

LANIVET PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING

HELD IN THE ONE FOR ALL LANIVET PARISH COMMUNITY CENTRE, LANIVET

ON THURSDAY, 11TH DECEMBER 2025 AT 7.00PM

Present:	Cllr. D. Batten (Chairman)	Mrs. J. Burdon (Parish Clerk)	Cllr. Ms. B. Winter-Baker (Vice-Chair)
	Cllr. D. Williams	Cllr. C. Vercoe	Cllr. Miss P. Bolton
	Cllr. Mrs. K. Masters	Cllr. Mrs. H. Akehurst	Cllr. G. Udy
	Cwll. Cllr. C. Batters	2 Members of Public	

Minute	AGENDA ITEMS	Action
226/25	<p>Public Forum (Including Monthly Report from Cornwall Councillor):- Two members of the public in attendance. They were in attendance in respect of their planning application PA25/08607. They are applying for retrospective planning and updated Councillors with brief details of the application process.</p> <p>Cornwall Councillor C. Batters reported as follows:-</p> <ul style="list-style-type: none"> • Margaret Evans from Lamorrick - problems with the stream next to her property. He reported that there has been no further development Action: Cornwall Councillor C. Batters to keep in touch with the Environment Agency as they are taking it to the next step. • Brewers Close – oak tree on hedge was cut back, but now needs further cutting back - He reported that he has heard nothing back from the County Tree Officer Action: Cornwall Councillor C. Batters to follow up. • Overgrown hedges along Clann Lane all the way up through – He reported that it has been inspected, but if not done, it will be on the schedule to do. • Flooding in the village – he has spoken with Rachael Tatlow of Cornwall Council Highways, and she will update him when work will be carried out. • Councillor C. Vercoe reported that the Village Shute is on the opposite side of the road below the Fish and Chip Shop and has not had running water for many years, and he wonders if this is where the blockage is. <p>Chairman thanked Cornwall Councillor C. Batters for his report and for attending the meeting this evening.</p> <p>Cornwall Councillor C. Batters left the meeting at 7.31pm.</p>	<p>Cwll. Cllr. C. Batters</p> <p>Cwll. Cllr. C. Batters</p>
227/25	<p>Apologies:- Councillors Miss J. Stocks, A. Harris, S. Jennings, D. Austin.</p>	
228/25	<p>Members Declaration of Interest and Dispensation Requests:- Councillor D. Williams declared a non-registerable interest under Paragraph 3.5A in the Lanivet Charities.</p> <p>Councillor D. Batten declared a non-registerable interest under Paragraph 3.5A in the Lanivet Sport & Recreation Trust.</p> <p>Councillor D. Williams declared a non-registerable interest under Paragraph 3.5A in the Lanivet Church.</p> <p>Councillor Mrs. H. Akehurst declared a non-registerable interest under Paragraph 3.5A in the Nanstallon Community Trust.</p> <p>Councillor Ms. B. Winter-Baker declared a non-registerable interest under Paragraph 3.5A in the PTA of Lanivet Academy.</p> <p>Councillor Ms. B. Winter-Baker declared a non-registerable interest in respect of PA25/08607 for Mr. Jason Coad, D. Coad & Sons.</p>	

229/25	<p>Minutes of the Monthly Meeting held on Thursday, 13th November 2025:- Resolved the Minutes of the Monthly Meeting held on the 13th November 2025 as circulated were confirmed as true and accurate and duly signed by the Chairman (Proposed: Councillor Miss P. Bolton; Seconded: Councillor D. Williams) All in Favour</p>	
230/25	<p>Matters Arising from the Monthly Meeting held on Thursday, 13th November 2025:-</p> <p>Page 4 Min.213/25 Payments to Lanivet Community Centre:- Clerk reported there was currently no update Action: Keep Pending.</p> <p>Page 4 Min. 213/25 Silhouette of Soldier:- Councillor Miss P. Bolton reported this is pending awaiting a meeting Action: Keep Pending.</p> <p>Page 5 Min.214/25 Precept for 2026/2027:- Confirmation received from Cornwall Council for the precept in the sum of £91,000.00.</p> <p>Chairman suspended Standing Orders to bring forward 232/25 planning applications.</p>	<p>Clerk</p> <p>Clerk</p>
231/25	<p>Highway Issues/Footpath Issues/Damaged Signs in the Parish (Including (a) Update on Enhanced LMP Grant Invitation for 2025-2026; (b) Cornwall Council – LMP Footpath Maintenance for 2026/2027; (c) Cornwall Council – Community Highways Improvement Programme):-</p> <p>Highway Issues:- Councillor Ms. B. Winter-Baker reported on the potholes outside the Methodist Church on Truro Road and outside Spar Shop to the Church on the right-hand side Action: Clerk to forward to Cornwall Councillor C. Batters and log using the online system, copying in Rachael Tatlow of Cornwall Council.</p> <p>Action: Clerk to also ask Cornwall Councillor C. Batters to follow up with Cormac the following - Lanivet Parish Council questions the quality of repairs of potholes, and asked whether Cormac could challenge whoever repairs them if they fail very quickly, and could they do free of charge repair following this.</p> <p>Footpath Issues:- Cornwall Council – Enhanced LMP Scheme Grant 2025 – Clerk reported work is expected to start in the first two weeks of January.</p> <p>Cornwall Council – LMP Footpath Maintenance for 2026/2027:- Clerk reported our LMP for this year will be £904.04, an increase of 2.2% and will be confirmed in January.</p> <p>Cornwall Council – Community Highways Improvement Programme:- Resolved to request traffic calming measures from Lanivet School up to the Community Centre, in order to reduce the risk of a child being seriously injured or killed, because of the narrow road and speed of traffic (Proposed: Councillor D. Williams; Seconded: Councillor Mrs. H. Akehurst) All in Favour Action: Clerk.</p> <p>Damaged Signs in the Parish:- None.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
232/25	<p>To RECEIVE consultation response requests and to RESOLVE a response. Formal requests from the planning authority received before the start of the meeting will be considered, including Results/Correspondence/Any Letters received for or against any Planning Applications:-</p>	

Planning Applications Received:-

PA25/08573 – Mr. D. Rundle – Single-storey rear extension and addition of porch, 4 Rectory Road, Lanivet – **Support** (Proposed: Councillor D. Williams; Seconded: Councillor Mrs. K. Masters) All in Favour

Clerk

Councillor Ms. B. Winter-Baker declared a non-registerable interest in respect of the following planning application and duly left the meeting room:-

PA25/08607 – Mr. Jason Coad, D. Coad & Son – Retrospective application for the creation of a new access to serve the existing dog walking paddock, Land South of Rose Cottage, Tretoil Hill, Lanivet – **Parish Council to go with Cornwall Council's Planning Officers recommendations on this application** (Proposed: Councillor Miss P. Bolton; Seconded: Councillor) All in Favour

Clerk

Councillor Ms. B. Winter-Baker returned to the meeting room.

PA25/08374 – Mr. & Mrs. Rosanne Buckland – Planning for 2 no. three bedroom detached self-build bungalows, Communications House, Clann Lane, Lanivet – **Parish Council to go with Cornwall Council's Planning Officers recommendations on this application** (Proposed: Councillor D. Williams; Seconded: Councillor Ms. B. Winter-Baker) All in Favour

Clerk

Planning Results Received:-

PA25/06776 – Mr. Henry Webb & Mrs. Fran Harkness – Renovation of existing farmhouse with two-storey rear extension replacing single-storey extension. Focusing on lowering buildings' energy bills, Lower Boscarne Farmhouse, Nanstallon – **Approved**

Planning Correspondence Received:- Cornwall Council – Parish Call for Sites Update – November 2025.

Standing Orders were reinstated after planning applications were dealt with.

233/25

Approval of Monthly Accounts for December 2025 & Any Applications for Grants & Donations:- The Parish Council approved payment of the following accounts for December 2025 as per Financial Regulations, including confirmation that our Income & Expenditure Spreadsheets agree with bank reconciliations/statements (Proposed: Councillor Mrs. K. Masters; Seconded: Councillor Miss P. Bolton) All in Favour

Sharon Kinch Toilet Contractor	£115.50	10/11/25-16/11/25
Cornish Garage/D. Williams	£31.99	Fuel for Grasscutting
Cedar Croft Nurseries	£830.00	Christmas Trees
Duchy Defibrillators	£246.00	Annual Monitoring Fee
Mid Cornwall Brokers	£85.04	Public Liability Insurance
Sharon Kinch Toilet Contractor	£115.50	17/11/25-23/11/25
Sharon Kinch Toilet Contractor	£115.50	24/11/25-30/11/25
British Gas – Electricity for Toilets	£60.80	7/10/25-6/11/25
Complete Weed Control	£300.00	Autumn 2025 Treatment
South West Water	£385.95	21/8/25-13/11/25
Easyspace Limited	£82.66	Email/Website Hosting
Easyspace Limited	£82.66	Refunded (see below)
Sharon Kinch Toilet Contractor	£115.50	1/12/25-7/12/25
Lloyds Bank – Bank Charges	£8.50	December 2025

Clerk

	<table border="1"> <tr> <td>A1 Tree & Grounds Limited</td> <td>£540.00</td> <td>2nd Footpath Cut</td> </tr> <tr> <td>DMC-IT – Website Updating</td> <td>£125.00</td> <td>November 2025/Transfer</td> </tr> <tr> <td>Mrs. J. Burdon Salary & Expenses</td> <td>£642.80</td> <td>December 2025</td> </tr> <tr> <td>CC Pension Scheme</td> <td>£202.07</td> <td>December 2025</td> </tr> <tr> <td>Inland Revenue – Income Tax</td> <td>£145.80</td> <td>December 2025</td> </tr> <tr> <td>Receipt:- Larcombes Memorials</td> <td>£360.00</td> <td>Memorial - Ellis</td> </tr> <tr> <td>Receipt:- Lloyds Bank</td> <td>£35.52</td> <td>Interest – December 2025</td> </tr> <tr> <td>Receipt:- Easyspace Limited</td> <td>£82.66</td> <td>Overpayment – took twice</td> </tr> </table> <p>Postage costs for sending minutes - £11.90 per month, equating to £142.80 per year. Councillor Ms. B. Winter-Baker had suggested Councillors read emails beforehand and the Clerk to bring copies to the meeting on the night, for those wanting paper copies, rather than spending this amount on postage. Resolved to trial not posting and bring agendas for all Councillors, and about 6 copies of the minutes to the meeting. Clerk to email Councillors informing them (Proposed: Councillor Ms. B. Winter-Baker; Seconded: Councillor Miss P. Bolton) All in Favour Action: Clerk.</p>	A1 Tree & Grounds Limited	£540.00	2 nd Footpath Cut	DMC-IT – Website Updating	£125.00	November 2025/Transfer	Mrs. J. Burdon Salary & Expenses	£642.80	December 2025	CC Pension Scheme	£202.07	December 2025	Inland Revenue – Income Tax	£145.80	December 2025	Receipt:- Larcombes Memorials	£360.00	Memorial - Ellis	Receipt:- Lloyds Bank	£35.52	Interest – December 2025	Receipt:- Easyspace Limited	£82.66	Overpayment – took twice		Clerk
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234/25	<p>Camel Valley Community Area Partnership – Community Transport within the CAP area:- Resolved to agree our contribution for this scheme, amount to be confirmed by Barry Cornelius as it reduced (Proposed: Councillor Miss P. Bolton; Seconded: Councillor C. Vercoe) All in Favour Action: Clerk.</p>		Clerk																								
235/25	<p>Lanivet Village Green/Play Equipment/Car Park/Bus Shelters/Grasscutting:- Councillor Ms. B. Winter-Baker circulated a quote received on a design of play equipment Action: Clerk to circulate quote and paperwork to Councillors.</p> <p>Councillor Ms. B. Winter-Baker to follow up for alternative quotes, i.e. Wicksteed Action: Clerk to forward contact details.</p> <p>Councillor Ms. B. Winter-Baker to follow up for quotes on drainage Action: Councillor Ms. B. Winter-Baker.</p> <p>Car Park:- Clerk reported there had been no further update this month, this is still with the HM Land Registry Action: Keep Pending. No permanent parking sign – Information had been received by the Parking Team.</p> <p>Bus Shelters:- No update.</p> <p>Grasscutting:- Grasscutting Contract - Clerk had circulated an updated version by Councillor D. Williams for next year, and approval. Resolved to discuss at our January meeting Action: Clerk to re-circulate and include on the next agenda.</p>		Clerk Clerk Cllr. Ms. B. Winter-Baker Clerk Clerk																								
236/25	<p>Cemetery Matters (Including (a) Any applications for Memorials, Inscriptions; (b) Land to extend Lanivet Cemetery in the future):-</p> <p>Land to extend Lanivet Cemetery in the future:- Councillor S. Jennings reported he had spoken with the landowner and he would be happy to sell the Parish Council a small parcel of land for use to extend the cemetery. Resolved to establish how much the land would cost and the size (Proposed: Councillor D. Williams; Seconded: Councillor Miss P. Bolton) All in Favour Action: Clerk.</p>		Clerk																								
237/25	<p>Public Conveniences Update:- Clerk reported the public liability insurance for the Public Conveniences was now in place, and the Contractor was agreeable.</p> <p>Quote received from Essential Maintenance for Lights and Dryer – quote from supplier of the wash/soap/dryer unit for the toilet came back at nearly £5,300.00 excluding VAT, without any labour for removal/fitting etc.</p>																										

	They suggested that since the water and soap functions still work, to perhaps just installing an additional dryer could be an option. They could supply a quote for a hand dryer. Resolved to request the installation of a hand dryer (Proposed: Councillor D. Williams; Seconded: Councillor G. Udy) All in Favour Action: Clerk. Essential Maintenance confirmed that both solar lights on the Village Green were installed recently with both old units now being in their workshop.	Clerk
238/25	Lanivet Parish Historic Buildings:- Lanivet Church Update:- No update. Nanstallon Chapel Update:- No update.	
239/25	Newsletter Reports/Parish Council Website:- Clerk reported the emails and website have now been updated accordingly and working well.	
240/25	Correspondence:- 1. Great Western Railway - Storm Claudia travel update 2. Great Western Railway - Severe weather - disruption to rail services 3. CALC – New Bulletin – 14 th November 2025 4. Cornwall Council - Affordable Housing Newsletter November 5. Great Western Railway - Annual Stakeholder Survey 6. NALC – Legal Bulletin 7. Great Western Railway - Engineering works - Truro and Penzance area 8. Gunners Kids CIC – Update 9. Great Western Railway - GWR pay-as-you-go card now available throughout Cornwall 10. Cornwall Council - 16 days of Action to End Violence Against Women and Girls 11. Cornwall Council - Caring Where It Matters: Have Your Say Survey 12. Cornwall Council - November 2025 Employer Newsletter 13. Cornwall Council - November 2025 i-Connect Newsletter 14. CALC - Assertion 10 made simple: Strengthening Governance & Compliance – Free Training Session for Clerks 15. Cornwall Council - Your views needed on the Council Priorities Plan and Budget consultations 16. CALC - Analysis of Budget - Report by Cornwall Council 17. NHS Cornwall & Isles of Scilly - Cornwall together: December 2025 18. Great Western Railway - Storm Bram rail travel update 19. Cornwall Rural Community Council - Clean Cornwall Newsletter 20. Office of the Police & Crime Commissioner - Targeted activity against drugs is making a difference in Devon and Cornwall 21. Gunner Kids CIC – Update 22. Cornwall Council - Forest for Cornwall Winter Newsletter	
241/25	Urgent Parish Matters with prior liaison with Chairman (Items for Information Only and items for the next agenda):- None.	
242/25	Date of Next Meeting:- Thursday, 8 th January 2026 at the Lanivet Community Centre. There being no further business to discuss, the meeting closed at 8.30pm.	

Signature:

Chairman

Date: 8th January 2026