

# LANIVET PARISH COUNCIL

## MINUTES OF THE PARISH COUNCIL MEETING HELD ON-LINE

BY ZOOM ON THURSDAY, 19<sup>TH</sup> NOVEMBER 2020 AT 7.00PM

Present: Cllr. D. Batten (Chairman) Cllr. Mrs. C. Eddy Cllr. Miss P. Bolton Cwll. Cllr. C. Batters Mrs. J. Burdon (Parish Clerk) Cllr. C. Vercoe Cllr. T. Hancock Mr. Paul Bateman Cllr. D. Austin (Vice-Chairman) Cllr. Mrs. J. Dent Cllr. T. Grose

| Minute | AGENDA ITEMS   | Action                    |
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| 221/20 | <p><b>Appointment of two new Parish Councillors and further vacancy of Parish Councillor:-</b> Chairman welcomed Councillor Tony Grose on to the Parish Council and looked forward to working with him. Chairman reported that Councillor Daniel Austin had made apologies as he will not be able to attend until 7.45pm, due to a flat tyre. Clerk confirmed she had been sent all signed paperwork pertaining to their positions on the Parish Council.</p> <p>Clerk reported of the resignation of Councillor O. Sleeman. Cornwall Council had been notified and the position advertised, the deadline was today for an election to be called, nothing had been heard from Electoral Services at the time of this meeting but if not called the Parish Council could advertise and co-opt accordingly. It was agreed to advertise for a week and contact previous applicants who were unsuccessful to see who may be interested <b>Action:</b> Clerk.</p> <p>Various Training Courses for Parish Councillors – Clerk reported there is the Code of Conduct Training Course that Councillors D. Austin and T. Grose would both like to attend at £20.00 + vat each. Also, Councillor D. Austin would like to attend some additional finance courses at £30.00 + vat each. It was resolved to book on necessary courses (Proposed: Councillor D. Batten; Seconded: Councillor Miss P. Bolton) <b>Action:</b> Clerk.</p> | <p>Clerk</p> <p>Clerk</p> |
| 222/20 | <p><b>Election of Vice-Chairman and Declaration of Acceptance of Office:-</b> Councillor D. Austin was nominated for Vice-Chairman. (Proposed: Councillor D. Batten; Seconded: Councillor Miss P. Bolton). Clerk would liaise with him to arrange for him to sign his Declaration of Acceptance of Office <b>Action:</b> Clerk</p>   | Clerk                     |
| 223/20 | <p><b>Members and Committees:-</b> It was resolved the following Councillors go on the following Committees – Governance &amp; Finance – Councillor D. Austin; Burial – Councillor T. Grose; Services (Footpaths/Village Green/Public Conveniences) – Councillor T. Grose; Lanivet Parish Sport &amp; Recreation Trust – Councillor A. Harris <b>Action:</b> Clerk to update.</p> <p><b>Action:</b> Next Agenda Finance Working Party and Chairman.</p>  | <p>Clerk</p> <p>Clerk</p> |
| 224/20 | <p><b>Public Forum:-</b> Mr. Paul Bateman from Influence Planning Solutions attended in respect of the planning application PA20/07412 for 7 Boscarne View, Nanstallon. The application followed a pre-application submission to Cornwall Council, and they were satisfied. The development would be consistent with other development. There are some physical constraints to the development. The County Tree Officer has no objection in principle. The dwelling is for the Son of the applicant, to retain the opportunity for someone to remain in the village.</p>   |                           |

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|        | They are putting forward as per Cornwall Local Plan and he is happy to answer any questions.   |                             |
| 225/20 | <p><b>Members Declaration of Interest and Dispensation Requests:-</b> Councillor D. Batten declared a non-registerable interest under Paragraph 3.5A in the Lanivet School Governor.</p> <p>Councillor D. Batten declared a non-registerable interest under Paragraph 3.5A in the Lanivet Sport &amp; Recreation Trust.</p> <p>Councillor D. Batten declared a non-registerable interest in respect of the Memorial Damage update.</p> <p>Councillor T. Grose declared a pecuniary interest in respect of the planning application result for Mrs. W. Grose – PA20/07880.</p>  |                             |
| 226/20 | <b>Apologies:-</b> Councillors A. Barnaby, Mrs. J. Stickland, A. Harris  |                             |
| 227/20 | <b>Minutes of the Monthly Meeting held on Thursday 15<sup>th</sup> October 2020:-</b><br>Resolved the Minutes of the Monthly Meeting held on the 15 <sup>th</sup> October 2020 as circulated were confirmed as a true and accurate record and to be duly signed and ratified by the Chairman at a future physical meeting (Proposed: Councillor Miss P. Bolton; Seconded: Councillor Mrs. C. Eddy)   |                             |
| 228/20 | <p><b>Matters Arising from the Monthly Meeting held on Thursday 15<sup>th</sup> October 2020:-</b></p> <p><b>Page 1 Min.122/20 Internal Auditors Report:-</b> Clerk reported the matters raised will be dealt with in due course by herself and the Chairman <b>Action:</b> Clerk/Chairman.</p> <p><b>Page 2 Min.191/20 Repairs to Play Equipment:-</b> Councillor T. Hancock reported everything is now up and running and looking very good.</p> <p><b>Page 2 Min.170/20 Grasscutting:-</b> Clerk reported a site meeting had been held and matters dealt with.</p> <p><b>Page 6 Min.215/20 Application from Mr. Orchard in respect of a cover slab request and update:-</b> Clerk reported Mr. Orchard had sent a response thanking the Parish Council and said how delighted his Grandmother was.</p> <p><b>Page 6 Min.215/20 Grave spaces with inappropriate surroundings:-</b> Following a site meeting it was agreed the Clerk writes to families as agreed to remove dangerous surrounds <b>Action:</b> Clerk.</p> | <p>Clerk</p> <p>Clerk</p>   |
| 229/20 | <p><b>Monthly Report from Cornwall Councillor Chris Batters:-</b> Cornwall Councillor C. Batters reported he had nothing from a general parish to report. He has dealt with 6 individual matters for residents of the Parish. The only thing to mention briefly and give warning was that he was approached with regards to Tremore Manor being put forward at a later date as a Refuge Centre. He said he would wait to see what Cornwall Planning recommended through pre-planning advice. Something to be considered in the future and very early days at the moment.</p> <p>Chairman thanked Cornwall Councillor C. Batters for his monthly report.</p>  |                             |
| 230/20 | <p><b>Highway Issues/Footpath Issues/Damaged Signs in the Parish:-</b></p> <p><b>Highway Issues:-</b> Councillor Miss P. Bolton reported a parishioner had recently expressed concern on the corner by Chapel in Nanstallon advising traffic has been going really fast. She would liaise with Cornwall Councillor C. Batters directly in respect of the matter <b>Action:</b> Councillor Miss P. Bolton.</p>  | <b>Cllr. Miss P. Bolton</b> |

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|        | <p><b>Footpaths:-</b> Chairman reported he went with Councillor A. Barnaby and walked up through the footpath cleared recently, they noticed the path is in disrepair, so at some stage this may need to be upgraded, therefore, this is something that may need to be included within the precept.</p> <p><b>Damaged Signs in the Parish:-</b> None.</p> <p>Councillor D. Austin arrived at the meeting at 7.41pm. Chairman welcomed him to the meeting and updated him accordingly.</p>  |       |
| 231/20 | <p><b>Planning Applications/Results/Correspondence/Letters of Objection received:</b> - Clerk reported that proposals for planning applications will be sent with the following statement:- Due to the restrictions placed on the Parish Council as a result of the pandemic Coronavirus, this response represents the opinion of Members of Lanivet Parish Council identified through a consultation process and will be ratified at the next appropriate meeting of the Parish Council.</p> <p>Clerk reported she had sent several emails of objection in respect of the following planning application from local neighbours, which had also been registered on the Cornwall Council Planning Portal:-</p> <p><b>PA20/07412 – Mrs. Wendy Bartlett – Replacement of summerhouse with single dwelling, Land North East of 7 Boscarne View, Marshall Road, Nanstallon – Comments sent as follows - Although we appreciate this is a proposed development that may be upheld by some of the national framework policy, as a parish we cannot support this with so many neighbours objecting due to the impact it would have directly on their lives. The majority of these people have lived in harmony for many years supporting one another in times of need. The Cornwall Local Plan theme 3 promotes health and well-being for everyone. The health and well-being in this instance are at the detriment of the other residents. We urge you to read the residents' objections. There have been a small number of applications for new builds in the immediate vicinity which have been unopposed by residents of Boscarne View, so they are not averse to new development per say. The disputes that have arisen over this development between neighbouring landowners, the boundary disputes, and the general consensus of what this development means to them, it is apparent this has a direct and negative impact to practically every neighbour in Boscarne View. Mrs. Bartlett's current house is a substantial 3-bedroom family home. The need for a new home on the grounds the existing property does not meet the applicants need with its "dimensions and sanitary arrangements" in itself seems nonsensical, the proposed development is of similar if not of smaller size and dimension, with no additional requirements being met to enable disabled facilities. The Council upgraded no 7 in 1999 just before Mrs. Bartlett bought it, bringing it in line with all other modern properties at that time. If the property has been allowed to become internally dilapidated, surely it would be more beneficial to spend a fraction of the cost of a new build on upgrading? Being a mid-terraced house, if it is allowed to fall into further disarray this also has an immediate impact on the adjoining homes. If the new development is allowed to go ahead it: (a) proposes to build on the whole of the existing garden of number 7, leaving this property with no outside space for a future family, as a conservatory has already been erected on the small patio adjoining the</b></p> | Clerk |

house; (b) sets a president for all the neighbouring properties to follow suit, creating a whole new housing estate without any outside space or parking. Access to services and facilities is not as straightforward as the architect implies. Parking is a major issue within Boscarne View, the proposed parking location for 2 cars on the new development are currently being used by number 7, therefore there would be no adequate spaces allocated for number 7 after the build. The car park provided at Boscarne view is owned by the Council and is a public car park which is constantly in use by the residents of the terrace due to having very limited other parking. This has been an ongoing issue with all the residents for many years and adding another property with more cars can only exacerbate the situation. Access to the site is single vehicle only and manoeuvring is extremely limited. Emergency services already have an impossible task of getting through to the end of the terrace, and in fact recently on two occasions had to wake neighbours to remove vehicles to enable access. This can only be escalated by additional cars. No more extra spaces can be developed within this restricted area. There are no other parking facilities within the village for any of the other residents to move their vehicles during construction, or for construction vehicles to park safely. This can only cause distress to all parties, especially as many of the residents are disabled and/or have health issues and require their vehicles to be parked as near to their homes as possible at all times. These gardens have a covenant in place to prohibit any residential building in them. This was placed by Cornwall Council on the sale of these ex-Council houses. The fact that Cornwall Council are also the governing bodies for planning, and that they can overrule the existing covenant, makes a mockery of the law and undermines the safeguarding aspect the residents thought they had. There is also a need for a full tree survey before any work can commence for the ecological biodiversity of the established nature of the hedge due to the maturity of it. The proposed development is an example of where planning should not be granted, the decision should not be based solely on the national framework policy but on the grounds that common sense prevails. **The Parish Council cannot support this application** (Proposed: Councillor Mrs. J. Dent; Seconded: Councillor Miss P. Bolton)

Paul Bateman left the meeting at 7.55pm.

**PA20/09480 – Ms. Keat** – Construct a single store pitched roof extension to provide two further bedrooms and a bathroom to the end of the bungalow, Court Meadow, St. Lawrence, Bodmin - **Support** (Proposed: Councillor Miss P. Bolton; Seconded: Councillor Mrs. J. Dent)

Clerk

Councillor Mrs. J. Dent reported the actual plans and maps the Parish Council are presented with online by Cornwall Council Planning Portal are not that clear unfortunately more often than not. Cornwall Council Interactive Mapping is the most useful tool for checking this out.

Cornwall Councillor C. Batters left the meeting at 7.58pm.

**PA20/09223 – Mrs. T. Orchard** – Change of use of land to a private Gypsy Site, Land North of Higher Rosewarrick, Lanivet – **Next Agenda and Extension of Time has been agreed by Cornwall Council Planning**

Clerk

|                                    |   |                         |        |                       |                                    |        |                   |                              |        |                         |                    |           |                       |                                |           |              |                 |           |                |                            |       |               |                                |         |               |                              |        |              |                              |         |                       |                            |         |                  |       |
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|                                    | <p><b>PA20/09734 – Mrs. Karen Nederpel</b> – Works to trees covered by a Tree Preservation Order namely T17 Common Spruce and T18 Common Spruce to fell due to excessive shading, excessive height and low amenity value, The Rectory, Lanivet – <b>Next Agenda and Extension of Time has been agreed by Cornwall Council Planning</b></p> <p><b>For Information Only - PA20/02464/PREAPP – Claire Hugo</b> – Pre-application advice for a dwelling for a key worker to help with the running of the farm and wedding venue, Land South of Wheelcross Cottage, Lanivet</p> <p><b>Planning Results:-</b></p> <p><b>PA20/05157 – Ms. Joanne Hackney</b> – Listed Building Consent for Alterations to the Grade II Listed Lodge and conversion of outbuilding/garage to self-contained one-bedroom annex for use as a holiday let, Tremore Lodge, Bodmin – <b>Approved</b></p> <p><b>PA20/07140 – Mrs. J. Storry</b> – Erection of conservatory to the front, Clann View, Clann Lane, Lanivet – <b>Approved</b></p> <p><b>PA20/05381 – Mr. Paul Williams</b> – Construction of 2 x detached houses on existing garden plot of Fontana. New Access to highway for existing property, Fontana to provide parking, Fontana, Clann Lane, Lanivet – <b>Approved</b></p> <p><b>PA19/10698 – Mr. &amp; Mrs. Williams</b> – Certificate of Lawfulness for an Existing Use for a Residential Unit, Fleur-De-Lys, Nanstallon – <b>Refused</b></p> <p><b>PA20/06758 – Mr. &amp; Mrs. J. Orchard</b> – Listed Building Consent for proposed change of internal layout, The Mill, Lanivet – <b>Approved</b></p> <p>Councillor T. Grose declared a pecuniary interest in respect of the following planning result:-</p> <p><b>PA20/07880 – Mrs. W. Grose</b> – Formation of self-contained annex accommodation, Glebelands, Rectory Road, Lanivet - <b>Approved</b></p> <p><b>PA20/06666 – George Lewis</b> – Construction of 15 new sustainable, affordable homes, Land South of Clann Lane, Clann Lane, Lanivet - <b>Withdrawn</b></p> | Clerk                   |        |                       |                                    |        |                   |                              |        |                         |                    |           |                       |                                |           |              |                 |           |                |                            |       |               |                                |         |               |                              |        |              |                              |         |                       |                            |         |                  |       |
| 232/20                             | <p><b>Accounts &amp; Any Applications for Grants &amp; Donations:-</b> The Parish Council approved payment of the following accounts for November 2020 as per Financial Regulations (Proposed: Councillor Mrs. C. Eddy; Seconded: Councillor D. Austin): -</p> <table border="1" data-bbox="204 1675 1331 2096"> <tr> <td>Mr. A. Barnaby</td> <td>£43.55</td> <td>Maintenance Materials</td> </tr> <tr> <td>British Gas – Electric for Toilets</td> <td>£11.28</td> <td>10/9/20 – 7/10/20</td> </tr> <tr> <td>Paul Bazeley Window Cleaning</td> <td>£25.00</td> <td>Shelters – October 2020</td> </tr> <tr> <td>Co-op Funeral Care</td> <td>£1,218.00</td> <td>Reimburse overpayment</td> </tr> <tr> <td>The Lawn Ranger - Grasscutting</td> <td>£1,257.60</td> <td>October 2020</td> </tr> <tr> <td>The Lawn Ranger</td> <td>£2,064.00</td> <td>Tree Clearance</td> </tr> <tr> <td>Lloyds Bank – Bank Charges</td> <td>£7.80</td> <td>November 2020</td> </tr> <tr> <td>AJH Services – Toilet Cleaning</td> <td>£549.02</td> <td>November 2020</td> </tr> <tr> <td>DMC IT – Website Maintenance</td> <td>£22.50</td> <td>October 2020</td> </tr> <tr> <td>Duchy Defibrillators Limited</td> <td>£192.00</td> <td>Annual Monitoring Fee</td> </tr> <tr> <td>South West Water – Toilets</td> <td>£549.62</td> <td>5/8/20 – 9/11/20</td> </tr> </table>   | Mr. A. Barnaby          | £43.55 | Maintenance Materials | British Gas – Electric for Toilets | £11.28 | 10/9/20 – 7/10/20 | Paul Bazeley Window Cleaning | £25.00 | Shelters – October 2020 | Co-op Funeral Care | £1,218.00 | Reimburse overpayment | The Lawn Ranger - Grasscutting | £1,257.60 | October 2020 | The Lawn Ranger | £2,064.00 | Tree Clearance | Lloyds Bank – Bank Charges | £7.80 | November 2020 | AJH Services – Toilet Cleaning | £549.02 | November 2020 | DMC IT – Website Maintenance | £22.50 | October 2020 | Duchy Defibrillators Limited | £192.00 | Annual Monitoring Fee | South West Water – Toilets | £549.62 | 5/8/20 – 9/11/20 | Clerk |
| Mr. A. Barnaby                     | £43.55  | Maintenance Materials   |        |                       |                                    |        |                   |                              |        |                         |                    |           |                       |                                |           |              |                 |           |                |                            |       |               |                                |         |               |                              |        |              |                              |         |                       |                            |         |                  |       |
| British Gas – Electric for Toilets | £11.28  | 10/9/20 – 7/10/20       |        |                       |                                    |        |                   |                              |        |                         |                    |           |                       |                                |           |              |                 |           |                |                            |       |               |                                |         |               |                              |        |              |                              |         |                       |                            |         |                  |       |
| Paul Bazeley Window Cleaning       | £25.00  | Shelters – October 2020 |        |                       |                                    |        |                   |                              |        |                         |                    |           |                       |                                |           |              |                 |           |                |                            |       |               |                                |         |               |                              |        |              |                              |         |                       |                            |         |                  |       |
| Co-op Funeral Care                 | £1,218.00   | Reimburse overpayment   |        |                       |                                    |        |                   |                              |        |                         |                    |           |                       |                                |           |              |                 |           |                |                            |       |               |                                |         |               |                              |        |              |                              |         |                       |                            |         |                  |       |
| The Lawn Ranger - Grasscutting     | £1,257.60   | October 2020            |        |                       |                                    |        |                   |                              |        |                         |                    |           |                       |                                |           |              |                 |           |                |                            |       |               |                                |         |               |                              |        |              |                              |         |                       |                            |         |                  |       |
| The Lawn Ranger                    | £2,064.00   | Tree Clearance          |        |                       |                                    |        |                   |                              |        |                         |                    |           |                       |                                |           |              |                 |           |                |                            |       |               |                                |         |               |                              |        |              |                              |         |                       |                            |         |                  |       |
| Lloyds Bank – Bank Charges         | £7.80   | November 2020           |        |                       |                                    |        |                   |                              |        |                         |                    |           |                       |                                |           |              |                 |           |                |                            |       |               |                                |         |               |                              |        |              |                              |         |                       |                            |         |                  |       |
| AJH Services – Toilet Cleaning     | £549.02   | November 2020           |        |                       |                                    |        |                   |                              |        |                         |                    |           |                       |                                |           |              |                 |           |                |                            |       |               |                                |         |               |                              |        |              |                              |         |                       |                            |         |                  |       |
| DMC IT – Website Maintenance       | £22.50  | October 2020            |        |                       |                                    |        |                   |                              |        |                         |                    |           |                       |                                |           |              |                 |           |                |                            |       |               |                                |         |               |                              |        |              |                              |         |                       |                            |         |                  |       |
| Duchy Defibrillators Limited       | £192.00   | Annual Monitoring Fee   |        |                       |                                    |        |                   |                              |        |                         |                    |           |                       |                                |           |              |                 |           |                |                            |       |               |                                |         |               |                              |        |              |                              |         |                       |                            |         |                  |       |
| South West Water – Toilets         | £549.62   | 5/8/20 – 9/11/20        |        |                       |                                    |        |                   |                              |        |                         |                    |           |                       |                                |           |              |                 |           |                |                            |       |               |                                |         |               |                              |        |              |                              |         |                       |                            |         |                  |       |

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|                       | <table border="1"> <tr> <td>PKF Littlejohn</td> <td>£240.00</td> <td>External Audit Fee</td> </tr> <tr> <td>Mrs. J. Burdon</td> <td>£502.12</td> <td>Salary &amp; Expenses</td> </tr> <tr> <td>CC Pension Scheme</td> <td>£153.54</td> <td>October 2020</td> </tr> <tr> <td>Inland Revenue</td> <td>£107.00</td> <td>October 2020</td> </tr> <tr> <td>HCI Data Limited</td> <td>£90.00</td> <td>Renew Domain Name</td> </tr> <tr> <td><b>Receipt:- HMRC</b></td> <td>£950.09</td> <td>VAT Reimbursement</td> </tr> </table> <p>Email received on behalf of Lanivet Parish Sport and Recreational Trust to claim the £15,000 pledge from Min.259/19 as the money will be spent on the Coffee Shop and Training Facility, which is now under construction.</p> <p>For information - Min.259/19 - It was resolved the Parish Council would approve payments in advance for the next three years' worth (£15,000) to the Sport and Recreation Trust, if required.</p> <p>It was resolved to pay the sum of £15,000 being the next three years donation in advance to the Lanivet Parish Sport and Recreation Trust or the years 2021, 2022 and 2023, therefore, the next payments would commence again in 2024, when the Contractor gets to £15,000 the Parish Council are to be invoiced direct and can pay the vat, this means if the building folds, the Parish Council could take ownership <b>Action:</b> Clerk.</p> <p>Chairman and Councillor A. Barnaby held a site visit at the Public Conveniences today and reduced the flow of the water and read the meter at 7421.</p> | PKF Littlejohn     | £240.00 | External Audit Fee | Mrs. J. Burdon | £502.12 | Salary & Expenses | CC Pension Scheme | £153.54 | October 2020 | Inland Revenue | £107.00 | October 2020 | HCI Data Limited | £90.00 | Renew Domain Name | <b>Receipt:- HMRC</b> | £950.09 | VAT Reimbursement |  |  |  | Clerk |
| PKF Littlejohn        | £240.00  | External Audit Fee |         |                    |                |         |                   |                   |         |              |                |         |              |                  |        |                   |                       |         |                   |  |  |  |       |
| Mrs. J. Burdon        | £502.12  | Salary & Expenses  |         |                    |                |         |                   |                   |         |              |                |         |              |                  |        |                   |                       |         |                   |  |  |  |       |
| CC Pension Scheme     | £153.54  | October 2020       |         |                    |                |         |                   |                   |         |              |                |         |              |                  |        |                   |                       |         |                   |  |  |  |       |
| Inland Revenue        | £107.00  | October 2020       |         |                    |                |         |                   |                   |         |              |                |         |              |                  |        |                   |                       |         |                   |  |  |  |       |
| HCI Data Limited      | £90.00   | Renew Domain Name  |         |                    |                |         |                   |                   |         |              |                |         |              |                  |        |                   |                       |         |                   |  |  |  |       |
| <b>Receipt:- HMRC</b> | £950.09  | VAT Reimbursement  |         |                    |                |         |                   |                   |         |              |                |         |              |                  |        |                   |                       |         |                   |  |  |  |       |
| 232/20                | <b>Approval of Budget/Setting of Precept for the next Financial Year – Recommendations by the Finance Working Party:-</b> It was resolved to approve the budget as circulated and set the precept at £48,000 (Proposed: Councillor D. Batten; Seconded: Councillor Mrs. C. Eddy) <b>Action:</b> Clerk.   |                    |         |                    | Clerk          |         |                   |                   |         |              |                |         |              |                  |        |                   |                       |         |                   |  |  |  |       |
| 233/20                | <b>Budget Monitoring Report from the Finance Working Party:-</b> It was resolved to agree the Budget Monitoring Report as put forward this evening by the Finance working Party (Proposed: Councillor D. Batten; Seconded: Councillor Mrs. C. Eddy)  |                    |         |                    |                |         |                   |                   |         |              |                |         |              |                  |        |                   |                       |         |                   |  |  |  |       |
|                       | Audit of Annual Accounts from PKF Littlejohn – to be advertised on website <b>Action:</b> Clerk.   |                    |         |                    | Clerk          |         |                   |                   |         |              |                |         |              |                  |        |                   |                       |         |                   |  |  |  |       |
| 234/20                | <b>Lanivet Parish Affordable Housing Working Party Update from Chairman:-</b> Chairman reported he wanted to deal with under the Closed Session this evening.  |                    |         |                    |                |         |                   |                   |         |              |                |         |              |                  |        |                   |                       |         |                   |  |  |  |       |
| 235/20                | <b>Lanivet Parish Sport &amp; Recreation Trust Update:-</b> Email report received from Mr. D. Carter as follows:-<br><br><b><u>One For All Community Centre</u></b> Since the November lockdown the hall and sports areas are closed for most activities, although, complying with all regulations, the necessary risk assessments having been carried out, the Hall is considered Covid-19 secure, therefore, some meetings which are exempt from Government national restrictions are still able to take place. Such as local surgeries Flu Jab days etc. Building work on the new café training room is progressing, the foundations, floor slab and all underground drainage and associated pipework is complete. Because of the current lock down and then the Christmas holidays coming up it has been decided to pause work until the new year. A sixteen-seat minibus has been purchased, using money raised by local donations and fund-raising activities, this money has been “ring fenced” specifically for this purpose.  |                    |         |                    |                |         |                   |                   |         |              |                |         |              |                  |        |                   |                       |         |                   |  |  |  |       |

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|        | <p>It is hoped that the vehicle will start service early in new year for the benefit of residents of Lanivet parish and surrounding areas. The vehicle has been purchased from Age UK when it became surplus to their requirements and has been well maintained.</p> <p><b>Covid-19</b> In this new Lock Down period Barry Cornelius and his team are continuing with their efforts working in conjunction with the local surgeries, deliveries and collections, prescriptions and other requirements are still on a daily service. Transport to hospital appointments is increasing. All this is still free to residents of Lanivet Parish, however, occasionally we do get called upon to support other areas and for this there is a small charge. We are constantly in discussions with the two main surgeries and relevant governmental departments planning and preparing for future eventualities.</p> <p>Chairman thanked David Carter for his continued reports. In addition to this report is that members of the Recreation Committee have been approached and are asking for a Christmas Tree to be put up on Peter Olds land. David Carter is getting a donated fir tree from the Forestry Commission and they are hoping the Parish Council would donate the lights and he has a good deal of 100 metres of lighting for just over £400 and as we obtained £10,000 from Cornwall Council, he would like to spend from this fund towards this. It was proposed Councillors were in agreement with this (Proposed: Councillor D. Batten; Seconded: Councillor T. Hancock) <b>Action:</b> Chairman. This does not stop other local businesses from putting up their own trees, or anyone else in the village. Councillors queried about Nanstallon.</p> | Chairman                                 |
| 236/20 | <p><b>Community Network Panel Meeting Update:-</b> Councillor Mrs. J. Dent had confirmed there was nothing to report, other than what had already been circulated by the Clerk. Chairman asked whether Councillor Mrs. J. Dent could follow up on the Launceston Panel Meeting to see if the speaker could be first on as he would like to attend, and it is the same night as our Parish Council Meeting <b>Action:</b> Councillor Mrs. J. Dent.</p> <p><b>Action:</b> Councillor Mrs. J. Dent to ask Sarah Simms to forward information, to be passed on to Councillors T. Grose and D. Austin.</p>  | Cllr. Mrs. J. Dent<br>Cllr. Mrs. J. Dent |
| 237/20 | <p><b>Lanivet Village Green/Play Equipment/Car Park/Bus Shelter (Including Quotations for works to Trees on Village Green):-</b></p> <p><b>Lanivet Car Park:-</b> No update.</p> <p><b>Bus Shelters:-</b> No update.</p> <p><b>Quotations for works to Trees on Village Green:-</b> Clerk reported a site meeting had been held and the Tree Surveyor has confirmed the cost for survey all the trees shown would be £495.00. Parish Councillors agreed to this being actioned for health and safety reasons between meetings. The survey will be carried out on Monday the 30<sup>th</sup> November and they will be onsite at approximately 9.30am. Following this a planning application could be submitted by the Parish Clerk and then a meeting to be held to discuss going forward on quotes once planning permission has been granted <b>Action:</b> Clerk to keep Chairman informed on site survey.</p> <p>Chairman reported on clearance of old cemetery and new cemetery recently and there have been a lot of excellent comments received in respect of the work carried out.</p>  | Clerk                                    |

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| 238/20 | <p><b>Camel Trail Update:-</b> Councillor Miss P. Bolton informed the Clerk there was no update this month.</p>  |  |
| 239/20 | <p><b>Cemetery Matters (Including (a) Any applications for memorials, inscriptions; (b) Reviewing Fees and Charges and Rules and Regulations):-</b> Clerk reported a site meeting could be arranged for those wishing to meet with Drew Memorials in respect of the following application received for new cover slab for the late Mr. Orchard <b>Action:</b> It was resolved to accept this application as per our rules and regulations, ensuring correct payment is made before any work is carried out (Proposed: Councillor D. Batten; Seconded: Councillor T. Hancock) Motion Carried. It was agreed a Site Meeting was not required for this cover slab; Councillors were happy with the drawings set out.</p> <p>Clerk and Councillor T. Hancock reported following a site meeting, it was suggested we agree the Rules and Regulations this evening before following up on the graves with wooden surrounds and unapproved paraphernalia on their grave plots</p> <p>Other Observations – A section of the Cemetery has been set aside for wider graves. The restrictions of grave plots to allow only an approved headstone (approved by the Clerk and Parish Council) with the rest of the plot being grassed remains. Therefore, the Clerk will be requested to contact the families of at least two graves which appear to have unapproved paraphernalia on their grave plots <b>Action:</b> Clerk.</p> <p>Chairman declared a non-registerable interest in respect of the following item and abstained from the discussion:-</p> <p><b>Memorial Damage Update:-</b> Clerk reported on response sent advising the Contractor had confirmed they wanted to make it very clear the damage was not from them as they do not put a mower anywhere near the stones, they just would be trimmed around by hand. The Contractor suggested they appear to have been damaged for a very long time and they wondered why they were like this and thought it was just corrosion of the stone. Clerk advised she had also been back through Parish Council, records and could not find any record of details of any payment for the approval of the memorial for Kathleen Molly Blake or confirmation it was agreed. Clerk had, however, located the information, approval and payment for the second memorial for Ada Alexandra Hambley. Clerk confirmed as we have no information, we would require proof from the family that the memorial was agreed to. Clerk reported that since this a site meeting had been held with Councillors, herself and the Contractor and it was noted that the alleged damage could not have been caused by a lawn mower from what could be seen.</p> <p>Clerk reported a response had been received advising the family had been back through paperwork and found nothing towards the payment of the memorial but believed this must have been done to get the stone made. As for corrosion of the stone, this does not destroy a Christmas decoration that was placed on it. They asked whether it was the same Contractors in October 2019 because that is when they saw the damage on the stone first and have photographs to prove this. It was resolved to leave with the family to re-vamp/replace the stone, same size as current, at their own expense with the Parish Councils approval (Proposed: Councillor Miss P. Bolton; Seconded: Councillor C. Vercoe) <b>Action:</b> Clerk</p> | <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> |



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|        | <p><b>Updating Regulations and Fees and Charge:-</b> It was resolved to increase fees as set out by Chairman and update regulations with slab information from last month (Proposed: Councillor Miss P. Bolton; Seconded: Councillor Mrs. J. Dent) <b>Action:</b> Clerk to inform Funeral Directors and Memorial Masons, to be effective from the 1<sup>st</sup> April 2021 and discuss the cover slab situation in the interim by email from Councillors on this suggestion</p> <p>It was agreed that we look at estimating these figures in September/October next year, going forward <b>Action:</b> Clerk.</p> <p><b>Japanese Knotweed in Lanivet Cemetery:-</b> Clerk reported following a recent site meeting she had been in touch with the Weed Treatment Contractor and the area had been cleared by Grasscutting Contractor. Chairman will contact Alun Jones when he is passing through so he could meet with him. Chairman, Councillors T. Hancock and A. Barnaby are meeting to look at the areas on the current map for weed treatment to establish whether other areas should be included <b>Action:</b> Chairman/Councillors T. Hancock, A. Barnaby.</p>  | <p><b>Clerk/<br/>Cllrs.</b></p> <p><b>Chairman/<br/>Cllrs. T.<br/>Hancock/<br/>A.<br/>Barnaby</b></p> |
| 240/20 | <p><b>Public Conveniences Update:-</b> Clerk reported there were a few remedial works carried out during the last month, drain clearance and locks repaired.</p>  |   |
| 241/20 | <p><b>Newsletter Reports/Parish Council Website:-</b> Clerk reported the Website and Facebook are being updated regularly. Newsletter to be printed.</p>  |   |
| 242/20 | <p><b>Correspondence:-</b></p> <ol style="list-style-type: none"> <li>1. Cornwall Council – Town &amp; Parish Council Covid-19 Update – 16<sup>th</sup> October, 30<sup>th</sup> October, 6<sup>th</sup> November, 13<sup>th</sup> November 2020</li> <li>2. CALC – Remembrance Sunday</li> <li>3. Environment Agency – Flood Defence Screen Works</li> <li>4. CALC – Hoax Emails</li> <li>5. Read the last insights from Came &amp; Company Local Council Insurance</li> <li>6. Cornwall Community Flood Forum – Invitation to Annual Conference to be held on Friday 6<sup>th</sup> November 2020 online</li> <li>7. Paul Holden – Buildings at Risk Project</li> <li>8. Cornwall Council – Code of Conduct Virtual Training</li> <li>9. Cornwall Council – Covid-19 Information Packs</li> <li>10. Cornwall Council – Webinar – Community Buildings and Covid-19 – 29<sup>th</sup> October – Information to circulate</li> <li>11. Cornwall Council – Invitation to join Launceston Network Panel – Local Covid-19 Outbreak Management Plan – Public Health Presentation</li> <li>12. Cornwall 365 Project – What’s On</li> <li>13. Great Western Railway – Upcoming weekend rail improvement works</li> <li>14. Cornwall Development Company – Re-opening High Streets Safety Fund</li> <li>15. Cornwall Council – Climate Change Workshop Group - 25<sup>th</sup> November 2020</li> <li>16. Treverbyn Community Hall – Lots of classes starting in the Hall</li> <li>17. Cornwall Council – Bodmin Community Network Meeting – Wednesday 4<sup>th</sup> November 2020 at 17.00-18.30pm by Microsoft Teams</li> <li>18. Cornwall Council – Local Council Planning Conference 2020 – Invitation to our next even on 26<sup>th</sup> November 2020 at 4.30pm</li> <li>19. CALC – Meetings, 6-month rule and letting of community buildings</li> <li>20. Cormac – Town &amp; Parish Council – Highways and Environmental Update</li> <li>21. CALC – Coronavirus Update</li> <li>22. CALC – Remembrance Sunday Events under Covid-19</li> <li>23. Cornwall Council – Cornwall Waste Handling Sites – Covid-19</li> <li>24. Great Western Railway – Services during lockdown</li> </ol> |   |

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|               | <p>25. George Lewis – Lanivet Update – November 2020</p> <p>26. Cornwall Council – Cornwall Community Governance Review – Outcomes</p> <p>27. Cornwall Council – Budget Consultation</p> <p>28. Cornwall Council – Your latest Newsletter from Cornwall Planning: Planning News for Local Councils and Agents (October 2020)</p> <p>29. Cornwall Council Pensions – Exit Cap Information for LGPS Employers</p> <p>30. Cormac – Highways &amp; Environment – Keeping Cornwall Moving</p> <p>31. CALC – Armistice Day</p> <p>32. CALC – New dates for Steve Parkinson Finance Online Training Courses</p> <p>33. CALC – Cornwall Council Funding Briefing: Follow-up Meeting</p> <p>34. CALC – Grant Funding Available</p> <p>35. CALC – New Steve Parkinson Online Training – Further Information on Course Content</p> <p>36. Clerks and Councillors Direct Magazine</p> <p>37. CALC – Briefing on Skateboard Parks</p> <p>38. Office of the Police &amp; Crime Commissioner -Take a moment to help shape the future of policing in Devon, Cornwall and the Isles of Scilly</p> <p>39. CALC – Code of Conduct for Clerks and Additional Councillor Session</p> <p>40. Ocean Housing Group – Annual Review 2019-2020</p> <p>41. CALC – Risk Assessment – Parish Council Christmas Lights</p> <p>42. Cornwall Council – Invitation to join Launceston Network Panel – Local Covid-19 Outbreak Management Plan – Public Health Presentation – 10<sup>th</sup> December 2020 at 6.00pm</p> <p>43. Cornwall Council – Confidential: Setting Alert for Covid Cases</p> <p>44. Cornwall Council Pensions – November 2020 Employer Newsletter</p> <p>45. Bodmin Police Station – November Newsletter</p> <p>46. CALC – Cornwall Council Skateboard Parks</p> <p>47. Great Western Railways – New Timetable from Sunday 13<sup>th</sup> December</p> <p>48. Environment Agency – Lanivet Screen Works</p> <p>49. Clerks &amp; Council Direct Magazine</p> |  |
| <b>243/20</b> | <b>Urgent Parish Matters with prior liaison with Chairman (Items for Information Only and items for the next agenda):-</b> None.  |  |
| <b>244/20</b> | <b>Date of Next Meeting:-</b> Thursday 10 <sup>th</sup> December 2020 at 7.00pm either on-line or by email, whatever is confirmed by the Government.<br><br>There being no further business to discuss the meeting closed at 8.55pm.  |  |

Signature: .....

Chairman

Date: 10<sup>th</sup> December 2020