

LANIVET PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING

HELD IN THE PARISH HALL, LANIVET

ON THURSDAY, 12TH MAY 2016 AT 7.15PM

Present: Cllr. A. Steele (Chairman) Mrs. J. Burdon (Parish Clerk) Cllr. S. Walker (Vice-Chairman)
 Cllr. D. Carter Cllr. A. Harris Cllr. C. Vercoe
 Cllr. Mrs. J. Stickland Cllr. Mrs. K. Walker Cllr. Miss P. Bolton
 Cllr. T. Hancock Cllr. Mrs. J. Dent Cwll. Cllr. C. Batters
 1 Member of Public

| Minute | AGENDA ITEMS | Action |
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| 93/16 | <p>Election of Chairman and Vice-Chairman:- Councillor A. Steele was nominated for Chairman. (Proposed and Seconded, unanimously agreed). He duly accepted and signed his Declaration of Acceptance of Office and thanked the Parish Council and Vice-Chairman for their support over the last year.</p> <p>Councillor S. Walker was nominated for Vice-Chairman. (Proposed and Seconded, unanimously agreed). He duly accepted and signed his Declaration of Acceptance of Office.</p> <p>Action: Clerk to inform Cornwall Council.</p> | Clerk |
| 94/16 | <p>Public Forum:- There was one members of public in attendance this evening. Mr. Robert Danneau advised he had proposed plans to obtain permission to build a three-bedroom house on part of their meadows in Penton Pits. He has put in a pre-planning application and Cornwall Council attended a site visit and he had drawings he wanted to show the Parish Council tonight of his proposals. Full planning will be put into Cornwall Council, which will in turn come to the Parish Council. He advised he will go through sustainability of why he wants to build this property. Chairman advised if he looks at the National Planning Policy it appears they are very anti new-builds in the countryside, so beware of the rules and regulations ascertaining to new developments. Cornwall Councillor C. Batters advised a good case needs to be presented and the sustainability of its requirement put forward. The development is for a couple that want to build and stay in the Lanivet area as they have lived here all their lives and they do not wish to move to a built up area like Bodmin or similar. Chairman advised when proper plans are received we will look at them and make our decision but it has been useful having some background information this evening. Chairman offered Mr. Danneau to attend the future meeting when planning will be on the agenda, once it has been received from Cornwall Council.</p> | |
| 95/16 | <p>Members Declaration of Interest and Dispensation Requests: - Councillors D. Carter and A. Harris declared a non-registerable interest under Paragraph 3.5A in the Lanivet Sport & Recreation Trust.</p> <p>Councillors Mrs. K. Walker and Mr. S. Walker declared a non-registerable interest under Paragraph 3.5A in the Village Newsletter.</p> | |
| 96/16 | <p>Apologies:- Councillors A.J. Barnaby, Mrs. W. Grose, A. Harris</p> | |
| 97/16 | <p>Minutes of the Monthly & AGM Meetings held on Thursday 28th April 2016:- The Minutes of the Annual Parish Meeting held on Thursday the 28th April 2016 were confirmed as a true and accurate record and duly signed by the Chairman (Proposed & Seconded)</p> | |

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| | The Minutes of the Monthly Meeting held on Thursday the 28 th April 2016 were confirmed as a true and accurate record and duly signed by the Chairman (Proposed & Seconded) | |
| 98/16 | <p>Matters Arising from the Monthly & AGM Meetings held on Thursday 28th April 2016:-</p> <p>Page 1 Min.74/16 Parish Council taking over Cemeteries:- Clerk reported she had not been to follow up but would do so as soon as she could Action: Keep Pending and follow up with Val Moore to establish whether she knows who to contact to follow up.</p> <p>Page 1 Min.30/16 Stream at Lamorrick:- Clerk reported nothing had been received from the Environment Agency to date and she had emailed them again and merely received a further read receipt Action: Keep Pending and follow up.</p> <p>Page 2 Min.81/16 Potholes on Tremore Crossroads on the road to Ruthern:- Clerk reported a response had been received from Cormac as follows - Thank you for your communication; this information is important to us. As a result of your report the Highways Steward will inspect the site. Where we are responsible for any defects, we will arrange the appropriate remedial works or temporary repairs in accordance with the Council's Maintenance Plan. If we are not liable, we will attempt to make those responsible aware of their duties. Thank you for bringing this to our attention.</p> <p>Page 2 Min.81/16 Drains on Old Coach Road:- Clerk reported a response had been received from Cormac as follows - Thank you for your email. The Highway Steward has been out on numerous occasions to check the drains, and we are working with a landowner towards the bottom to try and update the drain at that location. I have also made Cornwall Council aware of the concerns of run off from the old tip site and they are investigating the concerns raised. Councillor S. Walker advised a meeting is in the process of being arranged, although it is difficulty with working patterns of those attending.</p> <p>Page 4 Min.83/16 Grass Cutting Contract:- Clerk reported the current grass cutting contracts commenced on the 1st April 2014 for a three year period, it appears to be due to expire, therefore on the 31st March 2017 Action: Clerk to inform Allan Roberts of Duchy Cemetery's Ltd and check he wishes to continue until this date.</p> <p>Page 5 Min.87/16 New Car Park and Concerns from Gary Masters:- Clerk reported a response had been received from Cormac as follows - Following your email below I can confirm that we have responded to Mr. Masters Action: Clerk to request a copy of the response sent to Mr. Masters.</p> | <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> |
| 99/16 | <p>Monthly Report from Police (including Parish Police Surgery):- No report received from PCSO A. Crocker. Chairman advised that Mr. Danneua attending this evening is a Police Officer in Bodmin and he welcomed him to give an update on policing issues for the Parish Council. Mr. Danneau reported the policy have recently dealt with a lot of drug problems in Bodmin Town area, offenders are currently serving time, which is an achievement. The problem is all over the County. Crime has been reduced by 17% in the whole of Cornwall which is encouraging. Local residents are happier in Bodmin and the local Police try to walk the streets when they can. It can take some time to get to incidents from Bodmin as they are very restricted with staffing levels, etc., which is frustrating for them. Councillor S. Walker reported that today a meeting was held at Lanivet CP School, originally to suit PCSO A Crocker's schedule but she could not make it as she was called away on other duties which was out of her hands but if she had been there they could have achieved their goal, which was such a shame. It was not her fault but it was such a nuisance and frustrating for everyone involved. Mr. Danneau advised this type of thing is happening all the time due to shortages of staff.</p> | |

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| 100/16 | <p>Monthly Report from Cornwall Councillor Chris Batters: - Cornwall Councillor C. Batters reported as follows: -</p> <ul style="list-style-type: none"> • Ruthern Bridge – we held a meeting with Historic England which was very positive. They have changed their minds on what is to be done. Cormac will be looking at changes also, so it looking positive. • Today he attended a meeting in Bodmin, along with Councillors A. Steele and S. Walker, with regards to Bodmin Share Scheme. There are no other options than traffic being diverted through the village of Lanivet which is concerning. They are hoping to divert more traffic to the Fraddon turning. The scheme will take place and there is really no other option than traffic coming through Lanivet. He suggested that the Parish Council and himself strongly ask that attention be given to Lanivet, i.e. crossings, speed limits and weight limits with these proposals. He will be writing to Cornwall Council and he would also like a letter from the Parish Council stating their concerns as well and would add his opinions and take it from there. The Parish Council to reiterate on the expected huge influx of traffic, dangers with school children crossing the road, etc <p>Action: Clerk to send a letter expressing concerns. To include that the mood of residents is they feel very strongly that something has to be done and are not prepared to take it lying down and if nothing is done further action will be taken.</p> <ul style="list-style-type: none"> • He met with the Head Teacher of Lanivet CP School today and this should be a positive outcome. • St Benets Close – Caravans – a local resident has raised the issues again. He has agreed to follow up with Sanctuary Housing regarding this Action: Cornwall Councillor C. Batters to follow up and report back. • Planter in Woodland View – Clerk advised a response had been last month from Rachael Tatlow of Cormac. Councillor S. Walker advised the local residents were not happy to pay to have it removed. <p>Chairman thanked Cornwall Councillor C. Batters for his report this evening and for attending the meeting.</p> | <p>Clerk</p> <p>Cwll. Cllr. C. Batters</p> |
| 101/16 | <p>Highway Issues/Footpath Issues/Cornish Language Fellowship – Damaged Signs in the Parish: -</p> <p>Highway Issues: - Chairman reported the Parish Hall sign is still missing.</p> <p>Cornwall Councillor C. Batters reported the entrance sign to the village of Lanivet is in need of cleaning, Councillor Mrs. K. Walker advised she had noticed this as well</p> <p>Action: Clerk to inform Cormac, copying in Cornwall Councillor C. Batters.</p> <p>Councillor S. Walker reported on the new Car Park sign advising he had spoken to a local resident who had confirmed she was happy to have the sign screwed up on her fence post and he has asked Linden Hawke to make the sign up.</p> <p>Councillor S. Walker reported following the meeting today with Lanivet CP School, Mike Jelbert, the Head Teacher asked if another sign could be put on the residents fence advising there a designated area for disabled people and possibly taxis picking up school children. This sign would also be made up by Linden Hawke.</p> <p>Cornwall Councillor C. Batters brought up subject of cones to be placed outside Lanivet CP School and informed Robert Danneau that it was agreed with PCSO A. Crocker that the Head Teacher of Lanivet School could put out no waiting cones. He asked whether Robert Danneau could mention this to PCSO A. Crocker so she is aware. Robert Danneau would arrange for PCSO A. Crocker to contact Councillor S. Walker and liaise with him regarding this. Robert Danneua advised if there is still a problem after the cones are put out and vehicles still parked there, the Police could be contacted either by calling the general number or him direct and they can put a ticket on any offending cars, to hopefully alleviate the problem and stop it happening again. It is hoped if tickets were put on offenders would get the message eventually and stop parking there.</p> | <p>Clerk</p> |

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| | <p>Councillor Mrs. K. Walker reported boy racers have started up at Innis Downs again on the roundabout. Robert Danneau advised to report as soon as spotted and heard, no matter what the time as this is a considerable danger to other road users.</p> <p>Footpaths- Councillor D. Carter reported the Saints Way Footpath is very muddy in parts, from Helmon Tor onwards to Lanlivery. A photograph was passed to Cornwall Councillor C. Batters from Councillor D. Carter for him to follow up in the relevant Parish. Action: Cornwall Councillor C. Batters to follow up.</p> <p>Cornish Language Fellowship – Damaged Signs in the Parish:- None.</p> <p>Cornwall Councillor C. Batters left the meeting at 8.30pm.</p> | <p>Cwll. Cllr. C. Batters</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>102/16</p> | <p>Planning Applications/Results/Correspondence received: -</p> <p>PA16/03642 – Mr. Mark Scrimgeour – Demolition of existing single storey flat roof extension (in part or full subject to structural engineer specifications and building regulations approval), erection of a two storey side extension. Re-model adjacent annexe and integrate with main house to make one self-contained four-bedroom home, Woodside Road from Boskear Lane to Tremorebridge, Lanivet – Support</p> <p>PA16/00768 – Mr. David Skea – Outline Application for residential development of 71 units at land off Boundary Road with all matters reserved, Land Off Boundary Road, Bodmin – Object – Traffic issues and very dangerous roads, Sewage system at Nanstallon will be overwhelmed, local Schools will have problems with the influx of children. Traffic Management plan needs to be looked at diverting through Lanivet. We would need all issues to be addressed and Section 106 funding allocated to Lanivet and Nanstallon Schools.</p> <p>PA16/03077 – Mr. Mark Chrusciak – Continuation of work to convert barn into 3 holiday units, Barn 1 Tretoil Farm, Lanivet - Support</p> <p>Planning Results Received:-</p> <p>PA16/00930/PREAPP Mr. Robert Danneau – Proposed three bedroom detached house and detached open plan double garage, Land North West of Penvivian, Lanivet – Closed – Advice given</p> <p>PA16/00338/PREAPP Jenni Thomson – Pre-application advice for proposed building plots, Bodwannick Manor Farm, Nanstallon –</p> | <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>103/16</p> | <p>Neighbourhood Plan – Right to Appeal:- Chairman reported it appears they are tightening up on people appealing. They appear to be making matters more difficult and he believes we should support the right for people to appeal. It was resolved the Parish Council supports the right to appeal (Proposed & Seconded) Action: Clerk to send a letter.</p> | <p>Clerk</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>104/16</p> | <p>Accounts & Any Applications for Grants & Donations: - The Council approved payment of the following accounts for May: -</p> <table border="1" data-bbox="225 1682 1294 2123"> <tr> <td>Mrs. J. Burdon Clerk's Salary Gross</td> <td>£375.00</td> <td>Bank Transfer</td> </tr> <tr> <td>Minus Income Tax</td> <td>£70.80</td> <td></td> </tr> <tr> <td>Minus Employee Pension Contribution</td> <td><u>£20.62</u></td> <td></td> </tr> <tr> <td>Nett Pay for May</td> <td>£283.58</td> <td></td> </tr> <tr> <td>Office Contribution/Phone Expenses</td> <td>£35.00</td> <td></td> </tr> <tr> <td>Expenses for May</td> <td><u>£38.67</u></td> <td></td> </tr> <tr> <td>Outstanding Due</td> <td><u>£357.25</u></td> <td></td> </tr> <tr> <td>Inland Revenue</td> <td>£70.80</td> <td>Cheque No. 000007</td> </tr> <tr> <td>CC Pension Scheme</td> <td>£90.74</td> <td>Bank Transfer</td> </tr> <tr> <td>British Gas</td> <td>£24.42</td> <td>Bank Transfer</td> </tr> <tr> <td>Paul Bazeley Window Cleaning</td> <td>£140.00</td> <td>Bank Transfer</td> </tr> <tr> <td>Receipt: R.J. Bray & Son</td> <td>£160.00</td> <td>Interment (Weymouth)</td> </tr> <tr> <td>Receipt: Bodmin Funeral Services</td> <td>£160.00</td> <td>Interment (Steele)</td> </tr> </table> | Mrs. J. Burdon Clerk's Salary Gross | £375.00 | Bank Transfer | Minus Income Tax | £70.80 | | Minus Employee Pension Contribution | <u>£20.62</u> | | Nett Pay for May | £283.58 | | Office Contribution/Phone Expenses | £35.00 | | Expenses for May | <u>£38.67</u> | | Outstanding Due | <u>£357.25</u> | | Inland Revenue | £70.80 | Cheque No. 000007 | CC Pension Scheme | £90.74 | Bank Transfer | British Gas | £24.42 | Bank Transfer | Paul Bazeley Window Cleaning | £140.00 | Bank Transfer | Receipt: R.J. Bray & Son | £160.00 | Interment (Weymouth) | Receipt: Bodmin Funeral Services | £160.00 | Interment (Steele) | <p>Clerk</p> |
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| CC Pension Scheme | £90.74 | Bank Transfer | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Paul Bazeley Window Cleaning | £140.00 | Bank Transfer | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Receipt: R.J. Bray & Son | £160.00 | Interment (Weymouth) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Receipt: Bodmin Funeral Services | £160.00 | Interment (Steele) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

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| 105/16 | Approval of Annual Accounts for the year ending 31st March 2016:- Clerk reported she had hoped to have had the accounts ready for tonight's meeting but would include on the next Main Agenda for June Action: Clerk to action as necessary. | Clerk |
| 106/16 | Clerks Salary & Expenses:- Clerk queried salary increase as she was unsure of figure as she is currently on £4,500 and during setting of the precept £5,500 was agreed. She advised that the RPI figure for 2016 was only 0.5% which means this would only equate to £22.50 for the year and with the ever increasing workload this would only equate to £1.88 per month minus taxes. On the correct Clerk scales based on a basic 12 hour week on the lowest scale of £8.613 per hour the annual salary would equate to £5,374.51. She would appreciate the Parish Council considering the National Association of Local Council scales for the Society of Local Council Clerks. Councillors agreed there is a lot more additional work now since the Clerk first started and this should be compensated and we need to ensure minimum wage is met and the workload is ever increasing with everything we are asked to take over. It was resolved to increase the Clerks Annual Salary up to £5,500 working back to ensure the total gross comes to this figure including additional pension contributions effective from April (Proposed & Seconded) Action: Clerk to action. Clerk asked whether she could include in the salary above as she had submitted payroll to HMRC pending the result from tonight and would amend accordingly in accounts and above. It was agreed Clerk could amend and update payroll commencing this month (Proposed & Seconded) Action: Clerk to action. Robert Danneau left the meeting at 8.41pm | Clerk Clerk |
| 107/16 | Lanivet Village Green/Play Equipment/Car Park:- Councillor D. Carter reported it has been a fairly quiet month. Councillor S. Walker reported he has asked The Lawn Ranger not to strim the play area for the time being, advising he has also sprayed off brambles at the end of the Car Park. He has sprayed up the path by the Church this afternoon. Councillor D. Carter advised litter problems seem to have improved slightly, although that could alter with the summer approaching. Chairman looked at the rope climbing equipment and it appears to be in a poor condition. | |
| 108/16 | Camel Trail:- No update. | |
| 109/16 | Cemetery Matters (Including (a) Any applications for memorials, inscriptions; (b) Old Lanivet Cemetery/Graveyard Takeover Update: - No applications received. Old Lanivet Cemetery/Graveyard Takeover Update:- No update. Councillor S. Walker reported he had requested today that The Lawn Ranger carried out his first cut on the Old Cemetery. Councillor Mrs. K Walker reported in the Withiel News and View Magazine recently she saw an advertisement from Withiel Parish Council advising they are looking to close their Church Yard. It was suggested they will be directing people to Nanstallon for burials Action: Councillor Miss P. Bolton to follow up with Nanstallon Cemetery Trust. | Cllr. Miss P. Bolton |
| 110/16 | Lanivet Parish Sport & Recreation Trust:- Councillors D. Carter and A. Harris declared a non-registerable interested and reported under Paragraph 3.5A:- Councillor D. Carter reported it is on-going; he had a session with Big Lottery this week. The main business plan is about 40 pages to include the running after opening and discussion on flooring, hand rails, induction hobs, etc. Green Energy may get a grant to pay towards heating the building from Ofcom. | |

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| | <p>The may require some additional funding at the very end as they may be a little short near the finalisation of the project.</p> <p>He has spoken with John Kingdon and as soon as plans are available he will meet with him again.</p> <p>Chairman reported he has started to put together a slide show from the beginning to the end of the project. Councillor D. Carter advised this was part of the Big Lottery's suggestions and requirements.</p> | |
| 112/16 | <p>Public Conveniences Update:- Email from Cormac providing a quotation for the cleaning of the Public Conveniences for 2016/17 in the sum of £6,227.98 Action: Clerk to accept the quotation (Proposed & Seconded)</p> | Clerk |
| 113/16 | <p>Newsletter Reports/Parish Council Website:- No update from Clerk.</p> <p>Councillor Mrs. K. Walker reported the newsletter is slowly coming together and she has three new advertisers now. She is pleased to report that Barry Cornelius is now their Treasurer and he will follow up invoices etc.</p> | |
| 114/16 | <p>Correspondence:-</p> <ol style="list-style-type: none"> 1. Alan Percy – Lack of increase in annual Public Footpath & Street Cleaning Agreements since 2007. 2. Cornwall Area of Outstanding Natural Beauty Annual Conference – 7th May at Bedruthan Steps Hotel, Mawgan Porth 3. Cornwall Council – Cornwall Pension Fund Employer Newsletter 4. Cornwall Association of Local Councils – Transparency Fund 2016/2017 5. The Newsletter of the Taves an Tir Cornish Language Project 6. Cornwall Council – Communities & Devolution Newsletter – Neighbourhood Planning Training Workshops, Small Business Rate Relief, Travel to Work Grant, Spring Funding Opportunities 7. Cornwall for Change – Local Plan 8. Cornwall Council – Planned Road Closures for surfacing, patching and surface dressing starting on the 16th May for the County 9. Richard Mills, Bunzl Cleaning & Hygiene Supplies 10. Wicksteed Playgrounds Leaflet (Councillor D. Carter) 11. Clerk & Councils Direct Magazine (Councillor Miss P. Bolton) 12. Cornwall Council – Cornwall Devolution Newsletter | |
| 115/16 | <p>Urgent Parish Matters:- None.</p> | |
| 116/16 | <p>Date of Next Meeting: - Thursday the 16th June 2016 in the Parish Hall, Lanivet at 7.15pm.</p> <p>There being no further business to discuss the meeting closed at 9.05pm.</p> | |

Signature:

Chairman

Date: 16th June 2016