (Proposed: Councillor D. Batten; Seconded: Councillor S. Walker)</p> <p><b>Planning Results Received:-</b></p> <p><b>PA19/07242 – Mr. &amp; Mrs. Collins-Steyn</b> – Erection of self-contained building for use as an annexe/holiday let, Boscarne Farm, Access to Boscarne, Nanstallon – <b>Approved</b></p> <p><b>PA19/08568 – Mr. Alexander Hitchcock</b> – Change of use from holiday accommodation to allow full residential use, Oak Cottage, Tregarthen, Nanstallon – <b>Approved</b></p> <p><b>PA19/09036 – Mr. Darren Thomson, Legacy Restoration SW Ltd</b> – Listed Building Consent for repairs to roof structure, repairing of ridge beam and 2 principle trusses (A frame). Remove and replace damaged Delabole slate (pegged and tingle) hung on a reclaimed lite for lite bases. Minor repairs to roofs, replace broken or repair slates, Tremore Manor, Bodmin – <b>Approved</b></p> <p><b>Planning Correspondence Received:-</b></p> <ol style="list-style-type: none"> <li>1. Cornwall Council – PA19/09036 – reasons for an early decision in November 2019.</li> <li>2. Cornwall Council – PA19/07498 Mr. Hugo – advising the application is going to Planning Committee on the 9<sup>th</sup> December 2019.</li> </ol>	Clerk																								
294/19	<p><b>Accounts &amp; Any Applications for Grants &amp; Donations:-</b> The Parish Council approved payment of the following accounts for December, all of which have already been paid, as per Financial Regulations (Proposed: Councillor Mrs. J. Dent; Seconded: Councillor S. Walker): -</p> <table border="1"> <tr> <td>British Gas</td> <td>£11.10</td> <td>Electric 11/10/19-7/11/19</td> </tr> <tr> <td>Lloyds Bank</td> <td>£7.15</td> <td>Bank Service Charge</td> </tr> <tr> <td>The Lawn Ranger – Grasscutting</td> <td>£969.60</td> <td>December 2019</td> </tr> <tr> <td>Cornwall Council</td> <td>£967.92</td> <td>Housing Needs Survey</td> </tr> <tr> <td>Mrs. J. Burdon - Salary &amp; Expenses</td> <td>£535.60</td> <td>Salary &amp; Expenses</td> </tr> <tr> <td>CC Pension Scheme</td> <td>£170.46</td> <td>Clerk's Pension</td> </tr> <tr> <td>Inland Revenue</td> <td>£120.20</td> <td>Clerk's Tax</td> </tr> <tr> <td><b>Receipt: Drew Memorials</b></td> <td><b>£75.00</b></td> <td><b>Hawken</b></td> </tr> </table> <p>Clerk reported she had sent the invoice for half of the Housing Needs Survey from CCLT today from the Parish Council.</p> <p><b>Action:</b> Clerk to send a copy of the spreadsheet to the Chairman.</p>	British Gas	£11.10	Electric 11/10/19-7/11/19	Lloyds Bank	£7.15	Bank Service Charge	The Lawn Ranger – Grasscutting	£969.60	December 2019	Cornwall Council	£967.92	Housing Needs Survey	Mrs. J. Burdon - Salary & Expenses	£535.60	Salary & Expenses	CC Pension Scheme	£170.46	Clerk's Pension	Inland Revenue	£120.20	Clerk's Tax	<b>Receipt: Drew Memorials</b>	<b>£75.00</b>	<b>Hawken</b>	<p>Clerk</p> <p>Clerk</p>
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295/19	<p><b>Contract Renewal and Tendering Process for 2020/2021/2022/2023 for a 4 year period and notice to current Contractors informing them for Grasscutting; Public Conveniences; Bus Shelter and Noticeboard Cleaning:-</b> It was resolved to advertise as set out on the noticeboards and website and Clerk to send letter to current Contractors to remind them of the end of Contract period. Clerk to also update copies of documents and circulate to all Councillors for approval before sending (Proposed: Councillor Miss P. Bolton; Seconded: Councillor T. Hancock) <b>Action:</b> Clerk.</p>	Clerk
296/19	<p><b>Lanivet Parish Affordable Housing Working Party Update:-</b> Councillor D. Batten reported there are some boards up today in the Hall giving ideas of what may be happening on the proposed site in the village. There is another young lady now wishing to come on to the Working Party in January. Councillor Mrs. J. Stickland reported she had received concerns some of the classes are now over capacity. Chairman reported the classes are well below capacity at the present time.</p> <p><b>Action:</b> Clerk to re-send details of the meeting to be held on the 7<sup>th</sup> January 2020.</p> <p>Councillor S. Walker reported there has been a fantastic take-off with forms sent out. He spoke to several people today who would like to put their names down and they all fit the criteria to obtain a property.</p> <p>Councillor T. Hancock suggested an independent inspection of the land and the cost of its worth, Chairman agreed this was a very good idea.</p>	Clerk
297/19	<p><b>Lanivet Parish Sport &amp; Recreation Trust Update:-</b> Councillor D. Carter reported they are now ready to go to planning for the completion of the Café. They have made more progress and the pledge of £15,000 has helped. In the past the planning applications have been submitted in the Parish Councils name and he wondered whether we would like to do this again. It was resolved the planning application is submitted in the name of the Parish Council (Proposed: Councillor S. Walker; Seconded: Councillor Miss P. Bolton) <b>Action:</b> Councillor D. Carter.</p>	Cllr. D. Carter
298/19	<p><b>Community Network Panel Meeting Update:-</b> Councillor Mrs. J. Dent reported she attended a meeting on Monday to meet Cabinet Members. There were no agendas and there was no information of the expectations. The Cabinet Members went on to ask what was happening in the different Network areas and was quite an interesting meeting. She has a meeting on Monday with Sarah Simms to finalise the January Meeting Agenda. Chairman requested she picks up and include on the Road Safety Speeding <b>Action:</b> Councillor Mrs. J. Dent.</p>	Cllr. Mrs. J. Dent
299/19	<p><b>Lanivet Village Green/Play Equipment/Car Park/Bus Shelter:-</b> Councillor D. Batten declared an interest as a School Governor in respect of the following letter from Lanivet School in respect of grass cutting of the Village Green advising they have historically paid for this. However, the School converted to Academy Trust and as such are now guided by the Academy Finance Handbook. They are aware the Parish Council has not been satisfied with the current contractor and would like to see an improved service. Bearing this in mind they would like to make the following suggestions – Option 1 - The School continues with their preferred Contractor, who will charge £1,200 for 12 cuts. The School would continue to ask for 3 quotations and appoint the best value Contractor, which will be reviewed annually.</p>	

	<p>Option 2 - The Parish Council assumes responsibility for the Village Green and invoices the School £999.00 annually (amounts under £1,000 will not need 3 quotes). The Parish Council would then be able to appoint and liaise with a contractor and would be able to quality assure the finish of the Village Green. It was resolved to go with Option 2 and invoice the School annually the sum of £999.00 (Proposed: Councillor S. Walker; Seconded: Councillor Miss P. Bolton) <b>Action:</b> Clerk to confirm this to Lanivet School.</p> <p><b>Play Equipment:-</b> Councillor T. Hancock continued to carry out the weekly check of the equipment and there are some items that have some wear and tear.</p> <p><b>Lanivet Car Park:-</b> No update.</p> <p><b>Bus Shelters:-</b> No update.</p> <p>Chairman reported that he had been approached by a parishioner regarding a drain by the Church, it is a deep hole. There are concerns why it is not fenced off as people could possibly fall in. It was noted this does not need fencing off as it has been there for years.</p>	<b>Clerk</b>
300/19	<b>Camel Trail Update:-</b> No update.	
301/19	<b>Cemetery Matters (Including any applications for memorials, inscriptions):-</b> Memorial application received from Drew Memorials for a cremation plaque for the late Arthur Hawken. It was resolved to accept this application as per our regulations (Proposed: Councillor S. Walker; Seconded: Councillor A. Barnaby) <b>Action:</b> Clerk.	<b>Clerk</b>
302/19	<b>Public Conveniences Update:-</b> Councillor D. Carter reported on the path – skate boarders have knocked the capping stone on the wall <b>Action:</b> Councillor Mrs. J. Stickland to ask Mike Yelland to take a look (Proposed: Councillor D. Batten; Seconded: Councillor A. Barnaby)	<b>Cllr. Mrs. J. Stickland</b>
303/19	<b>Special Parish Events for 2020:-</b> It was resolved the Clerk sends an email to Kay Walker to include something in the magazine to thank all local businesses for their Christmas decorations, lights, trees, etc., around the village (Proposed: Councillor A. Harris; Seconded: Councillor D Carter) <b>Action:</b> Clerk.	<b>Clerk</b>
	<b>Action:</b> Next Agenda for Special Events – VE Day and Tour of Britain. Councillor A. Harris reported the Working Party is looking at a meeting in early January to start deciding what they are hoping to achieve.	<b>Clerk</b>
304/19	<b>Newsletter Reports/Parish Council Website:-</b> Clerk reported the website continues to be updated on a regular basis. Councillor S. Walker reported the next magazine is due out on the 1 <sup>st</sup> February 2020 and any items to be sent in by the 10 <sup>th</sup> January 2020.	
305/19	<b>Remembrance Day Service Concerns – Vehicles showing no respect and driving up and down during the Service at the Memorial in Lanivet:-</b> Councillor A. Harris expressed his concerns to the Chairman of events on the actual Service with cars driving up and down whilst the service was being held. The Parish Council were disappointed with the dis-respect shown by local parishioners. Chairman to include in his report for the Village Magazine <b>Action:</b> Clerk to ask for this to be included in the Village Magazine and for Councillors and Clerk to remember to include in a future Magazine before the next Annual Remembrance Day Service (Proposed: Councillor A. Harris; Seconded: Councillor A. Barnaby)	<b>Clerk</b>

306/19	<p><b>Correspondence (Including Freedom of Information Request regarding Climate Change):-</b></p> <ol style="list-style-type: none"> <li>1. Cornwall Council Pensions - Employer Contribution Rates from April 2020</li> <li>2. Cornwall Council - Local Maintenance Partnership 2020/21</li> <li>3. NHS - LTP Update Newsletter – 22<sup>nd</sup> November 2019</li> <li>4. CALC Monthly News Round-up – November</li> <li>5. Streetscape - Pocket Park Funding</li> <li>6. Cormac – Cornwall’s Winter Maintenance Service</li> <li>7. Great Western Railway - Change in Management</li> <li>8. Cornwall Council - Neighbourhood Planning November E-Bulletin and Privacy Notice</li> <li>9. Cornwall and the Isles of Scilly Health &amp; Care Partnership - Long Term Plan Update – 3<sup>rd</sup> December 2019</li> <li>10. Cornwall Council - St Austell-A30 Link Road Newsletter</li> <li>11. CALC - Section 137 limit for 2020/21</li> <li>12. CALC Office Closure on Monday 9<sup>th</sup> December 2019</li> <li>13. NALC Newsletter</li> <li>14. British Gas - Lanivet Parish Council, register for your online account</li> <li>15. Cornwall Council Pensions - Employer Newsletter (December 2019)</li> <li>16. CALC - Communities leading on Climate Action</li> <li>17. CALC - Contract of Employment for local Council Workers other than Clerk/RFO</li> <li>18. CALC - Repairs to property relating to affairs of the Church - December Legal Update</li> <li>19. Cornwall &amp; the Isles of Scilly Health &amp; Care Partnership – Long Term Plan Update – 12<sup>th</sup> December 2019</li> <li>20. Cornwall Council Budget Consultation</li> <li>21. Cornwall Council – Business Rates Relief on Public Conveniences</li> <li>22. Cornwall Council Pensions – Lanivet Parish Council Contribution Rates</li> <li>23. Robert H. Hicks &amp; Company – Bodmin Moor Commons Council</li> </ol> <p><b>Freedom of Information Request regarding Climate Change:-</b> No update has response already sent.</p>	
306/19	<p><b>Urgent Parish Matters with prior liaison with Chairman (Items for Information Only and items for the next agenda):- None.</b></p>	
307/19	<p><b>Date of Next Meeting:-</b> Thursday the 16<sup>th</sup> January 2020 in the One for All Lanivet Parish Community Centre, Lanivet at 7.00pm.</p> <p>There being no further business to discuss the meeting closed at 8.34pm.</p>	

Signature: .....

Chairman

Date: 16<sup>th</sup> January 2020