

LANIVET PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING

HELD IN THE ONE FOR ALL LANIVET PARISH COMMUNITY CENTRE, LANIVET

ON THURSDAY, 11TH MAY 2023 AT 7.00PM

Present: Cllr. D. Austin
(Vice-Chairman)
Cllr. Miss P. Bolton
Cllr. T. Hancock
Cllr. Mrs. H. Akehurst
7 Members of Public

Mrs. J. Burdon
(Parish Clerk)
Cllr. C. Vercoe
Cllr. Mrs. J. Stickland
Cllr. S. Jennings

Cllr. A. Harris
Cllr. A. Barnaby
Cllr. D. Williams
Cllr. T. Grose
Cwll. Cllr. Mrs. J. Cruse

Minute	AGENDA ITEMS	Action
	<p>Public Forum:- There was six members of public in attendance. Two members raised a memorial bench for their late Mother. They would like to put on the triangle and have found a bench, like the other recycled one in the Parish. All Councillors agreed with the siting of a bench by the family as there is already a cement slab in place. Parish Councillors to liaise regarding fixing. Two members of the public left the meeting at 7.08pm.</p> <p>Committee members from Pre-School attended this evening. The conversation with regards to planning commenced in December 2021. Jessica Finnemore produced information on electricity they have used and what they could currently use and what is envisaged for the future months. She wanted to stress the urgency of the situation.</p> <p>Cornwall Councillor Mrs. J. Cruse to discuss with the Planning Case Officer and take forward to arrange a site meeting if required Action: Cornwall Councillor Mrs. J. Cruse.</p> <p>Four members of the public left the meeting at 7.16pm. One member of public arrived at 7.40pm and raised 20mph. He left the meeting at 7.45pm.</p>	<p>Cwll. Cllr. Mrs. J. Cruse</p>
102/23	Apologies:- Councillor D. Batten	
103/23	<p>Members Declaration of Interest and Dispensation Requests:- Councillor A. Harris declared a non-registerable interest under Paragraph 3.5A in the Lanivet Sport & Recreation Trust.</p> <p>Councillors D. Williams, A. Harris & Mrs. J. Stickland declared a non-registerable interest under Paragraph 3.5A in the Lanivet Charities.</p> <p>Councillor D. Austin declared a non-registerable interest under Paragraph 3.5A in the Trustee of Lanivet Academy.</p> <p>Councillors A. Harris, D. Williams and Mrs. J. Stickland declared a non-registerable interest in respect of PA28/03102 Mr. John Keast.</p>	
104/23	Election of Chairman and Vice-Chairman:- Councillor D. Batten was nominated for Chairman (Proposed: Councillor D. Austin; Seconded: Councillor S. Jennings).	

	<p>He had confirmed beforehand he would be happy to continue in the role of Chairman and would sign his Declaration of Acceptance of Office on return from holiday.</p> <p>Councillor D. Austin was nominated for Vice-Chairman and would sign his Declaration of Acceptance of Office (Proposed: Councillor A. Harris; Seconded: Councillor Miss P. Bolton)</p> <p>Action: Clerk to update paperwork for website.</p>	Clerk
105/24	<p>Election of Working Parties and Chairperson:-</p> <p>Governance & Finance:- Councillors D. Austin, D. Batten, Mrs. J. Stickland, A. Barnaby, T. Grose with Councillor D. Austin nominated as Chairman.</p> <p>Burial:- Councillors D. Batten, T. Hancock, A. Barnaby, T. Grose, D. Williams.</p> <p>Services (Footpaths/Village Green/Public Conveniences):- Councillors D. Batten, T. Hancock, A. Barnaby, T. Grose, D. Williams.</p> <p>(Proposed: Councillor A. Harris; Seconded: Councillor Miss P. Bolton) Action: Clerk to circulate and update paperwork for website.</p>	Clerk
106/23	<p>Election of Representatives:-</p> <p>Area Network and Rural Parishes:- Councillor Miss P. Bolton, D. Batten, S. Jennings as Parish representatives.</p> <p>Lanivet Parish Sport & Recreation Trust:- Councillors A. Harris and Mrs. H. Akehurst nominated as the Parish representatives.</p> <p>Camel Trail:- Councillors Miss P. Bolton and S. Jennings.</p> <p>(Proposed: Councillor D. Austin; Seconded: Councillor A. Barnaby) Action: Clerk to circulate and update paperwork for website.</p>	Clerk
107/23	<p>Minutes of the Monthly Parish Meeting and Annual Parish Meeting held on Thursday 13th April 2023:- Resolved the Minutes of the Monthly Parish Meeting and Annual Parish Meeting held on the 13th April 2023 as circulated were confirmed as a true and accurate record and duly signed by the Vice-Chairman (Proposed: Councillor S. Jennings; Seconded: Councillor C. Vercoe)</p>	
108/23	<p>Matters Arising from the Monthly Parish Meeting and Annual Parish Meeting held on Thursday 13th April 2023:-</p> <p>Page 1 Min.209/22 Sign for Cemetery:- Response received requesting location of cemetery so they can measure gates Action: Keep Pending.</p> <p>Page 2 Min.8/23 Use of Village Green by Lanivet School:- An email had been received requesting the use of the Village Green for the Sports Day. Resolved to accept and to ensure lining is carried out as previously requested by the Parish (Proposed: Councillor D. Williams; Seconded: Councillor A. Barnaby) Action: Clerk.</p>	Clerk Clerk

	<p>Page 5 Min.80/23 Zip Wire Nylon Wire:- Clerk reported she had followed up and the information sent were all items replaced in 2018. Councillors agreed to wait for the ROSPA report.</p> <p>Page 5 Min.80/23 Waste Bin Emptying Contract:- Clerk reported this was all set in place now under contract.</p>	
109/23	<p>Monthly Cornwall Councillor Report:- Councillor Mrs. J. Cruse reported as follows:-</p> <ul style="list-style-type: none"> • I do apologise for not getting round to Lanivet and Nanstallon over the Coronation weekend. I was extremely busy and unfortunately so many things clashed. I hope you had a great time. • I visited Lamorrick last week to look at the problems there, and in a perfect world I think we all agree that the HWRC should be moved to a more suitable venue as the lanes around are not suitable for heavy and long vehicles. In the meantime, I support putting forward an expression of interest for a feasibility study on limiting and restricting access in some way along Old Coach Road and Clann Lane. The existing advisory signs are not clear or easily seen and appear not to be working. I have once again asked Highways to improve the signage as quite apart from being too small one at Lamorrick is covered by trees. I have also asked Rachel Tatlow of Cormac to come down and look at the problems at Lamorrick with me as I think that right turn out of the bottom of Old Coach Road is dangerous and an accident waiting to happen. Lanivet is not alone in suffering from poor and inconsiderate driving, as evidenced by the increasing number of accidents on the road. • Parish Council need to decide on the HWRC scheme to be put forward to as a CAP scheme. Councillors would be happy with advisory signs being put up, bigger signs would be more beneficial as you cannot see the current ones clearly enough Action: Next Agenda, Councillors to decide on what signage they would like and report at the next meeting. <p>Vice-Chairman thanked Cornwall Councillor Mrs. J. Cruse for her report this evening.</p>	Clerk/ Cllrs.
110/23	<p>Highway Issues/Footpath Issues/Damaged Signs in the Parish:-</p> <p>Highway Issues:- None.</p> <p>Damaged Signs in the Parish:- Councillor D. Williams reported on damaged sign at Clickety Gate between the turning at Treliggan which has rusted on the top and now on the floor Action: Clerk.</p> <p>Footpaths:- WCA 773 Lamorrick – No further updates received Action: Keep Pending.</p> <p>Footpath behind the Church to Woodland Glade, most of it gravelled out remaining section is very rough and bumpy. Parish Council own this footpath possibly common land Action: Services Sub-Committee to follow up for quotes.</p> <p>Councillor T. Hancock reported the BT Telegraph pole is still in situ Action: Cornwall Councillor Mrs. J. Cruse to follow up with Rachael Tatlow of Cormac again.</p>	Clerk Clerk Cllrs. Cwll. Cllr. Mrs. J. Cruse
111/23	<p>Planning Applications/Results/Correspondence/Letters of Objection received:-</p>	

Planning Applications:-

PA23/02783 – Mr. Matt Edworthy, The Gaia Trust – Demolition of existing Structures, Conversion and extension of redundant farm buildings into Agricultural/ecological related business units, volunteer and education spaces. Subdivision of existing dwelling into 3 dwellings. Creation of car parking and new water treatment facility and associated works, Bodwannick Manor Farm, Nanstallon – **Parish Council to go with Cornwall Councils Planning Officers recommendations on this application** (Proposed: Councillor Miss P. Bolton; Seconded: Councillor C. Vercoe)

Clerk

PA23/03102 – Mr. John Keast FRICS FAAV – Agricultural Building for the Storage of Hay, Straw and Machinery, Land West of Telecommunication Base Station, Rectory Road, Lanivet – **Parish Council to go with Cornwall Councils Planning Officers recommendations on this application** (Proposed: Councillor D. Williams; Seconded: Councillor A. Barnaby)

Clerk

PA23/02024 – Mr. Anthony Blanchard – Replacement of old Concrete Roof Tiles to Natural Slate to the Main House, New Outbuilding and New Occasional Access off Clann Lane, Donberna, Clann Lane, Lanivet – **Support** (Proposed: Councillor A. Harris; Seconded: Councillor D. Williams)

Clerk

PA23/03131 – Mr. & Mrs. A. Venter – Refurbishment of existing agricultural building including new roof, walls and windows/doors and new first floor for general agricultural storage/workshop (retrospective), Coldwell Farm, Lanivet – **Parish Council to go with Cornwall Councils Planning Officers recommendations on this application** (Proposed: Councillor D. Austin; Seconded: Councillor Miss P. Bolton)

Clerk

Planning Results:-

PA22/11188 – Messrs. H.I. Angwin & Son – Proposed agricultural workers dwelling with attached garage, Site at Lower Boscarne Farm, Nanstallon – **Approved**

PA23/03078 – Mr. R. Jasper – Submission of details to discharge Condition 6 in respect of Decision Notice PA20/11478 dated 21/03/2023, Former Chapel, Treoil Hill, Lanivet – **S52/S106 and discharge of condition apps**

Vice-Chairman recommended the following application is dealt with tonight as a matter of urgency as if left another month for comments, valuable funding could be lost. Councillor T. Grose made some comments on this application, Vice-Chairman noted Councillor T. Grose lives in the immediate vicinity to the site of this building:-

PA23/03026 – Mrs. Julie Burdon, Lanivet Parish Council – Proposed erection of a purpose-built Nursery/Pre-School building for the under-fives, Carters Parc, Rectory Road, Lanivet - **Support** (Proposed: Councillor Miss P. Bolton; Seconded: Councillor A. Barnaby) (1 abstention)

Clerk

Cornwall Councillor Mrs. J. Cruse left the meeting at 8.11pm.

112/23	<p>Approval of Monthly Accounts for May 2023 & Any Applications for Grants & Donations (Including Application from Nanstallon Community Trust for grant funding to support the acquisition of the Old Methodist Chapel in Nanstallon; (b) Request for Donation to Fenton Pitts Defibrillator):- The Parish Council approved payment of the following accounts for May 2023 as per Financial Regulations (Proposed: Councillor Miss P. Bolton; Seconded: Councillor D. Williams)</p>																																																				
	<table border="1"> <tr> <td>Miss Stephanie Horton – Toilets</td> <td>£80.50</td> <td>10/4/23-16/4/23</td> </tr> <tr> <td>Cornwall ALC Limited</td> <td>£795.99</td> <td>Annual Membership 23/24</td> </tr> <tr> <td>Zurich Town & Parish Insurance</td> <td>£790.90</td> <td>Annual Insurance Renewal</td> </tr> <tr> <td>The Lawn Ranger – Grasscutting</td> <td>£1,155.19</td> <td>April 2023</td> </tr> <tr> <td>Miss Stephanie Horton – Toilets</td> <td>£80.50</td> <td>17/4/23-23/4/23</td> </tr> <tr> <td>Miss Stephanie Horton – Toilets</td> <td>£80.50</td> <td>24/4/23-30/4/23</td> </tr> <tr> <td>Amazon</td> <td>£22.29</td> <td>Box of A4 Paper</td> </tr> <tr> <td>Miss Stephanie Horton – Toilets</td> <td>£80.50</td> <td>1/5/23-7/5/23</td> </tr> <tr> <td>Paul Bazeley Bus Shelters</td> <td>£25.00</td> <td>May 2023</td> </tr> <tr> <td>HCI Data Limited – Email Storage</td> <td>£14.40</td> <td>February/March/April 2023</td> </tr> <tr> <td>Mr. A.J. Barnaby</td> <td>£17.11</td> <td>Drain Test Kit for Toilets</td> </tr> <tr> <td>Mr. T.G. Hancock</td> <td>£19.19</td> <td>Parts for Toilets</td> </tr> <tr> <td>Mrs. J. Burdon Salary & Expenses</td> <td>£557.42</td> <td>May 2023</td> </tr> <tr> <td>CC Pension Scheme</td> <td>£171.74</td> <td>May 2023</td> </tr> <tr> <td>Inland Revenue – Income Tax</td> <td>£123.00</td> <td>May 2023</td> </tr> <tr> <td>Lloyds Bank – Bank Charges</td> <td>£8.70</td> <td>May 2023</td> </tr> <tr> <td>DMC-IT – Website Updating</td> <td>£25.00</td> <td>April 2023</td> </tr> </table>	Miss Stephanie Horton – Toilets	£80.50	10/4/23-16/4/23	Cornwall ALC Limited	£795.99	Annual Membership 23/24	Zurich Town & Parish Insurance	£790.90	Annual Insurance Renewal	The Lawn Ranger – Grasscutting	£1,155.19	April 2023	Miss Stephanie Horton – Toilets	£80.50	17/4/23-23/4/23	Miss Stephanie Horton – Toilets	£80.50	24/4/23-30/4/23	Amazon	£22.29	Box of A4 Paper	Miss Stephanie Horton – Toilets	£80.50	1/5/23-7/5/23	Paul Bazeley Bus Shelters	£25.00	May 2023	HCI Data Limited – Email Storage	£14.40	February/March/April 2023	Mr. A.J. Barnaby	£17.11	Drain Test Kit for Toilets	Mr. T.G. Hancock	£19.19	Parts for Toilets	Mrs. J. Burdon Salary & Expenses	£557.42	May 2023	CC Pension Scheme	£171.74	May 2023	Inland Revenue – Income Tax	£123.00	May 2023	Lloyds Bank – Bank Charges	£8.70	May 2023	DMC-IT – Website Updating	£25.00	April 2023	Clerk
Miss Stephanie Horton – Toilets	£80.50	10/4/23-16/4/23																																																			
Cornwall ALC Limited	£795.99	Annual Membership 23/24																																																			
Zurich Town & Parish Insurance	£790.90	Annual Insurance Renewal																																																			
The Lawn Ranger – Grasscutting	£1,155.19	April 2023																																																			
Miss Stephanie Horton – Toilets	£80.50	17/4/23-23/4/23																																																			
Miss Stephanie Horton – Toilets	£80.50	24/4/23-30/4/23																																																			
Amazon	£22.29	Box of A4 Paper																																																			
Miss Stephanie Horton – Toilets	£80.50	1/5/23-7/5/23																																																			
Paul Bazeley Bus Shelters	£25.00	May 2023																																																			
HCI Data Limited – Email Storage	£14.40	February/March/April 2023																																																			
Mr. A.J. Barnaby	£17.11	Drain Test Kit for Toilets																																																			
Mr. T.G. Hancock	£19.19	Parts for Toilets																																																			
Mrs. J. Burdon Salary & Expenses	£557.42	May 2023																																																			
CC Pension Scheme	£171.74	May 2023																																																			
Inland Revenue – Income Tax	£123.00	May 2023																																																			
Lloyds Bank – Bank Charges	£8.70	May 2023																																																			
DMC-IT – Website Updating	£25.00	April 2023																																																			
	<p>Request for Donation to Fenton Pitts Defibrillator:- Clerk reported further on information received as follows - The defibrillator will be situated on the junction at Fenton Pitts, which is on the Saints Way. It is also going to benefit residents at Trebell. I have no idea on the footfall of walkers and cyclists but it is much used. The amount of residents within a mile would be approximately 70, there are also holiday lets which increases the population in the summer. There is a business which would also benefit from a defibrillator, Avalen Wedding Venue. They have been approached by a local resident who is helping and they have promised a donation, though at present not sure how much. They now need to raise £840.00 and intend to invite donations from locals and anyone who may help. As regards maintenance they have spoken to Duchy Defibrillators and the annual cost will be £190.00. It was suggested by them to ask Lanivet Parish Council as to whether they would be able to pay this annual fee? It was agreed to request the exact site location Action: Clerk.</p> <p>Agreed that Clerk goes through our records and confirm which defibrillators which we are currently maintaining and include on the next agenda Action: Clerk.</p> <p>Clerk reported on the solar funding advising they have had problems with some of the solar equipment which means the output was low and therefore, there was very little money to use for grants to the local community. They decided to save the funds up for a couple of years and then run the community fund when there was enough to make it more worthwhile.</p>	Clerk Clerk																																																			
113/23	<p>Lanivet Village Green/Play Equipment/Car Park/Bus Shelters/Grasscutting (Including Update on Nanstallon Bus Shelter):-</p>																																																				

	<p>Car Park:- Councillor T. Hancock reported there is currently one vehicle in the car park with no MOT Action: Clerk to report to Police.</p> <p>Quotes for works in the Play Area:- Clerk reported that we are still awaiting the Rospa inspection report Action: Keep Pending.</p> <p>Bus Shelters:- Councillor A. Barnaby reported he had spoken to the second Contractor and had arranged a site meeting Action: Keep Pending.</p> <p>Grasscutting:- Councillor D. Williams expressed his concerns regarding the grasscutting as the Contractor carried out opposite to what was required. He cut the cemetery with all the wild flowers. Chairman took an executive decision with the Contractor. The Contractor cuts everything once a month, the grass in the cemetery is currently very long and has not been cut.</p> <p>Councillor A. Barnaby advised he had spoken with Barry Cornelius regarding some contacts for funding for the play area. As soon as we received the ROSPA report we can follow up.</p> <p>Councillor A. Barnaby requested a letter be sent to Barry Cornelius with reference to purchasing necessary equipment for grasscutting, this is to be put in with his quote Action: Clerk and Chairman/Vice-Chairman to liaise regarding wording of letter.</p>	<p>Clerk</p> <p>Clerk</p> <p>Cllr. A. Barnaby</p> <p>Clerk/Chair/Vice-Chair</p>
114/23	<p>Cemetery Matters (Including any applications for memorials, inscriptions):- No memorial applications received.</p>	
115/23	<p>Public Conveniences Update:- Councillor A. Barnaby reported he is waiting for a quote for some tiles to be replaced in the public conveniences Action: Keep Pending.</p> <p>Action: Clerk to request invoices are received weekly from the Cleaning Contractor going forward, as she had not been sending them.</p>	<p>Cllr. A. Barnaby</p> <p>Clerk</p>
116/23	<p>Lanivet Parish Historic Buildings:-</p> <p>Nanstallon Chapel Update:- No update.</p> <p>Lanivet Church:- To be dealt with under closed session this evening.</p>	
117/23	<p>Kings Coronation Celebrations (Including Purchase of Mugs):- Councillor Miss P. Bolton was concerned the advertisement put up on Facebook by the Chairman was offering mugs for children 0-11 year old and not offering what was agreed at the last meeting. Councillor Miss P. Bolton to establish numbers for Nanstallon School and Pre-school and Clerk to establish numbers for Lanivet School and Pre-school Action: Councillor Miss P. Bolton/Clerk.</p> <p>Purchase of Mugs:- Resolved to purchase same amount of mugs from Chown China, Councillor A. Barnaby to collect, design to be photo design of Prince Charles and presented by the Parish Council on the reverse at £6.30 plus vat per mug Action: Clerk.</p> <p>Action: Clerk to advertise on Facebook pages for children 0-11 year old who live in the Parish but do not attend a School/Pre-school setting in either Lanivet or Nanstallon. Anyone aged over 11 years old, including adults can purchase at the cost of £6.30 per mug.</p>	<p>Clerk/Cllr. Miss P. Bolton</p> <p>Clerk</p> <p>Clerk</p>

	Councillor A. Harris reported the service for the commemoration had to be cancelled as there was no-one to take the service.	
118/23	Expression of Interest for Traffic Calming outside Lanivet School:- Clerk reported the Chairman advised this is all in the pipeline and ongoing, he would have an update at the June meeting Action: Chairman.	Chairman
119/23	Update on the Under 5's planning application for a new pre-school building:- Planning application received this evening and discussed due to time frame and urgency.	
120/23	Newsletter Reports/Parish Council Website:- Clerk reported Facebook and the Website continue to be updated monthly with various information. Newsletter report deadline was yesterday so will be out soon.	
121/23	Correspondence:- 1. Cornwall Council – Invitation to the Coronation Service of Commemoration Parade – Truro Cathedral, Sunday 7 th May 2023, 4.00pm for 4.30pm start 2. NALC – Chief Executive's Bulletin 3. Wheal Martyn Museum – Cornish Music Evening 4. Ocean Housing – Plans for the Year Ahead 5. Forest for Cornwall – A free Landmark Tree for your Town or Parish 6. Cornwall Lieutenancy Office – Invitation to the Coronation Service of Commemoration to be held at Truro Cathedral on Sunday 7 th May 2023 7. Cornwall Council – Changes to rubbish and recycling collection times 8. NALC – Star Council Awards 2023 9. Tamar Toll Action Group – Update 10. Cornwall Council – Planning News Spring 2023 11. Cornwall Council – Affordable Housing Newsletter (May 2023) 12. Forest for Cornwall Spring Newsletter 2023 13. NALC – Star Council Awards 2023 14. Cornwall Council – Town & Parish Council Newsletter – 5 th May 2023 15. Great Western Railways – Update on strikes 16. Cornwall Council – Bodmin, Wadebridge, Padstow, St. Teath & Tintagel Community Area Partnership – Wednesday 21 st June, 5.30pm-7.30pm & Town/Parish Council Representative Nomination Form 17. Cornwall Council – Community Area Partnerships – Update 18. NALC – Events 19. Clerks & Councils Direct Magazine (Councillor T. Hancock) 20. CALC – Training Bulletin 21. NALC – Newsletter	
122/23	Urgent Parish Matters with prior liaison with Chairman (Items for Information Only and items for the next agenda):- None.	
123/23	Date of Next Meeting:- Thursday 15 th June 2023 at 7.00pm to be held in the One for All Lanivet Parish Community Centre. There being no further business to discuss the meeting closed at 8.44pm.	

Signature:

Chairman

Date: 15th June 2023