

# LANIVET PARISH COUNCIL

## MINUTES OF THE PARISH COUNCIL MEETING

HELD IN THE ONE FOR ALL LANIVET PARISH COMMUNITY CENTRE, LANIVET

ON THURSDAY, 9TH OCTOBER 2025 AT 7.00PM

Present: Cllr. D. Batten (Chairman) Cllr. Miss J. Stocks Cllr. D. Williams Mr. Webb – PA25/06776  
Mrs. J. Burdon (Parish Clerk) Cllr. C. Vercoe Cllr. Mrs. H. Akehurst  
Cllr. Ms. B. Winter-Baker (Vice-Chair) Cllr. S. Jennings Cwll. Cllr. C. Batters

Minute	AGENDA ITEMS	Action
185/25	<p><b>Public Forum (Including Monthly Report from Cornwall Councillor):-</b> One member of the public in attendance, Mr. Webb, in respect of planning application PA25/06776. He gave some details to bring the property up to date to be more energy efficient, with a sympathetic extension on the back. They want to move the layout somewhat to suit their family. They are currently in a caravan up above the project temporarily.</p> <p>Cornwall Councillor C. Batters reported as follows:-</p> <ul style="list-style-type: none"> <li>• Margaret Evans from Lamorrack had problems with the stream next to her property. He spoke with her, and he then liaised with Councillor D. Williams. Councillor D. Williams visited the area and reported that what is on Mrs. Evans' side is her responsibility. It is the trees that have fallen on the other side, and he is exactly sure of the landowner. The river is full of trees <b>Action:</b> Cornwall Councillor C. Batters to follow up with the Environment Agency.</li> <li>• Overgrown hedge from the village Fish and Chip Shop all the way down to Lamorrack – the team were going to check to see if there were any concerns.</li> <li>• Overgrown hedges along Clann Lane all the way up through – the team were going to check to see if there were any concerns, it was noted nothing had been done <b>Action:</b> Cornwall Councillor C. Batters to follow up.</li> <li>• Sleeping policemen are required near the old cemetery gates and by the old church hall as a safety measure, also querying the suggested 20mph. Cornwall Councillor C. Batters advised that this is no longer used; he would be happy to follow up on a solution. <b>Action:</b> Cornwall Councillor C. Batters to follow up.</li> <li>• Code of Conduct leaflet. Cornwall Councillor C. Batters reported he has not heard anything and is not sure whether they are still available <b>Action:</b> Cornwall Councillor C. Batters to follow up.</li> <li>• Road leading from the Community Centre out through the back roads. There are a lot of branches broken off that need action. Councillor C. Batters advised all reported.</li> <li>• Brewers Close – oak tree on hedge was cut back, but now needs further cutting back. Cornwall Councillor C. Batters reported he had not heard anything and would follow up <b>Action:</b> Cornwall Councillor C. Batters to follow up.</li> </ul> <p>Chairman thanked Cornwall Councillor C. Batters for his report and for attending the meeting this evening.</p> <p>Cornwall Councillor C. Batters left the meeting at 7.24pm.</p>	<p>Cwll. Cllr. C. Batters</p> <p>Cwll. Cllr. C. Batters</p> <p>Cwll. Cllr. C. Batters</p> <p>Cwll. Cllr. C. Batters</p> <p>Cwll. Cllr. C. Batters</p>

186/25	<p><b>Resignation of Parish Councillor and Vacancy:-</b> Resignation received from Mrs. J. Stickland, Clerk had already informed Cornwall Council, and we are waiting for the relevant date to lapse, and then the Parish Council can advertise to co-opt. The current advertisement expires on the 14<sup>th</sup> October 2025. Resolved the Clerk advertises as soon as the current date lapses and informs Councillors (Proposed: Councillor S. Jennings; Seconded: Councillor D. Williams) All in Favour <b>Action:</b> Clerk.</p>	Clerk
187/25	<p><b>Apologies:-</b> Councillors A. Harris, Mrs. K. Masters, Miss P. Bolton, D. Austin.</p> <p>Chairman reported the Clerk had followed up on the 6-month rule for Councillor D. Austin, as there are extenuating circumstances, and we will need his long-term financial advice. It is only meetings he misses. He is an active member of two of the working parties. We understand the personal pressures he is under, which we deem to be extenuating circumstances. Resolved agreed that we value Councillor D. Austin's support and knowledge of financial matters and that he gives invaluable service behind the scenes on various working parties (Proposed: Councillor B. Winter-Baker; Seconded: Councillor Miss J. Stocks) All in Favour. It was agreed to inform Councillor D. Austin of this resolution <b>Action:</b> Clerk.</p>	Clerk
188/25	<p><b>Members Declaration of Interest and Dispensation Requests:-</b> Councillor D. Williams declared a non-registerable interest under Paragraph 3.5A in the Lanivet Charities.</p> <p>Councillor D. Batten declared a non-registerable interest under Paragraph 3.5A in the Lanivet Sport &amp; Recreation Trust.</p> <p>Councillor D. Williams declared a non-registerable interest under Paragraph 3.5A in the Lanivet Church.</p> <p>Councillor Mrs. H. Akehurst declared a non-registerable interest under Paragraph 3.5A in the Nanstallon Community Trust.</p> <p>Councillor Ms. B. Winter-Baker declared a non-registerable interest under Paragraph 3.5A in the PTA of Lanivet Academy.</p>	
189/25	<p><b>Minutes of the Monthly Meeting held on Thursday, 11<sup>th</sup> September 2025:-</b> Resolved the Minutes of the Monthly Meeting held on the 11<sup>th</sup> September 2025 as circulated were confirmed as true and accurate and duly signed by the Chairman (Proposed: Councillor C. Vercoe; Seconded: Councillor D. Williams) All in Favour</p>	
190/25	<p><b>Matters Arising from the Monthly Meeting held on Thursday, 11<sup>th</sup> September 2025:-</b></p> <p><b>Page 1 Min.43/25 Solar Light:-</b> Clerk reported a quote had been received for replacement, with a 7-year warranty on the electronics in the sum of £2,237.00 plus VAT. Resolved to accept the quote <b>Action:</b> Clerk. (Proposed: Councillor Mrs. H. Akehurst; Seconded: Councillor Ms. B. Winter-Baker) All in Favour.</p>	Clerk
191/25	<p><b>Highway Issues/Footpath Issues/Damaged Signs in the Parish (Including Update on Enhanced LMP Grant Invitation for 2025-2026):-</b></p> <p><b>Highway Issues:-</b> Email received from Rachael Tatlow advising in respect of the Lanivet Triangle Verge – In case of any enquiries, their arboriculture team will be carrying out Highway Epicormic clearance on all Lime species Street Trees in the following locations:</p> <ul style="list-style-type: none"> <li>• Work to remove epicormic obstructions will be undertaken in the next 2-4 weeks to a height of 2.1m</li> <li>• Any Lime trees in these locations that are directly protected by TPO or covered under an order of a Conservation Area have been acknowledged by the Council's Planning Service</li> </ul>	

	<p><b>Footpath Issues:-</b> Cornwall Council – Enhanced LMP Scheme Grant 2025 – Clerk reported a quote has been sent to Cornwall Council to establish whether the works proposed would be covered under this scheme, and we are waiting for a response <b>Action:</b> Keep Pending.</p> <p>Councillor Miss J. Stocks reported on the footpath where the new bench has recently been put up, that someone had recently fallen over, noting the footpath was quite slippery. She had reported to Cornwall Council, who followed up.</p> <p><b>Damaged Signs in the Parish:-</b> None.</p>	Clerk												
192/25	<p><b>To RECEIVE consultation response requests and to RESOLVE a response. Formal requests from the planning authority received before the start of the meeting will be considered, including Results/Correspondence/Any Letters received for or against any Planning Applications:-</b></p> <p><b>Planning Applications Received:-</b></p> <p><b>PA25/06776 – Mr. Henry Webb &amp; Mrs. Fran Harkness</b> – Renovation of existing farmhouse with two storey rear extension replacing single storey extension. Focusing on lowering buildings energy bills, Lower Boscarne Farmhouse, Nanstallon – <b>Support</b> (Proposed: Councillor Mrs. H. Akehurst; Seconded: Councillor C. Vercoe) All in Favour</p> <p><b>Planning Results Received:-</b></p> <p><b>PA25/04668 – Mr. James Willcocks</b> – Reserved Matters application following Outline approval PA23/08240 dated 9<sup>th</sup> April 2024 for the Siting of an agricultural worker’s dwelling for access, appearance, landscaping, layout and scale, Land South West of South Tregleath Farm, Nanstallon – <b>Approved</b></p> <p><b>PA/25/06170 – Mr. David Thomas</b> – Application for Permission in Principle for the construction of a minimum of one, maximum of two dwellings to replace two existing lawful residential mobile homes granted under PA25/03455, Land West of Fenwick House, Dunmere, Bodmin – <b>Granted (CAADs, PIPs and LUs only)</b></p> <p><b>PA25/06320 – C.J. Harris &amp; Son</b> – Prior notification of agricultural or forestry development for: Building to roof over dung store, Higher Woodley Farm, Lanivet – <b>Prior Approval not required (PA/AF/TEL/DEM/)</b></p> <p><b>PA25/00747/PRE – D.J. Keat &amp; Sons (Mr. Alan Keat)</b> – Pre-application advice for construction of permanent agricultural workers dwelling, Land North of Tremayle Farm, St. Lawrence, Bodmin – <b>Closed – advice given</b></p>	Clerk												
193/25	<p><b>Approval of Monthly Accounts for October 2025 &amp; Any Applications for Grants &amp; Donations:-</b> The Parish Council approved payment of the following accounts for October 2025 as per Financial Regulations, including confirmation that our Income &amp; Expenditure Spreadsheets agree with bank reconciliations/statements (Proposed: Councillor S. Jennings; Seconded: Councillor Mrs. H. Akehurst) All in Favour</p> <table border="1" data-bbox="193 1912 1353 2063"> <tr> <td>Sharon Kinch Toilet Contractor</td> <td>£115.50</td> <td>8/9/25-14/9/25</td> </tr> <tr> <td>Cornish Garage/D. Williams</td> <td>£15.98</td> <td>Fuel for Grasscutting</td> </tr> <tr> <td>Sharon Kinch Toilet Contractor</td> <td>£115.50</td> <td>15/9/25-21/9/25</td> </tr> <tr> <td>Booker Limited</td> <td>£117.52</td> <td>Toilet Consumables</td> </tr> </table>	Sharon Kinch Toilet Contractor	£115.50	8/9/25-14/9/25	Cornish Garage/D. Williams	£15.98	Fuel for Grasscutting	Sharon Kinch Toilet Contractor	£115.50	15/9/25-21/9/25	Booker Limited	£117.52	Toilet Consumables	
Sharon Kinch Toilet Contractor	£115.50	8/9/25-14/9/25												
Cornish Garage/D. Williams	£15.98	Fuel for Grasscutting												
Sharon Kinch Toilet Contractor	£115.50	15/9/25-21/9/25												
Booker Limited	£117.52	Toilet Consumables												

	British Gas – Electricity for Toilets	£54.86	7/8/25-3/9/25	Clerk
	T.P. Tree Services	£588.00	Grasscutting – September 2025	
	Sharon Kinch Toilet Contractor	£115.50	22/9/25-28/9/25	
	Cornwall Council	£336.00	Parish Election Recharges	
	Amazon	£27.51	Stationery	
	DMC-IT – Website Updating	£37.50	September 2025	
	Amazon	£5.33	Stationery	
	Sharon Kinch Toilet Contractor	£115.50	29/9/25-5/10/25	
	Paul Bazeley Window Cleaning	£30.00	Bus Shelters – September 2025	
	Lloyds Bank – Bank Charges	£8.50	October 2025	
	Mrs. J. Burdon Salary & Expenses	£654.88	October 2025	
	CC Pension Scheme	£202.07	October 2025	
	Inland Revenue – Income Tax	£145.80	October 2025	
194/25	<b>Power of Competence in line with expenditure to be reviewed and approved (this agenda item is to note that the Council is not meeting the criteria to formally adopt the General Power of Competence due to the Clerk not being CiLCA qualified, but the Council will review and understand the other powers to ensure robust procedures are in place):-</b> Resolved to put Power of Competence in place and advertise on the Parish Council website with other annual policies (Proposed: Councillor Miss J. Stocks; Seconded: Councillor D. Williams) All in Favour <b>Action:</b> Clerk.			Clerk
195/25	<b>Approval of Budget Monitoring Report:-</b> Resolved to accept the Budget Monitoring Report as circulated, including payment to the Community Centre (Proposed: Councillor D. Williams; Seconded: Councillor Miss J. Stocks)			
196/25	<b>Start consideration of setting Draft Budget 2026-2027 Precept and Policy Reserve and Adequacy of Reserves for year ended 31<sup>st</sup> March 2027:-</b> Resolved to review and include on the next agenda for approval. Clerk to email all Councillors for any comments to be forwarded on for amendments/additions <b>Action:</b> Clerk.			Clerk
197/25	<p><b>Lanivet Village Green/Play Equipment/Car Park/Bus Shelters/Grasscutting:-</b> Councillor D. Williams reported the memorial tree we planted for the Queen has been damaged, which was not our grasscutting contractor. He will see if he can find a replacement, to a limit of £250.00 as agreed by Councillors (Proposed: Councillor C. Vercoe; Seconded: Councillor S. Jennings) All in Favour <b>Action:</b> Councillor D. Williams.</p> <p>Councillor D. Williams reported he met with John Kingdon today about the Village Green drainage, and he asked if there were any available maps. Chairman suggested there may be grants available towards drainage issues <b>Action:</b> Councillor D. Williams to follow up with Mr. Roberts, and the Clerk would look through her archived paperwork for any information.</p> <p>Councillor Ms. B. Winter-Baker reported she had spoken to Dani Thomas to look at the play equipment, and she will visit this week, and they can quote for everything required. There is another company she is going to contact as well.</p> <p><b>Car Park:-</b> Clerk reported a surveyor visited the land following the HM Land Registry letter <b>Action:</b> Keep Pending. No permanent parking sign – response received advising a parking order would need to be implemented, and some information on initial guidance would be forwarded by the Parking Team <b>Action:</b> Keep Pending.</p>			<p>Cllr. D. Williams</p> <p>Cllr. D. Williams/ Clerk</p> <p>Clerk</p> <p>Clerk</p>

	<p><b>Bus Shelters:-</b> No update.</p> <p><b>Grasscutting:-</b> Grasscutting Contract - Clerk had circulated an updated version by Councillor D. Williams for next year, and approval. Resolved to discuss at our January meeting <b>Action:</b> Clerk.</p> <p>Councillor D. Williams reported that some work had been carried out with grasscutting, and he still has concerns. Chairman suggested Councillor D. Austin review this and the contract paperwork <b>Action:</b> Clerk to send contract paperwork to Councillor D. Austin to review.</p>	<p><b>Clerk</b></p> <p><b>Clerk/Cllr. D. Austin</b></p>
198/25	<p><b>Cemetery Matters (Including any applications for Memorials, Inscriptions):-</b> Councillor D. Williams reported that the old cemetery has not yet been cut. He is not happy with how the grasscutting in the cemeteries has been dealt with.</p> <p>Councillor Ms. B. Winter-Baker discussed non-parishioners' interments for the future and would like to stop this process. Clerk to send some suitable wording to be discussed and agreed upon at the next meeting. To include as an agenda item <b>Action:</b> Clerk.</p> <p>Councillor D. Williams raised the possible availability of land to extend the cemetery in the future, from Steve Angwin, to be discussed at the next meeting <b>Action:</b> Clerk.</p> <p>Councillor Ms. B. Winter-Baker reported on the very old graves, some of which are damaged and sunken, and she had concerns about trip hazards. Councillors D. Williams and Ms. B. Winter-Baker to visit and review <b>Action:</b> Councillors D. Williams and Ms. B. Winter-Baker.</p> <p>Chairman suggested planning to include funds in the budget for the future for any necessary works on the very old sunken graves, where there are no families to deal with this.</p>	<p><b>Clerk</b></p> <p><b>Clerk</b></p> <p><b>Cllr. D. Williams/ Cllr. Ms. B. Winter-Baker</b></p>
199/25	<p><b>Public Conveniences Update:-</b> Councillor D. Williams reported there are currently no concerns, all is working as expected.</p>	
200/25	<p><b>Lanivet Parish Historic Buildings:-</b></p> <p><b>Lanivet Church Update:-</b> No update.</p> <p><b>Nanstallon Chapel Update:-</b> Councillor Mrs. H. Akehurst reported they have had a new battery donated for the solar panels, and bookings are increasing. They are currently looking into the acoustics.</p>	
201/25	<p><b>Newsletter Reports/Parish Council Website:-</b> Clerk reported on the website and email advising a quote had been received from our IT Contractor - £68.88 plus VAT per year for the hosting website, email and domain name. Easyspace do the transfer for free. Her fee would be £50.00 for the admin and comms with Phil Hobson and Easyspace throughout the process. There is a lot to organise. The site might be down for a few hours. Firstly, the domain name transfer takes 7 days to complete, so she could make a start as soon as she has confirmation to go ahead. Resolved to accept the quote (Proposed: Councillor B. Winter-Baker; Seconded: Councillor Mrs. H. Akrhurst) All in Favour <b>Action:</b> Clerk.</p> <p>Chairman reported the newsletter is out and delivered.</p>	<p><b>Clerk</b></p>
202/25	<p><b>Correspondence:-</b></p> <ol style="list-style-type: none"> <li>1. Cornwall Council - Town and Parish Council Newsletter: 12<sup>th</sup> September 2025</li> <li>2. Office of the Police &amp; Crime Commissioner – OPCC’s CCTV funding scheme 2025</li> </ol>	

	<ol style="list-style-type: none"> <li>3. Cornwall Council - Affordable Housing Newsletter September</li> <li>4. Playground Installations Uk Ltd (Pi Uk Ltd) RE: Lanivet Parish Council Playgrounds</li> <li>5. Cornwall Council - The Cornwall Local Plan: Planning to 2050</li> <li>6. Cornwall Council - Street Trading Updates</li> <li>7. Peninsula Transport - Opportunity to apply for up to £50k of funding for rural transport pilots</li> <li>8. Cornwall Council Pensions - Invitation to Employer Day – LGPS Updates and Actuary Sessions – Wednesday 5<sup>th</sup> November 2025 at Royal Cornwall Events Centre, Wadebridge</li> <li>9. Cornwall Rural Community Council – Save the Date – Community Roadshows</li> <li>10. CALC – Training Update and Autumn Training Bulletin 23<sup>rd</sup> September 2025</li> <li>11. CALC – News Bulletin – 24<sup>th</sup> September 2025</li> <li>12. CALC – Planning Training Sessions</li> <li>13. Cornwall Council - Let's Talk Taxis</li> <li>14. Cornwall Rural Community Council - Clean Cornwall Newsletter</li> <li>15. Cornwall Council Pensions - September 2025   Employer Newsletter</li> <li>16. Great Western Railway - Government announce GWR public ownership plans</li> <li>17. NHS Cornwall &amp; Isles of Scilly - Cornwall together: 3<sup>rd</sup> October 2025</li> <li>18. CALC – Invitation to join the CALC Executive Board</li> </ol>	
203/25	<p><b>Urgent Parish Matters with prior liaison with Chairman (Items for Information Only and items for the next agenda):-</b> None.</p>	
204/25	<p><b>Date of Next Meeting:-</b> Thursday, 13<sup>th</sup> November 2025 at the Lanivet Community Centre.</p> <p>There being no further business to discuss, the meeting closed at 8.28pm.</p>	

Signature: .....

Chairman

Date: 13<sup>th</sup> November 2025