

LANIVET PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING

HELD IN THE LANIVET COMMUNITY CENTRE MEETING ROOM

ON THURSDAY, 11TH JUNE 2026 AT 7.00PM

Present: Cllr. Ms. B. Winter-Baker (Chair)
Cllr. D. Williams
Cllr. D. Batten
Cllr. A. Harris
Mrs. J. Burdon (Parish Clerk)
Cllr. Mrs. H. Akehurst
Cllr. G. Udy
Cwll. Cllr. C. Batters
Cllr. Miss J. Stocks (Junior Vice-Chair)
Cllr. C. Vercoe
Cllr. Mrs. K. Masters
1 Member of Public

Minute	AGENDA ITEMS	Action
103/26	Councillor Ms. B. Winter-Baker expressed her thanks to Councillor D. Batten for all his hard work and leadership for the past 7 years. Member of public attended in respect of a planning application to be discussed this evening for St. Ingunger Farm. He advised there will be no spreading in the winter. Cornwall Councillor C. Batters asked if he would be taking in any additional sewerage from outside of the area. Mr. Kendall confirmed categorically he would not be accepting outside the area. Councillor Mrs. K. Masters reported on run-off that has been seen by parishioners. He advised about 8 years it did overflow but since then it has not been over-filled. The new pit will be right next to the existing one. Public Forum (Including Monthly Report from Cornwall Councillor):- Cornwall Councillor C. Batters reported as follows:- • He visited a housing site at Treveth in Bodmin and noted on the stipulations for local people. It is an excellent site and very good design of properties, with a lovely green area. • He recently carried out some work to assist a parishioner and had a good result, unfortunately he could not relay the details. • Councillor C. Vercoe reported on Cornwall Council regarding drains being block with sand and grit in Larmorick, which was acknowledged but nothing has been done as far as he is aware. Cornwall Councillor C. Batters suggested the call reference number is passed to him to follow up. • Chair thanked Cornwall Councillor C. Batters for taking up the problem at Six Turnings, saying it is looking good, some Councillors suggested there was already puddles there though. Chair thanked Cornwall Councillor C. Batters for his report. Cornwall Councillor C. Batters left the meeting at 7.17pm.	
104/26	Apologies:- Councillors Miss P. Bolton and D. Austin.	
105/26	Members Declaration of Interest and Dispensation Requests:- Councillors D. Williams & A. Harris declared a non-registerable interest under Paragraph 3.5A in the Lanivet Charities.	

	Councillors A. Harris & D. Batten declared a non-registerable interest under Paragraph 3.5A in the Lanivet Sport & Recreation Trust. Councillors D. Williams & A. Harris declared a non-registerable interest under Paragraph 3.5A in the Lanivet Church. Councillor Mrs. H. Akehurst declared a non-registerable interest under Paragraph 3.5A in the Nanstallon Community Trust. Councillor Mrs. K. Masters declared a non-registerable interest under Paragraph 3.5A in the Trustee of Lanivet and District Under Fives. Councillor A. Harris declared a pecuniary interest in respect of planning application PA26/03190 for Mr. J. Harris, C.J. Harris and Sons.	
106/26	Minutes of the Monthly Meeting held on Thursday, 14th May 2026:- Resolved the Minutes of the Monthly Meeting held on the 14th May 2026 as circulated were confirmed as true and accurate and duly signed by the Chair (Proposed: Councillor D. Batten; Seconded: Councillor C. Vercoe) All in Favour.	
107/26	Matters Arising from the Monthly Meeting held on Thursday, 14th May 2026:- Page 1 Min.84/26 Road Closure at Six Turnings to Treliggan:- Response from Cornwall Councillor C. Batters advising the road works were going to be started week commencing 18th May 2026. Page 2 Min.213/25 Payments to Lanivet Community Centre:- Clerk reported there was currently no update. Action: Keep Pending. Page 2 Min.213/25 Silhouette of Soldier:- No further update from Councillor Miss P. Bolton as they are still waiting to arrange a meeting Action: Keep Pending. Page 2 Min.24/26 Additional Salt Bins and Re-fill:- Clerk reported paperwork had now been completed. Page 2 Min.75/26 Grant applications for Parish Councils:- Clerk reported that CALC had sent information through that we already had, so there was nothing new available.	Clerk Clerk
108/26	Highway Issues/Footpath Issues/Damaged Signs in the Parish (Including (a) Update on Footpath beside Church leading to grass verge – possible tarmac or hardcore required; (b) Re-introduction of Weed Treatment):- Highway Issues:- Chair reported on weed treatment along Rectory Road, a parishioner put on Facebook about their concerns. Footpath Issues:- Cornwall Council – Enhanced LMP Grants for 2026-2027 available for Parish Councils. Clerk had contacted our contractor who had no suggestions, so had asked the councillors for any ideas to be forwarded to her to arrange a quote for the works Action: Keep Pending. Footpath by the Church – Councillor D. Williams reported he will be dealing with when time permits. Damaged Signs in the Parish:- None. Re-introduction of Weed Treatment:- Clerk reported there will no longer be any reimbursements to Parish Councils opting out.	Clerk/Cllrs.

109/26	To RECEIVE consultation response requests and to RESOLVE a response. Formal requests from the planning authority received before the start of the meeting will be considered, including Results/Correspondence/Any Letters received for or against any Planning Applications:- Planning Applications Received:- PA26/03669 – S. & K. Kendall – Prior notification of agricultural or forestry development for: Construction of earth banked slurry store to provide the farm with additional storage capacity to meet the six-month requirements, St. Ingunger Farm, Lanivet – No Comment. Councillor A. Harris declared a pecuniary/non-registerable interest in respect of planning application and left the meeting room:- PA26/03190 – Mr. J. Harris, C.J. Harris and Sons – Reserved Matters application for (access, appearance, landscaping, layout and scale) details following outline consent PA24/01384 dated 25/4/2024 for the proposed construction of self-build agricultural dwelling and garage, Land South of Cadwin Bungalow, Lanivet - Parish Council to go with Cornwall Council's Planning Officers recommendations on this application (Proposed: Councillor D. Batten; Seconded: Councillor Mrs. K. Masters) All in Favour Councillor A. Harris returned to the meeting. Member of public left the meeting at 7.29pm. Planning Results Received:- PA26/01872 – Mr. Henry Webb & Mrs. Fran Harkness – Renovation of existing farmhouse with two-storey rear extension replacing single-store extension. Focusing on lowering buildings' energy bills with variation of Condition 2 of Decision Notice PA25/06776 dated 25/11/2025, Lower Boscarne Farmhouse, Nanstallon – Approved Planning Correspondence Received:- (a) Cornwall Council Planning - PA26/01068 - Local Development Order (LDO) for River Camel catchment area; (b) Cornwall Council Planning - Cornwall Planning Partnership - vacancy for Camel Valley parishes CAP area	Clerk Clerk																														
110/26	Approval of Monthly Accounts for June 2026 & Any Applications for Grants & Donations:- The Parish Council approved payment of the following accounts for June 2026 as per Financial Regulations, including confirmation that our Income & Expenditure Spreadsheets agree with bank reconciliations/statements (Proposed: Councillor Miss J. Stocks; Seconded: Councillor D. Batten) All in Favour. <table border="1" data-bbox="193 1720 1353 2094"> <tr> <td>Sharon Kinch Toilet Contractor</td><td>£119.00</td><td>11/5/26-17/5/26</td></tr> <tr> <td>Sharon Kinch Toilet Contractor</td><td>£119.00</td><td>18/5/26-24/5/26</td></tr> <tr> <td>South West Water – Toilets Water</td><td>£377.40</td><td>21/2/26-5/5/26</td></tr> <tr> <td>A1 Tree & Grounds Limited</td><td>£720.00</td><td>Grasscutting April 2026</td></tr> <tr> <td>Sharon Kinch Toilet Contractor</td><td>£119.00</td><td>25/5/26-31/5/26</td></tr> <tr> <td>British Gas – Electricity for Toilets</td><td>£58.03</td><td>7/4/26-6/5/26</td></tr> <tr> <td>Barbara Goraus</td><td>£110.00</td><td>Internal Audit Fee 25/26</td></tr> <tr> <td>Sharon Kinch Toilet Contractor</td><td>£119.00</td><td>1/6/26-7/6/26</td></tr> <tr> <td>Lloyds Bank – Bank Charges</td><td>£4.25</td><td>June 2026</td></tr> <tr> <td>Cornwall Council – Legal Fees</td><td>£34.08</td><td>May 2026</td></tr> </table>	Sharon Kinch Toilet Contractor	£119.00	11/5/26-17/5/26	Sharon Kinch Toilet Contractor	£119.00	18/5/26-24/5/26	South West Water – Toilets Water	£377.40	21/2/26-5/5/26	A1 Tree & Grounds Limited	£720.00	Grasscutting April 2026	Sharon Kinch Toilet Contractor	£119.00	25/5/26-31/5/26	British Gas – Electricity for Toilets	£58.03	7/4/26-6/5/26	Barbara Goraus	£110.00	Internal Audit Fee 25/26	Sharon Kinch Toilet Contractor	£119.00	1/6/26-7/6/26	Lloyds Bank – Bank Charges	£4.25	June 2026	Cornwall Council – Legal Fees	£34.08	May 2026	Clerk
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	DMC-IT – Website Updating	£32.50	May 2026	
	Paul Bazeley Window Cleaning	£30.00	May 2026	
	Complete Weed Control	£308.40	Weed Treatment Spring 26	
	Mrs. J. Burdon Salary & Expenses	£644.00	June 2026	
	CC Pension Scheme	£194.50	June 2026	
	Inland Revenue – Income Tax	£146.00	June 2026	
	Receipt: Lloyds Bank – Interest	£51.36	June 2026	
111/26	Conflict of Interest with BDO LLP External Auditors:- Resolved to respond advising there are no conflicts of interest (Proposed: Councillor D. Batten; Seconded: Councillor Mrs. H. Akehurst) All in Favour Action: Clerk to send to External Auditors and advertise accordingly.			Clerk
112/26	Approval of Annual Accounts and Bank Reconciliation for the year ending 31st March 2026:- Resolved to approve the Annual Accounts and Bank Reconciliation for the year ending 31 st March 2026 as set out, which were duly signed by the Chair and Clerk (Proposed: Councillor D. Batten; Seconded: Councillor Mrs. H. Akehurst) All in Favour Action: Clerk to send to External Auditors and advertise relevant statement advising that the accounts are unaudited at this time, as per regulations.			Clerk
113/26	Approval of Section 1 of Annual Return – Annual Governance Statement 2025/2026:- Resolved to approve Section 1 of the Annual Return as set out (Proposed: Councillor D. Batten; Seconded: Councillor Mrs. H. Akehurst) All in Favour Action: Clerk to send to External Auditors and advertise relevant statement advising that the accounts are unaudited at this time, as per regulations.			Clerk
114/26	Approval of Section 2 of Annual Return – Accounting Statements 2025/2026:- Resolved to approve Section 2 of the Annual Return as set out (Proposed: Councillor D. Batten; Seconded: Councillor Mrs. H. Akehurst) All in Favour Action: Clerk to send to External Auditors and advertise relevant statement advising that the accounts are unaudited at this time, as per regulations.			Clerk
115/26	Internal Auditors Report for the year ending 31st March 2026:- Resolved to approve the Internal Auditors Report for 2025/2026, noting there were no actions required and to advertise on the website (Proposed: Councillor D. Batten; Seconded: Councillor Mrs. H. Akehurst) All in Favour Action: Clerk.			Clerk
116/26	Confirm the period for exercise of Public Rights as required by Accounts and Audit Regulations:- Resolved to confirm the period for the exercise of public rights as required by the Accounts and Audit Regulations and advertise accordingly (Proposed: Councillor D. Batten; Seconded: Councillor Mrs. H. Akehurst) All in Favour Action: Clerk.			Clerk
117/26	Appointment of Internal Auditor for Accounts ending 31st March 2027:- Resolved to appoint our current contractor for our internal audit for year ending 31 st March 2027 for the fee of £110.00 per annum (Proposed: Councillor D. Batten; Seconded: Councillor Mrs. H. Akehurst) All in Favour Action: Clerk.			Clerk
118/26	Review and adopt the following Policies (a) Parish Risk Assessment; (b) Parish Risk Management Policy; (c) Statement of Internal Control; (d) Segregation of Duties Matrix; (e) List of Regular Payments for the year; (f) Model Standing Orders; (g) Code of Conduct; (h) Financial Regulations; (i) Asset Register; (j) Powers of Competence for Local Councils; (k) IT Policy:- Resolved to adopt policies as circulated (Proposed: Councillor D. Batten; Seconded: Councillor Mrs. H. Akehurst) All in Favour Action: Clerk.			Clerk

119/26	Lanivet Village Green/Play Equipment/Car Park/Bus Shelters/Grasscutting:- Councillor D. Williams reported Lanivet School had made a request for the grass to be cut back on the Village Green for their sports day. He has followed up and the grass will be cut when time permits. Councillor D. Williams reported there was some damaged to the slide in the play area which was rectified by John Bundy. Car Park:- Clerk reported a response had been received from Simon Clark advising the Parish Council may wish to check archives as he wrote one and carried out all the statutory consultations back in 2016, and a formal notice was issued stating that it came into effect on 15th March 2016. Whilst being over 10 years old now, and without it being legally revoked, I will still be in place, so therefore if the Parish Council are looking to get an up-to-date Order in place, then the Cornwall Council Solicitor, Tamsyn will need to factor in a revocation of the existing as part of her new work. Unfortunately, Tamsyn has had to pass on as she does not deal with parking orders, and a further response was received from Simon Clark, who responded asking for answers to the following questions:- 1. Whether the land proposed to be subject to the order is in the sole ownership of Lanivet Parish Council? Response - Yes 2. How many parking spaces the aforementioned land contains? Response - 20 3. A brief summary of what the Parish Council would look to achieve through the imposition of a parking order. <i>E.g. is the Parish Council seeking to impose charges/ restrictions to certain classes of vehicle/conditions of use, etc.</i> Response – Stopping unauthorised permanent use of the Car Park to the exclusion of all other users. Resolved to respond noting the above comments (Proposed: Councillor D. Williams; Seconded: Councillor A. Harris) All in Favour Action: Keep Pending. Bus Shelters:- No update. Grasscutting:- No update. Chair reported she has a third lot of plans back now for the play area and would like to set a date with members who would like to be involved in the next steps of discussion. Councillors to be involved, Chair, Mrs. K. Masters, Miss J. Stocks, D. Austin, D. Batten, Miss P. Bolton, C. Vercoe. She reported that she has had a couple of parishioners ask if they could get involved. Parish Council are happy for members of the public to be involved Action: Chair to sort some dates and let all know and arrange a meeting time. Councillor D. Batten suggested in due course an open day using half of the hall and invite the school and children along to show all what we have decided on.	Clerk Chair
120/26	Cemetery Matters (Including any applications for Memorials, Inscriptions):- Memorial Applications approved by the Clerk:- None received.	
121/26	Public Conveniences Update (Including devolution of Public Conveniences to the Parish Council):- Clerk reported no further update had been received since last month, but should be dealt with at a later date Action: Keep Pending. Wallgate Unit Action: Clerk to follow up with the Toilet Contractor to establish whether the new unit is now in place.	Clerk Clerk
122/26	Lanivet Parish Historic Buildings:- Lanivet Church Update:- There will be some quotes for works to be carried out. Nanstallon Village Hall Update:- No update.	

	Chair requested the item Lanivet Parish Historic Buildings be removed from the agenda, unless it is requested for any relevant updates affecting the Parish Council. Agreed to keep on the agenda but only reporting what is relevant to the Parish Council Action: Clerk.	Clerk
123/26	Newsletter Reports/Parish Council Website:- Clerk reported the website, emails and Facebook continue to work well and updates are added regularly, similarly agreed to keep on the agenda reporting what is relevant to the Parish Council.	
124/26	Correspondence:- 1. Ben Maguire MP - Round Table - Meeting Ben Maguire and Parish Council Chairs to be held on Friday 29th May at Bodmin Shire Hall from 2.00pm-4.00pm 2. Great Western Railway - Mid-Cornwall Metro - launching Sunday 17th May 2026 3. Cornwall Council - Camel Valley CAP Meeting & AGM to be held on 15th June 2026 at Chy Trevail Offices, Bodmin 4. Cornwall Council - Foster Care Fortnight: Supporting fostering recruitment - Camel Valley CAP 5. National Highways Limited - National Highways: A30 Innis Down to Victoria 6. Cornwall Council - Foster Care Fortnight: Supporting fostering recruitment - Camel Valley CAP 7. CALC – Training update for June to October 2026 8. Cornwall Council Pensions - Employer Bulletin - SCAPE Rate Change 9. Cornwall Council - Camel Valley Community Area Partnership AGM & Meeting - Monday 15th June 2026 10. Cornwall Council Pensions - May 2026 Employer Newsletter 11. Cornwall Council Pensions - i-Connect Newsletter May 2026 12. Cormac Solutions - Cormac summer workshops invite 13. Cornwall Council Highways - 20mph Pre-Consultation Stakeholder Meeting Bodmin 1 14. CALC – Training Courses – Chaining Skills and Clerking Essentials 15. CALC - Making Negotiations work - Last-minute training opportunity - Monday 15th June, 2.00pm 16. Male Ally Network in Cornwall - Your personal invitation to join our breakfast launch for the Male Ally Network in Cornwall – Friday, July 24th 2026 at the Royal Cornwall Showground 17. NBB Play Magazine (Chair) 18. CALC - Cornwall Local Councils Conference 2026 - Bookings Open	
125/26	Urgent Parish Matters with prior liaison with Chairman (Items for Information Only and items for the next agenda):- None.	
126/26	Date of Next Meeting:- Thursday, 9 th July 2026 at the Lanivet Community Centre Meeting Room. There being no further business to discuss, the meeting closed at 7.55pm.	

Signature:

Chairman

Date: 9th July 2026