

LANIVET PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING

HELD IN THE ONE FOR ALL LANIVET PARISH COMMUNITY CENTRE, LANIVET

ON THURSDAY, 11TH AUGUST 2022 AT 7.00PM

Present: Cllr. D. Batten (Chairman)
Cllr. T. Hancock
Cllr. A. Barnaby
Cllr. T. Grose

Mrs. J. Burdon (Parish Clerk)
Cllr. Miss P. Bolton
Cllr. Mrs. J. Stickland
Cwll. Cllr. Mrs. J. Cruse

Cllr. A. Harris
Cllr. C. Vercoe
Cllr. S. Jennings
Cllr. D. Williams

Minute	AGENDA ITEMS	Action
	Public Forum:- Chairman reported that very sadly Beryl Trebilcock, former Clerk has sadly passed away, a minutes silence was held in recognition of her life and service to the parish.	
180/22	Apologies:- Councillors Mrs. H. Akehurst, D. Austin	
181/22	Members Declaration of Interest and Dispensation Requests:- Councillors D. Batten and A. Harris declared a non-registerable interest under Paragraph 3.5A in the Lanivet Sport & Recreation Trust. Councillors D. Williams and A. Harris declared a non-registerable interest under Paragraph 3.5A in the Lanivet Charities. Councillor S. Jennings declared a non-registerable interest in respect of the planning application PA22/05238.	
182/22	Minutes of the Monthly Parish Meeting held on Thursday 14th July 2022:- Resolved the Minutes of the Monthly Parish Meeting held on the 14 th July 2022 as circulated were confirmed as a true and accurate record and duly signed by the Chairman (Proposed: Councillor A. Harris; Seconded: Councillor A. Barnaby)	
183/22	Matters Arising from the Monthly Parish Meeting held on Thursday 14th July 2022:- Page 2 Min.124/21 BT Pole:- It was noted this was being investigated by Cornwall Councillor Mrs. J. Cruse. Chairman requested a Councillor take a photograph and send to Cornwall Councillor Mrs. J. Cruse Action: Cornwall Councillor Mrs. J. Cruse and Clerk to remind Rachael Tatlow of Cormac Page 2 Min.91/22 Annual Insurance Premium:- Clerk reported research on this may take a while and would follow up now the annual accounts have been dealt with, although noting any quotes received could differ considerably by the time we renew next year, unless Councillors felt it was better to wait a few more months Action: Clerk to research over the next few months. Page 2 Min.122/22 Photographing of Burial Records:- Clerk reported she is liaising with John Evans regarding a suitable date and time over the next month Action: Clerk. Pages 2 Min.142/22 Internal Auditors Report:- Clerk reported the following actions are still be dealt with by the Finance Working Party and herself and she had set up some calendar invites to action – (a) Finance Working Party to review Adequacy of Reserves; (b) Chairman and Vice-Chairman - Contractor to be reviewed under the HMRC employment checker; (c) Updating Risk Assessment, Asset Register and Financial Regulations for next agenda, Clerk also suggested reviewing all our policies over the next two meetings, September and October at the same time Action: Clerk.	Cwll. Cllr. Mrs. J. Cruse/ Clerk Clerk Clerk Clerk

	<p>Page 3 Min.163/22 Highway Issues:- Clerk reported all the issues had been reported and copies of references sent to Councillors. Councillor D. Williams reported on the bad state of overgrowth at Brewers Close, it was cut and then the supervisor came around after and said it did not need cutting, when indeed it had already been cut by them.</p>	
184/22	<p>Monthly Cornwall Councillor Report:- Councillor Mrs. J. Cruse reported as follows:-</p> <ul style="list-style-type: none"> • I have received communication from a resident who is requesting a cycle lane enabling her and other cyclists to cycle into Bodmin safely. I would like to arrange a meeting to find out exactly how popular this idea is, and to put it forward as a bid for the Shared Prosperity Funding. • Repairs to the signage and wall at Lamorrack will not take place until November as the road will need to be closed and apparently a traffic closure needs 3 months' notice before commencement. • I attended the K9Kapers Dog Fun Day, and Sonny proudly won the Waggiest Tail. Good to see Scott Mann there also winning the Best Brace. It was extremely well organised and enjoyable. • I am still receiving complaints about the weak HWRC signage which appears to not make it clear there is a no access to the HWRC either through Clann Lane or Lamorrack. I have requested larger signs be put in place. • Councillors expressed further concern about vehicles entering the Recycling Site from Lamorrack end Action: Cornwall Councillor Mrs. J. Cruse to follow up and perhaps arrange a site meeting or online meeting. Councillor A. Harris requested this is an agenda item for the next meeting, so he can declare an interest Action: Clerk to include HWRC on the next agenda. <p>Chairman thanked Councillor Mrs. J. Cruse for her monthly report and for attending the meeting.</p>	<p>Cwll. Cllr. Mrs. J. Cruse</p> <p>Clerk</p>
185/22	<p>Highway Issues/Footpath Issues/Damaged Signs in the Parish:- Clerk circulated Speed Monitoring data to Councillors from Rachael Tatlow.</p> <p>Discussion during Public Forum last month regarding speeding issues an email as received from the member of public advising it is clear to him that the speed of traffic on Truro Road and to some extent Rectory Roads are still of great concern to many residents. A single post on the Lanivet Facebook page prompted ~90 comments from ~30+ individuals. He requested the Parish Council raise the concern with Rachel Tatlow of Cormac Highway Division and he is offering to liaise with Rachel Tatlow in his free time to investigate the issues further.</p> <p>He recognised that the speed of traffic has been of ongoing concern for many years and that previous efforts have resulted in the narrowing/gateway/speed message signs being installed in recent years. However, it seems that such measures have not been fully effective and there are still numerous concerns for traffic safety and pedestrian safety.</p> <p>The next step in the process which he recommends is simply for him to liaise with Rachel Tatlow to identify very specific locations for speed monitoring surveys. It must first be established if there are frequent violations of the speed limit before any potential solutions can be discussed. He would also like to discuss with Rachel Tatlow if we can monitor existing pedestrian volumes with a view to analysing if a controlled pedestrian crossing could now be warranted. His intention is to report back to the Parish Council before any such speed surveys are commissioned. It was resolved to support him in liaising with Rachael Tatlow (Proposed: Councillor Miss P. Bolton; Seconded: Councillor Mrs. J. Stickland)</p> <p>Action: Clerk.</p>	<p>Clerk</p>

	<p>Highway Issues:- Clerk reported on the Japanese Knotweed along main road through Lanivet. This location has already been identified and is currently being treated. At locations for which Cornwall Council are responsible, spraying of knotweed on highway verges usually takes place twice a year with the second and most effective treatment occurring at the end of the growing season in September/October. I have, therefore, closed your highway report reference W22016424 on the Highways defect system.</p> <p>Chairman reported a HGV got stuck in Rectory Road this last week and caused damage to trees; apparently he reversed all the way down. The questioned asked was who would be responsible for putting a sign up the end of the road advising not to use sat nav on this road. Cornwall Councillor Mrs. J. Cruse reported if damage has been caused, good evidence is a way forward to follow up and financial claims can be made. Councillor D. Williams reported a lot of damage was caused by the lorry on several ash trees; he had concerns who was responsible for this. It was resolved to write to the Harbour Brewery and Treleavan Ice Cream reported trees on the hedge of Rectory Road have suffered damaged recently, please can you inform all your delivery companies not to use sat nav as this takes them through Rectory Road Action: Clerk.</p> <p>Footpaths:- None.</p> <p>Damaged Signs in the Parish:- None.</p> <p>Waste Bins:- Update received advising the re-location of the three bins will take place within the next couple of weeks. With regards to additional bins being installed in Nanstallon, unfortunately, the Councils' policy is not to install any new bins; this has been the case since 2012. There is an option for the Parish Council to finance the purchase of bins, installation and on-going cost of emptying, for which a quotation could be arranged. There are still four other bins located on Parish Land which will need to be relocated before the end of the year, some of which will be able to just move a few metres from their existing locations but there are probably a 2/3 which will need new locations found either within Lanivet or maybe in Nanstallon? There are also the two bins within the play area which are owned by the Parish Council and are currently emptied by Biffa through an historic arrangement. This arrangement will cease at the end of March 2023, so the Parish Council will need to decide whether to keep them (pay for them to be emptied) or remove them. It was resolved to identify and discuss at the next meeting and include as an agenda item, however, as a Parish Council we are happy for two waste bins from Lanivet to be moved to Nanstallon (Proposed Councillor A. Barnaby; Seconded: Councillor D. Williams) Action: Clerk.</p> <p>Councillor A. Barnaby reported the footpath sign at Six Turnings for the Saints Way has still not been actioned Action: Clerk to follow up.</p> <p>Councillor C. Vercoe reported the footpath between the junction of Lamorricks up to Rosehill is very overgrown Action: Clerk.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
186/22	<p>Planning Applications/Results/Correspondence/Letters of Objection received: -</p> <p>Planning Applications:-</p>	

	<p>PA22/06500 – Mr. Brian Winterbaker – Non-material amendment in relation to Decision Notice PA22/04269 dated 07/07/2022 for change from the approved rear gable type roof extensions to hip roof extensions, 10 Truro Road, Lanivet - Parish Council to go with Cornwall Councils Planning Officers recommendations on this application (Proposed: Councillor A. Barnaby; Seconded: Councillor T. Hancock)</p> <p>Councillor S. Jennings declared a non-registerable interest in respect of the following planning application:-</p> <p>PA22/05238 – Mr. John Sandoe – Demolition of existing barn and rebuilding as a contemporary dwelling (Change to Part Q – PA20/09838), Barn at Sunset, East of Sunset Farm, Ruthern Bridge, Bodmin – Object – It is not deemed to be sustainable, and it does not fit into Policy 7 of the Cornwall Local Plan (Proposed: Councillor Miss P. Bolton; Seconded: Councillor D. Williams) (2 abstentions)</p> <p>PA22/06985 – Steven Waddell & Charlotte Hopkins – Change of use of holiday restricted dwelling to allow full time residential use, Skippers Cottage, Tregarthen, Nanstallon – Extension of time granted, next agenda</p> <p>Planning Results:-</p> <p>PA22/04009 – Steven Waddell & Charlotte Hopkins – Application for a change of use of 4 x holiday cottages to residential dwellings, Tregarthen Cottages, Road from Stoney Lane to Marshall Road, Nanstallon – Approved</p> <p>PA22/00975/PRE – Mr. N. Shelly – Request for new Tree Preservation Order(s) (TPO) namely Oak, Beech, Sycamore and Cedar of Lebanon along public highway on Rectory Road, Rectory Road, Lanivet – Closed – Advice Given</p> <p>PA22/05147 - Lanivet Parish Council – Works to a tree subject to a Tree Preservation Order (TPO), works include felling 1 x ash (T13 on survey), Lanivet Village Green, Truro Road, Lanivet - Approved</p> <p>Planning Correspondence:- Cornwall Council – PA22/05147 - Lanivet Parish Council – Notice of Consent for the Felling, Topping or Lopping of Trees and Woodlands, Works to a tree subject to a Tree Preservation Order (TPO), works include felling 1 x ash (T13 on survey), Lanivet Village Green, Truro Road, Lanivet.</p> <p>It was resolved to obtain three quotes for removal of the tree, Lanhydrock Gardens, The Lawn Ranger and Eager Beaver Action: Clerk.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>																											
187/22	<p>Accounts & Any Applications for Grants & Donations:- The Parish Council approved payment of the following accounts for August 2022 as per Financial Regulations (Proposed: Councillor Mrs. J. Stickland; Seconded: Councillor A. Barnaby)</p> <table border="1" data-bbox="209 1821 1369 2157"> <tr> <td>Chown China Limited</td> <td>£239.72</td> <td>Queens Jubilee Mugs x 36</td> </tr> <tr> <td>Mr. A.J. Barnaby</td> <td>£5.00</td> <td>Radar Disabled Toilet Keys</td> </tr> <tr> <td>Mr. T.G. Hancock</td> <td>£3.50</td> <td>Gate Latch</td> </tr> <tr> <td>Miss Stephanie Horton – Toilets</td> <td>£161.00</td> <td>4/7/22-17/7/22</td> </tr> <tr> <td>Miss Stephanie Horton – Toilets</td> <td>£80.50</td> <td>18/7/22-24/7/22</td> </tr> <tr> <td>Paul Bazeley – Bus Shelters</td> <td>£25.00</td> <td>July 2022</td> </tr> <tr> <td>British Gas</td> <td>£40.61</td> <td>7/6/22-6/7/22</td> </tr> <tr> <td>Miss Stephanie Horton – Toilets</td> <td>£80.50</td> <td>25/7/22-31/7/22</td> </tr> <tr> <td>Mrs. J. Burdon Salary & Expenses</td> <td>£512.80</td> <td>August 2022</td> </tr> </table>	Chown China Limited	£239.72	Queens Jubilee Mugs x 36	Mr. A.J. Barnaby	£5.00	Radar Disabled Toilet Keys	Mr. T.G. Hancock	£3.50	Gate Latch	Miss Stephanie Horton – Toilets	£161.00	4/7/22-17/7/22	Miss Stephanie Horton – Toilets	£80.50	18/7/22-24/7/22	Paul Bazeley – Bus Shelters	£25.00	July 2022	British Gas	£40.61	7/6/22-6/7/22	Miss Stephanie Horton – Toilets	£80.50	25/7/22-31/7/22	Mrs. J. Burdon Salary & Expenses	£512.80	August 2022	<p>Clerk</p>
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188/22	Lanivet Parish Affordable Housing Working Party Update from Chairman:- No update. It was agreed to include this item on the agenda quarterly Action: Clerk.	Clerk																																										
189/22	Community Network Panel Meeting Update:- No update. It was agreed to include this item on the agenda quarterly Action: Clerk.	Clerk																																										
190/22	<p>Lanivet Village Green/Play Equipment/Car Park/Bus Shelters (Including Signage for Parking of Vehicles in the Car Park):- Quote received from Outdoor Play for repairs to the Cableway in the sum of £210.00. It was resolved to accept the quote (Proposed: Councillor T. Hancock; Seconded: Councillor A. Barnaby) Action: Clerk.</p> <p>Quote received from Outdoor Play for maintenance and refurbishment as per the Rospa report totalling £1,425.00 plus vat. Rubber Wet pour only, no groundworks, 3 options (1) Wet pour the toddlers swing only - £4,750.00; (2) Wet pour toddler, birds nest swing and climbing frame - £11,583.00; (3) Wet pour the swings, climbing frame and cableway - £14,642.00. It was resolved to arrange for the works totalling £1,425.00 immediately, the remainder of the work to be left to the Services Working Party to review (Proposed: Councillor T. Hancock; Seconded: Councillor A. Barnaby) Action: Clerk.</p> <p>Lanivet Car Park:- Chairman circulated a questionnaire in respect of signage and advised he would like an agenda item for the next meeting regarding signage for the Car Park Action: Clerk.</p> <p>Chairman reported that perhaps given the dry weather not to have the grass cut for the time being, however, we do have a burial next week and the remainder of the cemetery is not looking pristine Action: Chairman.</p> <p>Bus Shelters:- No update. Cornwall Councillor Mrs. J. Cruse left the meeting at 8.14pm.</p>	Clerk Clerk Chairman																																										
191/22	Camel Trail Update:- Update received from Cormac Environment advising the next Camel Trail Partnership Meeting is scheduled for Wednesday 14 th September at 10:30am. Now that Covid restrictions have finally eased they are arranging the meeting in person. Padstow Town Council will host the meeting, they added that Cornwall Council now undertake parking enforcement, so people will need to ensure they have a parking permit or ticket. They are also looking for any help with minute/note taking at the meeting as Cormac/Cornwall Council will not supply anyone and they will have to juggle doing the presentation and taking notes. Any helps would be appreciated.																																											

	<p>A form invite will be sent closer to the time for representatives of the Parish Council.</p> <p>Update from Councillor Miss P. Bolton – All is well on the Camel Trail. Polbrock Meadow is due to be cut and the ragwort sorted in the very near future. We finally have a face-to-face meeting for the Camel Trail Committee in September, I will then have more information about future work being done on the trail for our October meeting.</p> <p>It was agreed to include this item on the agenda quarterly Action: Clerk.</p>	Clerk
192/22	<p>Cemetery Matters (Including any applications for memorials, inscriptions):- No memorial applications received.</p> <p>Clerk reported on request for trees – Response received from Forest for Cornwall advising they are usually unable to fund replacement trees, but they could find 3 spare trees for this season, such as a Crab Apple (wild apple), Rowan or Wild Service Tree, all 3 are medium sized trees, so not too tall, provide attractive spring flowers for bees and inspect and plenty of fruit for birds in the autumn. They will either be bare rooted whips or cell grown. It was resolved to query how much to purchase 50 beech trees, confirming we would be happy to also have the free trees Action: Clerk.</p> <p>Inspection of Burial Grounds, health and safety issues – A response had been received from Cormac advising it is not a service they offer at the moment, but could work it up, set out the scope and limitations, as well of course cost, this would have to be in the Autumn as they do not have capacity due to their existing commitments and work programmes. It was resolved to arrange for Autumn if they possibly can let us know what the cost would be Action: Clerk.</p> <p>Orchard Cover Slab queries – Clerk reported the Memorial Mason had confirmed he originally informed the Parish Council by email about this and due it being on a slope, it was agreed it was not possible, an email confirmed naturally the left side will stick out the ground more than the right, so being flush is not an option. All emails had been circulated to Councillors as some had responded. He spoke to the Parish Councillors on site, about two years ago. He advised the memorial has been in place for over 18 months and has not altered, so if there was a problem, he wonders why someone has not mentioned in the interim.</p> <p>Clerk circulated correspondence and minutes at the time 19th November 2020 Minutes stated – Clerk reported a site meeting could be arranged for those wishing to meet with Drew Memorials in respect of the following application received for new cover slab for the late Mr. Orchard Action: It was resolved to accept this application as per our rules and regulations, ensuring correct payment is made before any work is carried out (Proposed: Councillor D. Batten; Seconded: Councillor T. Hancock) Motion Carried. It was agreed a Site Meeting was not required for this cover slab; Councillors were happy with the drawings set out.</p>	Clerk Clerk
193/22	<p>Public Conveniences Update:- Sign for toilet – Clerk reported she is waiting to hear from Councillor D. Austin about wording for the signage Action: Councillor D. Austin.</p>	Cllr. D. Austin
194/22	<p>Lanivet Parish Historic Buildings:- Clerk circulated letter received from Roger Gates – Community Right to Bid Nomination for Nanstallon Methodist Church.</p>	

	<p>Nanstallon Chapel Update:- Councillor Mrs. H. Akehurst sent an update as follows – Following the village meetings and Questionnaires returned, a group of villagers have agreed that it would be of benefit to the community to acquire the Chapel as a Community Hall. It is intended to apply to become a Charitable Incorporated Organisation called The Nanstallon Community Trust, and if successful in acquiring the Chapel, it will be called The Nanstallon Community Hall. The Chapel has now been registered by Cornwall Council as an Asset of Community Value. This means its sale is restricted to Community organisations. We will continue to communicate with the local Methodist in the hope that they will offer their support by offering the Chapel to the community. The village community will be kept updated via the Nanstallon Facebook page, posters, and a webpage which is to be set up. We would also be grateful for any offers of support from the community.</p> <p>Thanks were expressed to Councillor Mrs. H. Akehurst for keeping the Parish Council informed.</p> <p>Action: Next Agenda – Lanivet Church, whether we send a letter and to whom we write to.</p>	Clerk
195/22	<p>Help for Vulnerable Customers from organisations and companies:- Councillor Miss P. Bolton reported she has spoken to a few people and believes it may be October until she can arrange a drop-in day. To hold an afternoon at the Community Centre for speakers of utilities/benefits/food banks etc to come and let the community know what is available and how to access it should they need too.</p>	
196/22	<p>Newsletter Reports/Parish Council Website (Including of updating front page of Website):- Clerk reported Facebook and the Website continue to be updated monthly.</p> <p>Updating of Front Page:- Clerk would like a Councillor to write up something about the Parish for our front page. It was agreed that Councillors D. Williams and A. Harris liaise with the Clerk Action: Councillors D. Williams, A. Harris and Clerk.</p>	Cllrs. D. Williams/ A. Harris Clerk
197/22	<p>Correspondence:-</p> <ol style="list-style-type: none"> 1. CALC – Chief Executives Bulletin 2. NALC - Events 3. NALC – Newsletter 4. Cornwall Council – Support for residents struggling with the cost of living 5. Great Western Railway – Extreme heat to affect train services and new strike dates announced 6. South West Playground Safety Inspections – Your Play Area 7. Plymouth City Council – Freight Strategy: Addressing the challenges, opportunities and priorities for the South West to 2050 8. NALC – 5 Star Council Awards 2022 9. Great Western Railway – Update ahead of Strikes next week 10. Cornwall Council – Pavement Parking 11. Cornwall Council – China Clay Community Network Panel Meetings – Monday 19th September 2022 12. Great Western Railway – Rail Services between Exeter and Plymouth not running on Wednesday 27th July 2022 13. The Charles Causley Trust – Invitation to Launch of the 2022 Causley Festival – Friday 29th July 2022 14. Henley Town Council – The purpose of Parish Councils 15. Let Cornwall Decide – View of Lanivet on having a Mayor of Cornwall 16. Great Western Railway – Train Drivers Strike for Saturday 30th July 2022 	

	<p>17. Cornwall Council – Planning News for Local Councils and Agendas – July Newsletter</p> <p>18. CALC – Short Term Holiday Lets Consultation</p> <p>19. Great Western Railway – Annual Customer and Stakeholder Report 2021-2022</p> <p>20. CALC – Civility and Respect Project Newsletter – August 2022</p> <p>21. Great Western Railway – Strike on 13th August – No service on majority of network</p> <p>22. Cornwall Council Pensions – August 2022 Employer Newsletter</p> <p>23. CALC – Star Council Awards 2022</p> <p>24. Jacs (UK) Limited – Brochure – Railing, interclamp, fencing and bump rail</p> <p>25. Cornwall Councillor Mrs. J. Cruse – Community Facilitation Funding</p>	
198/22	Urgent Parish Matters with prior liaison with Chairman (Items for Information Only and items for the next agenda):- None.	
199/22	<p>Date of Next Meeting and Meetings for 2022:- Thursday 8th September 2022 at 7.00pm to be held in the One for All Lanivet Parish Community Centre.</p> <p>There being no further business to discuss the meeting closed at 8.42pm.</p>	

Signature:

Chairman

Date: 8th September 2022