

LANIVET PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING

HELD IN THE ONE FOR ALL LANIVET PARISH COMMUNITY CENTRE, LANIVET

ON THURSDAY, 13TH NOVEMBER 2025 AT 7.00PM

Present: Cllr. D. Batten (Chairman) Cllr. Miss J. Stocks Cllr. D. Williams Cllr. A. Harris Cllr. G. Udy
 Mrs. J. Burdon (Parish Clerk) Cllr. C. Vercoe Cllr. Mrs. H. Akehurst Cllr. D. Austin Cwll. Cllr. C. Batters
 Cllr. Ms. B. Winter-Baker (Vice-Chair) Cllr. S. Jennings Cllr. Miss P. Bolton Cllr. Mrs. K. Masters

Minute	AGENDA ITEMS	Action
205/25	<p>Public Forum (Including Monthly Report from Cornwall Councillor):- No members of the public in attendance.</p> <p>Cornwall Councillor C. Batters reported as follows:-</p> <ul style="list-style-type: none"> Highways Improvement Programme – he suggested putting an application in as soon as possible. Clerk advised we had not received paperwork to date. Each Parish Council is entitled to one application a year. He suggested Lanivet support two options Action: Clerk to follow up relevant paperwork, Cornwall Councillor C. Batters would send details to Clerk in the meantime. There is a meeting being arranged for Reperry. Margaret Evans from Lamorrick - problems with the stream next to her property. He reported that he heard from the Environment Agency, and issues could be the owners' responsibility. Councillor D. Williams reported that this could be the farmer on the other side. It was suggested to follow up with Keats as they may have information Action: Cornwall Councillor C. Batters to keep in touch with the Environment Agency as they are taking it to the next step. Overgrown hedges along Clann Lane all the way up through – He reported that there had been no update, and Councillors confirmed they had not been cut Action: Cornwall Councillor C. Batters to follow up. Solution to sleeping policemen - He reported that the Parish Council put something forward for this area. Code of Conduct leaflet - He reported that they are not available. Brewers Close – oak tree on hedge was cut back, but now needs further cutting back - He reported that it has been examined and no safety issues, but going to get the Tree Officer to inspect Action: Cornwall Councillor C. Batters to follow up. Councillor Miss J. Stocks reported on Truro Road, recently, a property owner has thrown some rubbish bags out on the pavement, which has been reported but nothing done. She has photographs and would send on to Cornwall Councillor C. Batters Action: Councillor Miss J. Stocks. <p>Chairman thanked Cornwall Councillor C. Batters for his report and for attending the meeting this evening.</p> <p>Cornwall Councillor C. Batters left the meeting at 7.20pm.</p>	<p>Clerk</p> <p>Cwll. Cllr. C. Batters</p> <p>Cwll. Cllr. C. Batters</p> <p>Cwll. Cllr. C. Batters</p> <p>Cllr. Miss J. Stocks</p>

206/25	<p>Parish Councillor and Vacancy:- Clerk reported there had been one applicant, Mr. Graham Udy. Paperwork had been completed with information and circulated to Councillors. Resolved to co-opt Mr. Graham Udy (Proposed: Councillor Miss P. Bolton; Seconded: Councillor Mrs. H. Akehurst) All in Favour (Proposed: Councillor; Seconded: Councillor) All in Favour Action: Clerk to send relevant paperwork and inform Cornwall Council.</p>	Clerk
207/25	<p>Apologies:- None.</p>	
208/25	<p>Members Declaration of Interest and Dispensation Requests:- Councillors D. Williams and A. Harris declared a non-registerable interest under Paragraph 3.5A in the Lanivet Charities. Councillors A. Harris & D. Batten declared a non-registerable interest under Paragraph 3.5A in the Lanivet Sport & Recreation Trust. Councillors D. Williams & A. Harris declared a non-registerable interest under Paragraph 3.5A in the Lanivet Church. Councillor D. Austin declared a non-registerable interest under Paragraph 3.5A in the Trustee of Lanivet Academy. Councillor Mrs. H. Akehurst declared a non-registerable interest under Paragraph 3.5A in the Nanstallon Community Trust. Councillor Ms. B. Winter-Baker declared a non-registerable interest under Paragraph 3.5A in the PTA of Lanivet Academy. Councillor A. Harris declared a pecuniary interest in respect of PA25/08025 – Mr. Harris planning application. Councillor D. Austin declared a non-registerable interest under Paragraph 3.5A in the Trustee of Lanivet Academy.</p>	
209/25	<p>Minutes of the Monthly Meeting held on Thursday, 10th October 2025:- Resolved the Minutes of the Monthly Meeting held on the 10th October 2025 as circulated were confirmed as true and accurate and duly signed by the Chairman (Proposed: Councillor S. Jennings; Seconded: Councillor Mrs. K. Masters) All in Favour</p>	
210/25	<p>Matters Arising from the Monthly Meeting held on Thursday, 10th October 2025:-</p> <p>Page 4 Min.197/25 Memorial Tree:- Clerk reported the tree has been purchased and installed.</p> <p>Page 4 Min.197/25 Village Green Maps:- Clerk reported she had not managed to find maps to date. Councillor D. Williams reported Mr. Roberts advised that this could be in the Country Archives.</p>	
211/25	<p>Highway Issues/Footpath Issues/Damaged Signs in the Parish (Including Update on Enhanced LMP Grant Invitation for 2025-2026):-</p> <p>Highway Issues:- Email received from Cornwall Council Highways in respect of Outbound HGV Signs at Lanivet HWRC.</p> <p>Footpath Issues:- Cornwall Council – Enhanced LMP Scheme Grant 2025 – Clerk reported confirmation had been received from Cornwall Council that the quote sent was acceptable. The contractors have been informed and will advise when work will be actioned Action: Keep Pending.</p> <p>Damaged Signs in the Parish:- None.</p>	Clerk

212/25	<p>To RECEIVE consultation response requests and to RESOLVE a response. Formal requests from the planning authority received before the start of the meeting will be considered, including Results/Correspondence/Any Letters received for or against any Planning Applications:-</p> <p>Planning Applications Received:-</p> <p>PA25/06705 – D.J. Keat & Sons – Erection of Earth Banked Slurry Lagoon, Land West of Higher Mulberry, Nanstallon – Support (Proposed: Councillor S. Jennings; Seconded: Councillor Miss P. Bolton) All in Favour</p> <p>Clerk reported the following application had been decided by emailing between meetings by agreeing to go with the Planning Officers recommendations and requested a proposer and seconder for the minutes:-</p> <p>PA25/07455 – Mr. Tom Watson, National Grid Electricity Distribution (South West) Plc - Overhead Electricity Lines application to install 3rd wire from pole 43840 to 43BGS as shown on attached plan. The line route is approximately 375 metres. The line will remain in its existing position with some poles along the route being changed on condition based asset replacement only. New lazy leg pole required at 43BG5 to support upgraded pole mounted transformer to make the network 3 phase ready, Middle Boscarne, Nanstallon – Comments sent during the month due to no extension of time being granted - Parish Council to go with Cornwall Council's Planning Officers recommendations on this application (Proposed: Councillor; Seconded: Councillor). All in Favour</p> <p>Councillor A. Harris declared a pecuniary interest in respect of the following planning application:-</p> <p>PA25/08025 – Mr. Harris – Prior notification of agricultural or forestry development for: Creation of silage pit, to include concrete floor and walls, Higher Woodley Farm, Lanivet</p> <p>Planning Results Received:-</p> <p>PA25/00972/PRE – Mr. & Mrs. Conner – Pre-application advice for replacing Class Q building with replacement dwelling, Barn North East of South Tregleath Farm, Nanstallon – Closed – Advice Given</p> <p>PA25/07455 – Mr. Tom Watson, National Grid Electricity Distribution (South West) Plc - Overhead Electricity Lines application to install 3rd wire from pole 43840 to 43BGS as shown on attached plan. The line route is approximately 375 metres. The line will remain in its existing position with some poles along the route being changed on condition based asset replacement only. New lazy leg pole required at 43BG5 to support upgraded pole mounted transformer to make the network 3 phase ready, Middle Boscarne, Nanstallon – No Objections (OHL/OHE/HG apps) Councillor D. Austin arrived at 7.35pm.</p>	<p>Clerk</p> <p>Clerk</p>
213/25	<p>Approval of Monthly Accounts for November 2025 & Any Applications for Grants & Donations:- The Parish Council approved payment of the following accounts for November 2025 as per Financial Regulations, including confirmation that our Income & Expenditure Spreadsheets agree with bank reconciliations/statements (Proposed: Councillor Miss P. Bolton; Seconded: Councillor D. Austin) All in Favour</p>	

Lanivet Community Centre	£5,000.00	Annual Grant
Sharon Kinch Toilet Contractor	£115.50	6/10/25-12/10/25
Lanivet Memorial Fund	£40.00	Remembrance Day Wreaths
Cornwall Council – Legal Fees	£97.20	September 2025
Cornish Garage/A.J. Barnaby	£35.00	Fuel for Grasscutting
Sharon Kinch Toilet Contractor	£115.50	13/10/25-19/10/25
Computers to the Max	£45.00	Anti-Virus Renewal & Support
Sharon Kinch Toilet Contractor	£115.50	20/10/25-26/10/25
British Gas – Electricity for Toilets	£62.94	4/9/25-6/10/25
T.P. Tree Services	£588.00	Grasscutting – October 2025
T.P. Tree Services	£144.00	Grasscutting – October 2025
Sharon Kinch Toilet Contractor	£115.50	26/10/25-2/11/25
DMC-IT – Website Updating	£25.00	October 2025
Lloyds Bank – Bank Charges	£8.50	November 2025
Sharon Kinch Toilet Contractor	£115.50	3/11/25-29/11/25
Rentokil Initial	£202.24	28/10/25-27/10/26
Paul Bazeley Window Cleaning	£65.00	Bus Shelters – October 2025
Cornwall Council – Legal Fees	£113.40	October 2025
Bodmin Nursery Limited	£61.65	Replacement Tree
Mrs. J. Burdon Salary & Expenses	£647.94	November 2025
CC Pension Scheme	£202.07	November 2025
Inland Revenue – Income Tax	£146.00	November 2025
Receipt:- Lloyds Bank	£41.98	Interest – October 2025
Receipt:- Cornwall Council	£224.62	CIL Funding – October 2025
Receipt:- Howden Joinery	£186.15	Overpayment Refund
Receipt:- Lloyds Bank	£41.03	Interest – November 2025

Clerk

There were concerns raised regarding the payment to the Lanivet Community Centre and what they are spending this on, as we have a few projects with play equipment for our Village Green and other projects. Chairman suggested we invite Barry Cornelius to a meeting to defend the Lanivet Community Centre. Councillor Miss P. Bolton suggested going forward, the Parish Council have a discussion with the Community Centre Committee to advise that this annual funding may not always be available, as we have several projects ourselves coming up in the near future. Chairman suggested that the Community Centre send their annual management and public accounts, and what they require for that year and for what project. It was felt that this way, all would be transparent. Chairman asked Councillor D. Austin if he would liaise with Barry Cornelius to follow up, and the Finance Working Party takes this on and reports back to the Parish Council in due course (Proposed: Councillor D. Williams; Seconded: Councillor C. Vercoe) **Action:** Councillor D. Austin.

Cllr. D. Austin

Councillor A. Harris reported the Parish Council had discussed silhouette soldiers, noting that Richard Gibbons and the War Memorial Committee have purchased two for Lanivet. It was suggested they were put up for Remembrance week and then taken down thereafter. Councillor Mrs. H. Akehurst advised that she has spoken to burial committee members and are due a meeting soon. Chairman suggested the Parish Council would be happy to put funds towards the purchase. Councillor Miss P. Bolton will take to their next meeting and report back **Action:** Councillors Miss P. Bolton and Mrs. H. Akehurst to follow up.

Cllrs. Miss P. Bolton & Mrs. H. Akehurst

214/25	<p>Draft Budget 2026-2027 Precept and Policy Reserve and Adequacy of Reserves for year ended 31st March 2027:- Resolved to increase precept to £91,000.00 (Proposed: Councillor C. Vercoe; Seconded: Councillor Miss J. Stocks) All in Favour Action: Clerk.</p> <p>Chairman and Vice-Chair reported on draft precept, based on the Band D calculation as provided by Cornwall Council, it is noted this rises by 5.9% from £115.53 to £122.35. Resolved to increase precept by 8.98% from £83,500.00 to £91,000.00, which represents a 5.9% increase to parishioners (on Band D). The most significant reason for the difference between the actual increase in precept and the lower percentage increase to parishioners is because of the introduction of a second home levy, which increased Lanivet's (and other parishes across Cornwall) tax base.</p> <p>Policy Reserve and adequacy of Reserves – General Reserve Closing Balance 2024-25 47.2% of total expenditure, 2025-26 35.7% of total expenditure; Specific Reserves Closing Balance 2025-26 31.4% of total expenditure, 2026-27 31.1% of total expenditure; Total Reserves Closing Balance 2025-26 72.4% of total expenditure, 2026-27 66.4% of total expenditure (Proposed: Councillor; Seconded: Councillor) All in Favour</p>	Clerk
215/25	<p>To review the appropriateness of the overall internal audit arrangements between Barbara Goraus and Withiel Parish Council:- Resolved to, with information received, we have reviewed the appropriateness of the overall internal audit arrangements as satisfactory (Proposed: Councillor D. Williams; Seconded: Councillor A. Harris) All in Favour.</p> <p>Paperwork received from Barbara Goraus and circulated to all Councillors showing competency, appropriateness, independence, and all required for these three items.</p>	
216/25	<p>To consider the Internal Auditor's independence and competence and to re-appoint Barbara Goraus as the Internal Auditor for 2024/2025:- Resolved to appoint in consideration of independence and competence (Proposed: Councillor D. Williams; Seconded: Councillor A. Harris) All in Favour.</p>	
217/25	<p>To note the letter of engagement for Internal Audit Services between Barbara Goraus and Withiel Parish Council and approve the audit proposal:- Resolved to accept letter of engagement previously received and minuted (Proposed: Councillor D. Williams; Seconded: Councillor A. Harris) All in Favour Action: Clerk.</p>	Clerk
218/25	<p>Lanivet Village Green/Play Equipment/Car Park/Bus Shelters/Grasscutting (Including 2026/2027 Litter Bin Emptying):- Councillor Ms. B. Winter-Baker reported along with Councillor Miss J. Stocks they had a meeting with Danni Thomas regarding the equipment. She has suggested relocating the zip wire and perhaps taking the mound up where the slide is. She also suggested taking out the hut, possibly putting in an assault course, to keep the swings in one place. The play equipment in the small park to be revamped. It would be good to show the community we are starting on the park, advising of what we are doing and getting them involved. Councillor D. Williams suggested the work in the small park for the youngsters could be started now. Chairman suggested the Working Party meets to discuss and take forward Action: Services Working Party.</p> <p>Councillor D. Williams reported he had met Jack Kingdon and he needed the Village Green to be extremely wet to be able to look at drainage area.</p>	Cllrs.

	<p>Councillor Ms. B. Winter-Baker reported she had another meeting with another company tomorrow to arrange a quote and recommendations.</p> <p>Car Park:- Clerk reported there had been no further update this month. This is still with the HM Land Registry Action: Keep Pending. No permanent parking sign – Information had been received by the Parking Team.</p> <p>Bus Shelters:- No update.</p> <p>Grasscutting:- Grasscutting Contract - Clerk had circulated an updated version by Councillor D. Williams for next year, and approval. Resolved to discuss at our January meeting Action: Clerk.</p> <p>2026/2027 Litter Bin Emptying:- Quote received for emptying 2 bins – annual estimated charge £844.37 plus vat. Resolved to accept the quote (Proposed: Councillor D. Williams; Seconded: Councillor Ms. B. Winter-Baker) All in Favour Action: Clerk.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
219/25	<p>Cemetery Matters (Including (a) Any applications for Memorials, Inscriptions; (b) Change in Cemetery and Burial Rights; (c) Land to extend Lanivet Cemetery in the future):-</p> <p>Change in Cemetery and Burial Rights:- Resolved after consultation, Lanivet Parish Council will no longer accept non-parishioner (non-resident) purchases of grave spaces unless a strong local connection to Lanivet can be presented; all existing reservations and partly used grave spaces for non-parishioners would be honoured at the separate detailed non-resident fee for these purposes only. In order to secure the longevity of the cemetery for parishioners, it was unanimously resolved on 13th November 2025 (Minute Ref. 219/25) that plots should be allocated for use by parishioners only, with the proviso that requests from non-parishioners may be considered if clear, strong connections with Lanivet can be demonstrated. Furthermore, it was resolved to permit parishioner reservations to be reviewed on a case-by-case basis only by the Parish Council (Proposed: Councillor Ms. B. Winter-Baker; Seconded: Councillor S. Jennings) All in Favour Action: Clerk.</p> <p>Clerk will update the terms and conditions accordingly and send the information to Funeral Directors and Memorial Masons as soon as possible, and include on the Parish Council website and noticeboard Action: Clerk.</p> <p>Land to extend Lanivet Cemetery in the future:- Councillor S. Jennings to follow up Action: Councillor S. Jennings.</p>	<p>Clerk</p> <p>Clerk</p> <p>Cllr. S. Jennings</p>
220/25	<p>Public Conveniences Update:- Clerk and Chairman reported on the public liability insurance for the Public Conveniences Contractor. A quote had been received in the sum of £85.04. Resolved to accept the quote (Proposed: Councillor D. Austin; Seconded: Councillor Miss P. Bolton) All in Favour Action: Clerk.</p> <p>Clerk to write into the Contract to say the Parish Council will pay the insurance, but if the Contractor finishes halfway through, they will need to pay back pro rata Action: Clerk.</p>	<p>Clerk</p> <p>Clerk</p>

	<p>Councillor D. Williams reported there had been some vandalism lately and it was been cleaned off by our contractor. He is meeting the electrician tomorrow regarding the hand dryer.</p> <p>Councillor D. Austin reported that the door on the sluice room needs replacing at some point. He would follow up for labour costs only if the Parish Council purchases the materials Action: Councillor D. Austin.</p> <p>Thank you from Toilet Contractor for the Parish Council's lovely comments – She felt it was wonderful and is so chuffed. It is what we all want, when you visit the public toilets, if we can find them. Thank you for everyone for their kind words, it is much appreciated.</p>	Cllr. D. Austin
221/25	<p>Lanivet Parish Historic Buildings:- Lanivet Church Update:- Councillor A. Harris reported there is currently a war display in the back of the Church. Councillor Mrs. K. Masters thanked the parishioners who did all the work in the Church for Remembrance Day. Christmas Tree – Councillor D. Williams reported the purchase of the trees will be £691.67 plus vat. Resolved the Parish Council accepts this (Proposed: Councillor S. Jennings; Seconded: Councillor Mrs. K. Masters) Action: Clerk. Councillor Mrs. K. Masters suggested if the Parish Council would like a tree she would decorate it. Resolved the Parish Council accepts this (Proposed: Councillor S. Jennings; Seconded: Councillor Mrs. K. Masters) Action: Councillor D. Williams to send information to the Clerk. Nanstallon Chapel Update:- No update.</p>	Clerk Cllr. D. Williams
222/25	<p>Newsletter Reports/Parish Council Website:- Clerk reported on the website and email advising it is due to be changed over next week over the weekend.</p>	
223/25	<p>Correspondence:-</p> <ol style="list-style-type: none"> 1. Cornwall Council - Town & Parish Council Newsletter: 10th October, 7th November 2025 2. CALC – Short New Bulletin – 14th October 2025 3. CALC Training Update for Planning & Finance Training Sessions 4. Cornwall Council - Camel Valley Community Area Partnership Meeting - Monday 20th October, 18:30pm-20:30pm 5. Great Western Railway - Engineering works - Newquay line 6. Cornwall Council Pensions - Invitation to Employer Day – November 2025 7. Cornwall Council - Rights of Way Improvement Plan - Town and Parish Council Focus Session 27th October 2025 8. Cornwall Council Planning - Understanding Cornish Places - Expiry 19/11/25 9. Cornwall Council Pensions - October 2025 Employer Newsletter 10. CALC – Reminder of AGM and other Briefings 11. Cornwall Council - Planning News for Local Councils and Agents - Autumn 2025 now published 12. CALC – Finance Training Sessions 13. Cornwall Council – Camel Trail Partnership Meeting 14. Great Western Railway - Engineering works - Newquay line 15. Cornwall Council - Community Highways Improvement Programme 2026-2029 16. Cornwall Council - Cornwall Community Flood Forum Annual Conference – 7th November 2025 17. Cornwall Council Pensions - October 2025 i-Connect Newsletter 18. CALC – AGM – Tuesday 11th November 2025 at 6.30pm for 7.00pm start at St. Erme Community Centre 	

	<p>19. Great Western Railway - Extended engineering works - Newquay line 20. Cornwall Council - Cornwall Youth Council Elections 21. Cornwall Council – Small Business Saturday 22. NHS Cornwall & Isles of Scilly - Cornwall together: Help shape the future of health and care in Cornwall and the Isles of Scilly 23. Cornwall Council – Draft Notes: Camel Valley Community Area Partnership Meeting - Monday 20th October 2025 24. Lloyds Bank – Changing</p>	
224/25	<p>Urgent Parish Matters with prior liaison with Chairman (Items for Information Only and items for the next agenda):- Councillor D. Williams reported that some of the local farmers have not cut their road hedges, although there is no obligation until February.</p>	
225/25	<p>Date of Next Meeting:- Thursday, 11th December 2025 at the Lanivet Community Centre.</p> <p>There being no further business to discuss, the meeting closed at 8.53pm.</p>	

Signature:

Chairman

Date: 11th December 2025