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LANIVET PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING

HELD IN THE ONE FOR ALL LANIVET PARISH COMMUNITY CENTRE, LANIVET

ON THURSDAY, 18TH APRIL 2019 AT 7.02PM

Present:	Cllr. S. Walker
	(Chairman)
	Cllr. D. Carter
	Cllr. T. Hancock
	Cllr. O. Sleeman
	Cllr. A. Harris

Mrs. J. Burdon (Parish Clerk) Cllr. C. Vercoe Cllr. Miss P. Bolton Cllr. Mrs. J. Stickland Cwll. Cllr. C. Batters

Cllr. D. Batten (Vice-Chairman Cllr. A.J. Barnaby Cllr. Mrs. J. Dent Cllr. Mrs. C. Eddy

Minute	AGENDA ITEMS	Action
Winnute		Action
87/19	Public Forum:- None.	
88/19	Presentation/Update from Jeremy Cooper – Neighbourhood Plan: Apologies received from Jeremy Cooper. Councillor D. Batten reported that late last night he received an email from Jeremy Cooper and it was too long at this stage for tonight's meeting and he proposed the email is sent to all Councillors to read and to respond to Councillor D. Batten, copying in the Clerk with any comments Action: Clerk and Councillors. Clerk to also include as an agenda item for the next meeting.	Clerk
89/19	Members Declaration of Interest and Dispensation Requests:- CouncillorD. Carter declared a non-registerable interest under Paragraph 3.5A in the Lanivet Sport & Recreation Trust.Councillor S. Walker declared a non-registerable interest under Paragraph	
	3.5A in the Village Newsletter.Councillor D. Batten declared a non-registerable interest under Paragraph3.5A in the Lanivet School Governor.	
	Councillors D. Carter and C. Vercoe declared a non-registerable interest in the Panda Fest.	
	Councillor S. Walker declared a non-registerable interest in the planning application PA19/02643 for Mr. & Mrs. Wilton.	
	Councillor Miss P. Bolton declared a non-registerable interest in the planning result for PA19/00663 – Miss Megan Urell.	
90/19	Apologies:- Mr. Jeremy Cooper.	
91/19	Minutes of the Monthly Meeting held on Thursday 21st March 2019:- The Minutes of the Monthly Parish Meeting held on Thursday the 21 st March 2019 were confirmed as a true and accurate record and duly signed by the Chairman (Proposed: Councillor Mrs. J. Dent; Seconded: Councillor A.J. Barnaby)	

92/19	Matters Arising from the Monthly Meeting held on Thursday 21 st March 2019:-	
	Page 2 Min.50/19 Making Lanivet Plastic Free:- Clerk reported information had been forwarded on via Cornwall Councillor C. Batters, no response had been received. Cornwall Councillor C. Batters advised this will fall in line with the policy they currently have in place, they are currently writing to the Government in respect of these issues.	
	Page 3 Min.315/18(20) LMP 2019/20 Reimbursement:- Clerk reported a response had been received from Max Simpson pointing out some issues to be raised Action: Clerk to follow up with Cornwall Council and liaise with Max Simpson when a response is received Action: Clerk to ask if Max Simpson could be insured up to the £2m and whether the Parish Council could pick up the remainder under their insurance, when once response received Clerk to check with our insurance.	Clerk Clerk
	Page 3 Min.56/19 Saints Way Sign:- Clerk reported no response had been received to date. Cornwall Councillor C. Batters reported there was no update. It was agreed to wait for an update in the future from Cornwall Councillor C. Batters.	
	Page 5 Min.59/19 Renewal of Insurance Premium:- Clerk reported the policy had now been renewed on a fixed three year period.	
	Page 5 Min.62/19 Lanivet Community Primary School – Agreement of the Village Green:- Clerk reported a response had been received from the Legal Team of Cornwall Council confirming they have advised the lawyers for the School that the matter is no longer proceeding and have requested their Finance Team to send our any final invoice so they can arrange for the file to be closed.	
	Page 6 Min.67/19 Bench:- Clerk reported this bench had now been ordered.	
	Page 6 Min.67/19 Tree Replacement:- Clerk reported there had not been a response with regards to the tree replacement Action: Keep Pending and follow up with Rachael Tatlow.	Clerk
	Page 7 Min.72/19(27) British Gas – Fixing Prices for 3 years:- Clerk reported this is in hand Action: Keep Pending	Clerk
	Page 7 Min.74/19 Paperwork for Funerals:- Clerk reported this is in hand and all Funeral Directors and Stone Masons have been informed. She would make arrangements to meet with Councillor D. Batten next week to pass over relevant paperwork Action: Clerk/Councillor D. Batten/Chairman.	Clerk/Cllr. D. Batten/ Chair
	Page 7 Min.74/19 Meeting Dates for Year:- Clerk reported this has been actioned.	
93/19	 Monthly Report from Cornwall Councillor Chris Batters: - Cornwall Councillor C. Batters reported as follows: - Jeremy Cooper had a long chat with him last week and discussed lack of land in Bodmin. About 5 years ago land allocation was made for the Bodmin area. 	

 He believes they are looking at coming into Lanivet Parish but he informed him that there is land still available in Bodmin. Cornwall Councillor C. Batters does not believe it will be a good decision to join in with Bodmin Town Council to carry out a joint Neighbourhood Development Plan but this is to be decided by the Parish Council ultimately. Rectory Road Signs – this is more positive after speaking to Nigel Blacker, they also raised speeding issues as well. Chairman thanked Cornwall Councillor C. Batters for his report this evening and for attending the meeting. 	
Councillor A. Harris arrived at 7.21pm.	
Highway Issues/Footpath Issues/Damaged Signs in the Parish:-	
Highway Issues:- Councillor Mrs. J. Dent reported there has been no repairs on the junction by the school. Cornwall Councillor C. Batters reported this will be actioned within the new budget.	
Councillor A.J. Barnaby reported the road from Jims Cash and Carry to Nanstallon is in a terrible condition to drive on, it needs to be resurfaced completely as it has gone beyond patching Action: Clerk to forward details to Cornwall Councillor C. Batters.	Clerk/ Cwll. Cllr. C. Batters
Cornwall Councillor C. Batters reported it has been a pleasure working with the Councillors at Lanivet and the standard has been maintained.	
Footpaths:- No Update.	
Damaged Signs in the Parish:- No Update.	
Cornwall Councillor C. Batters left the meeting at 7.27pm.	
Planning Applications/Results/Correspondence received: -	
PA19/02326 – Adam Searle – Felling two trees, 21-23 Woodland View, Lanivet – We will go along with the County Tree Preservation Officers comments (Proposed: Councillor Mrs. J. Dent; Seconded: Councillor Miss Paula Bolton)	Clerk
Councillor S. Walker declared a non-registerable interest in the following planning application and duly left the meeting room:- PA19/02643 – Mr. & Mrs. Wilton – Proposed garage with studio above, to serve dwelling (re-submission of PA18/08248), Land at Old Coach Road, Lamorick, Lanivet – Object - Over-development of the site (Proposed: Councillor Mrs. J. Dent; Seconded: Councillor D. Batten) Councillor S. Walker returned to the meeting room.	Clerk
PA19/02853 – Mrs. G. White – Demolition of existing residential bungalow and garage and replace with two new residential bungalows, Whiteways, Marshall Road, Nanstallon – Object – Over-development of the site (Proposed: Councillor Miss P. Bolton; Seconded: Councillor Mrs. J. Dent)	Clerk
	 him that there is land still available in Bodmin. Cornwall Councillor C. Batters does not believe it will be a good decision to join in with Bodmin Town Council to carry out a joint Neighbourhood Development Plan but this is to be decided by the Parish Council ultimately. Rectory Road Signs – this is more positive after speaking to Nigel Blacker, they also raised speeding issues as well. Chairman thanked Cornwall Councillor C. Batters for his report this evening and for attending the meeting. Councillor A. Harris arrived at 7.21pm. Highway Issues: Footpath Issues/Damaged Signs in the Parish:- Highway Issues: Councillor Mrs. J. Dent reported there has been no repairs on the junction by the school. Cornwall Councillor C. Batters reported this will be actioned within the new budget. Councillor A.J. Barnaby reported the road from Jims Cash and Carry to Nanstallon is in a terrible condition to drive on, it needs to be resurfaced completely as it has gone beyond patching Action: Clerk to forward details to Cornwall Councillor C. Batters reported it has been a pleasure working with the Councillor C. Batters reported it has been maintained. Footpaths:- No Update. Damaged Signs in the Parish:- No Update. Cornwall Councillor C. Batters left the meeting at 7.27pm. Planning Applications/Results/Correspondence received: - PA19/02326 – Adam Searle – Felling two trees, 21-23 Woodland View, Lanivet – We will go along with the County Tree Preservation Officers comments (Proposed: Councillor Mrs. J. Dent; Seconded: Councillor Miss Paula Bolton) Councillor S. Walker declared a non-registerable interest in the following planning application and duly left the meeting room:- PA19/0233 – Mrs. & Mrs. Witton – Proposed garage with studio above, to serve dwelling (re-submission of PA18/08248), Land at Old Coach Road, Lamorick, Lanivet – Object - Over-development of the site (Proposed: Councillor Mrs. J. Dent; Sec

	Planning Results Received:-	6		
	PA19/00286 Mr. Matthew Angwin – Seasonal siting (April to October) of a catering trailer with associated outside seating area and trailer-mounted generator, The River Stop, The Camel Trail, Nanstallon – Refused			
	Councillor Miss P. Bolton declared a non-registerable interest in the following planning result:- PA19/00663 Miss Megan Urell – Construction of a 3 bedroom house, Land North of The Forge, Nanstallon – Approved			
	PA19/01619 Mr. David Lyon – Notification of Prior Approval for a larger home extension for a single storey rear extension. Demolish existing extension and replace with new larger single storey rear kitchen extension, Kymsland, Blowinghouse Lane, Bodmin – Prior approved not required (AF/TEL/DEM)			
	Planning Correspondence Received:- Letter from a concerned neighbour in respect of PA18/11786 for Mr. S. Jennings, Land North East of Newdowns Farm, Nanstallon expressing their concerns. Comments duly noted as we are unable to respond as no contact information.			
	Action: Clerk to query the caravan o Wilton and asked when it will be remove		PA19/02643 - Mr. & Mrs.	Clerk
96/19	Accounts & Any Applications for Renewal of Insurance Premium):- T the following accounts for April part Financial Regulations (Proposed: Councillor D. Batten): - British Gas – Toilet Electricity Lloyds Bank DMC IT – Website Updating Duchy Cemetery's Limited Paul Bazeley Window Cleaning Stackhouse Poland Limited Rospa Play Safety Limited Mike Yelland AJH Services – Toilet Cleaning Mrs. J. Burdon - Salary & Expenses CC Pension Scheme Inland Revenue Receipt: Cornwall Council Letter from John L. Austin advising t to buy or lease a mini bus to provide to the new Community Centre. They support. Councillor D. Carter reported towards this project. This is an inc	he Parish Co that have a Councillor M <u>£9.35</u> <u>£6.50</u> <u>£22.50</u> <u>£70.00</u> <u>£10.00</u> <u>£909.08</u> <u>£99.00</u> <u>£635.00</u> <u>£574.27</u> <u>£469.00</u> <u>£142.66</u> <u>£98.60</u> <u>£519.84</u> <u>£20,450.00</u> hey are trying safe transpor / have a goal ed they have dependent pro-	uncil approved payment of Iready been paid, as per Irs. J. Dent; Seconded: February 2019 Bank Service Charge March 2019 Interment – Hanna Bus Shelters – March Insurance Premium Annual Play Inspection Painting Toilets April 2019 Salary & Expenses Clerk's Pension Clerk's Tax Half Year CTS Grant Half Year Precept to raise enough money t for people of the Parish of £30,000.00 and need raised around £2,000.00 oject and no the Sports	
	Trust. It was resolved to donate a s stage, Clerk to establish who we ma (Proposed: Councillor D. Batten; Se Action: Clerk	ake a payme	nt or cheque payable to	Clerk

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	Email from Baron Keigh G Z Konopka in respect of the St. Breward and District First Response Trust requesting a donation to replace their almost defunct vehicle. It was resolved to respond advising of our policy for donations (Proposed: Councillor D. Batten; Seconded: Councillor A.J. Barnaby) Action: Clerk Filing Cabinet for Clerk – Clerk reported she is currently moving rooms to make a bigger office in her home and on moving the existing metal cabinet which is clumsy and cumbersome the metal doors bent and requested a new style cabinet, along with the purchase of a selection of new folders for filing away in a more efficient manner. She also wanted to discuss the possibility of changing the old large style fire proof security safe the burial registers are currently held in as they key has gone missing and she does not believe there is a need for such a large safe. This will be investigated further along with the cost for a locksmith to look to see if they could replace the key, if so two copies would be obtained and one held by the Chairman.	Clerk
	It was resolved Clerk could spend up to the value £250.00 (Proposed: Councillor D. Batten; Seconded: Councillor Mrs. J. Dent) Action: Clerk	Clerk
97/19	Cornwall Association of Local Councils – Invitation for Annual Membership in the sum of £656.20:- It was resolved to renew this membership in the sum of £656.20 (Proposed: Councillor D. Batten; Seconded: Councillor Miss P. Bolton) Action: Clerk to make on-line payment.	Clerk
98/19	Lanivet Parish Affordable Housing Working Party Update:- Councillor D. Batten reported whilst the Working Party is made up of Parish Councillors and the Cornwall Community Land Trust going forward we are looking at inviting local residents on, so there will be a mix of people. It was hoped to have the Open Day on the 21 st May, as the legal side is currently being investigated and it looks like we now be able to have the 9 th July 2019, although this may be changed. We are possibly looking at purchasing a parcel of the land and going on from that to make a decision what we would want to do with it. He is pleased to advise a representative turned up from Lanivet School and this was useful. The land has currently not been officially sold at this stage to the Cornwall Community Land Trust.	
	Councillor D. Carter queried the people working for nothing on this type of project to those who earning from it. The Cornwall Community Land Trust will be making money, he is concerned and wondered if a Section 106 sum would be a good idea to be paid to the Parish Council as we would not be making any money from this. Councillor D. Batten reported to be fair to Cornwall Community Land Trust they are looking at trying to find funding for the Parish Council to help fund this project. The comments have been taken on board by Councillor D. Batten.	
99/19	Update on Panda Fest Proposals from Councillors D. Batten & O. Sleeman:- Councillors D. Batten and O. Sleeman reported on a letter that needs to go the immediate neighbours on the Village Green from Panda Fast. Councillors were happy for Councillors D. Batten and O. Sleeman to approve the letter. Plans were circulated showing the impact of the event, showing how much of the Village Green will be used. There will be an element of noise as it is a music festival. They believe they want to ensure youngsters are involved. He has produced a letter to be sent to Panda Fast from the Parish Council in respect of the event.	

	They want to ensure the residents are aware the majority of the Village Green will be used.	
100/19	Lanivet Parish Sport & Recreation Trust Update:- Councillor D. Carter reported everything is going along well. Pitch is having the final draining next week and double gates will then be blocked when last lot of sand comes in. Trees have all been planted and the area is all neat and tidy. The lift is also now operational. There has been a small problem with the solar panels.	
101/19	Community Network Panel Meeting Update:- Councillor Mrs. J. Dent reported the meeting was held on Tuesday the 9 th April which went quite well. There was a discussion on climate change and actually holding the meeting in this building was a fine example to follow. Inspector Honey has attended the meetings and this has been very useful. The new rural affairs officer, PC Chris Commons also attended. They usually take questions and come back if needed. The climate change was really quite interesting and this follows on from the big push by Cornwall Council. Evie Sleeman had highlighted this at our last Parish Council Meeting. The highway scheme feasibility study will be carried out in August. Housing solutions for the elderly and other vulnerable residents was also discussed. There is only a two hour slot for the meeting and it can be quite tight but it svery informative and useful for all who attend. Councillor O. Sleeman suggested it seemed odd that the feasibility study is being carried out in the school holidays.	
102/19	Lanivet Village Green/Play Equipment/Car Park/Bus Shelter Updates:- Annual Safety Inspection received, copies passed to the Chairman and Councillor T. Hancock. Councillor T. Hancock reported the report is fairly good; there are a couple of items that need work but nothing major. He would meet with the Chairman and Mike Yelland to see what needs sorting out and arrange relevant repairs. Lanivet Car Park:- No update.	
	Councillor Mrs. C. Eddy left the meeting at 8.50pm.	
	Bus Shelters:- Councillor A.J. Barnaby reported on the powder coating and cleaning and the cost is approximately £300.00-£400.00. All glass would need to be taken out and then taken to the company to carry out the work. He has spoken to different people and he believes we need to change the end panels as they are fairly rusty. He is open to suggestions. It was suggested to take the panels out and get them powder coated or even purchase new stainless steel panels and replace them total. It was felt the stainless steel replacement may be a better solution. It was resolved to speak with Minear Engineering to arrange a site meeting with Councillor A.J.	Clerk/Clir. A.J. Barnaby
	Barnaby Action: Clerk	Barnaby
	Chairman reported on a complaint that there are brambles growing through a neighbour's fence from the Parish Councils ground that Anna Dunstan maintains Action: Clerk to send a letter to Anna Dunstan to follow up.	Clerk
	Councillor D. Carter reported the Village Green grasscutting has gone downhill and is not looking good Action: Councillor D. Batten would follow up on behalf of the Parish Council with the School	Cllr. D. Batten

103/19 104/19	Camel Trail Update:- Councillor Miss P. Bolton there has been quite an increase in electric bikes on the trail and they go quite fast. The surface from the Vineyard to Polbrook has had the top taken off and it is really stoney, she has met quite a few people recently with punctures. She would follow this up Action: Councillor Miss P. Bolton Cemetery Matters (Including Any applications for memorials, inscriptions):- Clerk reported updated Public Liability Insurance details had	Cllr. Miss P. Bolton
	been received from Duchy Cemetery's Limited for our records. Clerk queried whilst we had received details of Public Liability Insurance from other Contractors, whether the Parish Council would agree to her obtaining copies form all our Contractors for our records, as this should be renewed annually. It was resolved to obtain updated copies from all Contractors and request they send to the Clerk on an annual basis, as and when renewed (Proposed: Councillor D. Batten; Seconded: Councillor A.J. Barnaby) Action: Clerk	Clerk
105/19	Public Conveniences Update (Including obsolete Wallgate and updating):- Chairman reported the decoration is looking brilliant, thanks to Mike Yelland for the work he carried out. There have been a couple of problems. Padlock had broken and so this has been resolved that AJH Services purchases and replaces, Clerk reported this had been carried out. Following this there was a leak from the wallgate in the gents' side. This has been investigated and there is a valve that is not working and they have tried to exchange but they are now obsolete. A new one is in the region of £2,000. He has suggested having a tap put in the wallgate and paper towel and soap dispenser. The cost for the tap would be around £120.00 to be fitted in the wallgate. It was suggested to try to establish whether the dryer and soap could be used in the existing wallgate or if not find the cost of a hand dryer as this may be cheaper and cleaner in the long term Action: Chairman.	Chairman
106/19	Community Governance Review for Cornwall 2019:- Circulated and noted.	
107/19	Newsletter Reports/Parish Council Website:- Clerk reported the website continues to be updated on a regular basis. Chairman reported the newsletter deadline is the 15 th May for the June issue.	
108/19	 Correspondence:- 1. Cornwall Council – Meet the Planners - Wadebridge 2. Cornwall Council Bulletin: Library Partnership Day – 3rd April 2019 3. Cornwall Council Bulletin re. Christmas waste and recycling collections 4. Cornwall Council Bulletin: Road Safety and Community Speed engagement event – 14th May 2019 5. CALC - Cornwall Planning Partnership 6. CALC - SLA with a sports Team 7. CALC - Policy E-Briefing PC6-19 – Audit Code of Practice 8. PKF Littlejohn LLP - CO0060 - 2018/19 AGAR PKF Littlejohn instructions 9. Cornwall Council - Community Governance Review for Cornwall 2019 10. Royal Town Planning Institute - Information from Planning Aid England 11. CALC – NALC Newsletter 12. Cornwall Council - Housing Supplementary Planning Document consultation 13. CALC - Play Park Policy - request for assistance 14. Cornwall Council - Invitation to Highways engagement sessions 15. CALC - Village Hall Funding 	

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	16.CALC - Assistance Request - Installing Electric Car Chargers	
	17. Came & Company - Same People, Same Ethos - A new future for the	
	Stackhouse Poland Group	
	18.CALC – NALC Newsletter	
	19. CALC – Invitation: Wales & West Utilities Stakeholder Workshops, May 2019	
	20. Great Western Railway - Planned engineering works over Easter	
	21. Sarah Dance- Litter Parish Ranger	Clerk
	22. South West Water – New online bank details Action: Clerk	
	23.CALC – Chief Executive's Bulletin	
	24. Ocean Housing – Ocean Group Corporate Strategy Summary 2019-2024	
109/19	Urgent Parish Matters with prior liaison with Chairman (Items for	
	Information Only and items for the next agenda):- Councillor Mrs. J. Dent	
	reported they have finally heard from Wren they have the go ahead for this.	
	She wants the go ahead to continue with the decoration of the Nanstallon Bus	
	Shelter Maintenance. She also raised the noticeboard area at the other end	
	of Nanstallon is looking quite tired and local people are looking at tidying up.	
	It was suggested applying for the next Community Chest fund when its due	
	for this work.	
110/19	Date of Next Meeting: Thursday the 23rd May 2019 in the One for All	
	Lanivet Parish Community Centre, Lanivet at 7.00pm.	
	There being no further business to discuss the meeting closed at 9.15pm.	
	Clerk reminded Councillors of her upcoming holiday arrangements.	

Signature:

Chairman

Date: 23rd May 2019