

LANIVET PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING

HELD IN THE ONE FOR ALL LANIVET PARISH COMMUNITY CENTRE, LANIVET

ON THURSDAY, 8TH SEPTEMBER 2022 AT 7.00PM

Present:	Cllr. D. Batten (Chairman)	Mrs. J. Burdon (Parish Clerk)	Cllr. D. Austin (Vice-Chairman)
	Cllr. T. Hancock	Cllr. A. Harris	Cllr. C. Vercoe
	Cllr. A. Barnaby	Cllr. Mrs. J. Stickland	Cllr. D. Williams
	Cllr. T. Grose	Cllr. Mrs. H. Akehurst	

Minute	AGENDA ITEMS	Action
	Public Forum:- Chairman requested members stand and hold one minutes silence for our Sovereign, Queen Elizabeth II who sadly passed away today.	
200/22	Apologies:- Councillors Miss P. Bolton, S. Jennings, Cornwall Councillor Mrs. J. Cruse. Councillor D. Austin made apologies as he would be late to the meeting.	
201/22	Members Declaration of Interest and Dispensation Requests:- Councillors D. Batten and A. Harris declared a non-registerable interest under Paragraph 3.5A in the Lanivet Sport & Recreation Trust. Councillors D. Williams A. Harris, Mrs. J. Stickland declared a non-registerable interest under Paragraph 3.5A in the Lanivet Charities. Councillor D. Austin declared a non-registerable interest under Paragraph 3.5A in the Trustee of Lanivet Academy. Councillor A. Harris declared an interest in HWRC under Highways.	
202/22	Minutes of the Monthly Parish Meeting held on Thursday 11th August 2022:- Resolved the Minutes of the Monthly Parish Meeting held on the 11 th August 2022 as circulated were confirmed as a true and accurate record and duly signed by the Chairman (Proposed: Councillor C. Vercoe; Seconded: Councillor A. Barnaby)	
203/22	Matters Arising from the Monthly Parish Meeting held on Thursday 11th August 2022:- Page 1 Min.124/21 BT Pole:- It was reported this was being investigated by Rachael Tatlow of Cormac through British Telecom. Page 1 Min.91/22 Annual Insurance Premium:- Clerk to research in the New Year Action: Clerk to research over the next few months. Pages 1 Min.142/22 Internal Auditors Report:- Clerk reported the following actions have been dealt with - Following a review of the Final accounts for 2021-2022 the general reserve of £30,280 was 50% of the total expenditure of £60,580. In addition, specific reserves amounted to £15,000, a further 25% of total 2021-2022 expenditure. Therefore, total reserves at 31 st March 2022 represented 75% of total expenditure in 2021-2022. We believe this is more than adequate level of reserves for the Parish Council. With regards to the Public Conveniences Cleaner, Chairman and Clerk to review the last Risk Assessment and our Asset Register, including the Financial Regulations, to be included on the next agenda for any updates and ratification Action: Clerk/Chairman.	Clerk Clerk/ Chair

	<p>Page 3 Min.185/22 Broken Footpath Sign at Six Turnings:- Clerk reported a response had been received advising the replacement of broken or missing signs is not a priority for action at this time. They are currently only able to react to urgent health and safety issues. However, the location identified has been added to the list of paths where they have missing signage and it is hoped to arrange for replacements if additional investment becomes available.</p> <p>Page 3 Min.185/22 Footpath between junction of Lamorrick to Rosehill:- Clerk reported a response had been received advising they would investigate.</p>	
204/22	<p>Monthly Cornwall Councillor Report:- Apologies received from Cornwall Councillor Mrs. J. Cruse and report received as follows:-</p> <ul style="list-style-type: none"> • I have been contacted by several residents who are keen to establish a cycle lane/footpath from Lanivet to Jims Cash and Carry. I have been in contact with Sustrans (the recommended agency) to see if we can put this forward for SPF funding. Subsequently it does seem sensible to have a feasibility for the whole area around Bodmin. I am suggesting we have a meeting in November and consider putting this forward as an EOI for the Community Network programme as this is an easier and quicker route to getting the project done. Date to be confirmed. • I have put a link into the Lanivet magazine to help residents with the cost-of-living crisis we are all about to experience. I have also committed some Community Chest funds to the St. Petroc Food Bank. • I have been contacted about noise from the Lanivet Pub and the Avalen Wedding venue. In both cases I have advised residents to contact the environment agency who have powers to deal with these matters and will investigate in due course. • I am taking a holiday in October so will not be around for most of the month, so please let me know if there is anything you need doing before I leave. 	
205/22	<p>Highway Issues/Footpath Issues/Damaged Signs in the Parish (Including (a) HWRC Update; (b) Waste Bins for Lanivet and Nanstallon; (c) Complaints in respect of piece of Land at Boscarne):-</p> <p>Highway Issues:- None.</p> <p>Footpaths:- None.</p> <p>Damaged Signs in the Parish:- None.</p> <p>HWRC Update:- Chairman reported he could see the number of signs around and if you follow them you do come to the site.</p> <p>Waste Bins for Lanivet and Nanstallon:- Update received advising Biffa's current prices are £8.31 per bin per empty (plus vat). The Parish Council have two bins in the Play Area and these are emptied 3 times a week which will equate to $£8.31 \times 2 = £16.62 \times 3 = £49.86$. $£49.86 \times 52 \text{ weeks} = £2,592.77$ plus vat. Changes will not take place until 31st March 2023, giving the Parish Council time to consider options. Cornwall Council may be able to offer this service directly, they will follow up and confirm. They queried who litter picks the Village Green and Play Area and where the litter is being disposed? It was resolved to liaise with Donna and get precise details of what is being moved and where to and we need her to differentiate between the square bins which are Cornwall Council ones and the round ones which are ours Action: Clerk.</p>	Clerk

	Complaints in respect of piece of Land at Boscarne:- Councillor Miss P. Bolton had reported this to Cornwall Council, along with Cornwall Councillor Mrs. J. Cruse.																																		
206/22	<p>Planning Applications/Results/Correspondence/Letters of Objection received: -</p> <p>Planning Applications:-</p> <p>PA22/06985 – Steven Waddell & Charlotte Hopkins – Change of use of holiday restricted dwelling to allow full time residential use, Skippers Cottage, Tregarthen, Nanstallon – Support (Proposed: Councillor A. Barnaby; Seconded: Councillor Mrs. J. Stickland)</p> <p>PA22/07382 – Willcocks – Prior Approval for Change of Use of steel framed timber clad agricultural building to Use Class B8 (storage or distribution) with slight changes to external appearance, South Tregleath Farm, Nanstallon - Parish Council to go with Cornwall Councils Planning Officers recommendations on this application (Proposed: Councillor D. Williams; Seconded: Councillor A. Barnaby)</p> <p>For Information Only - PA22/01501/PREAPP – Mr. Martin Lewis – Pre-application advice to convert existing large double garage into a small dormer style dwelling house, Dun-Romin, Nanstallon</p> <p>For Information Only - PA22/01510/PREAPP – Lee West and Company Limited – Pre-application advice for the erection of polytunnels for horticultural use, Land North of Boscarne Mill, Nanstallon</p> <p>Planning Results:-</p> <p>PA22/06500 – Mr. Brian Winterbaker – Non-material amendment in relation to Decision Notice PA22/04269 dated 7/7/2022 for change from the approved rear gable type roof extensions to hip roof extensions, 10 Truro Road, Lanivet – Approved</p> <p>PA21/08654 – Mr. Brian Walsh – Proposed dwelling and garage, Land South East of Elsinore, Old Coach Road, Lanivet - Withdrawn</p> <p>Planning Correspondence:- None received.</p>	<p>Clerk</p> <p>Clerk</p>																																	
207/22	<p>Accounts & Any Applications for Grants & Donations:- The Parish Council approved payment of the following accounts for September 2022 as per Financial Regulations (Proposed: Councillor D. Austin; Seconded: Councillor A. Barnaby)</p> <table border="1"> <tr> <td>Paul Bazeley – Bus Shelters</td> <td>£25.00</td> <td>August 2022</td> </tr> <tr> <td>Miss Stephanie Horton – Toilets</td> <td>£80.50</td> <td>8/8/22-14/8/22</td> </tr> <tr> <td>Booker Limited</td> <td>£187.50</td> <td>Toilet Consumables</td> </tr> <tr> <td>Miss Stephanie Horton – Toilets</td> <td>£80.50</td> <td>15/8/22-20/8/22</td> </tr> <tr> <td>Duchy Cemetery’s Limited</td> <td>£475.00</td> <td>Interment – Gelston</td> </tr> <tr> <td>The Lawn Ranger – Grasscutting</td> <td>£1,049.79</td> <td>August 2022</td> </tr> <tr> <td>ICO</td> <td>£35.00</td> <td>GPDR/Data Protection</td> </tr> <tr> <td>Miss Stephanie Horton – Toilets</td> <td>£80.50</td> <td>22/8/22-28/8/22</td> </tr> <tr> <td>Miss Stephanie Horton – Toilets</td> <td>£80.50</td> <td>As above – Refunded</td> </tr> <tr> <td>British Gas</td> <td>£46.32</td> <td>7/7/22-6/8/22</td> </tr> <tr> <td>Miss Stephanie Horton – Toilets</td> <td>£80.50</td> <td>29/8/22-4/9/22</td> </tr> </table>	Paul Bazeley – Bus Shelters	£25.00	August 2022	Miss Stephanie Horton – Toilets	£80.50	8/8/22-14/8/22	Booker Limited	£187.50	Toilet Consumables	Miss Stephanie Horton – Toilets	£80.50	15/8/22-20/8/22	Duchy Cemetery’s Limited	£475.00	Interment – Gelston	The Lawn Ranger – Grasscutting	£1,049.79	August 2022	ICO	£35.00	GPDR/Data Protection	Miss Stephanie Horton – Toilets	£80.50	22/8/22-28/8/22	Miss Stephanie Horton – Toilets	£80.50	As above – Refunded	British Gas	£46.32	7/7/22-6/8/22	Miss Stephanie Horton – Toilets	£80.50	29/8/22-4/9/22	Clerk
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	DMC-IT – Website Updating	£37.50	August 2022	
	Outdoor Play People	£253.20	Cableway Repairs	
	Outdoor Play People	£855.00	50% Deposit for Park Works	
	Mrs. J. Burdon Salary & Expenses	£512.80	September 2022	
	CC Pension Scheme	£161.60	September 2022	
	Inland Revenue – Income Tax	£113.20	September 2022	
	Wallgate – Mrs. J. Burdon	£90.89	Soap - Wallgate Dispensers	
	Lloyds Bank – Service Charges	£7.85	September 2022	
	Mr. D.K. Hughes	£494.20	Planning for Nursery	
	Receipt: Mrs. J. Stickland	£18.00	3 x Queens Jubilee Mugs	
	Receipt: Mrs. M. Wheatley	£6.00	1 x Queens Jubilee Mug	
	Receipt: Miss Stephanie Horton	£80.50	Refund of Overpayment	
	Receipt: Cornwall Council	£25,784.91	Precept & CTS Grant	
	Receipt: Ken Newcombe Funerals	£765.00	Interment - Gelston	
	Debit Card application:- Clerk reported we were still waiting for the debit cards to arrive; the form has been re-sent for a third time. Clerk would try calling to see what the problem is or visit a local branch Action: Clerk.			Clerk
208/22	<p>Lanivet Village Green/Play Equipment/Car Park/Bus Shelters (Including (a) Survey on Signage for Parking of Vehicles in the Car Park; (b) Slippery Noticeboard Area):- Chairman reported works will be carried out in the play area fairly soon.</p> <p>Survey on Signage for Parking of Vehicles in the Car Park:- Chairman requested Councillors fill in the form circulated and he would collate. Councillor T. Hancock reported the Car Park is showing signs of breaking up.</p> <p>Clerk reported at the request of the Chairman she contacted about 5 private parking companies about a pay and display system, with around 20-30 spaces Action: Request dates and Councillors would be happy to meet.</p> <p>Slippery Noticeboard Area:- Clerk reported a report had been received from a member of the public advising he had slipped and fell on the granite slabs, outside the noticeboard and injured his shoulder. Our Contractor confirmed the area was last washed with a detergent and swept the week beginning 8th August 2022. Twice a year he jets the area as this is the best way of removing any build up and he does this in his own time as it is not specified on the contract, which merely states to be swept and washed down. It was resolved to ask him to power wash each time he comes to clean (Proposed: Councillor A. Barnaby; Seconded: Councillor Mrs. H. Akehurst) Action: Clerk.</p> <p>Bus Shelters:- No update.</p>			Clerk
209/22	<p>Cemetery Matters (Including any applications for memorials, inscriptions):- No memorial applications received.</p> <p>Request for Trees:- Clerk reported on request for trees – Response received from Forest for Cornwall advising they do not sell trees and advised getting in touch with a Tree Nursery to check what is in stock. They use suppliers like The Grower or Tamar Trees for larger orders and they may be able to supply. Bare rooted whips are usually around £0.80 to £1.00 and are 2 years old. Clerk confirmed she had requested quotes from both.</p>			

	<p>The Grower had responded but had not included the cost of the trees, only the delivery cost and they would not be available until the middle of November onwards, a response was yet to be received from Tamar Trees Action: Keep Pending.</p> <p>Inspection of Burial Grounds, health and safety issues:- Clerk reported Cormac will get costed up over the next few weeks Action: Keep Pending.</p> <p>Councillor Mrs. J. Stickland suggested a sign in the new cemetery in respect of unstable headstones, the same as what is on the old cemetery, it is disclaimer, and we should have one on the new cemetery gates. Chairman to visit and inform the Clerk Action: Chairman/Clerk.</p>	<p>Clerk</p> <p>Clerk</p> <p>Chair/ Clerk</p>
210/22	<p>Public Conveniences Update:- Sign for toilet – Clerk reported Councillor D. Austin advised he had still not come up with wording. Councillors to discuss out of the meeting to agree if a notice needs to be put up.</p> <p>Clerk and Councillor T. Hancock to discuss signs for flushing system and send to Councillor A. Barnaby who would print and laminate Action: Councillor T. Hancock/Clerk.</p>	<p>Clerk/ Cllr. T. Hancock</p>
211/22	<p>Lanivet Parish Historic Buildings (Including Lanivet Church Letter to be sent):-</p> <p>Nanstallon Chapel Update:- Councillor Mrs. H. Akehurst reported they have recently had a meeting and have applied to open a bank account and have sent the constitution off and are applying to be a charity and will have a business plan. There is no news from the Methodists regarding a price. They are in the process of arranging fund raising events and the school have offered their premises. They are meeting with other community halls asking for advice and experience of how they got things up and running. The biggest thing now is donations and grant funding. They also have someone putting together a website as well. It is an amazing opportunity and so many people are interested in helping, with members who have a lot of skills.</p> <p>Lanivet Church:- Councillors D. Williams and A. Harris reported things have changed and there is additional funding coming through. They want to have additional officers and unfortunately no-one has come forward to date. They have another meeting with the Arch Deacon, and it will be open, and they would like to see as many people as possible attend from the village.</p> <p>Chairman and several Councillors attended the funeral of Mrs. Beryl Trebilcock and there was a really good turnout.</p>	
212/22	<p>Newsletter Reports/Parish Council Website (Including of updating front page of Website):- Clerk reported Facebook and the Website continue to be updated monthly.</p> <p>Updating of Front Page:- Clerk would send some links to other Parish Councils home pages to Councillors D. Williams and A. Harris Action: Councillors D. Williams, A. Harris and Clerk.</p>	<p>Cllrs. D. Williams/ A. Harris Clerk</p>
213/22	<p>Correspondence:-</p> <ol style="list-style-type: none"> 1. NALC – Chief Executives Bulletin 2. CALC – Funding Update Briefing via Team on the 23rd August 2022 at 11.00am 3. Cornwall Councillor Mrs. J. Cruse – Cormac Workshop Sessions 	

	<p>4. Cornwall Council – Town & Parish Council Newsletter – 12th August 2022</p> <p>5. Great Western Railway – Strike tomorrow 13th August 2022</p> <p>6. CALC – NALC Legal Update – August 2022</p> <p>7. CALC – Training Bulletin – September to December 2022</p> <p>8. NALC – Events</p> <p>9. Great Western Railway – Rail Strikes</p> <p>10. NALC – Newsletter</p> <p>11. Community Energy Plus – Sustainable Warmth Grant Funding</p> <p>12. CALC – Dementia Friendly Communities Guide and Survey</p> <p>13. CALC – Community Levelling Up Programme Funding Briefing: Tuesday 23rd August</p> <p>14. CALC – The General Power of Competence: Free Session on Wednesday 28th September 2022 at 10.00am</p> <p>15. Cormac Solutions – Meet the Cormac Team Invite</p> <p>16. Cornwall Council – Occupational Health Services</p> <p>17. Cornwall Council – The Cornwall Spaces and Places Conference – 16th September 2022</p> <p>18. CALC – Planning Training: New Courses</p> <p>19. CALC – South West Water – Invitation to online consultation event in September</p> <p>20. CALC – Slide Presentation by David Rodda, Growth Manager at Cornwall Council</p> <p>21. CALC – Employment Training Courses</p> <p>22. Cornwall Council – Meet the Leader of Cornwall Council</p> <p>23. Ross Holman – Fully Funded EV Charging Point Scheme</p> <p>24. Cornwall Council – Shared Prosperity Fund Briefings – 8th & 9th September 2022</p> <p>25. Cornwall Zero – Invitation to Conference on Saturday 22nd October 2022</p> <p>26. Community Energy Plus – Cornwall Council – Sustainable Warmth Grant Funding</p> <p>27. Cornwall Council – Public Consultation – Statement of Principles under Gambling Act 2005</p> <p>28. Cornwall Council Pensions – Employers Meeting – Monday 28th November 2022</p> <p>29. Clerks & Councils Direct Magazine (Councillor A. Barnaby)</p> <p>30. Plymouth City Council - England's first Sub-National Rural Mobility Strategy</p> <p>31. NALC – Star Awards 2022</p> <p>32. Cornwall Wildlife Trust Newsletter</p>	
214/22	Urgent Parish Matters with prior liaison with Chairman (Items for Information Only and items for the next agenda):- None.	
215/22	Date of Next Meeting and Meetings for 2022:- Thursday 13 th October 2022 at 7.00pm to be held in the One for All Lanivet Parish Community Centre. There being no further business to discuss the meeting closed at 7.53pm.	

Signature:

Chairman

Date: 13th October 2022