

LANIVET PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING

HELD IN THE ONE FOR ALL LANIVET PARISH COMMUNITY CENTRE, LANIVET

ON THURSDAY, 10TH OCTOBER 2024 AT 7.00PM

Present: Cllr. D. Batten (Chairman)
Cllr. D. Williams
Cllr. Mrs. J. Stickland
Cllr. Miss J. Stocks
3 Members of Public

Mrs. J. Burdon (Parish Clerk)
Cllr. Miss P. Bolton
Cllr. Mrs. K. Masters
Cllr. C. Woolley

Cllr. D. Austin (Vice-Chairman)
Cllr. S. Jennings
Cllr. Mrs. H. Akehurst
Cllr. C. Vercoe

Minute	AGENDA ITEMS	Action
	<p>Public Forum:- Chairman welcomed Mr. & Mrs. Salmon from Kingfisher Cottage. They live at the far end everyone has left their rubbish outside where the railings are and this is no longer viable as there will be 2 parking places in situ. They now have a problem of where they will be putting their wheelie bins along with other neighbours, i.e. 10 households. Lorries are not able to come in. If the refuse men got to come in to collect all individual householders would be charged, so they have to put the bins out by the side of the road, it was easier when it was refuse sacks. The developers of the land the railings are on advise they will not be able to put their wheelie bins there as it will block their car parking area. They have questions as they have been putting their rubbish in this location along with neighbours for around 50 years. Chairman suggested Mr. & Mrs. Salmon meets at the roadshow event in respect of the bins next Thursday and there should be Cornwall Council representatives to raise the points and he would support them. Clerk to forward this minute to Cornwall Councillor Mrs. J. Cruse so she is aware of the issue Action: Clerk. Mr. & Mrs. Salmon left the meeting at 7.07pm.</p> <p>Mrs. J. Finnemore was welcomed to the meeting by the Chairman. Item moved to any urgent business to discuss tonight. Jessica Finnemore left the meeting at 7.55pm.</p>	<p>Clerk/Cwll. Cllr. Mrs. J. Cruse</p>
185/24	<p>Apologies:- Cornwall Councillor Mrs. J. Cruse, Councillor A. Harris.</p>	
186/24	<p>Members Declaration of Interest and Dispensation Requests:- Councillors D. Williams & Mrs. J. Stickland declared a non-registerable interest under Paragraph 3.5A in the Lanivet Charities. Councillor D. Batten declared a non-registerable interest under Paragraph 3.5A in the Lanivet Sport & Recreation Trust. Councillor D. Williams declared a non-registerable interest under Paragraph 3.5A in the Lanivet Church. Councillor Mrs. H. Akehurst declared a non-registerable interest under Paragraph 3.5A in the Nanstallon Community Trust. Councillor D. Austin declared a non-registerable interest under Paragraph 3.5A in the Trustee of Lanivet Academy. Councillor Miss J. Stocks declared a pecuniary interest in respect of discussion of sizes and fees for cover slabs under cemetery matters.</p>	

187/24	<p>Minutes of the Monthly held on Thursday 12th September 2024:- Resolved the Minutes of the Monthly held on the 12th September 2024 as circulated were confirmed as a true and accurate and duly signed by the Chairman (Proposed: Councillor D. Williams; Seconded: Councillor C. Vercoe)</p>	
188/24	<p>Matters Arising from the Monthly Meeting held on Thursday 12th September 2024:-</p> <p>Page 1 Min.156/24 Missing Give-Way Sign near Tretoil Chapel:- Cornwall Councillor Mrs. J. Cruse had followed up and would report next month. Councillor D. Williams reported this had been actioned.</p> <p>Page 2 Min.145/24 Saints Way Sign:- Clerk reported that Councillor A. Harris had sent relevant information to Cornwall Councillor Mrs. J. Cruse.</p> <p>Page 2 Min.173/24 Highway Matters and Damaged Signs:- As per Cornwall Councillor Mrs. J. Cruse's report above. Also copy email received in respect of the footway to St. Benets Abbey advising if this was reported for vegetation encroaching into a footway, the safety inspector would have reviewed whether there was an imminent safety hazard requiring immediate attention. Records were checked and footways have been strimmed. For any works to remove ground level vegetation that has built up over a longer period of time, this will need to be planned works likely requiring traffic management, removal by machinery, and disposal of material. They would add the southern extent of the village to the list for consideration against available budget. The northern extent does not require any works at this time.</p> <p>Page 4 Min.178/24 Gelston Memorial:- Clerk reported measurements had been checked and liaison with Stone Masons, they were within regulations but had gone a foot above what they had applied for Action: Clerk to follow up to establish whether the Memorial Masons have lowered.</p>	Clerk
189/24	<p>Monthly Cornwall Councillor Report:- Apologies received from Cornwall Councillor Mrs. J. Cruse. Update received advising regarding follow ups from last month, the sign post has been reported and we wait for that to be repaired. When she is back, she would go through the report its system with the Parish Council as this works quite well and should be the first point of call. There was some good news for Nanstallon which she believes Councillor Mrs. H. Akehurst would report under the relevant item on the agenda.</p>	
190/24	<p>Highway Issues/Footpath Issues/Damaged Signs in the Parish:-</p> <p>Highway Issues:- None.</p> <p>Footpath Issues:- Councillor Miss P. Bolton reported that Sandoe's may be interested in carrying out works on footpaths, she would forward information to Clerk Action: Councillor Miss P. Bolton</p> <p>Damaged Signs in the Parish:- None.</p>	Cllr. Miss P. Bolton/ Clerk
191/24	<p>Planning Applications/Results/Correspondence/Letters of Objection received:-</p> <p>Planning Applications Received:-</p>	

	<p>PA24/07248 – Mr. Carl Tonkin, A1 Tree & Grounds Limited – Works to trees subject to a Tree Preservation Order (TPO), works include T1 Oak. Remove storm damaged branch and tidy broken branches, reduce crown by approximately 2 metres to reduce sail area and reduce lateral branch over car park by 3 metres, T2 Ash- Fell, T3 Oak – Fell, T4 Ash – raise the crown to approximately 5 metres over the footpath, T5 Ash – Raise the crown to 5 metres above the footpath, T6 Oak – Remove the damaged branches and reduce the remaining tree by 2m, G1 – Fell Group of approximately 10 Ash trees showing severe signs of Ash Die Back, The One for All Lanivet Community Centre, Carters Park, Rectory Road, Lanivet – Parish Council to go with County Tree Officer’s recommendations (Proposed: Councillor S. Jennings; Seconded: Councillor D. Austin) All in Favour</p> <p>Following application has been withdrawn as per results below:-</p> <p>PA24/06497 – Miss Jessica Spice Moore Veg Limited – Certificate of Lawful Development for an Existing Use of one poly tunnel – length 16m, width 8m, height 3m solely used for horticulture practices to facilitate a small plant nursery and vegetable production business, Loveny, Lanivet</p> <p>PA24/05517 – Messrs. Matthew & Peter Old Outcity Limited – Construction of portal framed storage building (Use Class B8) on land adjacent to Lanivet Motors, Lanivet Motors, Truro Road, Lanivet – Parish Council to go along with the recommendations of the Planning Officer (Proposed: Councillor Miss P. Bolton; Seconded: Councillor D. Austin) All in Favour</p> <p>PA24/05407 – Ms. L. Stephens – Addition of annexe, 2 Woodland View, Lanivet - Parish Council to go along with the recommendations of the Planning Officer (Proposed: Councillor Miss P. Bolton; Seconded: Councillor Mrs. J. Stickland) All in Favour</p> <p>PA24/07649 – Mr. & Mrs. M. Dunn – Formation of sand school within existing horse paddock, Tredavros Farm, Foxpark, Bodmin – Next Agenda, Extension of time granted</p> <p>Planning Results Received:-</p> <p>PA24/06497 – Miss Jessica Spice Moore Veg Limited – Certificate of Lawful Development for an Existing Use of one poly tunnel – length 16m, width 8m, height 3m solely used for horticulture practices to facilitate a small plant nursery and vegetable production business, Loveny, Lanivet – Withdrawn</p> <p>PA24/06042 – Rachel & Peter Harrison – Application for a Lawful Development Certificate for a proposed extension, Village Hall, Tremeere Lane, Lanivet – Withdrawn</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
192/24	<p>Affordable Housing Update:- Chairman had sent a report for circulation to all Councillors as follows:-</p> <ul style="list-style-type: none"> • Planning permission for our Affordable Housing project was finally granted on 13th June 2024. • This scheme, which began in 2018, has been hit by many issues including opposition from the former owner of Clann House, COVID and the pollution restrictions placed on Cornwall Council. All of these have caused delays. 	

- In that time the owners of the land have shown great patience extending the option agreement twice. The last option agreement extension expired on 31st May 2024 when the landowners decided not to extend the option agreement further.
- Under the terms of the agreement the site, with planning permission and design documents, has been returned to the landowners.
- Given the current economic climate, political uncertainty and the low levels of grant funding available at the moment it has not been possible through our partners CCLT to secure funding for this project.
- The planning permission is still for 15 affordable homes and therefore there should not be any possibility of the site being built as open market housing.
- As you can imagine this is a deep and personal disappointment for me and fellow Councillors who have put in hundreds of hours of our own time to try to see this project through.
- I am sure many of our parishioners will share our disappointment at this time.
- My hope is that an economic and/or political change may allow this scheme to be resurrected in the future.

Resolved to include this information in the October minutes (Proposed: Councillor D. Williams; Seconded: Councillor Mrs. K. Masters) All in Favour **Action:** Clerk.

Clerk

193/24

Approval of Monthly Accounts for October 2024 & Any Applications for Grants & Donations (Including (a) Notice of Conclusion of audit by External Auditor; (b) Approval of Budget Monitoring Report):- The Parish Council approved payment of the following accounts for October 2024 as per Financial Regulations including confirmation that our Income & Expenditure Spreadsheets agrees with bank reconciliations/statements (Proposed: Councillor S. Jennings; Seconded: Councillor D. Austin) All in Favour

Cornish Garage/D. Williams	£37.20	Fuel for Grasscutting
Cornish Garage/A. Barnaby	£55.00	Fuel for Grasscutting
Mrs. Lauren Shelley	£105.00	Toilets – 9/9/24-15/9/24
Lanivet Methodist Church	£2,000.00	Grant towards Windows
Mrs. Lauren Shelley	£105.00	Toilets – 16/9/24-22/9/24
British Gas – Electricity for Toilets	£51.39	7/8/24-4/9/24
Mrs. Lauren Shelley	£105.00	Toilets – 23/9/24-29/9/24
BDO LLP External Auditors	£378.00	Audit Fee to 31/3/24
TP Tree Services Limited	£408.00	September 2024
Max Simpson	£439.00	Second Footpath Cut
Lloyds Bank – Bank Charge	£8.70	October 2024
Mrs. J. Burdon Salary & Expenses	£606.29	October 2024
CC Pension Scheme	£187.82	October 2024
Inland Revenue – Income Tax	£135.20	October 2024
CDEC Consulting Limited	£2,370.00	Lanivet Under 5's Project
David K. Hughes Architect	£2,620.40	Lanivet Under 5's Project
DMC-IT – Website Updating	£25.00	September 2024
Receipt:- Lloyds Bank - Interest	£57.89	October 2024

Notice of Conclusion of audit by External Auditor:- Clerk read conclusion report from External Auditors – Except for the matters reported below on the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return, in our opinion the information in Sections 1 and 2 of the Annual Governance and Accountability Return is in accordance with Proper Practices and no other matters have come to our attention giving cause for

Clerk

	<p>concern that relevant legislation and regulatory requirements have not been met. The smaller authority has noted a grant payment to the local Community Centre of £15,000 as a prepayment which will be released over the coming years. Box 6 is therefore, understated by £15,000 and Box 8 is overstated by £15,000 by taking this deemed debtor into account. The Council answered 'No' to question 11b in the Accounting Statements when it should have been answered 'N/A' as the Council is not a trustee and therefore, this question is not applicable. Other matters not affecting our opinion which we draw to the attention of the authority – The smaller authority has confirmed that it has not complied with the governance assertions in Section 1, Box 4, but it has provided the appointed auditor with an adequate explanation for non-compliance and details of the actions necessary to address weaknesses identified. This is consistent with the Internal Auditor responses to internal control objective M in the annual internal audit report. Clerk reported the notice of conclusion and other notices as relevant were put on the Website and Noticeboard by the 30th September as per regulations and agreed with our new Internal Auditor (Proposed: Councillor D. Austin; Seconded: Councillor Miss P. Bolton) All in Favour Action: Clerk.</p> <p>Approval of Budget Monitoring Report:- Resolved to accept the Budget Monitoring Report as circulated (Proposed: Councillor Miss P. Bolton; Seconded: Councillor D. Austin) All in Favour</p>	Clerk
194/24	<p>To review the appropriateness of the overall internal audit arrangements between Barbara Goraus and Lanivet Parish Council:- Resolved to with information received we have reviewed appropriateness of the overall internal audit arrangements as satisfactory (Proposed: Councillor S. Jennings; Seconded: Councillor D. Austin) All in Favour</p> <p>Paperwork received from Barbara Goraus and circulated to all Councillors showing competency, appropriateness, independence and all required for these three items.</p>	
195/24	<p>To consider the Internal Auditor's independence and competence and to re-appoint Barbara Goraus as the Internal Auditor for 2024/2025:- Resolved to appoint in consideration of independence and competence (Proposed: Councillor S. Jennings; Seconded: Councillor D. Austin) All in Favour</p>	
196/24	<p>To note the letter of engagement for Internal Audit Services between Barbara Goraus and Lanivet Parish Council and approve the audit proposal:- Resolved to accept letter of engagement previously received and minuted (Proposed: Councillor S. Jennings; Seconded: Councillor D. Austin) All in Favour</p>	
197/24	<p>Possible New Laptop for Clerk:- Estimated quote received - £449.00 for laptop; £65.00 for labour for transfer and help setting up; £59.00 for one time license Office 2021; £35.00 for Anti-Virus for 1 year and support. Cost of laptop case around £20.00. Resolved Clerk to purchase up to a budget of £600.00 (Proposed: Councillor Mrs. H. Akehurst; Seconded: Councillor Miss P. Bolton) All in Favour Action: Clerk.</p>	Clerk
198/24	<p>Review and adopt the following Policy - Financial Regulations:- Resolved to accept the Financial Regulations as circulated (Proposed: Councillor Mrs. J. Stickland; Seconded: Councillor Miss J. Stocks) All in Favour Action: Clerk.</p>	Clerk
199/24	<p>Lanivet Village Green/Play Equipment/Car Park/Bus Shelters/Grasscutting:-</p> <p>Bus Shelters:- No update.</p>	

	<p>Car Park:- Clerk reported the most up to date correspondence from Cornwall Council legal team advises the commons registration of the land in question does make it a more complex first registration and this link sets out some of the issues https://www.gov.uk/guidance/common-land-and-town-or-village-greens-how-a-claim-of-ownership-can-affect-the-land They would, therefore, need to consider the implications of that in providing a fee estimate. They have new person starting in the second half of next week and will ask them to look into this with a view to coming back with a fee estimate in a couple of weeks Action: Keep Pending for the next meeting.</p> <p>Chairman reported on the Car Park and that Councillor A. Harris had stated that it is unlikely the police will get involved as it is on private land and Cornwall Council would certainly not get involved as it is not public property. It would then mean the Parish Council would have to go to Court and then vehicles could be removed the day before and then taken back in the day after. Councillor D. Williams reported barriers would stop the larger vehicles but not smaller cars.</p> <p>Grasscutting:- Clerk reported in respect of Grasscutting concerns in the Cemetery and advised our Contractor had confirmed he is hoping to get to the area as soon as possible as he is behind with work due to the weather partly. He did mention this area was additional to his original contract and he had not expected to take on and had not had a place for it as such but will get the work done.</p> <p>Councillor D. Williams reported there are overgrown areas of thorn trees, etc., by the Public Conveniences near the main road and by the Bud Shelter in Lanivet which need tidying. Resolved to permit Councillor D. Williams to action. Chairman wanted to thank Councillor D. Williams for his help with grounds work and work helping to keep the toilets open and thank him for all he does in the Parish. (Proposed: Councillor Mrs. H. Akehurst; Seconded: Councillor C. Vercoe) All in Favour Action: Councillor D. Williams.</p> <p>Councillor D. Williams reported when grasscutting was carried out in the cemetery recently our contractor only did the basics because the other person who cuts has not done what he usually does, this will need to be monitored.</p>	<p>Clerk</p> <p>Cllr. D. Williams</p>
200/24	<p>Cemetery Matters (Including (a) Any applications for memorials, inscriptions; (b) Update to Lanivet Cemetery Regulations and costs for cover slabs):- No Memorial applications received.</p> <p>Update to Lanivet Cemetery Regulations and costs for cover slabs:- Resolved to go along with sizes in line with other Parish Council as circulated, ensuring cover slab and headstone not to exceed and no ornaments of any kind on the cover slab to be permitted and to be at ground level or lower. Resolved to go with £210.00 for parishioner fee and £680.00 for non-parishioner fee (Proposed: Councillor S. Jennings; Seconded: Councillor D. Austin) (1 abstention) Action: Clerk to update and circulate to Councillors.</p> <p>Councillor D. Williams checked apple trees and had had never been pruned, he carried out some work on his own, rather than bothering anyone else.</p> <p>Councillor C. Woolley reported there is a sunken grave in the Cemetery that needs action Action: Clerk to contact our Contractor to review this one and check others and top up as necessary.</p>	<p>Clerk</p> <p>Clerk</p>

201/24	<p>Public Conveniences Update (Including Resignation of Toilet Contractor):- Councillor D. Williams reported along with a family member they have re-done the tiles in the toilets and there will be no charge. With regards to cleaning he is happy to continue cleaning in the short-term. He spoke to someone this evening who knows someone who may be interested in cleaning, opening and closing</p> <p>Action: Clerk to send out advertisement as circulated making alterations to include wording this would be on a job-share basis, days and hours negotiable, to confirm with Chair and Vice-Chair.</p>	Clerk
202/24	<p>Lanivet Parish Historic Buildings:-</p> <p>Nanstallon Chapel Update:- Councillor Mrs. H. Akehurst reported Nanstallon had obtained CLUP funding in the sum of £171,700. They will be putting out a statement to the public. They had had some interest in respect of the organ; the Market House in St. Austell would like to take it. She advised they have done all their costings, not considering the vat. They would like some equipment, a fridge, freezer, range cooker, commercial dishwasher, hot water boiler and upright display glass door fridge, total is £3,758.38 including vat. Resolved to put a ceiling of £5,000.00 from the Parish Council (Proposed: Councillor D. Williams; Seconded: Councillor C. Woolley) Action: Clerk.</p> <p>Lanivet Church:- No update.</p>	Clerk
203/24	<p>Newsletter Reports/Parish Council Website:- Clerk reported Facebook and the Website continue to be updated monthly with various information received. New Nanstallon Newsletter recently set up was circulated.</p>	
204/24	<p>Correspondence:-</p> <ol style="list-style-type: none"> 1. Cornwall Council – Community Area Partnership online survey 2. Cormac - Radon Monitoring & Asbestos Management Services 3. NHS Cornwall & Isles of Scilly - Help improve future services, the way we communicate and engage local people 4. Office of the Police & Crime Commissioner - Police and Crime Commissioner's weekly column 5. CALC – A framework for Leisure Briefing Presentation slides from Cornwall Council Culture, Leisure & Libraries 6. Cornwall Council Pensions – Employer Newsletter September 2024 7. Office of the Police & Crime Commissioner - Devon and Cornwall Police & Crime Commissioner launches consultation on her third Police and Crime Plan 8. Cornwall Council – Pension Credit 9. Office of the Police & Crime Commissioner - Police and Crime Commissioner's weekly column 10. Cornwall Air Ambulance – Heli2 Appeal (letter sent regarding our policy) 11. CALC – Last Change for Planning Training Sessions on 15th October or 6th November 2024 12. CALC – Training Update: October 2024 13. Cornwall Council – Town & Parish Council Newsletter: 4th October 2024 14. Cornwall Council - Camel Valley CAP and Thurrock, Defibrillator Funding 15. Royal British Legion – Remembrance Bench 16. Office of the Police & Crime Commissioner - One week until the SWBCC Business Crime Expos 17. Office of the Police & Crime Commissioner - Police and Crime Commissioner's weekly column 18. CALC - Invitation to online Cornwall Council Budget Update Briefing - Thursday 7th November 2024 at 10.00am 	

	<p>19. Office of the Police & Crime Commissioner - Police Enquiry Office - reopening dates and public engagement events update</p> <p>20. CALC – LGA Personal Safety for Councillors online event on Wednesday 9th October 2024 at 2.00pm</p> <p>21. CALC – Parish Council Domains Helper Service – Online briefing for Councillors & Clerks on Monday 4th November and Monday 11th November 2024 at 2.00pm</p> <p>22. Cornwall Council - Local Council Planning Training: 7th November 2024 - Policy focus update</p>	
205/24	<p>Urgent Parish Matters with prior liaison with Chairman (Items for Information Only and items for the next agenda):- Mrs. J. Finnemore reported she has been trying to get funding literally every day. Cornwall Council CLUP turned her down on £200,000 funding, it did not sit right and she has chased and chased. They started building at the end of June and after visits from them there is no contact. She got in touch with all Service Directors and emailed all of them asking for answers, advising they have started building and cannot seem to get past it, there was not one response from anyone. She then randomly had an email from Graham Woodworth who was chasing her up for funding. She had a meeting with him and it appeared the Under 5's Project was the "back up plan". She said she would spend funds by whatever date they wanted. She emailed all directors again and she did get one response advising she had been successful in the CIL application. She applied for CIL fund and this has been rolling in the background. She contacted CLUP and they followed up and she then had another email advising the CIL was proposed and not confirmed. She has now given up on the CLUP fund. On Monday this week she met with United Charity; Phase 1 was meant to be £110,000 and they are going to meet at £60,000 because local businesses are doing at cost. Phase 2 for completion is estimated at £278,300. She is £89,555 short if she gets funding from CIL. She is quite positive but not 100% and she is happy to meet anyone on site. She currently has £98,581 available currently to spend. It seems like no-one funds this area. Chairman suggested we could afford £25,000 as guarantors looking at our current funds held. Looking at history he explained funding we have allocated out over the years for bigger projects. We are, however, looking at quite a lot of funding to repair/replace play equipment. Councillor D. Williams reported that United Charities will do everything they can to help this project. Proposed to stand as guarantors for £25,000 (Proposed: Councillor D. Austin; Seconded: Councillor Mrs. Akehurst) Action: Clerk. (All in Favour)</p>	Clerk
206/24	<p>Date of Next Meeting:- Thursday 14th November 2024 at 7.00pm to be held in the One for All Lanivet Parish Community Centre.</p> <p>There being no further business to discuss the meeting closed at 8.56pm.</p>	

Signature:

Chairman

Date: 14th November 2024