

LANIVET PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING

HELD IN THE NANSTALLON VILLAGE HALL

ON THURSDAY, 14TH MAY 2026 AT 7.00PM

Present: Cllr. Ms. B. Winter-Baker (Chair)
 Cllr. D. Williams
 Cllr. Miss P. Bolton
 Cllr. S. Jennings
 Cwll. Cllr. C. Batters

Mrs. J. Burdon (Parish Clerk)
 Cllr. Mrs. H. Akehurst
 Cllr. G. Udy
 Cllr. D. Austin

Cllr. D. Austin (Vice-Chair)
 Cllr. C. Vercoe
 Cllr. Mrs. K. Masters
 Cllr. D. Batten

Minute	AGENDA ITEMS	Action
84/26	Public Forum (Including Monthly Report from Cornwall Councillor):- Cornwall Councillor C. Batters reported as follows:- - Road Closure at Six Turnings to Treliggan – he asked how long official closure had been; it was noted since the beginning of March 2026. Parish Council to send for an official timeline of how long and the reasons as to why it has been closed so long Action: Clerk to email Cornwall Councillor C. Batters. - Signage at Recycling Centre, he was informed that this is what was agreed to by the Council. - Sewerage works in Nanstallon are looking to upgrade in 2028. Councillor D. Batten reported that the last upgrade was in 1949. - Housing in Cornwall was discussed at length, and the land that Cornwall Council would be selling off. Councillor D. Batten thanked Cornwall Councillor C. Batters for his report. Cornwall Councillor C. Batters left the meeting at 7.46pm.	Clerk
85/26	Election of Chair, Vice-Chair & Junior Vice-Chair and Declaration of Acceptance of Office:- Councillor Ms. B. Winter-Baker was nominated for Chair (Proposed: Councillor D. Williams; Seconded: Councillor S. Jennings) All in Favour. Councillor D. Austin was nominated for Vice-Chair (Proposed: Councillor D. Williams; Seconded: Councillor S. Jennings) All in Favour. Councillor Miss J. Stocks was nominated for Junior Vice-Chair (Proposed: Councillor D. Williams; Seconded: Councillor S. Jennings) All in Favour. Action: Clerk to circulate and update paperwork for website.	Clerk
86/26	Election of Working Parties and Chairperson:- Governance & Finance:- Councillors Ms. B. Winter-Baker, D. Austin, Miss J. Stocks, D. Batten, Miss P. Bolton, Mrs. K. Masters. Burial:- Councillors Ms. B. Winter-Baker, D. Williams, D. Batten.	

	Services (Footpaths/Village Green/Public Conveniences/Car Park):- Councillors Ms. B. Winter-Baker, D. Austin, Miss J. Stocks, D. Batten, D. Williams, Mrs. K. Masters, C. Vercoe. (Proposed: Councillor D. Batten; Seconded: Councillor Miss P. Bolton) All in Favour Action: Clerk to circulate and update paperwork for website.	Clerk
87/26	Election of Representatives:- Area Network and Rural Parishes:- Councillor Miss P. Bolton, D. Batten, S. Jennings as Parish representatives. Lanivet Parish Sport & Recreation Trust:- Councillors A. Harris and Mrs. H. Akehurst nominated as the Parish representatives. Camel Trail:- Councillors Miss P. Bolton and S. Jennings. (Proposed: Councillor D. Batten; Seconded: Councillor Miss P. Bolton) All in Favour Action: Clerk to circulate and update paperwork for website.	Clerk
88/26	Apologies:- Councillors Miss J. Stocks, A. Harris.	
89/26	Members Declaration of Interest and Dispensation Requests:- Councillor D. Williams declared a non-registerable interest under Paragraph 3.5A in the Lanivet Charities. Councillor D. Batten declared a non-registerable interest under Paragraph 3.5A in the Lanivet Sport & Recreation Trust. Councillor D. Williams declared a non-registerable interest under Paragraph 3.5A in the Lanivet Church. Councillor Mrs. H. Akehurst declared a non-registerable interest under Paragraph 3.5A in the Nanstallon Community Trust. Councillor D. Austin declared a non-registerable interest under Paragraph 3.5A in the Trustee of Lanivet Academy. Councillor Mrs. K. Masters declared a non-registerable interest under Paragraph 3.5A in the Trustee of Lanivet and District Under Fives.	
90/26	Minutes of the Annual Parish, Monthly and Closed Meetings held on Thursday, 9th April 2026:- Resolved the Minutes of the Annual Parish, Monthly and Closed Meetings held on the 9th April 2026 as circulated were confirmed as true and accurate and duly signed by the Chairman (Proposed: Councillor Miss P. Bolton; Seconded: Councillor D. Batten) All in Favour.	
91/26	Matters Arising from the Monthly Meeting held on Thursday, 9th April 2026:- Page 2 Min.213/25 Payments to Lanivet Community Centre:- Clerk reported there was currently no update. Action: Keep Pending. Page 2 Min.213/25 Silhouette of Soldier:- Councillor Miss P. Bolton reported they are still waiting to arrange a meeting Action: Keep Pending. Page 2 Min.24/26 Additional Salt Bins and Re-fill:- Clerk reported paperwork had now been received for completion and submission Action: Clerk. Page 4 Min.75/26 Grant applications for Parish Councils:- Clerk reported that CALC were reviewing and would send any information they had in due course Action: Keep Pending.	Clerk Clerk Clerk Clerk

	Page 4 Min.75/26 Muddy Area on Village Green:- Clerk reported the matting had been purchased for this area.	
92/26	Highway Issues/Footpath Issues/Damaged Signs in the Parish (Including (a) Update on Footpath beside Church leading to grass verge – possible tarmac or hardcore required; (b) Re-introduction of Weed Treatment):- Highway Issues:- None. Footpath Issues:- Cornwall Council – Enhanced LMP Grants for 2026-2027 available for Parish Councils. Clerk had contacted our Contractor for recommendations on any additional work to the footpaths required Action: Keep Pending. Footpath beside Church leading to grass verge – possible tarmac or hardcore required):- Councillor D. Williams reported he has two bags of cement and all in hand. Damaged Signs in the Parish:- None. Re-introduction of Weed Treatment:- Resolved to opt out (Proposed: Councillor D. Batten; Seconded: Councillor D. Williams) All in Favour Action: Clerk.	Clerk Clerk
93/26	To RECEIVE consultation response requests and to RESOLVE a response. Formal requests from the planning authority received before the start of the meeting will be considered, including Results/Correspondence/Any Letters received for or against any Planning Applications:- Planning Applications Received:- PA26/02248 – Mr. John Bundy – Non material amendment in relation to Decision Notice PA21/11307 dated 12/11/2021 to increase the square metreage of the existing planning that was previously approved on the North elevation, and alter the structure from a gabled extension to a single storey flat roof extension, Que Sera, Rectory Road, Lanivet – Noted below this application had already been approved by Cornwall Council Planning PA26/01068 - Cornwall Council – Local Development Order – Upgrading septic tanks and small sewage treatment plants within River Camel Special Area of Conservation, River Camel Catchment Area – Parish Council to go with Cornwall Council's Planning Officers recommendations on this application (Proposed: Councillor D. Austin; Seconded: Councillor D. Batten) All in Favour PA26/02196 – The Harbour Brewing Company Ltd – Application for planning permission for change of use of storage building (Class B8) to Brewery (Class B2), Harbourside, Tretoil Farm, Lanivet – Parish Council to go with Cornwall Council's Planning Officers recommendations on this application (Proposed: Councillor S. Jennings; Seconded: Councillor Mrs. K. Masters) All in Favour	Clerk Clerk

Planning Results Received:-

PA25/09335 – Mr. Gary Angwin – Conversion of redundant agricultural barns into 1 residential dwelling and two holiday lets, Barns at Lower Boscarne, Nanstallon – **Approved**

PA26/00987 – Mr. Peter Hume – Construction of a detached garage, Clover Cottage, Tregarthen, Nanstallon – **Approved**

PA26/01377 – Adele Kendrick – Works to Trees covered by a Tree Preservation Order (TPO) – 3 x Ash – Trees broken in storm, request for works to reduce remaining stems left to 3m, Land East of Malindi, Truro Road, Lanivet – **Approved**

PA26/02248 – Mr. John Bundy – Non-material amendment in relation to Decision Notice PA21/11307 dated 12/11/2021 to increase the square metreage of the existing planning that was previously approved on the North elevation, and alter the structure from a gabled extension to a single-storey flat roof extension, Que Sera, Rectory Road, Lanivet – **Approved**

PA26/01542 – Lisa Ann McNally – First floor extension and modification to Hillcrest, Truro Road, Lanivet - **Approved**

94/26 Approval of Monthly Accounts for May 2026 & Any Applications for Grants & Donations:- The Parish Council approved payment of the following accounts for May 2026 as per Financial Regulations, including confirmation that our Income & Expenditure Spreadsheets agree with bank reconciliations/statements (Proposed: Councillor D. Austin; Seconded: Councillor Mrs. H. Akehurst) All in Favour.

John Bundy – Repairs/Materials	£219.38	Public Conveniences
Sharon Kinch Toilet Contractor	£119.00	8/4/26-12/4/26
Carpetpac Limited	£550.00	Grass Matting for Park
Zurich Municipal Insurance	£966.17	Insurance Renewal
Lanivet Community Centre	£2,500.00	Half Annual Grant
Sharon Kinch Toilet Contractor	£119.00	13/4/26-19/4/26
Paul Bazeley Window Cleaning	£30.00	April 2026
Sharon Kinch Toilet Contractor	£119.00	20/4/26-26/4/26
A.J. Barnaby	£81.02	Fuel – Village Green
British Gas – Electricity for Toilets	£61.48	7/3/26-6/4/26
Sharon Kinch Toilet Contractor	£119.00	27/4/26-3/5/26
DMC-IT – Website Updating	£25.00	April 2026
Cornwall Council	£1,013.86	Annual Emptying of Bins
Cornwall Council – Legal Fees	£17.04	April 2026
Lloyds Bank – Bank Charges	£4.67	May 2026
Microsoft	£84.99	365 Office Renewal
Sharon Kinch Toilet Contractor	£119.00	4/5/26-10/5/26
Mrs. J. Burdon Salary & Expenses	£646.10	May 2026
CC Pension Scheme	£194.50	May 2026
Inland Revenue – Income Tax	£145.80	May 2026
Receipt: Ms. B. Winter-Baker	£883.00	Lanivet Play Park Project
Receipt: Cornwall Council	£225.00	CIL Funding
Receipt: Ms. B. Winter-Baker	£500.00	Lanivet Play Park Project

Clerk

	<table><tr><td>Receipt: National Lottery Grant</td><td>£9,840.00</td><td>Lanivet Play Park Project</td></tr><tr><td>Receipt: Ms. B. Winter-Baker</td><td>£500.00</td><td>Lanivet Play Park Project</td></tr><tr><td>Receipt: HMRC – Repay VAT</td><td>£3,301.26</td><td>Up to 31/3/2026</td></tr><tr><td>Receipt: Lloyds Bank – Interest</td><td>£26.38</td><td>April 2026</td></tr><tr><td>Receipt: Lloyds Bank – Interest</td><td>£45.78</td><td>May 2026</td></tr></table>	Receipt: National Lottery Grant	£9,840.00	Lanivet Play Park Project	Receipt: Ms. B. Winter-Baker	£500.00	Lanivet Play Park Project	Receipt: HMRC – Repay VAT	£3,301.26	Up to 31/3/2026	Receipt: Lloyds Bank – Interest	£26.38	April 2026	Receipt: Lloyds Bank – Interest	£45.78	May 2026	
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95/26	Lanivet Village Green/Play Equipment/Car Park/Bus Shelters/Grasscutting:- Car Park:- Clerk reported a response had been received from the Strategic Parking Manager advising as the land is owned by the Parish Council, he does not believe that this would be classed as private land and would still be considered publicly owned and needing to follow the guidance as set out within RTRA 1984, which requires the creation of a Parking Order to manage the site and take action. His suggestion would be to work with the Legal Team to create a Draft Parking Order, which will need the consent of the parking service. He would be happy to discuss the process he follows when creating a Parking Order, and what is contained; however, he is not a legal professional, so best to discuss with the Legal Team before proceeding. If the Parish Council believe this or any other vehicle has been abandoned, it can be reported to the Abandoned Vehicles team at Cornwall Council, who can investigate and remove where necessary abandoned vehicles. Further email received advising with regard to a Parking Order. Additional Email received with regards to a Parking Order, as it appears the statutory consultations were carried out by the Parish Council back in 2016 and a formal notice was issued stating that it came into effect on the 15th March 2016. Whilst being over 10 years old now, and without it being legally revoked, it will still be in place, so therefore if the Parish Council are looking to get an up-to-date Order in place, then the Legal Team will need to factor in a revocation of the existing Action: Keep Pending Bus Shelters:- Email from Fay Davis requesting permission to allow the Nanstallon Bus Shelter to be decorated voluntarily. Resolved to grant permission (Proposed: Councillor Mrs. H. Akehurst; Seconded: Councillor Miss P. Bolton) All in Favour Action: Clerk. Grasscutting:- Councillor D. Williams reported he had a meeting with the Grasscutting Contractor recently, and the cemetery is cut very nicely, but it appears nothing else has been cut in the village, and he thought it was meant to be done once a fortnight Action: Clerk to follow up with the contractor. Chair reported on fundraising and amounts achieved recently towards the Play area. She has now had some plans created, which she circulated. Chair requested a meeting to discuss with Councillors D. Batten, D. Austin, Miss P. Bolton, Mrs. K. Masters, meeting date to be arranged by Chair (Proposed: Councillor Miss P. Bolton; Seconded: Mrs. K. Masters) All in Favour Action: Chair. Councillor D. Batten wished to thank the Chair on behalf of the Parish Council for all the hard work carried out on this project so far, and hopes that other Councillors will get involved and assist accordingly.	Clerk Clerk Clerk Chair															
96/26	Cemetery Matters (Including any applications for Memorials, Inscriptions):- Copies of Risk Assessment and Method Statements received from the Grave Digging Contractor to be held on file.																

	Memorial Applications approved by the Clerk:- None received. Japanese Knotweed – Councillor D. Williams reported we are now down to two plants, which is good compared to when the whole cemetery was full. We are still monitoring and have a Weed Treatment Contractor Action: Clerk to request A1 to deal with and confirm we need official documentation to say it has been sprayed (Proposed: Councillor Miss P. Bolton; Seconded: Councillor Mrs. K. Masters) All in Favour Action: Clerk to thank the parishioner who reported for his observations and advise the Parish Council are keeping an eye on it and it will be sprayed in due course by our Contractor.	Clerk Clerk
97/26	Public Conveniences Update (Including devolution of Public Conveniences to the Parish Council):- Clerk reported a further update had been received advising the request has been prioritised and is now logged on the Devolution pipeline. As set out in the Initial Proposal Form, the devolution programme remains in high demand. As the toilets are already leased to the Parish Council, this does mean this proposal would be a lower priority than some other cases also waiting for delivery. At this point, they do not anticipate they would be able to programme this work during the upcoming financial year, though should resources/capacity allow them to bring forward sooner, they will advise at the earliest opportunity. They note the intent for investment in the toilets as one of the reasons for the request for the freehold transfer. If, for example, a funding opportunity arises that can support this aspiration, they advise keeping them informed so they can review accordingly Action: Keep Pending.	Clerk
98/26	Lanivet Parish Historic Buildings:- Lanivet Church Update:- Councillor D. Williams reported they have a full PCC and Church Wardens. Paul Holley has gone on holiday for three months. They now have the responsibility of the Church Hall. The PCC own the Church Hall, and if ever sold, there is no guarantee they would keep the money. They plan to do it up and let it out, as there is a need for it. Nanstallon Village Hall Update:- No update.	
99/26	Newsletter Reports/Parish Council Website:- Clerk reported the website, emails and Facebook continue to work well and updates are added regularly. Councillor D. Batten reported the newsletter will be on the 10th July 2026.	
100/26	Correspondence:- 1. Cornwall Council Pensions - Employer Bulletin - Access & Fairness 2. National Highways: A30 Fraddon to Goss Moor – Overnight Surveys 3. Cornwall Council - Draft Notes: Camel Valley Community Area Partnership Meeting - Monday 16th March 2026 4. Redruth Town Council - China Clay Area & Luxulyan Town - Urgent Anti-Glyphosate Petition 5. CALC Training Update: Last chance to book – AI in your community – with breakthrough communications via Zoom 6. CALC – News Bulletin 7. Cornwall Rural Community Council - Clean Cornwall Newsletter 8. CALC - Training opportunity - ICCM management of memorials in cemeteries – Friday 30th October 2026 at 10.00am 9. Cornwall Wildlife Trust – Cornwall Council glyphosate proposals 10. CALC - Training opportunity - ICCM management of memorials in cemeteries – Friday 30th October 2026 at 10.00am 11. Cornwall Wildlife Trust – Cornwall Council glyphosate proposals	

	12. Cornwall Council - Cornwall Council & Imerys Open Day Tuesday 5th May 2026 at Wheal Martyn, St. Austell – drop in between 10.00am and 7.00pm 13. CALC - Glyphosate usage 14. Cornwall Council – Waste Transfer Note 15. Cornwall Council Pensions - April 2026 Employer Newsletter 16. CALC - Clarification: 6-month rule 17. Chair of Helland Parish Council - Helland Wind Farm news coverage 18. Climate Vision - Update on Adaptation Reporting Power and upcoming consultation - good news 19. CALC: Training update for May to October 2026 20. Cornwall Council - Notice of intention to commence preparation of the Cornwall Local Plan 21. Cornwall Council Pensions - i-Connect Newsletter - April 2026 22. Cornwall Council - Mid Cornwall Moors NNR Declaration - Placeholder Invitation – Wednesday 27 th May 2026 23. Cornwall Council - Joint Letter to Local Councils re Public Realm 24. Cornwall Council Planning - Planning News for Local Councils and Agents - Spring 2026 now published 25. Cornwall Council Pensions - Access & Fairness Update – Support for Qualifying Additional Pension Arrangements 26. Clerks & Councils Direct Magazine 27. Cornwall Council - Town and Parish Council Newsletter: 8 th May 2026 28. Cornwall Council Planning - Local Council Planning training: River Camel phosphates update – 10 th June 2026, 4.30-5.15pm 29. Great Western Railway - Date of GWR's transfer into public ownership confirmed 30. Cornwall Council Planning - Neighbourhood Priorities Statement Presentation 31. CALC – News Bulletin 32. Kernow Trees and Gardens – Introduction letter 33. Beacon Beast – Marathon Medal. Resolved to grant permission to use the Panda logo (Proposed: Councillor Mrs. K. Masters; Seconded: Councillor S. Jennings) All in Favour Action: Clerk. 34. Cormac - Lantra Traffic Management for Community Events Training Course at Bodmin on Wednesday 20th May 2026	Clerk
101/26	Urgent Parish Matters with prior liaison with Chairman (Items for Information Only and items for the next agenda):- None.	
102/26	Date of Next Meeting:- Thursday, 11 th June 2026 at the Lanivet Community Centre Meeting Room. There being no further business to discuss, the meeting closed at 8.50pm.	

Signature:
Chairman

Date: 11th June 2026