

LANIVET PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING

HELD IN THE ONE FOR ALL LANIVET PARISH COMMUNITY CENTRE, LANIVET

ON THURSDAY, 13TH APRIL 2023 AT 7.08PM

Present: Cllr. D. Batten (Chairman)
Cllr. Miss P. Bolton
Cllr. T. Hancock
Cllr. Mrs. H. Akehurst
1 Member of Public

Mrs. J. Burdon (Parish Clerk)
Cllr. C. Vercoe
Cllr. Mrs. J. Stickland
Cllr. S. Jennings

Cllr. A. Harris
Cllr. A. Barnaby
Cllr. D. Williams
Cllr. T. Grose
Cwll. Cllr. Mrs. J. Cruse

Minute	AGENDA ITEMS	Action
	<p>Public Forum:- There was one member of public in attendance and she would like to arrange the placement of a memorial bench in the village of Lanivet. Councillors were pleased with this suggestion and welcomed this. The area in question suggested was the grass triangle area or the village green, although it is believed this could be owned by Cornwall Council. Councillors asked if Cornwall Councillor Mrs. J. Cruse would think there would be any objections to this, as there is already a base in situ so it would be a replacement. Councillor D. Williams suggested another area opposite the school in front of the Church, which he keeps cut back and this is owned by the Parish Council. Councillors suggested a plastic bench, which is less maintenance and longer lasting, they are slightly more expensive than the wood ones.</p> <p>Councillor Miss P. Bolton would follow up as the Camel Trail group are ordering some Action: Next Agenda.</p> <p>Member of public left the meeting at 7.10pm.</p>	Clerk
72/23	Apologies:- Councillor D. Austin.	
73/23	<p>Members Declaration of Interest and Dispensation Requests:- Councillor D. Batten & A. Harris declared a non-registerable interest under Paragraph 3.5A in the Lanivet Sport & Recreation Trust.</p> <p>Councillors D. Williams, A. Harris & Mrs. J. Stickland declared a non-registerable interest under Paragraph 3.5A in the Lanivet Charities.</p>	
74/23	Minutes of the Monthly Parish Meeting held on Thursday 9th March 2023:- Resolved the Minutes of the Monthly Parish Meeting held on the March 2023 as circulated were confirmed as a true and accurate record and duly signed by the Chairman (Proposed: Councillor A. Barnaby; Seconded: Councillor T. Grose)	
75/23	<p>Matters Arising from the Monthly Parish Meeting held on Thursday 9th March 2023:-</p> <p>Page 2 Min.91/22 Annual Insurance Premium:- Clerk reported this was being dealt with this evening under closed session.</p> <p>Page 2 Min.209/22 Sign for Cemetery:- Response received requesting location of cemetery so they can measure gates Action: Keep Pending.</p>	Clerk

	<p>Page 2 Min.8/23 Japanese Knotweed Treatment in Cemetery:- Chairman reported the area has been cut back by our contractor according to our instructions.</p> <p>Page 2 Min.8/23 Use of Village Green by Lanivet School:- No response received from the School Action: Keep Pending.</p> <p>Page 2 Min.39/23 Hedges at Clann Lane:- Response from Rachael Tatlow advising the Highway Steward has inspected the site and arrangements will be made to contact the relevant landowner(s) to remind them of their duties in relation to vegetation overhanging the highway. Due to the time of the year, they may require ecology assessments or surveys before carrying out any works due to the likely presence of birds nesting.</p> <p>Page 5 Min.48/23 John James Morris Diaries:- Response received confirming this is brilliant news and on behalf of the Diaries project team they wished to convey their heartfelt thanks to all Parish Councillors for the generous amount. She did a walking challenge through March. The Parish Council is adding to the ongoing story of helping to keep the diary volumes alive and in time for the world to see. Chairman reported he is attending a photo shoot on Sunday 23rd April to present a large cheque.</p>	Clerk
76/23	<p>Monthly Cornwall Councillor Report:- Councillor Mrs. J. Cruse reported as follows:-</p> <ul style="list-style-type: none"> • I was delighted to receive the Cabinet decision (last week) not to pursue the Level 3 (Mayoral option) of devolution for Cornwall. We will be negotiating a Level 2 deal which does give less funding and powers but does not require a Mayor. I am very grateful for all my Parish Councils who did not join the mob tactics of denigrating the present administration and even proposing there was intent for personal gain by our Leader. In the end democracy prevailed. But we had to look at all the options and consider what was right for Cornwall. The consultation gave enough evidence for concern and therefore the right decision was made by Cabinet. I am pleased that we can now get on with what really matters and work hard to represent the daily concerns of our residents. • Regarding the 'Lanivet Leak' after much emailing I got this response from Highways. 'We dug down on 2 areas but were unable to locate the source of the water. A camera survey has been undertaken on our drainage system and no issues were found. The next option will be to dig a trench along the road in the hope of finding the cause or whether it is just ground water that has found its way to this point. These types of issue are frustrating as they are not always easy to resolve.' • Following up on the Mena litter menace. I contacted the campsite and arranged to meet the owner. We did a tour round the area and whereas I could see no litter it was explained that the guy who came to Parish Council had just done a litter pick. Although the group of men who appear to drop this litter regularly are not in my ward, I have contacted the relevant PCSO with the problem and he is taking action along with support from the ward member. • I was contacted by 4 residents close to the Avalen wedding venue regarding concerns about the request to extend Avalen alcohol licensing time and guests remaining in the venue until midnight. I represented them at the Licensing meeting. However, previously there had been no objections made to the statutory agencies and therefore permission was granted. 	

	<p>I did recommend more action could be taken to control noise and guests leaving the premises late at night and the signage to the venue needs improving.</p> <ul style="list-style-type: none"> • The repairs at Lamorrick have not been actioned. I have contacted Highways to report a broken sign and the fact that I was told the repairs to the wall would take place last November and they are still not done is totally unsatisfactory. • The new CAPs which replace the Community Network panel will begin meetings in May. All parties have concerns for the effectiveness and democracy of these now much larger groups. There is a feeling that big is not good, and that many of the parishes will not feel inclined to participate in such a large arena. As far as Bodmin is concerned we need to make sure that our voice is heard, particularly as there is additional funding available and this is much needed in the area. • Concerns were expressed in respect of sheep getting caught in brambles, etc. Chairman would follow up and report as necessary, if required. • Councillor A. Barnaby reported the Recycling Centre is having problems with trailers and vehicles coming in the wrong direction, due to incorrect signage. All it needs is no HGV's. Chairman suggested a meeting on site with Rachael Tatlow of Cormac and the Manager of the Recycling Centre. Chairman to follow up with Sarah Sims of Cornwall Council and Cornwall Councillor Mrs. J. Cruse to hold a meeting to discuss outside of this meeting Action: Cornwall Councillor Mrs. J. Cruse/Chairman. • Chairman requested a follow up on Cornwall Council's policy on road maintenance, especially with the massive potholes, etc., that have to be avoided. We also need to question the quality of the work carried out which is not lasting. This is a formal complaint from Lanivet Parish Council Action: Cornwall Councillor Mrs. J. Cruse. <p>Chairman thanked Cornwall Councillor Mrs. J. Cruse for her report this evening. Cornwall Councillor Mrs. J. Cruse left the meeting at 7.32pm.</p>	<p>Cwll. Cllr. Mrs. J. Cruse/Chairman</p> <p>Cwll. Cllr. Mrs. J. Cruse</p>
77/23	<p>Highway Issues/Footpath Issues/Damaged Signs in the Parish (Including (a) Nomination of One-Way System for Lanivet HWRC; (b) Mine Lane Sign Update):-</p> <p>Highway Issues:- None. Damaged Signs in the Parish:- None.</p> <p>Footpaths:- WCA 773 Lamorick – Response advising there is still nothing to report but it is coming up for information consultations (there are two more cases to do before this one). Therefore, hopefully within the next 4-6 weeks the affected landowners and the Parish Council will be asked to provide evidence.</p> <p>Nomination of One-Way System for Lanivet HWRC:- Chairman reported this will be dealt with the CAP and he will follow up with Sarah Simms for an update. It was suggested another sign is required on the crossroads just up from the Recycling Centre Action: Chairman.</p> <p>Mine Lane Sign Update:- Clerk reported a response had been received advising Cormac are able to accommodate the installation of a new signpost under the programmed element of their revenue budget in 2023/2024. It probably will not be too long to wait; they have some clearance to do and then they will attend to this.</p>	<p>Chairman</p>
78/23	<p>Planning Applications/Results/Correspondence/Letters of Objection received:- No planning applications or correspondence received.</p>	

	<p>Planning Results:- PA20/11478 – Mr. R. Jasper – Conversion and extension to form a dwelling together with associated works, Former Chapel, Tretoil Hil, Lanivet – Approved</p> <p>PA23/01303 – Ms. R. Brittain – Proposed demolition of existing outbuilding to side of the existing cottage and the construction of replacement extension, 2 Church Road, Lanivet - Approved</p>																																																																															
79/23	<p>Approval of Monthly Accounts up to 31st March 2023 and April 2023 & Any Applications for Grants & Donations (Including Application from Nanstallon Community Trust for grant funding to support the acquisition of the Old Methodist Chapel in Nanstallon; (b) Renewal of Annual Subscription for Cornwall Association of Local Councils):- The Parish Council approved payment of the following accounts up to 31st March 2023 and April 2023 as per Financial Regulations (Proposed: Councillor A. Barnaby; Seconded: Councillor Miss P. Bolton)</p> <table border="1" data-bbox="193 689 1353 1675"> <thead> <tr> <th colspan="3">Accounts up to 31st March 2023</th> </tr> </thead> <tbody> <tr> <td>Lloyds Bank – Bank Charges</td> <td>£7.00</td> <td>March 2023</td> </tr> <tr> <td>Miss Stephanie Horton – Toilets</td> <td>£80.50</td> <td>6/2/23-12/2/23</td> </tr> <tr> <td>MCB Insurance</td> <td>£69.83</td> <td>Insurance Renewal</td> </tr> <tr> <td>A1 Tree & Grounds Limited</td> <td>£360.00</td> <td>Tree Works</td> </tr> <tr> <td>Miss Stephanie Horton – Toilets</td> <td>£80.50</td> <td>13/2/23-19/2/23</td> </tr> <tr> <td>Paul Bazeley Bus Shelters</td> <td>£25.00</td> <td>March 2023</td> </tr> <tr> <td>Miss Stephanie Horton – Toilets</td> <td>£80.50</td> <td>20/3/23-26/3/23</td> </tr> <tr> <td>DMC-IT – Website Updating</td> <td>£25.00</td> <td>March 2023</td> </tr> <tr> <td>Booker Limited</td> <td>£111.97</td> <td>Toilet Consumables</td> </tr> <tr> <td>Receipt: Drew Memorials</td> <td>£285.00</td> <td>Memorial – Heard</td> </tr> <tr> <td>Receipt: Mr. C. Woolley</td> <td>£470.00</td> <td>Grave Reservations x 2</td> </tr> <tr> <td>Receipt: Bodmin Funeral Services</td> <td>£1,295.00</td> <td>Interment - Dunphy</td> </tr> <tr> <td>Receipt: Drew Memorials</td> <td>£85.00</td> <td>Memorial – Heaven</td> </tr> <tr> <th colspan="3">Accounts for April 2023</th> </tr> <tr> <td>Miss Stephanie Horton – Toilets</td> <td>£80.50</td> <td>27/2/23-5/3/23</td> </tr> <tr> <td>Duchy Cemetery's Limited</td> <td>£475.00</td> <td>Interment - Dunphy</td> </tr> <tr> <td>Paul Bazeley Bus Shelters/N.Brd</td> <td>£55.00</td> <td>April 2023</td> </tr> <tr> <td>Miss Stephanie Horton – Toilets</td> <td>£80.50</td> <td>3/4/23-9/3/23</td> </tr> <tr> <td>Mrs. J. Burdon Salary & Expenses</td> <td>£552.22</td> <td>April 2023</td> </tr> <tr> <td>CC Pension Scheme</td> <td>£171.74</td> <td>April 2023</td> </tr> <tr> <td>Inland Revenue – Income Tax</td> <td>£123.00</td> <td>April 2023</td> </tr> <tr> <td>Lloyds Bank – Bank Charges</td> <td>£7.00</td> <td>April 2023</td> </tr> <tr> <td>Community Health & Env Cornwall</td> <td>£500.00</td> <td>John James Morris Diaries</td> </tr> <tr> <td>Receipt: Mrs. J. Stickland</td> <td>£470.00</td> <td>Grave Reservations x 2</td> </tr> <tr> <td>Receipt: Cornwall Council</td> <td>£28,000.00</td> <td>Half Year Precept</td> </tr> </tbody> </table> <p>Budget Monitoring Statement:- Resolved to approve Budget Monitoring Statement. Chairman detailed CIL funds and all financial information (Proposed: Councillor D. Williams; Seconded: Councillor A. Barnaby)</p> <p>Income & Expenditure Draft:- Chairman reported he had written out his reasoning for presenting the draft accounts simply so Councillors know what the Internal Auditor is going to look at and also to approve year-end adjustments, such as £5,000 transfer to reserve and various accruals. Resolved to approve draft income and expenditure (Proposed: Councillor Mrs. J. Stickland; Seconded: Councillor S. Jennings)</p>	Accounts up to 31st March 2023			Lloyds Bank – Bank Charges	£7.00	March 2023	Miss Stephanie Horton – Toilets	£80.50	6/2/23-12/2/23	MCB Insurance	£69.83	Insurance Renewal	A1 Tree & Grounds Limited	£360.00	Tree Works	Miss Stephanie Horton – Toilets	£80.50	13/2/23-19/2/23	Paul Bazeley Bus Shelters	£25.00	March 2023	Miss Stephanie Horton – Toilets	£80.50	20/3/23-26/3/23	DMC-IT – Website Updating	£25.00	March 2023	Booker Limited	£111.97	Toilet Consumables	Receipt: Drew Memorials	£285.00	Memorial – Heard	Receipt: Mr. C. Woolley	£470.00	Grave Reservations x 2	Receipt: Bodmin Funeral Services	£1,295.00	Interment - Dunphy	Receipt: Drew Memorials	£85.00	Memorial – Heaven	Accounts for April 2023			Miss Stephanie Horton – Toilets	£80.50	27/2/23-5/3/23	Duchy Cemetery's Limited	£475.00	Interment - Dunphy	Paul Bazeley Bus Shelters/N.Brd	£55.00	April 2023	Miss Stephanie Horton – Toilets	£80.50	3/4/23-9/3/23	Mrs. J. Burdon Salary & Expenses	£552.22	April 2023	CC Pension Scheme	£171.74	April 2023	Inland Revenue – Income Tax	£123.00	April 2023	Lloyds Bank – Bank Charges	£7.00	April 2023	Community Health & Env Cornwall	£500.00	John James Morris Diaries	Receipt: Mrs. J. Stickland	£470.00	Grave Reservations x 2	Receipt: Cornwall Council	£28,000.00	Half Year Precept	<p style="text-align: center;">Clerk</p> <p style="text-align: center;">Clerk</p>
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	<p>Application from Nanstallon Community Trust for grant funding to support the acquisition of the Old Methodist Chapel in Nanstallon:- No update. Councillor Miss P Bolton raised the Photovoltaic funding and advised she would follow up to see if there are any funds available, Clerk to also follow up Action: Clerk/Councillor Miss P. Bolton.</p>	<p>Clerk/Cllr. Miss P. Bolton</p>
	<p>Renewal of Annual Subscription for Cornwall Association of Local Councils:- Resolved to renew the annual subscription (Proposed: Councillor Miss P. Bolton; Seconded: Councillor A. Barnaby) Action: Clerk.</p>	<p>Clerk</p>
<p>80/23</p>	<p>Lanivet Village Green/Play Equipment/Car Park/Bus Shelters/Grasscutting (Including (a) Update on Nanstallon Bus Shelter; (b) Emptying of Parish Council Waste Bins from 1st April 2023 and costs involved; (c) Dogs off Leads):-</p> <p>Councillor T. Hancock requested the Clerk to check when nylon wire was replaced in the zip wire by Outdoor play as if less than 12 months, they need to replace Action: Clerk.</p> <p>Car Park:- No update.</p> <p>Quotes for works in the Play Area:- Clerk reported the Rospa inspection is due this month and then following this we can follow up on available funding Action: Keep Pending.</p> <p>Bus Shelters:- Councillor A. Barnaby reported second quote had not been received. Clerk to follow up for a second quote from a further Contractor and arrange for them to call Councillor A. Barnaby to arrange a site meeting to obtain a second quote Action: Clerk.</p> <p>Emptying of Parish Council Waste Bins from 1st April 2023 and costs involved):- It was noted the bins are the same size at 90 litres. The 50-litre bin was for the post mounted bin which was re-allocated to Nanstallon. The cost is per bin per year. They will be emptied as often as they currently are. If the bins are reported as overflowing then Biffa will have 1 day to rectify, so the parish is not charged each time the bin is emptied, it is a charge to cover the Zone in which it would fall for a 12-month period. Cost would be £180.80 x 2 for a 12-month period. There may be a slight increase as prices are being reviewed this month. Resolved to confirm the waste bin contract (Proposed: Councillor T. Hancock; Seconded: Councillor Tony Barnaby) Action: Clerk.</p> <p>Dogs of Leads:- An email expressing concerns with people letting their dogs off lead on the Village Green and the issues surrounding this. Resolved to respond advising there are signs already in situ advising all dogs to be on leads and pick up after your dog, advising the Chairman to put a note in the next newsletter and include something on the Lanivet Facebook pages for public awareness (Proposed: Councillor Miss P. Bolton; Seconded: Councillor Mrs. J. Stickland) Action: Clerk.</p> <p>Grasscutting:- Councillor A. Barnaby reported the Contractor advised he would be cutting the grass next week. Councillor A. Barnaby informed cutting instructions required by the Parish Council. Concerns were expressed regarding cutting of flowers when he was specifically asked not to.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

81/23	<p>Cemetery Matters (Including any applications for memorials, inscriptions):- Application received from Drew Memorials for a new memorial for the late Violet Loraine Heaven. Resolved to accept as per our Rules and Regulations (Proposed: Councillor A. Harris; Seconded: Councillor D. Williams) Action: Clerk.</p> <p>Application received from Drew Memorials for a new memorial for the late John Edward Heard. Resolved to accept as per our Rules and Regulations (Proposed: Councillor S. Jennings; Seconded: Councillor D. Williams) Action: Clerk.</p> <p>Email received advising of two volunteers for the War Graves Commission, who have been asked to look after two graves in Lanivet Church Cemetery. They will be doing a little tidying a couple of times a year and hopes the Parish Council are in agreement. Resolved to accept this offer, Clerk to query where two graves are situated in the cemetery for information (Proposed: Councillor Mrs. J. Stickland; Seconded: Councillor A. Barnaby) Action: Clerk.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
82/23	<p>Public Conveniences Update:- Councillor T. Hancock reported the water meter reading today was 7848.</p>	
83/23	<p>Lanivet Parish Historic Buildings:-</p> <p>Nanstallon Chapel Update:- No update.</p> <p>Lanivet Church:- No update.</p>	
84/23	<p>Kings Coronation Celebrations:- Councillor Miss P. Bolton reported there has not been a lot of feedback and most of the community were from farming backgrounds and they are busy. She could get a team together, but they are struggling. Chairman reported on the Saturday Peter Old has a steam powered roundabout. He will inform Peter Old we are not getting enough support currently for assistance.</p> <p>Mugs were suggested again for the children 0-11 year old. Children from schools, pre-schools and children living in the parish and not attending a setting in Lanivet or Nanstallon, and children under 3 not attending a setting. Chairman suggested this could be put on Facebook initially and then again nearer the Coronation. Clerk to wait to hear from Chairman to establish what the parishioners would prefer before sending any emails, etc Action: Clerk.</p> <p>Chairman to include a write up on Facebook prior to this and ask whether parishioners would like to see something like the Queens Jubilee or would they rather the funds were spent on play equipment or other needs in the Parish Action: Chairman.</p> <p>Quote from Chown China and Cornwall Drone Media Company with a price from both and design Action: Clerk to obtain quotes if necessary but wait for the reaction from the public to what they would prefer.</p> <p>It was agreed bunting could be put up again for this celebration.</p>	<p>Clerk</p> <p>Chairman</p> <p>Clerk</p>
95/23	<p>Expression of Interest for Traffic Calming outside Lanivet School:- Chairman reported the CAP have moved on to 20 is plenty but he would double check Action: Chairman.</p>	<p>Chairman</p>
96/23	<p>Update on the Under 5's planning application for a new pre-school building:- Update received from the Architect advising they have now resolved the planning issues in respect of the particular project regarding the River Camel Nutrient Neutrality problem.</p>	

	The planning classes have been recently amended and the project is now classed as school without any overnight sleeping (Commercial/industrial developments). The current recommended planning policy now states that general commercial development, schools, and retail are exempt. This is because it is accepted that people tend to work and live in the same catchment area. The formal planning application received by Cornwall Council can now be passed through their validation process and it should be received through the normal planning notification prior to the next Parish Council meeting in May.	
97/23	Renewal of Cornwall Council Legal Service Level Agreement 2023/2024:- Resolved to renew (Proposed: Councillor A. Harris; Seconded: Councillor T. Hancock) Action: Clerk.	Clerk
98/23	Newsletter Reports/Parish Council Website:- Clerk reported Facebook and the Website continue to be updated monthly with various information. Chairman reported the newsletter has just come out.	
99/23	<p>Correspondence:-</p> <ol style="list-style-type: none"> 1. Cornwall Council – Town & Parish Council Newsletter – 10th March 2023 2. Great Western Railway – Strike Dates 3. CALC – Steve Parkinson Online Zoom Briefing – Changes to the VAT Rules on Sports Facilities 4. CALC – Local Housing Schemes 5. Cornwall Training & Consultancy Ltd – Free CPR & Defibrillator Sessions for Locals 6. NALC – Events 7. Cornwall Community Land Trust – March News 8. CALC – Code of Conduct Training – Tuesday 21st March 2023 at 6.30pm online 9. Great Western Railway – Rail Improvement Works 10. Cornwall Council – Bodmin Community Network Panel – Meeting to be held on the 29th March 2023 5.30-7.00pm at Chy Trevail, Bodmin 11. Royal Cornwall Hospitals NHS Trust – Cornwall’s Centre for Research Innovation’s Inaugural Charity Ball 12. NALC – Chief Executive’s Bulletin 13. CALC – 2023 Edition of JPAG Practitioners Guide 14. Electric Car Guide – New green resource for residents 15. Cornwall Council – Camel Trail Partnership Teams Meeting – Thursday 20th April 2023 at 10.00-11.15am 16. Cornwall Cricket Board – Cricket in Cornwall 17. Forest for Cornwall – Tree ID Walks – April 21st and 22nd 2023 18. CALC – Training Bulletin 19. NALC – Newsletter 20. Citizens Advice Cornwall – Cost of Living Crisis 21. Great Western Railway – Customer and Community Improvement Fund for bids after Easter 22. Cornwall Council – Town & Parish Council Newsletter – 6th April 2023 23. CALC – Community Housing Conversations: Programme Reminder Wednesday 19th April 2023 from 4.00-8.00pm 24. Jane Hoskin – Request for Donation to Fenton Pits Defibrillator Action: Clerk to include on next agenda and to send Chairman’s comments advising there is a charity set up in Bodmin called Front Line Emergency Equipment Trust (FLEET) which is set up to provide defibrillators all over Cornwall and arrange monitoring and maintenance, this could be a quicker way to obtain a defibrillator. 	Clerk

100/23	Urgent Parish Matters with prior liaison with Chairman (Items for Information Only and items for the next agenda):- None.	
101/23	<p>Date of Next Meeting:- Thursday 11th May 2023 at 7.00pm to be held in the One for All Lanivet Parish Community Centre which will include the Annual Parish Meeting. Including Annual Nomination of Chairman, Vice-Chairman and Officers/Representatives.</p> <p>There being no further business to discuss the meeting closed at 8.35pm.</p>	

Signature:

Chairman

Date: 11th May 2023