

LANIVET PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING

HELD IN THE ONE FOR ALL LANIVET PARISH COMMUNITY CENTRE, LANIVET

ON THURSDAY, 9TH NOVEMBER 2023 AT 7.00PM

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| Present: | Cllr. D. Batten (Chairman) | Mrs. J. Burdon (Parish Clerk) | Cllr. D. Austin (Vice-Chairman) |
| | Cllr. T. Hancock | Cllr. Miss P. Bolton | Cllr. Mrs. J. Stickland |
| | Cllr. D. Williams | Cllr. Mrs. H. Akehurst | Cllr. C. Veroce |
| | Cllr. P. Harris | Cllr. S. Jennings | Cllr. A. Barnaby |
| | Cllr. A. Harris | Cwll. Cllr. Mrs. J. Cruse | 3 Members of Public |

| Minute | AGENDA ITEMS | Action |
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| | <p>Public Forum:- Three members of public in attendance. One member attended and raised the memorial for his late wife and Grandchildren. Chairman suspended Standing Orders to discuss Cemetery Matters in respect of the memorial applications suggestions from Drew Memorials. Member of public was happy with the outcome and thanked the Parish Council (see Cemetery Matters below). Member of public left the meeting at 7.05pm.</p> <p>One member of the public queried why the planning application was in the Parish Councils name for the Pre-School building. Chairman and Councillors advised the Parish Council obtains a reduced rate and, in the past, have submitted planning applications for other local organisations.</p> | |
| 231/23 | Apologies:- Councillors | |
| 232/23 | <p>Members Declaration of Interest and Dispensation Requests:- Councillors D. Batten & A. Harris declared a non-registerable interest under Paragraph 3.5A in the Lanivet Sport & Recreation Trust.</p> <p>Councillors D. Williams, A. Harris & Mrs. J. Stickland declared a non-registerable interest under Paragraph 3.5A in the Lanivet Charities.</p> <p>Councillor D. Austin declared a non-registerable interest under Paragraph 3.5A in the Trustee of Lanivet Academy.</p> <p>Councillor Mrs. H. Akehurst declared a non-registerable interest under Paragraph 3.5A in the Nanstallon Community Trust.</p> <p>Councillors D. Williams, A. Barnaby & A. Harris declared a non-registerable interest under Paragraph 3.5A in the Lanivet Church.</p> <p>Councillor C. Vercoe declared a non-registerable interest in respect of memorial application to be discussed this evening.</p> | |
| 233/23 | <p>Minutes of the Monthly Meeting held on Thursday 12th October 2023:- Resolved the Minutes of the Monthly Meeting held on the 12th October 2023 as circulated were confirmed as a true and accurate record and duly signed by the Chairman with amendment to page 6 Min.224/23 ... reported that representatives of PCC have written... (Proposed: Councillor D. Austin; Seconded: Councillor Miss P. Bolton)</p> | |
| 234/23 | <p>Matters Arising from the Monthly Meeting held on Thursday 12th October 2023:-</p> <p>Page 2 Min.110/23 BT Telegraph Pole:- No update. Councillor D. Williams reported there is a new pole behind the existing one Action: Keep Pending.</p> | Clerk |

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| | <p>Page 2 Min.113/23 Funding for Play Area:- No update received Action: Cornwall Councillor Mrs. J. Cruse.</p> <p>Page 2 Min.129/23 Damaged Saints Way Sign and other Signs:- No update since this was passed to the Countryside Team to look into replacing. It was also noted the footpath sign at Lamorick for Mine Lane. There is also a Saints Way sign at the end of Rectory Road on the T-Junction Action: Keep Pending and follow up with Cornwall Councillor Mrs. J. Cruse.</p> <p>Page 2 Min.196/23 Hedge Trimming Issues along Clann Lane and Truro Road:- Clerk advised this had been reported and details forwarded to Councillors with case reference Action: Keep Pending.</p> <p>Page 3 Min.218/23 Salt Bins:- A response had been received from Rachael Tatlow of Cormac advising on the locations provided confirming - Rectory Road, Lanivet – no objection to a salt bin at the termination point of footway in the corner. Tower Park, Lanivet – due to limited visibility this would not be a safe location to site a bin. Nanstallon - The Methodist Chapel, Chapel Road Nanstallon PL30 5LA – this is not part of the publicly maintainable highway so we cannot support a bin at this location. Nanstallon – Chapel Road/Institute Lane junction – there is insufficient space to place a salt bin here, and I would have concerns about use due to the proximity of the live carriageways at this junction. Resolved that Clerk liaises with Councillors and re-send information Action: Clerk.</p> | <p>Cwll. Cllr. Mrs. J. Cruse</p> <p>Cwll. Cllr. Mrs. J. Cruse</p> <p>Cwll. Cllr. Mrs. J. Cruse</p> <p>Clerk</p> |
| 235/23 | <p>Monthly Cornwall Councillor Report:- Cornwall Councillor Mrs. J. Cruse reported as follows:-</p> <ul style="list-style-type: none"> • I was in Lanivet yesterday looking at a problem regarding a residents' dog's paws being impacted with uncured tarmac. I could not find the exact spot but noted some deep pot holes near St Benets Close. I have advised the resident that a claim could be made via the Council website should the tarmac have been carried out by Highways. • I also checked that the recent signs to 'keep clear for residents' was being adhered to and in both cases the space was clear. I have also sent an enquiry to Rachel Tatlow regarding works in the area. There has been a lot of flooding, and the roads are extremely muddy which makes any repairs difficult. I was dismayed to hear that the planned repairs for the road from Jim's Cash and Carry to Nanstallon have yet again been delayed. I will be contacting Portfolio Holder regarding this as we do need to find the money for this work. • Flooding around Keats Farm was reported, and I would remind all residents to report flooding by phoning in to the Highways emergency 24/7 line on 03001234222. • Awaiting the yellow lines opposite the Church, but yesterday school collection time seemed very orderly. I also returned by the 4-way traffic lights which seemed to have been improved as there was little delay. • The re-opening of Grass Valley Road will have helped with the queuing situation. Noted though that the village main car park was full and wondered how the situation was with cars being kept there for long periods. <p>Chairman thanked Cornwall Councillor Mrs. J. Cruse for her report and for attending the meeting.</p> | |

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| | Planning Results:- None Received. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 239/23 | <p>Approval of Monthly Accounts up to November 2023 & Any Applications for Grants & Donations:- The Parish Council approved payment of the following accounts for November 2023 as per Financial Regulations (Proposed: Councillor D. Austin; Seconded: Councillor A. Barnaby)</p> <table border="1"> <tr> <td>Miss Stephanie Horton – Toilets</td> <td>£60.00</td> <td>9/10/23-13/10/23</td> </tr> <tr> <td>Lanivet Parochial Church Council</td> <td>£22.00</td> <td>Sponsor Christmas Tree</td> </tr> <tr> <td>HCI Data Limited</td> <td>£12.00</td> <td>Email Storage Jul/Aug/Sept</td> </tr> <tr> <td>Paul Bazeley Window Cleaning</td> <td>£25.00</td> <td>October 2023</td> </tr> <tr> <td>British Gas – Electricity for Toilets</td> <td>£39.27</td> <td>7/9/23-28/9/23</td> </tr> <tr> <td>Miss Stephanie Horton – Toilets</td> <td>£60.00</td> <td>16/10/23-20/10/23</td> </tr> <tr> <td>Jack Kingdon Plant Hire-Haulage</td> <td>£3,600.00</td> <td>Grounds siting Container</td> </tr> <tr> <td>Devon Cornwall Machinery</td> <td>£7,210.80</td> <td>Spinner and Slitter</td> </tr> <tr> <td>Miss Stephanie Horton – Toilets</td> <td>£60.00</td> <td>23/10/23-27/10/23</td> </tr> <tr> <td>Mrs. J. Burdon Salary & Expenses</td> <td>£560.37</td> <td>November 2023</td> </tr> <tr> <td>CC Pension Scheme</td> <td>£171.74</td> <td>November 2023</td> </tr> <tr> <td>Inland Revenue – Income Tax</td> <td>£123.00</td> <td>November 2023</td> </tr> <tr> <td>Duchy Cemetery's Limited</td> <td>£80.00</td> <td>Ashes Interment – Young</td> </tr> <tr> <td>Miss Stephanie Horton – Toilets</td> <td>£60.00</td> <td>30/10/23-3/11/23</td> </tr> <tr> <td>Rentokil Initial</td> <td>£186.87</td> <td>Annual Hygiene Services</td> </tr> <tr> <td>A1 Tree & Grounds Limited</td> <td>£360.00</td> <td>Tree Works</td> </tr> <tr> <td>Lloyds Bank – Bank Charges</td> <td>£7.00</td> <td>November 2023</td> </tr> <tr> <td>DMC-IT – Website Updating</td> <td>£37.50</td> <td>October 2023</td> </tr> <tr> <td>Receipt:- Cornwall Council</td> <td>£1,235.53</td> <td>CIL Payment</td> </tr> <tr> <td>Receipt:- Co-op Funeral Care</td> <td>£475.00</td> <td>Interment - Young</td> </tr> </table> <p>Chairman advised the Parish Council have spent over the few months around £28,000 and we will be having a grant to come in soon in the sum of £17,000. There will be more to come in due course.</p> | Miss Stephanie Horton – Toilets | £60.00 | 9/10/23-13/10/23 | Lanivet Parochial Church Council | £22.00 | Sponsor Christmas Tree | HCI Data Limited | £12.00 | Email Storage Jul/Aug/Sept | Paul Bazeley Window Cleaning | £25.00 | October 2023 | British Gas – Electricity for Toilets | £39.27 | 7/9/23-28/9/23 | Miss Stephanie Horton – Toilets | £60.00 | 16/10/23-20/10/23 | Jack Kingdon Plant Hire-Haulage | £3,600.00 | Grounds siting Container | Devon Cornwall Machinery | £7,210.80 | Spinner and Slitter | Miss Stephanie Horton – Toilets | £60.00 | 23/10/23-27/10/23 | Mrs. J. Burdon Salary & Expenses | £560.37 | November 2023 | CC Pension Scheme | £171.74 | November 2023 | Inland Revenue – Income Tax | £123.00 | November 2023 | Duchy Cemetery's Limited | £80.00 | Ashes Interment – Young | Miss Stephanie Horton – Toilets | £60.00 | 30/10/23-3/11/23 | Rentokil Initial | £186.87 | Annual Hygiene Services | A1 Tree & Grounds Limited | £360.00 | Tree Works | Lloyds Bank – Bank Charges | £7.00 | November 2023 | DMC-IT – Website Updating | £37.50 | October 2023 | Receipt:- Cornwall Council | £1,235.53 | CIL Payment | Receipt:- Co-op Funeral Care | £475.00 | Interment - Young | Clerk |
| Miss Stephanie Horton – Toilets | £60.00 | 9/10/23-13/10/23 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Lanivet Parochial Church Council | £22.00 | Sponsor Christmas Tree | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| HCI Data Limited | £12.00 | Email Storage Jul/Aug/Sept | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Paul Bazeley Window Cleaning | £25.00 | October 2023 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| British Gas – Electricity for Toilets | £39.27 | 7/9/23-28/9/23 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Miss Stephanie Horton – Toilets | £60.00 | 16/10/23-20/10/23 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Jack Kingdon Plant Hire-Haulage | £3,600.00 | Grounds siting Container | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Devon Cornwall Machinery | £7,210.80 | Spinner and Slitter | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Miss Stephanie Horton – Toilets | £60.00 | 23/10/23-27/10/23 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Mrs. J. Burdon Salary & Expenses | £560.37 | November 2023 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| CC Pension Scheme | £171.74 | November 2023 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Inland Revenue – Income Tax | £123.00 | November 2023 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Duchy Cemetery's Limited | £80.00 | Ashes Interment – Young | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Miss Stephanie Horton – Toilets | £60.00 | 30/10/23-3/11/23 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Rentokil Initial | £186.87 | Annual Hygiene Services | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| A1 Tree & Grounds Limited | £360.00 | Tree Works | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Lloyds Bank – Bank Charges | £7.00 | November 2023 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| DMC-IT – Website Updating | £37.50 | October 2023 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Receipt:- Cornwall Council | £1,235.53 | CIL Payment | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Receipt:- Co-op Funeral Care | £475.00 | Interment - Young | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 240/23 | <p>Draft 2024-2025 Precept and Policy Reserve and Adequacy of Reserves:- Chairman and Vice-Chairman reported on draft precept, noting at the present time they are not capped by Central Government. Chairman added that a lot of Councillors do a lot of unpaid work towards a lot of projects and jobs in the Parish, and this is appreciated, this helps to cut costs. Resolved to increase precept by 8.93% to £61,000 which represents a 7.71% increase to parishioners (on Band D). Policy Reserve and adequacy of Reserves – General Reserve Closing Balance 2023-24 43.8% of total expenditure, 2024-25 43.1% of total expenditure; Specific Reserves Closing Balance 2023-24 36.5% of total expenditure, 2024-25 35.8% of total expenditure; Total Reserves Closing Balance 2023-24 80.3% of total expenditure, 2024-25 78.9% of total expenditure (Proposed: Councillor D. Austin; Seconded: Councillor C. Vercoe) Action: Clerk.</p> | Clerk | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 241/23 | <p>Lanivet Village Green/Play Equipment/Car Park/Bus Shelters/Grasscutting:-</p> <p>Car Park:- Chairman reported on a cost he had received to re-paint the white markings in the Car Park in the sum of £561.00 plus vat. Councillors felt the Car Park may need re-tarmacking before white lines are painted. Resolved to obtain quotes from three Contractors to re-surface the Car Park and re-painting white lines for work to be carried out in the spring, quotes to be obtained for the February meeting (Proposed: Councillor A. Harris; Seconded: Councillor Miss P. Bolton) Action: Councillors A. Barnaby and D. Williams.</p> <p>Bus Shelters:- No update.</p> | Cllrs. A. Barnaby & D. Williams | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

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| | Grasscutting:- No update. | |
| 242/23 | <p>Cemetery Matters (Including any applications for memorials, inscriptions):- Memorial application query received from Drew Memorials in respect of the ashes interment with grandchildren last month. They visited the grave and there is no space for an additional inscription for the Grandmother on the front. They could so no reason there could not be a plaque in front and sent a photograph of the grave and two next to it. He believes there is room for a mower and the two memorials next to it have plaques and concreted in kerbing. He would like to ask the Parish Council which of the following three options they would approve, so they could discuss with the family for their consideration. (1) 18" x 12" plaque directly in front fitted on a concrete base; (2) Replace existing base with a slightly bigger one (possibly wedge shaped) with room for wording and possibly reduce the amount of flower containers to one or none (3) Polish up the back and put wording for Grandmother on there. Option one would be the cheapest for the family if it makes a difference. Resolved to permit a larger memorial with no fee payable to the Parish Council, although it was noted fees for the memorial would be payable by the family to Drew Memorials (Proposed: Councillor Miss P. Bolton; Seconded: Councillor Mrs. J. Stickland) Action: Clerk.</p> | Clerk |
| 243/23 | <p>Public Conveniences Update:- Chairman has left in his report for the newsletter that if there is anyone interested in opening, closing and cleaning the toilets on a weekend. Councillor A. Barnaby reported there is a light currently going off in the toilets, he believes it may be an emergency light and this will be followed up. Chairman thanked Councillors A. Barnaby, T. Hancock and D. Williams for making the toilets a lot cheaper to run and they are in a much better state than previously.</p> | |
| 244/23 | <p>Lanivet Parish Historic Buildings:-</p> <p>Nanstallon Chapel Update:- Councillor Mrs. H. Akehurst reported they are still waiting to hear from the Solicitors. Funds are held by the Nanstallon Community Trust.</p> <p>Lanivet Church:- Councillor A. Harris reported a lot of work was carried out on the Church roof over the summer and basically it is currently dry. The Friends of Lanivet Church have funds available to replace the boiler in the Church. There was no-one available from the Bodmin Team for the Remembrance Service.</p> | |
| 245/23 | <p>Neighbourhood Watch:- Councillor Miss P. Bolton reported they are holding a meeting on Tuesday. At that meeting they will be talking about purchasing posters and stickers etc. they have applied for funding, and she wonders if it does not come through whether the Parish Council would contribute. Chairman reported we have a budget item called Section 137 which is for the direct benefit of the Parish, and we are permitted to spend a percentage per voter. Resolved to allow for this (Proposed: Councillor P. Harris; Seconded: Councillor Mrs. J. Stickland) Action: Councillor Miss P. Bolton.</p> | Cllr. Miss P. Bolton |
| 246/23 | <p>D-Day 80th Anniversary on 6th June 2024:- Chairman reported they want at least 9 beacons to be lit. He would be happy to liaise with Steven Angwin regarding the beacons. He would also try to get members of the Royal British Legion to be involved with items that could be displayed Action: Chairman. Councillor A. Harris suggested there needs to be someone that may be available to lead the project. Councillor D. Austin to raise with the Head Teacher at Lanivet School Action: Vice-Chairman.</p> | Chair Vice-Chair |

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| 247/23 | <p>Newsletter Reports/Parish Council Website:- Clerk reported Facebook and the Website continue to be updated monthly with various information, although currently she has family commitments. Chairman reported newsletter report will be sent in shortly.</p> <p>Cornwall Councillor Mrs. J. Cruse left the meeting at 8.12pm.</p> | |
| 248/23 | <p>Correspondence:-</p> <ol style="list-style-type: none"> 1. NALC – White Ribbon Day 1. CALC – News Round Up: Friday 13th October 2023 2. Able Community Care – Care Support in rural and remote locations 3. NALC – Job Listings 4. Zero Hour – Support for Climate and Ecology Bill 5. NALC – Star Council Awards 2023 6. CALC – Presentation Slides from Steve Rowell on Martyn’s Law 7. CALC – AGM – Tuesday 24th October a 7.00pm in St. Erme Community Centre 8. CALC – Martyn’s Law Briefing by Steve Rowell: Online Teams Link – Thursday 9th November 2023 at 11am 9. Great Western Railway – Ticket Office Proposals 10. Cornwall Council – Community Levelling Up Grant Information Events 11. Cornwall Council – Annual Rough Sleeper Count – Volunteers Needed 12. CALC – Information Requests and NALC Legal Update 13. Cornwall Council – Cornwall Community Flood Forum Conference to be held on Friday 3rd November at Royal Cornwall Showground, Wadebridge 14. Cornwall Council – Local Council Planning Training: 23rd November 2023 – Part 1: Neighbourhood Plans, Part 2: The Local Plan and call for sites 15. CPRE Cornwall – Help protect our Cornish Countryside and Coast 16. Great Western Railway - Reminder - Network Rail Re-signalling Work 17. Cornwall Council – Planning News for Local Councils and Agents – Autumn Edition 18. Great Western Railway – Update on ticket office proposals 19. Cornwall Council Pensions – October 2023 Employer Newsletter 20. Great Western Railway – Storm Ciaran Travel Update 21. Cornwall Council – Postponed Workshop Events in relation to Grants for Communities on the 2nd November 2023 22. Cornwall Council Playing - Pitch Strategy and Sport Facilities Study 23. Cornwall Council – Update on Storm Ciaran 24. Cornwall Community Land Trust – November News 25. Cornwall Council – Affordable Housing Newsletter – November 2023 26. Cornwall Council – Precept 2024/2025 documentation 27. CALC – 2023 Local Government Services Pay Agreement 28. Ocean Housing Newsletter 29. CALC – Access to Cornwall Council online learning hub 30. Cornwall Wildlife Trust – Cornwall Good Seafood Guide ‘Champions’ Training 31. CALC – NALC Free Introduction to the Local Council Award Scheme: LCAS 32. Peninsula Transport - Alternative fuels for road freight: helping the freight and logistics sector move away from fossil fuel 33. Great Western Railway – Update on Rail Dispute 34. Department of Health & Social Care - £1million Defibrillator Fund Now open 35. Clerks & Councils Direct Magazine (Councillor Mrs. H. Akehurst) 36. Wheal Martyn Clay Works – Events | |

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| | <p>Councillor Miss P. Bolton reported she has not heard anything regarding the Camel Trail meetings Action: Clerk to follow up.</p> <p>Councillor Mrs. J. Akehurst reported Caroline May from Nanstallon had emailed the Clerk regarding internal audit. Clerk advised no email had been received.</p> | Clerk |
| 249/23 | Urgent Parish Matters with prior liaison with Chairman (Items for Information Only and items for the next agenda):- None. | |
| 250/23 | <p>Date of Next Meeting:- Thursday 7th December 2023 at 7.00pm to be held in the One for All Lanivet Parish Community Centre.</p> <p>There being no further business to discuss the meeting closed at 8.16pm.</p> | |

Signature:

Chairman

Date: 7th December 2023