

LANIVET PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING

HELD IN THE ONE FOR ALL LANIVET PARISH COMMUNITY CENTRE, LANIVET

ON THURSDAY, 9TH MAY 2024 AT 7.40PM

Present: Cllr. D. Austin (Vice-Chairman)
Cllr. D. Williams
Cllr. Mrs. J. Stickland
Mrs. J. Burdon (Parish Clerk)
Cllr. A. Barnaby
Cwll. Cllr. Mrs. J. Cruse
Cllr. A. Harris
Cllr. Miss P. Bolton
Cllr. C. Vercoe
2 Members of Public

Minute	AGENDA ITEMS	Action
	<p>Public Forum:- Two members of public in attendance. Jess Finnemore updated regarding the Lanivet pre-school. She has attended Roche Parish Council and would be going back to their meeting next Monday asking for verbal approval and support and she also attended Luxulyan Parish Council and Bodmin Town Council who both confirmed their support for the project. She was invited to Bodmin College and they are keen to be involved with this project. She listed some funding that would become available from various bodies. She has been liaising with Cornwall Council regarding funding. Cornwall Councillor Mrs. J. Cruse advised the CIL Funding pot will not be decided until February. Councillor D. Williams believes Cornwall Councillor Mrs. J. Cruse should be involved and attend as this is one of her parishes. Vice-Chairman requested a separate meeting with Cornwall Councillor Mrs. J. Cruse to establish the situation with Cornwall Council. Jess Finnemore left the meeting at 7.56pm.</p> <p>Mrs. Karen Masters attended in respect of one of the Parish Councillor vacancies. She had sent a letter explaining all about herself and she did have to leave tonight at around 8.00pm. Resolved to co-op Mrs. Karen Masters (Proposed: Councillor Ms. P. Bolton; Seconded: Councillor D. Williams) Action Clerk. Mrs. Karen Masters duly signed and completed her Declaration of Acceptance of Office. Councillor Mrs. K. Masters left the meeting at 8.01pm.</p>	Clerk
89/24	Apologies:- Councillors D. Batten, Mrs. H. Akehurst.	
90/24	<p>Members Declaration of Interest and Dispensation Requests:- Councillor A. Harris declared a non-registerable interest under Paragraph 3.5A in the Lanivet Sport & Recreation Trust.</p> <p>Councillors D. Williams, A. Harris & Mrs. J. Stickland declared a non-registerable interest under Paragraph 3.5A in the Lanivet Charities.</p> <p>Councillors D. Williams & A. Barnaby declared a non-registerable interest under Paragraph 3.5A in the Lanivet Church.</p> <p>Councillor D. Austin declared a non-registerable interest under Paragraph 3.5A in the Trustee of Lanivet Academy.</p> <p>Councillor A. Harris declared a pecuniary interested in respect of planning application PA24/00766 and planning result PA24/01384 to be discussed this evening.</p>	
91/24	<p>Election of Chairman and Vice-Chairman:- Councillor D. Batten was nominated for Chairman (Proposed: Councillor A. Harris; Seconded: Councillor A. Barnaby).</p> <p>Vice-Chairman said he had confirmed beforehand he would be happy to continue in the role of Chairman and would sign his Declaration of Acceptance of Office on return from his leave of absence.</p>	

	<p>Councillor D. Austin was nominated for Vice-Chairman and duly signed his Declaration of Acceptance of Office (Proposed: Councillor A. Harris; Seconded: Councillor A. Barnaby)</p> <p>Action: Clerk to update paperwork for website.</p>	Clerk
92/24	<p>Election of Working Parties and Chairperson:-</p> <p>Governance & Finance:- Councillors D. Austin, D. Batten, Mrs. J. Stickland, Miss P. Bolton with Councillor D. Austin nominated as Chairman.</p> <p>Burial:- Councillors D. Batten, D. Williams.</p> <p>Services (Footpaths/Village Green/Public Conveniences/Car Park):- Councillors D. Batten, D. Williams D. Austin (Councillor A. Barnaby requested to be removed from Public Conveniences Working Party. He would also query after the meeting whether he also remains on the Car Park Working Party, it would depend on what happened with the suggestion of barriers). (Proposed: Councillor Ms. P. Bolton; Seconded: Councillor Mrs. J. Stickland)</p> <p>Action: Clerk to circulate and update paperwork for website.</p>	Clerk
93/24	<p>Election of Representatives:-</p> <p>Area Network and Rural Parishes:- Councillor Miss P. Bolton, D. Batten, S. Jennings as Parish representatives.</p> <p>Lanivet Parish Sport & Recreation Trust:- Councillors A. Harris and Mrs. H. Akehurst nominated as the Parish representatives.</p> <p>Camel Trail:- Councillors Miss P. Bolton and S. Jennings. (Proposed: Councillor D. Williams; Seconded: Councillor Mrs. J. Stickland)</p> <p>Action: Clerk to circulate and update paperwork for website.</p>	Clerk
94/24	<p>Minutes of the Monthly Meeting held on Thursday 11th April 2024:- Resolved the Minutes of the Monthly Meeting held on the 11th April 2024 as circulated were confirmed as a true and accurate record with a minor amendment to page 5 ... being installed outside... and duly signed by the Vice-Chairman (Proposed: Councillor A. Barnaby; Seconded: Councillor Miss P. Bolton)</p>	
95/24	<p>Matters Arising from the Monthly Meeting held on Thursday 11th April 2024:-</p> <p>Page 2 Min.110/23 BT Telegraph Pole:- Cornwall Councillor Mrs. J. Cruse had reported there was no update on this Action: Keep Pending.</p> <p>Page 2 Min.26/24 Signage Scheme for HWRC Site:- Update from Cornwall Councillor Mrs. J. Cruse advising it is on a long wish list. Action: Cornwall Councillor Mrs. J. Cruse to continue to follow up.</p> <p>Page 4 Min.66/24 Cars parked in Lanivet Car Park:- Clerk reported she had been in touch with the company who had a holiday waste lorry parked which had caused damage. They had followed up with the driver and he advised that he had sorted the fence and placed the grass back, they wanted to ensure we checked and were happy with what he done, advising the truck will not park in the car park anymore. Resolved to respond advising he is no longer there with his large waste lorry but he is still coming in with large work vehicles, we have no problem with his small work van. With regards to the repairs, we accept what has been done</p> <p>Action: Clerk</p>	<p>Cwll. Cllr. Mrs. J. Cruse</p> <p>Cwll. Cllr. Mrs. J. Cruse</p> <p>Clerk</p>
96/24	<p>Monthly Cornwall Councillor Report:- Cornwall Councillor Mrs. J. Cruse reported as follows:-</p>	

	<ul style="list-style-type: none"> • The VW has been taxed for twelve months two weeks ago. The Renault is under investigation still. • She would appreciate any feedback from the SW Water information sent. • There is no news on the telegraph pole. • The road from Jims to Nanstallon is confirmed for works in September. <p>Vice-Chairman thanked Cornwall Councillor Mrs. J. Cruse for her report and for attending the meeting this evening.</p>	
97/24	<p>Highway Issues/Footpath Issues/Damaged Signs in the Parish:- Councillor D. Williams reported at Six Turnings there appears to be three trees that look like they are dieing. He has replacements if they do die and he is monitoring the situation.</p> <p>Highway Issues:- None.</p> <p>Footpath Issues:- None.</p> <p>Damaged Signs in the Parish:- None.</p> <p>Cornwall Councillor Mrs. J. Cruse left the meeting at 8.30pm.</p>	
98/24	<p>Planning Applications/Results/Correspondence/Letters of Objection received:-</p> <p>Planning Applications:-</p> <p>Councillor A. Harris declared a pecuniary interested in the following application and left the meeting during discussion:-</p> <p>PA24/00766 – Mr. Will Harris, C.J. Harris & Sons – Building to store Farm Yard Manure (RYM) over the winter months when the cattle are housed. This is to prevent soil structure damage and run-off as a result of stockpiling in fields; which is how the FYM is currently managed on our farm. This building is being partially funded by the Rural Payments Agency, under their Countryside Stewardship Grant Scheme, Lower Woodley, Lanivet – Support (Proposed: Councillor A. Barnaby; Seconded: Councillor Miss P. Bolton)</p> <p>Councillor A. Harris returned to the meeting room.</p> <p>PA24/02282 – Mrs. Margaret Swadling, Lanivet Methodist Church – Replacement of existing dilapidated timber frame single glazed windows with existing entrance door with new UPVC glazed windows (styled to match existing). Replacement of existing entrance door with new UPVC door (similar to existing), Lanivet Methodist Church, Truro Road, Lanivet – Parish Council to go with Cornwall Councils Planning Officers recommendations on this application (Proposed: Councillor D. Williams; Seconded: Councillor A. Barnaby)</p> <p>Clerk reported the following application had been received and an extension of time had been requested but could not be permitted, therefore, we discuss this evening or leave in abeyance:-</p> <p>PA24/02658 – Mrs. Voilet Langden – Application for Permission in Principle to convert an existing agricultural barn into a two-storey dwelling, Land North East of Langvean, Lanivet – Parish Council to go with Cornwall Councils Planning Officers recommendations on this application (Proposed: Councillor; C. Vercoe Seconded: Councillor Miss P. Bolton)</p> <p>PA24/02936 – Mrs. Michele Barrett – Lifting of Condition 2 of decision notice 2001/0229 (the annexe shall only be occupied by members of the family or guest of the occupier of 1/2 Mill Row and shall not be used at any time as a separate residential unit of accommodation) without complying with condition 1 of decision 2007/00654 dated 15/05/2007, 1 Mill Row, Truro Road, Lanivet – Next Agenda – Extension of Time Granted</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

	<p>Planning Results:- Councillor A. Harris declared a pecuniary interested in the following application, although it was noted it would not be discussed this evening:- PA24/01384 – Mr. Will Harris, C.J. Harris & Sons – Outline application with all matters reserved for the proposed construction of agricultural dwelling and garage, Lower Adwin, Lanivet – Approved</p> <p>PA24/00264/PRE – Mr. & Mrs. M. Hosken – Pre-application advice for residential dwelling on existing residential garden area, Pengoll, Nanstallon – Closed – Advice Given</p>																																																													
99/24	<p>Approval of Monthly Accounts for May 2024 & Any Applications for Grants & Donations:- The Parish Council approved payment of the following accounts for May 2024 as per Financial Regulations (Proposed: Councillor A. Barnaby; Seconded: Councillor A. Harris)</p> <table border="1" data-bbox="188 645 1353 1406"> <tr> <td>Mrs. Lauren Shelley</td> <td>£105.00</td> <td>Toilets – 8/4/24-14/4/24</td> </tr> <tr> <td>Cornwall ALC Limited</td> <td>£819.87</td> <td>Subscription 2024/2025</td> </tr> <tr> <td>Zurich Insurance</td> <td>£854.80</td> <td>Annual Renewal</td> </tr> <tr> <td>Mrs. Lauren Shelley</td> <td>£105.00</td> <td>Toilets – 15/4/24-21/4/24</td> </tr> <tr> <td>British Gas – Electricity for Toilets</td> <td>£44.67</td> <td>7/3/24-4/4/24</td> </tr> <tr> <td>Mrs. Lauren Shelley</td> <td>£105.00</td> <td>Toilets – 22/4/24-28/4/24</td> </tr> <tr> <td>Measura Limited – Survey</td> <td>£390.00</td> <td>Under 5's Nursery</td> </tr> <tr> <td>Booker Limited</td> <td>£163.06</td> <td>Toilet Consumables</td> </tr> <tr> <td>Mr. A.J. Barnaby</td> <td>£40.50</td> <td>Diesel for Grass Cutting</td> </tr> <tr> <td>TP Tree Services Limited</td> <td>£120.00</td> <td>Grasscutting - April 2024</td> </tr> <tr> <td>David K. Hughes Architect</td> <td>£1,712.20</td> <td>Under 5's Nursery</td> </tr> <tr> <td>Mrs. Lauren Shelley</td> <td>£105.00</td> <td>Toilets – 29/4/24-6/5/24</td> </tr> <tr> <td>DMC-IT – Website Updating</td> <td>£37.50</td> <td>April 2024</td> </tr> <tr> <td>HCI Data Limited – Email Storage</td> <td>£14.40</td> <td>March & April 2024</td> </tr> <tr> <td>Lloyds Bank – Bank Charge</td> <td>£7.00</td> <td>May 2024</td> </tr> <tr> <td>Mrs. J. Burdon Salary & Expenses</td> <td>£607.01</td> <td>May 2024</td> </tr> <tr> <td>CC Pension Scheme</td> <td>£184.82</td> <td>May 2024</td> </tr> <tr> <td>Inland Revenue – Income Tax</td> <td>£132.80</td> <td>May 2024</td> </tr> <tr> <td>Paul Bazeley Window Cleaning</td> <td>£25.00</td> <td>May 2024</td> </tr> <tr> <td>Receipt:- Drew Memorials</td> <td>£105.00</td> <td>Memorial - Winter-Baker</td> </tr> </table>	Mrs. Lauren Shelley	£105.00	Toilets – 8/4/24-14/4/24	Cornwall ALC Limited	£819.87	Subscription 2024/2025	Zurich Insurance	£854.80	Annual Renewal	Mrs. Lauren Shelley	£105.00	Toilets – 15/4/24-21/4/24	British Gas – Electricity for Toilets	£44.67	7/3/24-4/4/24	Mrs. Lauren Shelley	£105.00	Toilets – 22/4/24-28/4/24	Measura Limited – Survey	£390.00	Under 5's Nursery	Booker Limited	£163.06	Toilet Consumables	Mr. A.J. Barnaby	£40.50	Diesel for Grass Cutting	TP Tree Services Limited	£120.00	Grasscutting - April 2024	David K. Hughes Architect	£1,712.20	Under 5's Nursery	Mrs. Lauren Shelley	£105.00	Toilets – 29/4/24-6/5/24	DMC-IT – Website Updating	£37.50	April 2024	HCI Data Limited – Email Storage	£14.40	March & April 2024	Lloyds Bank – Bank Charge	£7.00	May 2024	Mrs. J. Burdon Salary & Expenses	£607.01	May 2024	CC Pension Scheme	£184.82	May 2024	Inland Revenue – Income Tax	£132.80	May 2024	Paul Bazeley Window Cleaning	£25.00	May 2024	Receipt:- Drew Memorials	£105.00	Memorial - Winter-Baker	Clerk
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100/24	<p>Conflict of Interest with BDO LLP External Auditors:- Resolved to confirm there were no conflicts of interest (Proposed: Councillor Miss P. Bolton; Seconded: Councillor A. Barnaby) Action: Clerk.</p> <p>Clerk reported we had received one quotation for an Internal Auditor for next year to date and was waiting for other quotes to report Action: Clerk to include on the next agenda when information is available.</p>	Clerk Clerk																																																												
101/24	<p>Lanivet Village Green/Play Equipment/Car Park/Bus Shelters/Grasscutting:- Clerk reported an email had been received from Trevor Hancock with some graffiti on the play equipment as circulated. Councillor A. Barnaby reported he had paint and is waiting for some assistance in carrying out the work, Councillor Miss P. Bolton offered her services when required.</p> <p>Councillor A. Barnaby reported there is an issue at the top of the Village Green and it was not in our contractor's contract to carry out this work. Councillor A. Barnaby said he needs to liaise with our Contractor regarding his strimming and cutting and when he has time, he will catch up with him and if there is a need for the extra work mentioned Vice-Chair said to ask how much. He did cut behind the toilets and left it heaped up and children were scattering around.</p>																																																													

	<p>Car Park:- Councillor A. Barnaby reported on issues with vehicles, he has priced for tarmac, white-lining and we all previously said no, the only way forward he can see is to put barriers up to stop large vehicles parking in there. He said unless we all agree he would walk away from the Car Park and Working Party as well. He had drawn up a diagram of what he believes would be suitable. Vice-Chair asked whether we would want a barrier. Resolved that Parish Councillors agree in principle and to explore the costs/quotes of barriers as we all believe they would be the best way forward Action: Councillor A. Barnaby.</p> <p>Councillor A. Barnaby reported the Church would like to use the village green on Saturday 20th July 12.00pm to 3.00pm. Resolved to agree for the use of the Village Green (Proposed: Councillor Miss P. Bolton; Seconded: Councillor Mrs. J. Stickland) Action: Councillor A. Barnaby to report back.</p> <p>Bus Shelters:- No update.</p>	<p>Cllr. A. Barnaby</p> <p>Cllr. A. Barnaby</p>
102/24	<p>Cemetery Matters (Including any applications for memorials, inscriptions):- Councillor A. Barnaby reported the grass cuttings have been left behind by Contractors and it has been noted that no invoices have been received to date. Spraying around the graves that have surrounds do not appear to have been dealt with Action: Clerk. Councillor A. Barnaby said he would be happy to liaise with our Contractors.</p>	Clerk/Cllr. A. Barnaby
103/24	<p>Public Conveniences Update:- This item was moved to closed session to be dealt with.</p>	
104/24	<p>Lanivet Parish Historic Buildings:-</p> <p>Nanstallon Chapel Update:- Clerk reported that Councillor Mrs. H. Akehurst had advised the hall is doing well with lots of bookings coming in.</p> <p>Lanivet Church:- Councillors D. Williams reported they need to put on some events and there are a few things in the pipeline.</p>	
105/24	<p>Newsletter Reports/Parish Council Website:- Clerk reported Facebook and the Website continue to be updated monthly with various information received.</p> <p>Email from Boris MacKey – Rehab 4 Additional Helpline requesting whether the Parish Council would be willing adding a link to our website:- https://www.rehab4addiction.co.uk/country-wide/drug-alcohol-rehab-cornwall Resolved to permit (Proposed: Councillor Miss P. Bolton; Seconded: Councillor D. Williams) Action: Clerk.</p>	Clerk
106/24	<p>Correspondence:-</p> <ol style="list-style-type: none"> 1. CALC – Cornwall Dementia Conference – Friday 17th May 2024 from 9.00am to 4.30pm at The Royal Cornwall Showground, Wadebridge 2. Cornwall Council - Camel Valley Community Area Partnership - Monday 22nd April 2024, 18:30pm-20:30pm 3. Cornwall Rural Community Charity – The Clean Cornwall Newsletter 4. CALC – Code of Conduct Training for Clerks and Councillors 5. CALC – Slides from GO Collaborate Presentation on the 16th April 2024 6. CALC - Cornwall and the Isles of Scilly Safeguarding & Community Safety Newsletter 7. Great Western Railway - New rail strike announced for 8th May 2024 8. Cormac – Traffic Management for Community Events Training Course – Monday 10th June 2024 9. Cornwall Council – Camell Valley CAP Local Plan Workshop to be held on Monday 24th June at Wadebridge Town Hall from 10.00am to 1.00pm 10. Cornwall Council - Climate Training sessions 	

	<p>11. Office of the Police & Crime Commissioner - The next Councillor advocate online seminar – 3rd June 2024</p> <p>12. Office of the Police & Crime Commissioner - Survey to help identify where improved connections with your local policing team are required</p> <p>13. Cornwall Council - Planning News for Local Councils and Agents - Spring 2024</p> <p>14. Cornwall Council - 10th Anniversary of Cornish National Minority Status</p> <p>15. Cornwall Council – Traffic Management for Community Events Training Course</p> <p>16. Suez Recycling and Recovery UK – MRF Tour</p> <p>17. CALC – Free Briefing – Biodiversity Net Gain Presentation by Andrew Towler on Tuesday 4th June 2024 from 6.30-7.15pm</p> <p>18. CALC – Open Surgery Meeting on Thursday 9th May 2024 at Bude or Callington</p> <p>19. CALC – Steve Parkinson Finance Course dates</p> <p>20. Survey Monkey - Survey for Community Governance Degree Dissertation</p> <p>21. Lendology – Partnership with Cornwall Council</p> <p>22. Cornwall CLT – May News</p> <p>23. Office of the Police & Crime Commissioner - Alison Hernandez returned as Devon and Cornwall Police and Crime Commissioner for third term</p> <p>24. Cornwall Council - Listening to residents 2024 - Camel Valley, Bodmin event, 16 May</p> <p>25. Cornwall Council - Affordable Housing Newsletter - May 2024</p> <p>26. To the Clerk for attention and for forwarding to the Local Councillors: 'For consideration prior to the next Cornwall Council Cabinet meeting on 8th May 2024'.</p> <p>27. CALC – Training Reminder – Out & About Open Surgery and other Training</p> <p>28. Western Gateway and Peninsula Transport STBs publish Electric Vehicle Charging Study</p> <p>29. Cornwall Council - Local Council Planning Training: 13th June 2024 - Short term lets and Article 4s; Community Growing</p> <p>30. CALC – NALC New Model Financial Regulations 2024</p> <p>31. Cornwall Community Land Trust – Exciting House Opportunity in St. Teath</p> <p>32. Office of the Police & Crime Commissioner – Survey – make sure you are connected to your local policing team</p>	
107/24	<p>Urgent Parish Matters with prior liaison with Chairman (Items for Information Only and items for the next agenda):- None.</p>	
108/24	<p>Date of Next Meeting:- Thursday 13th June 2024 at 7.00pm to be held in the One for All Lanivet Parish Community Centre.</p> <p>There being no further business to discuss the meeting closed at 9.13pm.</p>	

Signature:

Chairman

Date: 13th June 2024